

# 1990 ACTON TOWN REPORT



## Acton Memorial Library

**“a permanent symbol of the union between Letters and Liberty”  
~~The Reverend James Fletcher in the Town Report of 1889**

## ACTON MEMORIAL LIBRARY CENTENNIAL YEAR - 1990

This Town Report is dedicated to the Acton Memorial Library, which celebrated 100 years of service in May 1990. In 1889 William A. Wilde turned his thoughts and his largess to his native town of Acton. Wishing to honor the Civil War patriots of Acton and to "give to every man, woman and child in Acton a library of good, pure, interesting and instructive reading..." he asked the Town Meeting to accept his gift of the land and building. This was done, and the Richardson and Hartwell-designed building, constructed at a cost of \$30,000, was dedicated in May 1890 and opened to the public on June 14th. The memorial service included the dedication of two slate tablets still in place at either side of the original Library entrance, one to those who died in the Civil War and the other to those who had served and survived.

The original 66' x 33' building held a collection of 3,973 volumes, many of them donated from Mr. and Mrs. Wilde's own possessions. The Town voted a sum of \$400 for maintenance of the Library, plus \$100 for book purchases. This soon proved inadequate and was augmented in 1896 by the establishment of an endowment fund of \$5,000 by Mr. Wilde with the provision that the Town appropriate \$200 for books annually. This was so provided, at the same amount, until 1946.

The Act of Incorporation, approved by the state legislature in Feb 1890, states that the library should be managed, controlled, and directed by a board of 9 Trustees, 6 appointed for life as Corporate Members, and 3 elected for 3 year terms. The Board consists of that same makeup today. The Library increased hours to five afternoons a week in 1955, and in 1968 was open mornings as well. Only five directors have managed the Library, including the painter Arthur Davis who was librarian for 43 years, and also served as a Trustee for 23 of those years. Mary Lothrop, the librarian from 1945 to 1955, wrote in her 1952 report that the Library was "badly in need of space." Circulation was rising rapidly to 35,000 items by 1956. Today the average annual circulation is over 200,000 items. The current director, Wanda Null, became Library Director in October 1967. During her tenure the Library has seen a period of dramatic growth, both in services and in Library usage. She has helped introduce large print books, audio-visual materials, microfilm and framed prints, among others.

In May 1967, an 8,241 square foot building addition was dedicated. The Friends of the Acton Libraries was established in 1962 to encourage the construction of this addition, and to support all the school and public libraries in the Town.

In 1988 the Town voted funds to allow the Library to join the Minuteman Regional Network, automating the catalog and enhancing citizens' access to thousands of volumes. Technological enhancements to Library services include the computerized literature searching capability of the Dialog and Wilsonline services, and the CD-ROM Infotrac product. These allow instant access to information about millions of magazine articles that can then be provided by the library through its own collection or through interlibrary loan. Our library has become a focal point of cultural and educational activity in the community. As the year 2000 approaches, the library is again running out of space. A long range plan has been developed, and the Town has accepted architect's plans, pending funding, which would enclose and add a second floor to the rear patios.

In the Town Report of 1893 Trustee Luther Conant stated his belief that the library "has amused, encouraged, instructed and improved numbers of those that help to make up our community... It has certainly afforded the means of information to all, and in some measure...fulfilled the obligation to keep the door of the store house of knowledge ever open." As the library begins its second century it will need the continuing support of the Town to continue this long tradition of service.



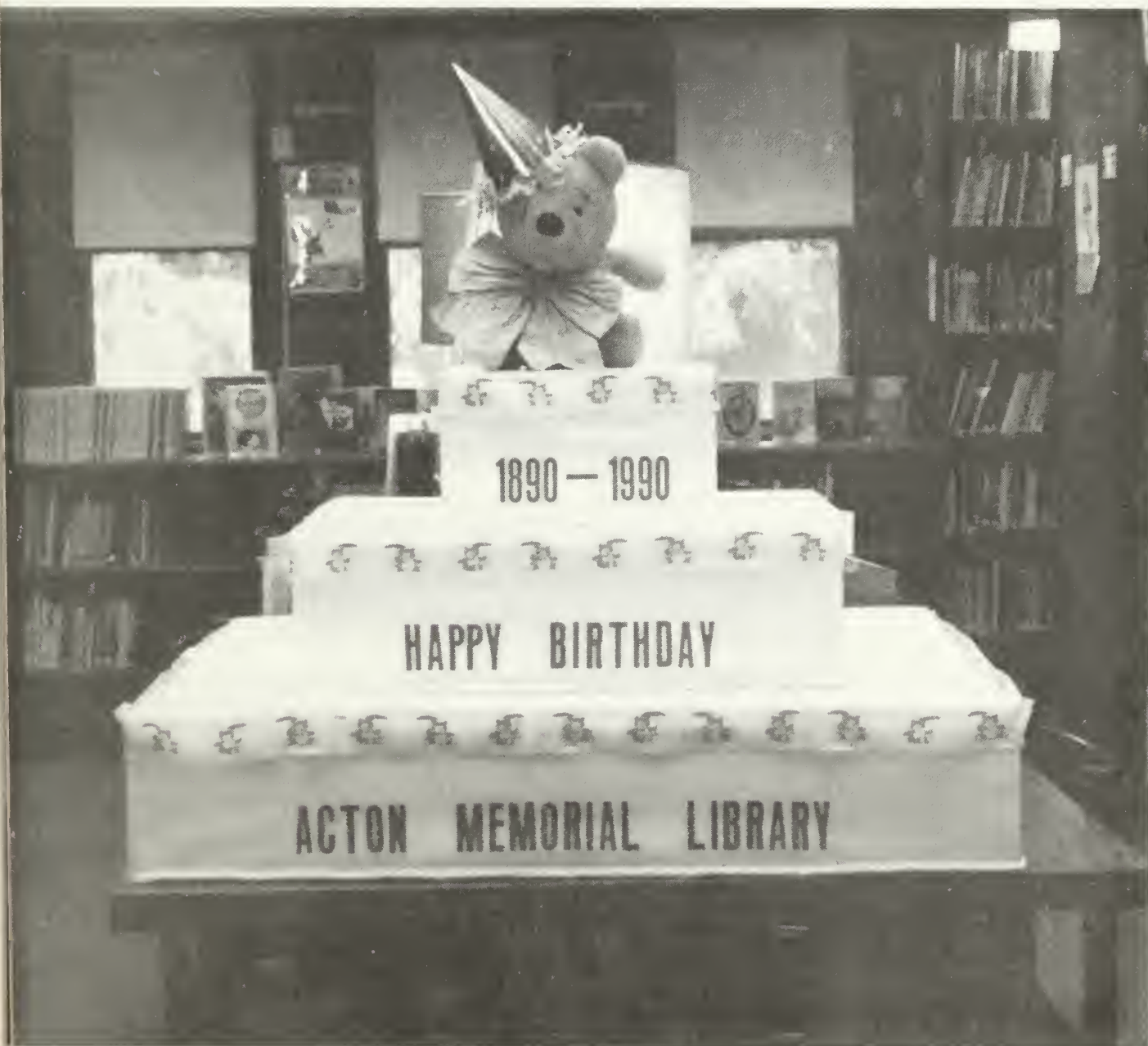
**1990  
Annual  
Reports**



**Town of  
Acton,  
Massachusetts**

**Two Hundred and Fifty Fifth Municipal Year**  
**for the year ending December 31st**

Ref  
174.42  
A188



REFERENCE BOOK  
ACTON MEMORIAL LIBRARY  
ACTON, MASSACHUSETTS 01720

## Acton

<b>Incorporated as a Town:</b>	July 3, 1735	
<b>Type of Government:</b>	Town Meeting — Selectmen/Town Manager	
<b>Location:</b>	Eastern Massachusetts, Middlesex County, bordered on the east by Carlisle and Concord, on the west by Boxborough, on the north by Westford and Littleton, on the south by Sudbury, and the southwest by Stow and Maynard.	
<b>Elevation at Town Hall:</b>	268' above mean sea level	
<b>Land Area:</b>	Approximately 20 square miles	
<b>Population:</b>	<b>Year</b>	<b>Persons</b>
	1950	3,510
	1960	7,238
	1970	14,770
	1980	19,000
	1990	18,143

### Memorial Dedication to Those who Served the Town of Acton

**Alfred F. Steinhauer**  
**January 10, 1990**

Mr. Steinhauer lived in Acton for 33 years, during which time he served the town in many capacities. He was a Selectman from 1971 - 1980, serving as Chairman in 1973 and 1978. He had also served as President of the Acton Historical Society, Chairman of the Council on Aging and on the Recreation Commission. He was also very active in the broader community of Acton. To honor Fred, his close friends arranged for plantings of spring flowering shrubs at the WWII, Korean and Vietnam monument in Acton Center.

**John F. McLaughlin**  
**August 29, 1990**

Mr. McLaughlin lived in Acton for 44 years, and was recognized by all who attended Town Meeting, where, for several years he was Head Teller. John had served as Director of Civil Defense and had been a call fireman. He also was a member of the 1985 Charter Committee and had organized fundraising for Fourth of July Fireworks displays.

**Nancy A. Gilberti**  
**October 17, 1990**

Mrs. Gilberti lived in Acton for all 50 of her years. Nancy was a long-time trustee of the Charlotte Goodnow Fund. The Board of Selectmen donated a Zelcova tree, which was planted on Meeting House Hill in honor of Nancy, who was the wife of Selectman Dor Gilberti.



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# NATIONAL, STATE, AND COUNTY OFFICIALS

President George H. W. Bush	Vice-President J. Danforth Quayle
Senators in Congress 5th Congressional District	Edward M. Kennedy John F. Kerry
Representative in Congress 5th Congressional District	Chester G. Atkins
Governor	Michael S. Dukakis
Lieutenant Governor	Evelyn Murphy
Secretary of the Commonwealth	Michael Joseph Connolly
Treasurer and Receiver General	Robert Q. Crane
Auditor of the Commonwealth	Joseph DeNucci
Attorney General	James M. Shannon
Councillor, 3rd Councillor District	Robert B. Kennedy
Senator, Middlesex/Worcester District	Argeo Paul Cellucci
Representative in General Court 14th Middlesex Representative District	John H. Loring

## MIDDLESEX COUNTY

County Commissioners	Thomas J. Larkin Edward J. Kennedy Bill Schmidt
Clerk of Superior Courts, Middlesex County	Edward J. Sullivan
Register of Deeds, Middlesex South District	Eugene Brune
County Treasurer	James E. Fahey, Jr.
Register of Probate	Thomas J. Larkin
District Attorney	L. Scott Harshbarger
County Sherriff	John P. McGonigle

## REGISTERED VOTER STATISTICS AS OF DECEMBER 31, 1990

Registered Democrats	1,8
Registered Republicans	1,6
Registered Unenrolled	7,3
Total Registered Voters	10,7
Total Population	18,1

# ADMINISTRATION

## THE BOARD OF SELECTMEN

The year of 1990 presented an array of problems and opportunities for change, large and small, to the Board of Selectmen. As the Board went forward with its business, some mundane, other critical, the greatest problem this year, as last, continued to be lack of sufficient available funding to maintain accustomed levels of municipal services.

State government floundered, virtually leaderless, and not only found itself unable to provide previously anticipated levels of fiscal aid to the Town. The state fumbling also injected gnawing uncertainties into the Town's budgeting and operating processes. In addition to decreased projections, the amount of state aid that would actually be received, now in semi-annually rather than quarterly payments, became a cliff-hanger as each due-date approached. These lapses in state leadership required all Town officials to extend themselves to avoid having Acton slip into the financial morass created by the previous Governor and the Great and General Court. The Board insisted upon enhanced monitoring of financial accounts and imaginative management. The Town Manager, Assistant Town Manager, Treasurer and their staff were equal to the task. They were aided in part by the April Town Meeting elimination of the artificial division of operating expense accounts between salaries and supplies/equipment. The Selectmen believe that the necessity to budget tightly and react to unforeseen events during a budget year requires that the remaining municipal operating budget divisions be eliminated. The Town Meeting approval to collect the real estate tax in four installments, in lieu of two, also reduced borrowing expenses.

To partially offset losses in state aid, the amount of the Proposition 2 1/2 general override proposed for Year Two of the Coordinating Committee's Three-Year Financial Plan was modestly increased. In no small part due to the hard work of Cindy Ware and John Murray, leaders of the Community Communication Committee, that general override was voted affirmatively by an overwhelming majority at the Spring election. As a result of that override vote, which provided the extra taxing authority needed to implement the "A" Budgets, the reductions in staff that had to be made for Fiscal Year 1991 by both the schools and the Board of Selectmen were far less severe than would have been the case under the "B" Budgets. Nevertheless, reductions were made as local government continued the retreat begun in 1989.

Furthermore, a slumping economy decreased local revenue assumptions generated in late 1989 and early 1990. By the fall of 1990, the Board found that revenue from the auto excise tax and the additional property tax authority brought about by

new real estate development were sagging well below those earlier projections. Enough funds were appropriated from free cash at a Special Town Meeting in November to offset the then known amount of that underrun so that a tax rate could be set. However, the Town's free cash resource was thereby reduced to an unprecedented level.

Nancy Tavernier stepped down as Board Chairman in April and was replaced by Dore Hunter. Bill Weeks became the Vice Chairman and Don Gilberti remained the Board's Clerk. Tragically, Don's wife, Nancy Gilberti, died in 1990. As a small token of its respect the Board had a tree planted on Meeting House Hill in remembrance of Nancy.

As the calendar year drew toward its close, the Board and the Town Manager and his staff again devoted many hours of work in preparation for Coordinating Committee meetings. At those meetings, the Selectmen representatives and the Manager, in conjunction with representatives of the Finance Committee, the two School Committees and the Superintendent of Schools, worked on revenue and other assumptions for Fiscal 1992 in order to amend and implement the Third Year of the Three-Year Financial Plan. There were, as 1990 closed, many uncertainties. In 1991, unlike the preceding two years, new labor contracts must be negotiated with all the municipal unions. A new State administration was taking office, revising the estimates in regard to the state deficit and discussing new governmental philosophies.

Despite the stress and tension of the fiscal problems, significant accomplishments were made in 1990.

Acton boldly commenced an entirely new era in planning. At the Annual Town Meeting in April, much of the hard work of the Planning Council came to fruition when the Master Plan and major portions of the Master Plan's zoning implementation were presented. All the Master Plan Articles were voted affirmatively after excellent explanations, which built on untold hours of meetings, hearings and other preparatory work. In November, at a Special Town Meeting, further Master Plan implementation Articles were similarly adopted. Separate from the work on the Master Plan, but in the same vein, the Historic District Study Committee brought well-thought-out proposals for the creation of a Historic District Commission, and the establishment of Historic Districts in South, West and Center Acton, to the Special Meeting. The Historic Districting concept was also enthusiastically embraced. The Board subsequently asked the Study Committee members to assist with the establishment of the New Commission. The Planning Council continues its fine work, which includes bringing the goals and objectives of the Master Plan to the attention of other Boards and Commissions as they address particular decisions.



More apparent in 1990 than ever was the dedication and support of all those employees and volunteers who man the firehouses, ride in the police cruisers, perform the public works projects, stack the library shelves, work in Town Hall offices, attend countless committee and board hearings to make decisions and draft policy, and otherwise demonstrate their loyalty, community spirit and determination to make Acton the Town that it was, is and will be.

F. Dore Hunter, Chair

## TOWN MANAGER

"It was the best of times, it was the worst of times." It is hard to believe that Dickens' words of over a century ago could be so appropriate today. His context was A Tale of Two Cities, ours is a story of one town.

The preponderance of daily news leads us to believe we are experiencing the "worst of times." After years of peace our country is once again at war...this time in the Persian Gulf. We have all watched in astonishment as our state government floundered for yet another year, unable to deal effectively with the ills that plague it. Services are being reduced and eliminated in every community across the Commonwealth as local officials wrestle with lost revenues and the impracticalities of Proposition 2 1/2. As if that weren't enough, we are all being impacted in very personal ways by the downturn in our economy.

With so much negative news it is easy to overlook the positives. The "best of times" occur when we least expect them. They may be found in the courage of a decision that commits Allied forces in the Gulf. They are promised in the voters' wholesale replacement of legislators and state-wide elected of-

ficials last Fall. More subtle indications are contained in the impressive 70% voter support this year for Acton's General Override. Even less obvious to the general public (but no less important) is the extraordinary energy and outstanding results of local programs such as the Coordinating Committee, development of the Master Plan, cost savings realized through implementation of the new Quarterly Tax Bill program and many, many more.

The times have, indeed, been difficult. The bright side is that they bring unlimited opportunity for creativity and originality. We are exploring every opportunity to improve productivity and efficiency across the entire spectrum of local services. Programs that prove beneficial are being implemented. Those that do not are set aside and we look for others. All of these efforts are guided by our primary goal to provide the maximum in high quality services at the lowest possible cost. We may not always succeed but we pledge that these objectives will always guide us.



William Wilde, Founder of Acton Memorial Library. Lyril C. Ahern



Ground Breaking for New Addition in 1967.

## ELECTED TOWN OFFICIALS

### MODERATOR

Donald MacKenzie 1991

### SELECTMEN

Donald Gilberti 1991  
Norman Lake 1992  
William Weeks 1992  
Nancy Tavernier 1993  
F. Doré Hunter 1993

### LOCAL AND REGIONAL SCHOOL COMMITTEES

Pamela Harting-Barrat 1991  
Lees Stuntz 1991  
Sally K. Campbell 1992  
Patrick A. Cataldo 1992  
Stephen M. Aronson 1993  
Jean Butler 1993

### TRUSTEES OF MEMORIAL LIBRARY

\*\*Dennis J. Ahern 1991  
Frances S. Moretti 1991  
Susan Fingerman 1992  
Ann W. Chang 1993

### ACTON HOUSING AUTHORITY

Barbara S. Yates 1991  
Jean B. Schoch 1992  
Joseph Mercurio 1993  
Marlin M. Murdock 1993

### TRUSTEES OF WEST ACTON FIREMAN'S RELIEF FUND

James B. Wilson 1991  
Frederick A. Harris 1992  
Malcolm S. MacGregor 1993

### TRUSTEES OF ACTON FIREMAN'S RELIEF FUND

Allen Nelson 1991  
Walter W. Sprague 1992  
\*John F. McLaughlin 1993

### TRUSTEES OF CHARLOTTE GOODNOW FUND

Mabel Grekula 1991  
Frances S. Moretti 1992  
\*Nancy Ann Gilberti 1993

### TRUSTEES OF ELIZABETH WHITE FUND

Irene Krason 1991  
Cornelia O. Huber 1992  
John Powers 1993

## TRUSTEES OF CITIZEN'S LIBRARY ASSOCIATION OF WEST ACTON

Virginia Hahn 1991  
Frances Bissell 1992  
Edward Cleary 1993

\*Deceased

## APPOINTMENTS MADE BY SELECTMEN

### REGISTRAR OF VOTERS

#### Three Year Appointment

George Tuttle  
Evelyn Olschewski Maureen Pasik

### TOWN ACCOUNTANT

Mary E. Larson

### TOWN MANAGER

#### Three Year Appointment

Don P. Johnson 1992

### TOWN CLERK

#### Three Year Appointment

Cornelia Huber 1992

### ASSISTANT TOWN CLERK

Catherine Belbin Standing

### TOWN COLLECTOR

Betsy L. Wilson

### DIRECTOR OF FINANCE AND TREASURER

W. Roy Wetherby

### TOWN COUNSEL

Palmer and Dodge

### BOARD OF APPEALS

#### Three Year Appointment

#### Three Members

Malcolm Burdine 1991  
Matt Mleziva 1991  
Marilyn Peterson 1991  
Robert Tabor (alt) 1991  
Duncan Wood (alt) 1991

### BOARD OF ASSESSORS

#### Three Year Appointment

#### Three Members

Robert Adams 1992  
James Kotanchic 1991  
Susan Miller 1991  
Donald Rhude (alt) 1991

### ACTON BOXBOROUGH ARTS COUNCIL

#### Two Year Appointment

#### Seven Members

Rosalie DeQuattro 1991  
Lisa Harsip 1991

Penny Pitts	1991
Nancy Rembeyt	1991
Sharon Santillo	1991
Valerie Spotkill	1991

#### **CEMETERY COMMISSIONERS**

##### **Three Year Appointment**

##### **Three Members**

Edward Bailey	1991
Wesley Mowry	1992
Charles Putnam	1993

#### **CONSERVATION COMMISSION**

##### **Three Year Appointment**

##### **Seven Members**

John Chalmers	1991
Pam Resor	1991
Peter Shanahan	1993
Andrew Sheehan	1992
Ann Shubert	1992
Charlotte Timledge	1993

#### **COUNCIL ON AGING**

##### **One Year Appointment**

##### **Nine Members**

Dorothy Chautin	1991
Stanton Collins	1991
Maria Epstein	1991
Doris Hodge	1991
Julie Kennedy	1991
Marianne Kiley	1991
Anne Monahan	1991
Ruth Rice	1991
Roy Trafton	1991

#### **BOARD OF HEALTH**

##### **Three Year Appointment**

##### **Five Members**

Jonathan Bosworth	1992
George Emmons	1992
Joseph Glannon	1991
Gerhard Heinrich	1991
Marilyn Hotch	1991

#### **FAIR HOUSING COMMITTEE**

##### **Three Year Appointment**

##### **Seven Members**

Laura Archambault	1991
Rosemarie Durkin	1991
Ross Lilly	1991
Jana Mullin	1991
Barbara Smith	1991

#### **HISTORICAL COMMISSION**

##### **Three Year Appointment**

##### **Five Members**

Anita Dodson	1993
Anne Forbes (A)	1990
Nancy Fox (A)	1991
Bill Klauer	1993
Virginia Milbery	1991
Lawrence Story	1992
Robert Rhodes (A)	1991

#### **METROPOLITAN AREA PLANNING COUNCIL**

##### **Three Year Appointment**

##### **One Member**

Donald Gilberti (A)	1991
William Sawyer	1991

#### **HANSCOM FIELD ADVISORY COMMISSION**

##### **Three Year Appointment**

##### **One Member, Two Alternates**

Ken Klemmer	1991
Frank MacIntire (alt)	1991

#### **PLANNING BOARD**

##### **Five Year Appointment**

##### **Seven Members**

Quentin Braithwaite	1993
Douglas Casnahan	1994
Mary Giorgio	1992
David L. Hill	1993
James Lee	1994
Gregory Niemyski	1993
William Shupert	1995

#### **PLANNING COUNCIL**

##### **Three Year Appointment**

##### **Seven Members**

Betsy Comstock	1993
Stephen Crockett	1993
Armand Dufresne	1993
Anne Fanton	1991
Harold Gordinier	1991
Gregory Niemyski	1991
Walter Pizzano, Jr.	1992
Pam Resor	1992
Richard Weidman	1991

#### **PRISON ADVISORY COMMITTEE**

##### **Three Year Appointment**

##### **Three Members**

Harold Gordinier	1993
Jean Schoch	1992
Richard Weidman	1993



**RECREATION COMMISSION**  
**Three Year Appointment**  
**Five Members**

Jonathan Kelly	1991
Bruce Stamski	1991
Charles Stires	1991
Caroline Tohline	1992
Deborah Warshafsky	1990
Eugene Neginsky (A)	

**SOUTH ACTON REVITALIZATION COMMISSION**  
**Three Year Appointment**  
**Five Members**

Michael Bradley	1993
Betsy Eldridge	1991
Ann Forbes	1990
Sandra Whaley	1991

**TRANSPORTATION COMMITTEE**  
**Three Year Appointment**  
**Ten Members**

Elizabeth Comstock	1991
Martin Graetz	1991
Sheldon Herskovitz (A)	1990
William Litant	1991
Albert McAdoo	1990
David Speicer (A)	1991
Joseph Tardo	1990

**VOLUNTEER COORDINATING COMMITTEE**  
**Three Year Appointment**  
**Seven Members**

Carolyn Gray	1991
Charlie Kadlec	1992
Jean Lane	1992
Patti Sanford	1991
Peg Snook	1990
Nancy Whitcomb	1993
Richmond Miller	1992

**APPOINTMENTS  
MADE BY MODERATOR**

**FINANCE COMMITTEE**  
**Three Year Appointment**  
**Nine Members**

Charles Agule	1991
Mary Donald	1991
Arthur Harrigan	1993
Chuck Kostro	1993
Paul Kohout	1991
William Mullin	1993
Joseph Peters	1992

Michael Rogers	1991
Sandy Sanford	1992
David Watkins	1991

**MINUTEMAN VOCATIONAL  
SCHOOL COMMITTEE**  
**Three Year Appointment**  
**One Member**

John Putnam

**APPOINTMENTS MADE BY  
TOWN MANAGER**

**ASSISTANT TOWN MANAGER**

John Murray

**ASSISTANT ASSESSOR**

Lela Sorensen

**LOCAL BUILDING INSPECTOR**

Garry Rhodes

**CONSTABLES**

David Allen  
Christine Joyce  
Frederick Hryniewicz  
David Muscovitz  
Robert Rhodes  
Barbara Harnett

**DIRECTOR OF PUBLIC HEALTH**

Douglas K. Halley

**DEPUTY BUILDING INSPECTOR**

David Abbt

**DEPUTY FOREST WARDEN**

Donald F. Copeland  
Clarence Frost

**DEPUTY INSPECTOR OF  
GAS PIPING AND GAS APPLIANCES**

James G. Corey

**DEPUTY INSPECTOR OF WIRES**

Donald MacLeod

**DIRECTOR OF CIVIL DEFENSE**

Norman D. Lake

**DOG OFFICER**

Leslie Boardman

**FENCE VIEWER**

David F. Abbt

**FIELD DRIVER**

William J. Durkin

**FIRE CHIEF**

\*Malcolm MacGregor

**ACTING FIRE CHIEF**

Robert C. Craig

**CAPTAINS**

Clarence Frost  
Bernard Caouette

Donald Copeland  
Edward Bennett

**LIEUTENANTS**

Paul Simeone  
Carl Robinson

George Williams  
William Primiano

**FIREFIGHTERS**

Forrest Emerson Bean III  
Joseph Conquest  
David G. Nichols  
Peter A. Robinson  
Brian Richter  
William Klauer  
Robert Wetherbee  
Brent Wheeler

David Calkins  
James Kessler  
Robert A. Vanderhoof  
Richard O'Leary  
Wayne Decker  
Bruce L. Vinal  
James Young

**FIREFIGHTERS/EMT**

Robert Sabourin  
John White  
David Harris  
Daniel Morse  
Geoffrey Neagle  
Ricky Robinson  
David Soar  
Tom Wallerstein

Kevin Lyons  
Scott Morse  
Michael Lyons  
Robert Hart  
James Ray  
Krist Nelson  
Mark Richardson  
Anita Arnum

**CALL FIREFIGHTERS**

Lt. Carl Simeone  
Robert Puffer  
Eric Nelson  
Stephen Sliney  
James Davis  
Michael March  
James Fenton  
Donald Anderson  
Edward Brooks  
James Patton

Richard Swenson  
Gary Finneault  
John Simeone  
William Hartman  
Kenneth March  
Michael Smith  
Mari Ann Neagle  
Ruston Miller  
Ronald Pudsey  
Kenneth Ineson

**FOREST WARDEN**

\*Malcolm S. MacGregor

**INSPECTOR OF ANIMALS**

Patrick Palmer

**INSPECTOR OF GAS PIPING AND APPLIANCES**

Paul Kelleher

**INSPECTOR OF WIRES**

Clarence Frost

**PUBLIC WEIGHERS**

Robert S. Rhodes  
Robert Greenough  
John T. McNiff  
Jeffrey Dudley

James A. Barbato  
Paul Cogan  
Ronald Johnson  
Christopher Prehl

**SEALER OF WEIGHTS AND MEASURES**

Mark Fitzpatrick

**SUPERINTENDENT OF CEMETERIES**

T. F. Stewart Kennedy

**SUPERINTENDENT OF STREETS**

Richard Howe

**TOWN ENGINEER**

David Abbt

**KEEPER OF THE LOCKUP**

George W. Robinson

**POLICE DEPARTMENT****(Standing Civil Service Appointment)**

Chief George W. Robinson  
Lt. John T. McNiff  
Lt. Francis J. Widmayer

**SERGEANTS**

Robert S. Rhodes  
Thomas J. Rogers

Robert Parisi  
James V. McPadden

**PATROLMEN**

Bernard Harrison  
William Hayes  
Paul Cogan  
Brian Goodman  
Jeffrey Dudley  
James Goodemote  
Ronald Johnson  
Raymond LaRoche  
Todd Fenniman  
Michael Coughlin  
John Cooney

Christopher Browne  
Stewart Fenniman  
Frederick Rentschler  
Robert L. Cowan  
Pablo Hernandez  
Albert Crowley  
Raymond Grey Jr.  
James Cogan  
Michael Oman  
Christopher N. Prehl

**MATRONS**

June Carney  
Deborah Richardson

Christine Joyce  
Linda Koch

**POLICE DEPARTMENT  
CIVILIAN DISPATCHERS**

Faith Allen	Allura Taylor
Kevin Antonelli	Scott Howe

**VETERAN'S AGENT AND  
DIRECTOR OF VETERAN'S SERVICES**

\*Malcolm MacGregor

**VETERAN'S BURIAL AGENT**

T.F. Stewart Kennedy

**AUDIT MONITORING COMMITTEE**

**James J. McPadden	1991
Cornelius E. Coughlin	1990
Sara James	1991
Charles Bradley	1992

**INVESTMENT ADVISORY COMMITTEE**

Brewster Conant	1991
Charles Putnam	1990
Allen Gulliver	1991
Howell Evans	1991
James Greenbaum	1991

**PUBLIC CEREMONIES & CELEBRATIONS**

Richmond Miller	1992
Kenneth Klemmer	1991
Frank Flowers	1992
Kenneth Gould	1991

**TOWN REPORT COMMITTEE**

Susan Fingerman	1994
Mildred Jarvis	1993
Sandra Masson	1994
Georgianne Taylor	1994
Carolyn Wisely	1994

**COMMISSION FOR THE HANDICAPPED**

Gabrielle Prosnite	1992
Connie Ingram	1992
Cary Hobson	1990
Walter Kiver	1991
Wayne Geehan	1991
Louis Beauregard	1993

\*Resigned/Retired

\*\*Deceased



Wreath Laying in Honor of Acton's Civil War Participants. From Left: William Allan Wilde, Jr., Leonard K. Adam, Brewster Conant



## TOWN SERVICES

### ACTON BOXBOROUGH ARTS LOTTERY COUNCIL

The following applications have been approved by the Acton/Boxborough Arts Lottery Council and by the Massachusetts Cultural Council for the cycle Fall 1990:

Boxborough Historical Comm. Restoration of Gravestone	\$ 175.00
R. J. Grey Jr. High African Tie-dye Class	\$ 400.00
Friends of Council on Aging Senior Citizens Christmas Concert	\$ 425.00
Fruitlands Museum Free Shaker Craft Demonstration	\$ 200.00
Spectrum Singers Choral Music Concert (TBA)	\$ 1100.00
John Omahen Greater Boston Youth Symphony Tour of Eastern Europe	\$ 300.00
Blanchard Memorial School; Percussion Trio	\$ 100.00
PTO's of Conant, Gates & Blanchard Performance of Jeff & Jeff	\$ 300.00
Symphony Pro Musica Performance of "Amahl"	\$ 400.00
Indian Hill Arts I.H. Symphony Orchestra	\$ 500.00
PASS PROGRAM money will go to:	
Blanchard Memorial School	\$ 902.00
Conant School	\$ 375.00

The Acton/Boxborough Arts Lottery Council consists of the following 12 members:

Rosalie DeQuattro, Chair  
Nancy Rembert, Secretary  
Ellie D'Entremont, Membership  
Carol Goodyear, Treasurer  
Elizabeth West, Publicist  
Holly Ross  
Lois Wisman  
Valerie Spotkill  
Penny Pitts  
Lisa Harsip, PASS Program  
Sharon Santillo  
Margaret Ong Tsao

### COMMUNITY HOUSING CORPORATION

The Acton Community Housing Corporation has been working hard to create affordable homeownership opportunities in Acton for low and moderate income families. The organization has remained on solid footing through a difficult year in which the downturn in the real estate market and crisis in state government have postponed the three housing developments planned for Acton: Great Hill Crossing, Barker's Pond and North Acton Woods.

The ACHC remains one of the most respected affordable housing groups working in a Massachusetts town. Our Board of Directors continues to attract new members who are experienced and dedicated housing advocates as well as respected members of the community. This year Bryan Wyatt has continued as our part time staff member and provided us with essential expertise in affordable housing as well as knowledge of the complexities of state government.

The Acton Community Housing Corporation has clarified its role as a town committee and further defined and solidified its working relationship with other town boards. We feel that in the coming year the ACHC will be better able to maintain an active board and therefore take advantage of the housing opportunities created by a sluggish real estate market.

Roy Smith, Chair  
Naomi McManus, Clerk  
Kevin McManus, Treasurer;  
Peter Berry  
Steven Day  
Bill Gothorpe;  
Charles Kostro  
Jana Mullin  
Marlin Murdock  
Nancy Tavernier  
Robert Wiltse

## HISTORIC DISTRICT STUDY COMMITTEE

In 1990 the Acton Historic District Study Committee brought to a successful conclusion the purpose for which it was appointed by the Board of Selectmen in September of 1989—to investigate the feasibility of establishing Local Historic Districts in Acton. Working under the guidelines and requirements of the enabling legislation for Local Historic Districts, Chapter 40C of the Massachusetts General Laws, the Committee wrote two reports, solicited public comment, and drafted and presented Local Historic Districting Bylaws to the fall Special Town Meeting.

Aided by the Town of Acton Planning Department and by Consultants Gretchen Schuler and Julie Johnson, who performed the documentary work necessary for the feasibility study, the Study Committee was able to present its **Preliminary Report** to the town in August. The report concluded that of the many areas in Acton that might qualify as Chapter 40c Local Historic Districts, those that would benefit the most from the designation are the cores of our three remaining village centers — Acton Centre, South Acton, and West Acton. The **Preliminary Report** proposed a Chapter 40-C Local Historic District for each of the centers.

In September, the Committee hosted three neighborhood meetings for property owners in the proposed districts. In October, a public hearing was conducted and a workshop for commercial-property owners in the West Acton district was held.

After soliciting comments at the meetings and from the Massachusetts Historical Commission, Town Counsel, Town of Acton boards, commissions, and departments, and from the public at large, in November the Committee revised the **Preliminary Report** to produce its **Final Study Report**.

Although the duties of the committee essentially ended on November 28th with the successful Town Meeting vote to establish the three Districts and a Historic District Commission for their administration, late in the year the Selectmen voted to have the Committee continue in an advisory capacity until the District Commission can be formed.

The Committee would like to thank all those who contributed support, time, and enthusiasm to this effort, and we hope that residents interested in serving on Acton's first Historic District Commission will apply through the Volunteer Coordinating Committee. We believe that by helping to preserve what is valuable in Acton's past, Local Historic Districts will play an essential role in planning for our town's future.

Anne Forbes, Chair  
Edward Adelman, Clerk  
Richard Boast, Associate  
Elizabeth Conant, Associate  
Anita Dodson  
Wayne Friedrichs, Associate

Suzanne Gaetano  
F. Dore Hunter  
Charles Husbands  
Susan Master-Karnik, Vice-chair  
Whit Mowry  
Sandra Schmidt, Clerk  
Rose Sullivan, Associate  
Roland Bartl  
Town Planner and Grant Coordinator

## ANIMAL INSPECTOR

This year 15 premises of animal owners, other than dogs, were inspected and found to be in order.

The animals in town this year, other than dogs, consist of:

Cows	7	Sheep	8
Horses	30	Swine	0
Ponies	5	Chickens	22
Goats	10	Donkeys	1

Twenty-eight dog bites were reported this year, of which 7 people were bitten by their own dogs, and 2 people were bitten by unknown dogs. All dogs involved were quarantined, as required by law, for 10 days, and all were found to be healthy and free of any contagious disease.

Four cat bites were reported this year. Three people were bitten by their own cats, and one was bitten by an unknown cat.

Two raccoons were also removed from local dwellings and released in unpopulated wooded areas.

Patrick Palmer  
Animal Inspector

## BOARD OF APPEALS

The number of hearings has decreased in 1990 with twenty four hearings scheduled, 15 less than 1989, 32 less than 1988. This apparently mirrors the decline in the economy.

Petitions	Granted	Denied	Withdrawn	Pending	Total
Review	0	2	0	0	3 (1 no action)
Special Permit	4	1	1	0	6
Flood Plain	2	0	0	0	2
Variance	10	0	0	0	12
Earth Removal	0	0	0	0	0
Comprehensive Permit	1	0	0	0	1 (mod)
Totals	17	3	1	2	24

Matt Mleziva, Chair  
Malcolm Burdine, Clerk  
Marilyn Peterson, Member  
Duncan Wood, Alternate

## BUILDING DEPARTMENT

The Building Department has seen an 11% increase in the amount of building permits issued as compared to the previous year, but a 16% decrease in value of these permits.

There has been a substantial increase in new residential dwellings and residential additions. The decrease in value comes from a lack of commercial construction.

The figures for the year ending December 31, 1990 are as follows:

New Residential Dwellings	74	\$6,372,733.
Residential Additions	368	2,176,730.
New Commercial Construction	7	1,775,000.
Commercial Additions	33	1,098,800.

Respectfully Submitted,

Garry A. Rhodes  
Building Commissioner

## CEMETERY COMMISSION

The Cemetery Commissioners meet at the office/garage, located on the grounds of Woodlawn Cemetery, at 7:30 p.m., on the second Tuesday of each month. Any changes in this schedule will be posted at the Town Hall. The Commission is responsible for expenditures from the various cemetery trust funds, and oversees the operation and care of the three Town-owned cemeteries: Woodlawn, located on Concord Road, Acton Center, est. 1738; Forest, on Carlisle Road, North Acton, est. 1750; and Mount Hope, on Central Street, West Acton, est. 1848.

At the present time, there are over 42 developed acres under the care of the Cemetery Department. Our personnel also construct all monument foundations, set all flush markers, prepare and plant all endowed flower beds, and plant all trees and shrubs. We assist in the selection and purchase of lots, assist undertakers at the time of an interment, help visitors locate gravesites, and answer inquiries about rules and regulations. We maintain our equipment, grounds and buildings, including the Woodlawn Memorial Chapel, on a year-round basis. We also maintain the lot and interment records, and do our own billing and receiving.

### WOODLAWN MEMORIAL CHAPEL

The chapel was used for four wedding ceremonies and related rehearsals, and one memorial service. Anyone interested in viewing the interior, or in renting the Chapel may do so by calling 264-9644. The Cemetery Commissioners reserve the right to deny the application for any activity they consider to be unfit use of the Chapel.

## THE CEMETERIES

We have purchased a trailer to facilitate the transportation of equipment to and from the garage at Woodlawn to Mount Hope Cemetery. Large areas at both Woodlawn and Mount Hope Cemeteries were fertilized and treated for grubs, and all evergreen shrubs were trimmed. We have an ongoing program for edging, leveling, and/or raising flush markers, and for washing monument with high-pressure water.

At Woodlawn, we have begun planting trees and shrubs on section 9, painted the iron gates and repaired and painted the wooden gates. Some hot-top patching was done on the roadway; and a new furnace and oil burner were installed in the office/garage. We experienced a short in the underground electric cable coming from Concord Road to our transformer and were without electricity for two working days.

You may have noticed the flurry of activity at Mount Hope. With the assistance of the Engineering and Highway Departments we have prepared the area, laid out, graded, and paved the roadway around section 9. We have also removed debris from an area at the rear of the cemetery; removed the steep banking; and sloped, graded, and seeded the area. We also scraped and painted the chapel.

At Forest Cemetery in North Acton some of the uneven areas have been leveled. We also epoxied four broken monuments.

As part of the Town's policy of interdepartmental reciprocal assistance, members of our crew cleaned and overhauled the voting machines, assisted with the voting booths, and picked up and returned the vote-counting machines for the Town Clerk's office. We have assisted the Highway Department by plowing snow when needed, and providing a man to direct traffic. We assisted the Conservation Department at the Arboretum, and we provided the manpower and equipment used to plant a tree at Meeting House Hill, in memory of Nancy Gilberti. We provided manpower to assist the Department of Municipal Property with its tree work. We, in turn, were the grateful recipients of assistance from the Engineering, Highway, and Municipal Properties Departments.

In 1990, the sum of \$68,726.51 was paid to the Town Treasurer to be deposited as follows:

General Fund	\$26,635.51
Cemetery Land Fund	7,992.00
Perpetual Care Fund	34,099.00

We welcome James Audette, who has filled the position of full time maintenance man which had been vacated this Spring. In addition to the various safety seminars attended by the crew, Crew Leader David Lee and Maintenance Man Steve Gray received their Class II licenses. David Lee also attended the three-day N.E.C.A. Annual Seminar in Durham, N.H., and received his certificate for successfully completing a course on Cemetery Management. Clerk Nancy Howell attended a two-day seminar sponsored by the



Cremation Association of North America, the N.Y.C.A., and the N.E.C.A.. The Superintendent attended the Massachusetts Cemetery Association meetings, conducted the first M.C.A. Municipal Cemeteries Meeting, and attended the N.E.C.A. Certification Meeting. We are proud to announce that our Superintendent, Stewart Kennedy, has the distinction of being the only superintendent of a municipal cemetery to have been presented with the N.E.C.A.'s Certificate of Professional Achievement.

#### Cemetery Commissioners

Edward Bailey, Chair  
Wesley W. Mowry  
Charles F. Putnam

### CITIZEN'S LIBRARY ASSOCIATION OF WEST ACTON

It should be noted that, with the recent Town Meeting's passing of the Planning Board proposals, the Citizen's Library has become a part of the newly created West Acton Historic District. Completing its 107th year, the Citizen's Library continues to expand both its collection and its unique service to the community.

In 1990, 19,126 books circulated, 928 of these out of town. This year, 898 books were again delivered, free of charge to Suburban Manor Nursing Home, Windsor Green and certain housebound individuals.

As of this date, the Citizen's Library collection totals 10,545 books. Of this collection, 305 were purchased. A large number of brand-new science fiction paperbacks were generously donated to us by one of our patrons, raising the number of donated books for this year to 435. In addition, 2,074 books and 17 audio cassettes were borrowed from the Eastern Regional Library System Bookmobile.

For the second year, the Library ran a story time summer program with craft related projects for preschool children. Held at the West Acton Baptist Church, this highly successful program was under the leadership of Abby Maguire and was funded by the Auxiliary.

Early in the year, for reasons of safety, the remaining ground floor area in the Citizen's Library was reinforced. This was accomplished with funds that had been previously allocated for this purpose.

At its annual fair last spring more than \$1,800 was raised by the Auxiliary, whose workers this year included nine Boy Scouts and a number of other young people.

The Trustees again wish to express their deep appreciation to all the volunteers who in 1990 gave a total of 604 hours of service

to the Citizen's Library. Because of these volunteers it will be possible to maintain the regular schedule of library service despite the cut-back in hours which the town's fiscal situation has necessitated.

Collection: 10,545 Circulation: 19,126

Library hours: Monday 7 - 9 p.m.

Tuesday-Friday 10 a.m.- 5 p.m.

Librarian: Suzie Pomroy  
Board of Trustees:

Frances Bissell  
Edward F. Clary  
Virginia C. Hahn

### CONSERVATION COMMISSION

Nineteen-ninety was a time of good-byes and hellos on the Acton Conservation Commission. Retiring commissioners included Carol Place, Ken Dow, and Robert Young. Their years of dedication and expertise will certainly be missed on the Commission. This was also a year dedicated to the improvement of trails and access to points on Acton's approximately 1400 acres of conservation land. The Arboretum also continued to develop in many positive ways throughout 1990, thanks to the tireless efforts of our many volunteers. Our three year old bluebird re-introduction program also became a success story in 1990.

The Conservation Department spent a busy year familiarizing new commissioners with the many intricacies of the Wetlands Protection Act. The Commission worked hard to complete a set of Rules and Regulations to accompany the Acton Wetlands Bylaw. This huge volume of work would not have been completed without the dedication of Acton's Conservation Commission Chairman, Andrew Sheehan, who spent countless hours developing this valuable document, and incorporating the suggestions of others involved in the process. With the new Rules and Regulations in place to aid them, the Commission was able to efficiently review the 17 Notices of Intent and 23 Requests for Determination filed during this twelve month period.

A major focus of the Conservation Department in 1990 was the revitalization of conservation trails and conservation area visibility. This undertaking was highlighted by clarifying trail locations with new markers and constructing many new conservation land signs. Special thanks go to Dean Charter and the Municipal Properties crew for their cooperation and efforts in this project. Many hours of labor were donated again this year by local Scout groups involved in upgrading trails, building bridges and helping out at the Arboretum. A special note of thanks to the wonderful Eagle Scout projects designed and constructed by: Carlos Cummings, Rob Duncan, Mike Hinke, Joe Parsons, David Whelihan, and Oliver Will. Each of the Eagle projects required a minimum of eighty man-hours to complete, and this work has been instrumental in the upgrading efforts on our conservation lands.

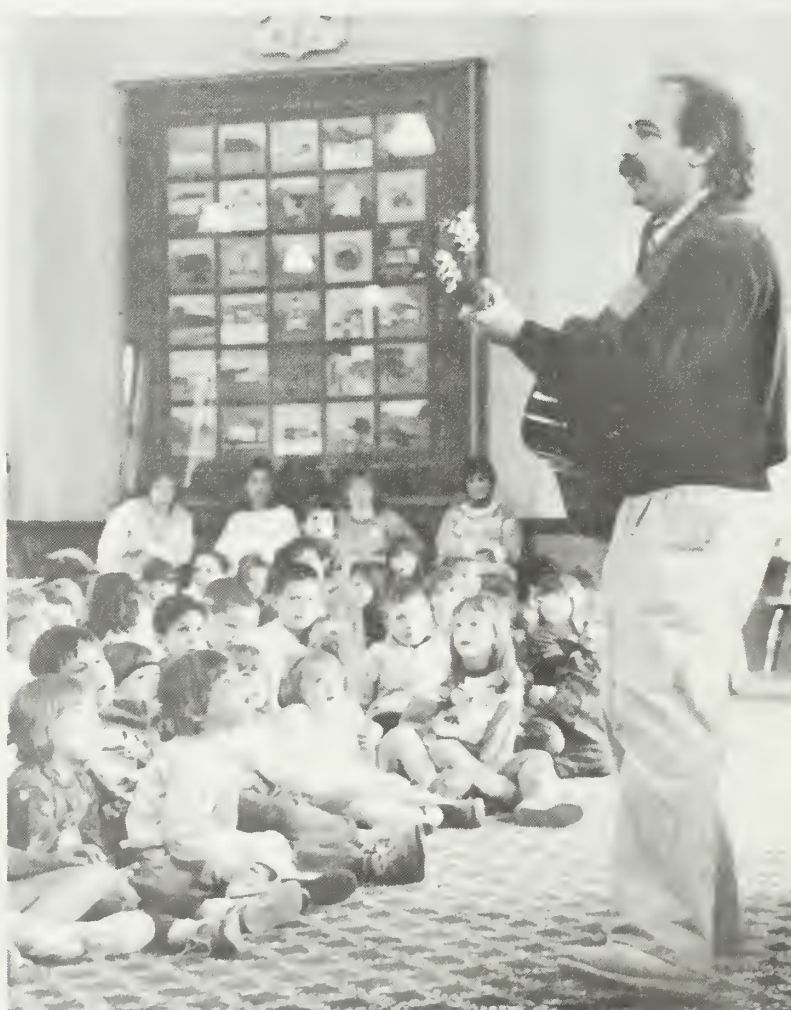
Development at the Acton Arboretum continued to flourish throughout the 1990 growing season. A new Arboretum sign greets passersby at the intersection of Main Street and Taylor Road. "The Friends of the Acton Arboretum" were proud to accept two wonderful donations of an Amur Corktree and a Yellowwood tree, both generously donated by Capizzi Landscaping, Incorporated. The "herb garden" has become a beautiful focal point in the Arboretum, thanks to the tender loving care provided by the Acton Garden Club. Major strides were made this year to make the walking trails starting at the Taylor Road parking lot and leading to the herb garden handicapped accessible. The finishing touches to these stonedust trails will be completed next spring, thanks to the hard work of Eagle Scouts Oliver Will and Carlos Cummings, as well as the work release crew from MCI-Concord.

This year marked the return of Eastern Bluebirds to Acton. We are proud to report that two nesting pairs of bluebirds were sighted and verified. The Commission has sponsored the construction of ninety-five bluebird houses to date, with another sixty boxes being constructed this winter, courtesy of MCI-Concord. Many of this winter's houses will be placed on privately owned property around town, to further encourage the return of this regionally rare bird species.

1990 was a time to say good-bye to outgoing commissioners and a time to welcome Ann Shubert, Charlotte Timlege and Peter Shanahan to the Commission. It was a year that saw the completion of Acton's environmentally sensitive Wetlands Bylaw Rules and Regulations, created to aid in the protection of Acton's remaining wetlands. Volunteers, too many to mention, aided our efforts to beautify the Arboretum and improve access to our approximately 1400 acres of conservation lands, and this past year saw the return of nesting pairs of Eastern Bluebirds to Acton. To all the individuals that have given so much of their time, energy and expertise to Acton's conservation effort, we sincerely thank you.

Tom Tidman, Conservation Administrator

Conservation Commission  
Andrew Sheehan, Chair  
Ann Shubert  
Charlotte Timlege  
John Chalmers  
Peter Shanahan  
Pam Resor



Celebrating the Library Centennial with Song, Singer Bill Staines



## COUNCIL ON AGING

The Council on Aging (COA) provides direct services, programs, information and referral to older citizens and adult children. Nineteen hundred citizens, sixty years and older, reside in the Town and are kept informed of COA activities and pertinent information through a direct-mailed newsletter. Primary responsibility for COA functions is assumed by two full and two part-time staff supported by a nine-member Council board. Monthly board meetings are held in the COA office/resource center in the Acton Congregational Church.

Direct services include home-delivered meals, filing for federal fuel assistance, a friendly visitor program, distribution of surplus commodity food, intervention and advocacy for individuals involved with social agencies, and daytime bus trips. The COA also makes reassurance phone calls, offers tax assistance and health insurance information through trained volunteers, schedules home visits and shares printed information collected at the office.

Most programs are held in the West Acton Baptist Church and are without charge to the participants. Classes include line dancing, bridge, bowling, exercise, whist, art, quilting, and crafts. Speakers spoke on varied topics, movies were shown and on-hand demonstrations were presented. Monthly podiatric and hearing clinics continued. There is an on-going walking program with staff from Community Education.

Transportation to the site and for other daily needs is provided by the COA and Road Runner vans. This door-to-door service is available to elders sixty and over and to handicapped adults of the Town. The State Executive Office of Elder Affairs provided funding for a program coordinator. The COA received two grants from the Acton-Boxborough Arts Lottery Council.

The COA has many friends and volunteers in the community without whom services and group social occasions for our elders would not be possible. We thank the Acton Rotary Club for their annual chicken barbecue, the Confirmation Classes of St. Elizabeth's and The Church of the Good Shepherd for their dinners, Theatre III for free dress rehearsals, the Maynard Elks for free use of their facility, Boston Edison for an Energy Day Dinner, the Salvation Army for Hillcrest Lodge availability, McDonald's for breakfasts, Northeast Correctional Institute for lunches, and the Junior Women and Acton Garden Clubs for programs. Many Scouts helped with donations of holiday food and favors. Explorer Post 7 and Civil Defense volunteers gave hours of labor, snow shoveling and furniture moving. We also thank our faithful wheel-a-meal drivers, our armchair travel hosts and other program volunteers and the on-going support of the Friends of the Acton COA, Inc.

There is a need for volunteers who wish one-on-one contact with elders or who wish to work with groups at the center.

If you can, please call the COA office at 264-9643.

Stanton J. Collins, Chair  
Dorothy Chautin  
Marcia Epstein  
Doris Hodge  
Juliana Kennedy  
Marianne Kiley  
Anne Monahan  
Ruth Rice  
Roy Trafton

## DOG OFFICER

Total Number of Calls	495
Number of Dogs Impounded	56
For Dog Bites	0
Unlicensed	39
Other (Licensed)	17
Number of Citations Issued	0
Number of Dogs Sent to Lowell Humane Society	7

Les Boardman  
Dog Officer

## ELIZABETH WHITE FUND

A permanent fund was bequested to the Town of Acton by George R. White in memory of his mother, Elizabeth. The income from the fund is to be used only "in relieving the necessities of the deserving poor and unfortunate. It shall be the duty of the Town to anticipate such necessity of aid and assistance by inquiry and investigation, in advance of claims as far as possible, in order that sensitive and deserving people may receive assistance, who might, because of publicity, refrain from making application for aid."

The Trustees signed requisitions to the Town Treasurer totalling \$9,325.00 for the entire year. Funds were given to fifty-five households in need.

Cornelia Huber  
Irene Krason  
John Powers  
Trustees



## ENGINEERING DEPARTMENT

The function of the Engineering Department is to provide the Town boards, committees, and departments with Civil Engineering and Land Surveying expertise; to design, obtain approvals for, and supervise the construction of public works projects; to evaluate the engineering aspects of reports and plans for Town boards and commissions; to inspect subdivision construction within the Town to insure conformance with plans and specifications; and to maintain and update Town Maps, atlases, and associated files.

The Engineering Department staff currently consists of David F. Abbt, P.L.S., Engineering Administrator; Dennis P. Ring, Engineering Assistant II; Alan D. Perry, part-time Engineering Assistant I; and Donna Jacobs, part-time secretary. Daniel E. Danke, former Engineering Assistant I, was laid off July 1st due to a budget cut and Alan Perry, former full-time employee of the Health Department was assigned 20 hours per week to Engineering and 20 hours per week to Health starting September 1st. Tom Faber was hired again this year to fill the position of Engineering Aide during the months of July and August. Tom is an Acton resident currently completing the civil engineering program at the University of Lowell.

The Engineering Department supervises and coordinates several major on-going projects that are reviewed by the Massachusetts Department of Public Works. The design work is done by private engineering consultants hired by the Town, but when approved by the Massachusetts Department of Public Works the actual construction will be funded by the State. In other words, the Town contributes the design and the State pays for the construction. The first project of this type is the reconstruction of the Routes 2A and 27 intersection being designed by Hoyle, Tanner and Associates of Burlington. This past year was spent resolving issues raised by the Federal Highway Administration (much of the construction funding used by the M.D.P.W. comes from the F.H.W.A.), which involved scaling down the project by reducing some of the proposed pavement widening on Great Road (Route 2A) in order to eliminate the need for variances from design standards and lessen the impact on abutting properties. The design as currently proposed provides for two lanes of traffic on all four approaches, plus upgrading the signals with the latest fully traffic-actuated equipment with signal heads suspended from a span wire.

Another such project is the replacement of the Wetherbee Street bridge over Nashoba Brook. The plans for the proposed bridge are being reviewed by the M.D.P.W. Bridge Section in Boston. If plans and construction funding are approved by the M.D.P.W., the construction work will be done, as much as possible, by Highway Department personnel and equipment.

Finally, we were able to close out the Stow Street Bridge project. The contract with Sciaba Construction has been canceled

and the M.D.P.W. has reimbursed the Town for the funds expended to date. Unfortunately, this still leaves us with a patched-up old bridge and not much prospect of obtaining sufficient funds to construct a new one.

On a more positive note the "temporary" traffic signals in West Acton were completed, including re-application of the pavement markings and final payment to the contractor, Tri-State Signal. We have been pleased with the operation of these signals and the quality of the work by Tri-State.

Unlike the previously mentioned projects, the Town has initiated the design and construction of traffic signals at the intersection of Route 62 and High Street. Vanasse Hangen Brustlin, Inc. has just about completed the design plans and the Planning Department continues to investigate various means of obtaining construction funding for the project. In addition to the signals, the proposed improvements will include additional traffic turning lanes on both Route 62 and High Street.

The Engineering Department is responsible for the survey, design and construction stakeout of various projects undertaken by the Highway Department. Significant projects this year included the new drainage system on Central Street at Windsor Ave., a minor upgrading of the drainage system on Liberty Street, partial reconstruction of the drainage system on Harvard Court, and design and layout of the new sidewalk on Main Street from Nagog Hill Road to Post Office Square. We are very proud of this latter project as it provided a beautiful and functional sidewalk in keeping with the Goals and Objectives of the Master Plan. This was done in each and every instance by endeavoring to preserve the rural character of the roadway by avoiding the cutting of trees or the removal of stone walls. The out-of-pocket costs of this sidewalk were paid for by the developer of the Post Office Square project.

Numerous projects were undertaken for other departments during the year. Among these were design of improvements to the Wheeler Lane Dam now owned by the Conservation Commission, design and layout of a new access road in Mt. Hope Cemetery, field survey and preparation of a plan of an 8.42 acre parcel abutting Route 2 which is to be conveyed from the Commonwealth of Massachusetts to the Town of Acton.

The Engineering Department also undertakes several special projects each year. We continued the Forest Road landfill groundwater monitoring well project. A sampling round was completed last spring, but due to budget cuts the fall round of sampling was deleted and we will now sample on a once-a-year basis. We have also started to enter the data accumulated thus far into the computer for a graphical analysis. The proposed North Acton Recreation Area made some progress this year. We assisted with the digging and logging of test holes in March and have supplied staff support when possible to the Recreation Commission. The proposed sidewalk on Charter Road was field surveyed and we are currently plotting this information so that a

plan will be ready by spring. Finally, we spent considerable time rewriting the "Specifications for Construction within Public Ways" and are currently rewriting and reformatting the "Traffic Rules and Orders".

Subdivisions are reviewed and inspected by the Engineering Department from initial submission to completion of the roads. When the plan is submitted, a comprehensive engineering evaluation of all aspects of a proposed subdivision is made, based on current Planning Board Rules and Regulations. North Acton Woods, Stoneymeade, Audubon Hill, Bellows Farm (Davis Road), Haley Lane, and Farm Hill were reviewed and/or inspected in this manner. The Engineering Department also did a substantial amount of work for the Planning Board, including bond estimates and reviews of hammerhead lots and common drive special permits.

The Engineering Department handles the daily routine of inspecting street cuts related to the installation of utilities and driveways; responding to requests concerning drainage problems; reviewing site plans; preparing street acceptance documents; updating the Town Atlas, Flood Plain Maps, Zoning Maps and other Town Maps; providing the general public with information; and assisting the various Town boards and agencies.

We appreciate the cooperation received from the other Town departments, boards and committees, and look forward to further productive efforts in the coming year.

David F. Abbt, P.L.S.  
Engineering Administrator

FENCE VIEWER

The duties of the fence viewer are contained in Massachusetts General Laws, Chapter 49, Section 1 -20, inclusive. This law pertains to the need for partition fences on property lines of adjoining improved parcels of land used for agricultural purposes (primarily the keeping of livestock). The appointed fence viewer for the Town reports no activity in such partition fences for the year 1990.

Although this is now an archaic position, several general questions concerning fences are answered each year. Land-owners, when erecting fences, should keep the following facts in mind:

- 1. Section 5.3.1 of the Town's Zoning Bylaw limits the height of walls and fences in yard setback areas to no more than eight feet.
- 2. Massachusetts General Law, Chapter 49, Section 21, determines when certain fences may be deemed a private nuisance and should be consulted when there is a question concerning a spite fence.

- 3. Section E39 of the Town Bylaws provides that when erecting a fence fronting on a public way the fence should not encroach within the public right of way without a written license from the Board of Selectmen. Assistance in determining the location of this right-of-way line is generally available from the Acton Engineering Department.

I can normally be reached during the day at 264-9628.

David F. Abbt  
Fence Viewer

GOODNOW FUND

The provisions of this fund call for a perpetual care payment from the annual interest earned by the \$3000 principal. The balance of the annual interest must go to the Acton Congregational Church toward the minister's salary.

Investment	\$3000.00
Receipts	
Interest Received	207.95
Total	\$3207.95

Our Treasurer, Nancy Gilberti, passed away this year. She has taken care of the Fund for a long time. We will miss her!

Mabel Grekula;  
Frances Moretti'

HANSCOM FIELD  
ADVISORY COMMISSION

The HFAC consists of representatives of Massport, Bedford, Concord, Lexington, Lincoln, Carlisle, Acton, Hanscom users, The League of Women Voters and the U.S. Air Force.

Noise caused by aircraft dominated the agenda in one form or another. Massport has shown concern by initiating a Part 150 study which is based on Federal Aviation Guidelines. This project will include the measurement of current noise levels, evaluate the impact on the local community over the next five years and recommend mitigating measures if required. Progress has been slow. The final report is due to be completed by the summer of 1991. The ongoing computer generated noise measurements (based on actual aircraft flights in and out of Hanscom) reported no increase in noise levels in the past two years. It is believed that this is due to an increased use of the newer, quieter multi-engine aircraft and the transfer of the traffic helicopters to another airport.



Another commuter airline, Continental Express, initiated application for a twelve flight per week operation. Local objections slowed it down and when Continental filed for bankruptcy the plan ended.

Of future concern is the Massport search for a second airport, similar in size to Logan Airport. Hanscom Field is one of 32 possible sites but is not considered a likely choice. However, two sites in the Ft. Devens/Ayer region are in the top eleven sites on the list. A major airport in Ayer would have a marked impact on the quality of life in Acton. On the negative side would be the increase in noise and traffic. From the positive point of view a business of that size would bring a considerable amount of money into the area. Massport contends that a second airport is needed by the year 2010.

Ken Klemmer, Acton Representative  
Francis A. MacIntire, Alternate  
P. Sanford, Volunteer Coordinating Committee

## HIGHWAY DEPARTMENT

The Highway Department installed handicap ramps on some sidewalks. It reconstructed 1500' of Parker Street at High Street which included installing drainage and widening the road. It constructed a parking lot on Concord Road for soccer, etc. The Department covered the old dump site off Willow Street. It rebuilt the library floor in West Acton. Loam was screened for the Town's use. A sidewalk was replaced in West Square at Windsor Avenue.

### TRANSFER STATION

The Transfer Station is transporting 10,500 tons of trash per year to NESWC. The Highway continued the leaf recycling program and the Christmas tree recycling program this year. About 200 tons were collected, saving the Town money on the tipping fees.

### SNOW

Snow fence was installed at the intersection of Main Street and Hayward Road and Wetherbee Street at Route 2. Sand barrels were cleaned and placed around town. There were a total of 50 sandings and 9 plowable storms for a total of 53 inches of snow for the winter. Salt and sand is available at the Town yard D.P.W. building on Forest Road for all townspeople. One plow was replaced last year and all of the rest were sandblasted and painted.

### DRAINAGE

Four bridges were sandblasted and tarred to keep from rusting. Five new basins were installed around Town. Some brooks were cleaned, and during the year catchbasins were cleaned and approximately 20 were repaired.

## EQUIPMENT

The Highway Department received one new 1991 Mack 6-wheeler. It was very much appreciated.

## GUARDRAIL

New guardrails were installed on Parker Street, Brook Street, High Street, and some were replaced around Town.

## ROADS

All drainage structures were raised to meet new road grades, stones were dug out and roads were crack filled. Approximately 7,350 tons of hot top were laid on the following streets:

STREETS	FEET	TONS
Central Street	5,3000	2,000
Stow Street	1,200	500
School Street	4,100	1,500
Hosmer Street	2,400	900
High Street	1,800	700
Martin Street	1,900	650
Lillian Road;	600	200
Forest Road	1,400	500
Jefferson Drive	1,200	400

This program was a State program and was 100% reimbursable.

## OILING

All roads were dug out of stones and shimmed with hot top and then oiled. The following streets were oiled:

Brookside Circle	Old Meadow Lane
Winter Street	West Road
Houghton Lane	Azalea Court
Iris Court	Robbins Street;
Billings Street	Mead Terrace
Wright Terrace	Haynes Court
Barker Road	

I would like to thank my assistant, Dave Brown, and my secretary, Elaine Ciccone for their help. Also my thanks to the men on the Highway Department for an excellent job done. I would also like to thank all other Departments for their cooperation and help throughout the year.

Richard Howe  
Highway Superintendent



## HISTORICAL COMMISSION

After many years of researching, interviewing, visiting sites, and collecting information, the Acton Historical Commission, with the help of volunteers, has completed its survey of local historically and architecturally important buildings erected prior to 1940. Many are located within Acton's newly created historic districts. All are placed on our cultural resource list.

Three public hearings for demolition permits for historic buildings were conducted. The first was held for the Lamson house (1753) at 5 Breezy Point Road. This is the last survivor of the mid-eighteenth century story-and-a-half cottage, a house type which was once common in North and East Acton.

The Acton Historical Commission granted a permit for dismantling the John White house (c1830) at 502 Great Road and relocating it at the Boxborough Common. This Federal style house was built for John White, Jr., landlord of the White Tavern, later the Nagog Inn.

A permit was also granted for dismantling the Mark White house (c1750) at 274 Great Road and relocating it at the Boxborough Common. This house was occupied by Ensign Mark White, an elected Constable at Acton's first town meeting in 1735. The White family has been prominent throughout Acton's history.

Acton Historical Commission has received a number of inquiries throughout the year regarding Acton's history and its families. We are pleased that there is renewed interest here, and we attempt to answer questions as best we can. We encourage Actonians and others to share local information with us and to attend our meetings held on the second Wednesday of each month at the Town Hall.

Anita Dodson, Chair  
Lawrence Story, Clerk  
Richard Boast  
William Klauer  
Virginia Milbery  
Ann Forbes, Associate  
Nancy Fox, Associate

## HOUSING AUTHORITY

The Acton Housing Authority continued to address the housing challenges of Acton by subsidizing 142 households in property owned and managed by the Authority at two developments, 27 condo units in 9 separate complexes and 1 group home housing 12 mentally handicapped residents. In addition to these conventional housing programs, 144 families were assisted through the scattered site Section 9 (Federal) and Chapter 707

(State) Certificate Programs which brought the total housed by the Authority to 286 elderly, families and handicapped households.

In a year that presented difficult budgetary decisions the Acton Housing Authority continued to operate and provide a consistent level of service to our clients. We foresee that 1991 will be a year of balancing to continue this level of service while operating within the bottom line 5% budget cuts mandated by the State. With the continued efforts of our dedicated staff, the guidance of our professional Board Members, the support of our local Town Government, the cooperative working relationships developed with our local service agencies and with the financial assistance provided to our clients by the Acton Lions, the Acton Rotary, Digital Equipment Corporation, the Acton/Boxborough United Way, the Acton/Boxborough Junior Women's Club, Acton's Jenks Fund, the White fund and the Acton/Boxborough Girl Scout Troups, the Authority will continue to provide the housing assistance and support services that our residents depend on in our community.

Board of Commissioners

Joseph Mercurio  
Marlin Murdock  
Jean Schock  
Barbara Willson

## INVESTMENT ADVISORY COMMITTEE

The trust funds of the Town of Acton are for the most part held in a common trust fund that was established by the town in May of 1980. Bank of Boston acts as custodian of the fund, and it keeps the record of the individual shares of the participants. Franklin Management Corporation acts as the investment manager with all purchases and sales being made in consultation with the Town Treasurer and the Investment Advisory Committee. Originally the funds were invested in U. S. Treasury and Government Agency bonds maturing within five years, most of which were purchased at a discount from their par value. Capital gains have been realized as these securities have matured, and it has been a policy, subject to market conditions, to reinvest the gains in common stocks in order to build a balanced portfolio that provides an opportunity for growth in the income and in the market value of the portfolio. The reports of the Investment Advisory Committee printed in 1988 and 1989 Town Reports give a year to year record of the net capital gains realized since the common trust fund was established, the total as of June 30, 1988 being \$160,461.38. Additional capital gains of \$14,306.12 were realized in the latest fiscal year bringing this total up to \$174,767.50 as of June 30, 1990. On that date there were also unrealized capital gains of \$164,317.41 in the fund of which \$47,073.49 was in the bond account and \$117,243.92 with the

common stocks. The portfolio then had a market value of \$1,928,193 of which \$1,569,167 or 81.38% was invested in bonds, \$270,919 or 14.05% was in common stocks, and \$88,107 or 4.5% was in cash equivalent.

The members of the committee have met at intervals throughout the fiscal year, and they have been available by telephone to consider any action that might be desired in the event of questions about making changes in the securities held in the portfolio.

A summary report of Acton's Common Trust Fund as of June 30, 1990 is given in the following table at the end of the report. The bonds and notes have a par value of \$1,600,000 which will be realized if held to maturity, and this will realize capital gains of \$77,906.24. These securities average to mature in just

over 2 years and 3 months, the longest maturity being in 4 years and 6 months. All but \$100,000 of these issues are U.S.A. Treasury notes and bonds and U.S. Government agencies. The \$100,000 is an American Telephone and Telegraph Co. bond that matures July 1, 1990. The annual income being earned is \$131,987 which is a return of 7.48% based on cost and 6.85% based on the market value. The common stock part of the portfolio consists of issues in 16 different companies covering a broad spectrum of American industry, the greatest concentrations being in health care and telephone utility companies. The annual dividends being received on the stocks in the portfolio amount to \$8,776 which is a return of 5.71% based on cost but a return of only 3.24% based on current market value. This is a reflection of the fact that unrealized gains in this part of the portfolio amount to \$117,244, an amount which is a little more than three-fourths the cost of these securities.

#### TOWN OF ACTON COMMON TRUST FUND

		COST	MARKET VALUE JUNE 30, 1989		UNREALIZED GAIN	ANNUAL INCOME
BONDS AND NOTES	\$1,522,094	86.3%	\$1,569,167	81.4%	\$ 47,073	\$115,900
COMMON STOCKS	153,675	8.7	270,919	14.0	117,244	8,776
CASH EQUIVALENT	88,107	5.0	88,107	4.6	—	7,311
TOTAL	\$1,763,876	100.0%	\$1,928,193	100.0%	\$164,317	\$131,987

Brewster Conant  
 Howell T. Evans  
 Ames L. Greenbaum  
 Alland D. Gulliver  
 Charles F. Putnam, Chair  
 W. Roy Wetherbyl, Director of Finance



Children with Balloons at Centennial Celebration, May 1990



## THE LOWELL REGIONAL TRANSIT AUTHORITY

The Lowell Regional Transit Authority (LRTA) is one of fourteen regional authorities established within the Commonwealth in 1974 to continue and improve local transit services. Working with the Acton Council on Aging and the Transportation Advisory Committee, the LRTA forms the basis of three local transportation services: the Road Runner Van, the Council on Aging Van and Amtrak Commuter Rail Service.

Service to town residents aged 60 years and older, or those who are handicapped, is provided by two van services operating five days a week. The Road Runner and the COA Van provide curb-to-curb pick-up service in Acton and surrounding towns on an advance (24-hour) reservation basis. Both vans can accommodate ambulatory, as well as wheelchair-bound patrons.

The vans may be used for a variety of purposes including shopping, medical appointments, visits to the CES Day Care Center, Senior Center activities, recreation, or visiting friends and relatives. The nominal fare schedule is 40 cents per one-way trip within Acton, 80 cents for trips to Concord or Maynard, and 10 cents to the Senior Center at the Acton Baptist Church. Road Runner service may be arranged by calling 263-4691 and COA Van information is available at 264-9651.

For several years, the Road Runner was the sole means of transportation available through the Council on Aging. With ridership continuing to increase, it became apparent that additional facilities would be required to maintain adequate service. Thus, in February of 1987, service was expanded by initiation of the COA Van. This new service resulted from the combined efforts of the LRTA, which supplied the van, the Council on Aging, which provides the management of the service, and financial subsidy by the Town. This cooperative effort has resulted in operating costs lower than those of the Road Runner. Ridership on the combined services was over 13,000 in 1989. In Calendar Year 1990, the Road Runner provided 5662 trips, and the COA Van was used for 7249 elderly trips, 342 handicapped transports and 15 riding companions, for a total of 7606 trips.

Amtrak Commuter Rail Service offers 16 round-trips per weekday to Boston, starting at 6:26 AM, nine to Fitchburg, with three continuing on to Gardner. Saturday and Sunday schedules are more limited. Schedules can be obtained at the Acton Memorial Library or by calling 1-800-392-6099. Service to Boston terminates at North Station with an MBTA rapid transit station directly across the street. The Fitchburg run ends at Depot Square (at the junction of Rts. 2A and 12) where Montachusets Regional Transit Authority (MART) local buses connect. MART information may be obtained by calling 1-508-345-7711. Trains depart from the South Acton Commuter Parking Lot located on Central Street just off Main Street. The fare from Acton to Boston is \$3.10 one way, with reduced rate 12-ride and

monthly rates available. A permit is required to park in the South Acton Lot. This can be obtained at the Town Hall.

Don Herskovitz  
Transportation Advisory Committee

## MEMORIAL LIBRARY

In May of 1890, William A. Wilde gave the Memorial Library to the Town and dedicated it to its Civil War veterans as "a hall for social uses as well as a memorial for their dead and a Library for their use and entertainment." One hundred years later, Mr. Wilde's descendants were honored guests at a rededication of the Library, the culminating event of a twelve-month celebration.

During the centennial year, the Library sponsored many events which had Civil War themes. Storyteller Doug Lipman portrayed Thomas Wentworth Higginson, organizer of a regiment of freed slaves who fought for the Union, and Kitty Gardner appeared as Belle Boyd, a Confederate spy. A group of students from Acton-Boxborough High School performed dramatic readings of letters from Acton to the men at the front, and Stanton Collins gave an illustrated talk on the other April 19th in Acton's history when the Davis Guards marched through Baltimore in 1861.

One of the Acton men who marched through Baltimore was Aaron James Fletcher. In April, his grandson, Leonard Adams, gave the Library many precious items, including Fletcher's musket, Bible, canteens, haversack, medical kit, letters case, medals, photographs and memorabilia. These, and other artifacts from the Library's collection, were brought out for display at the rededication on May 20th. The visitors' register from the dedication in 1890 was also brought out and guests were invited to add their names.

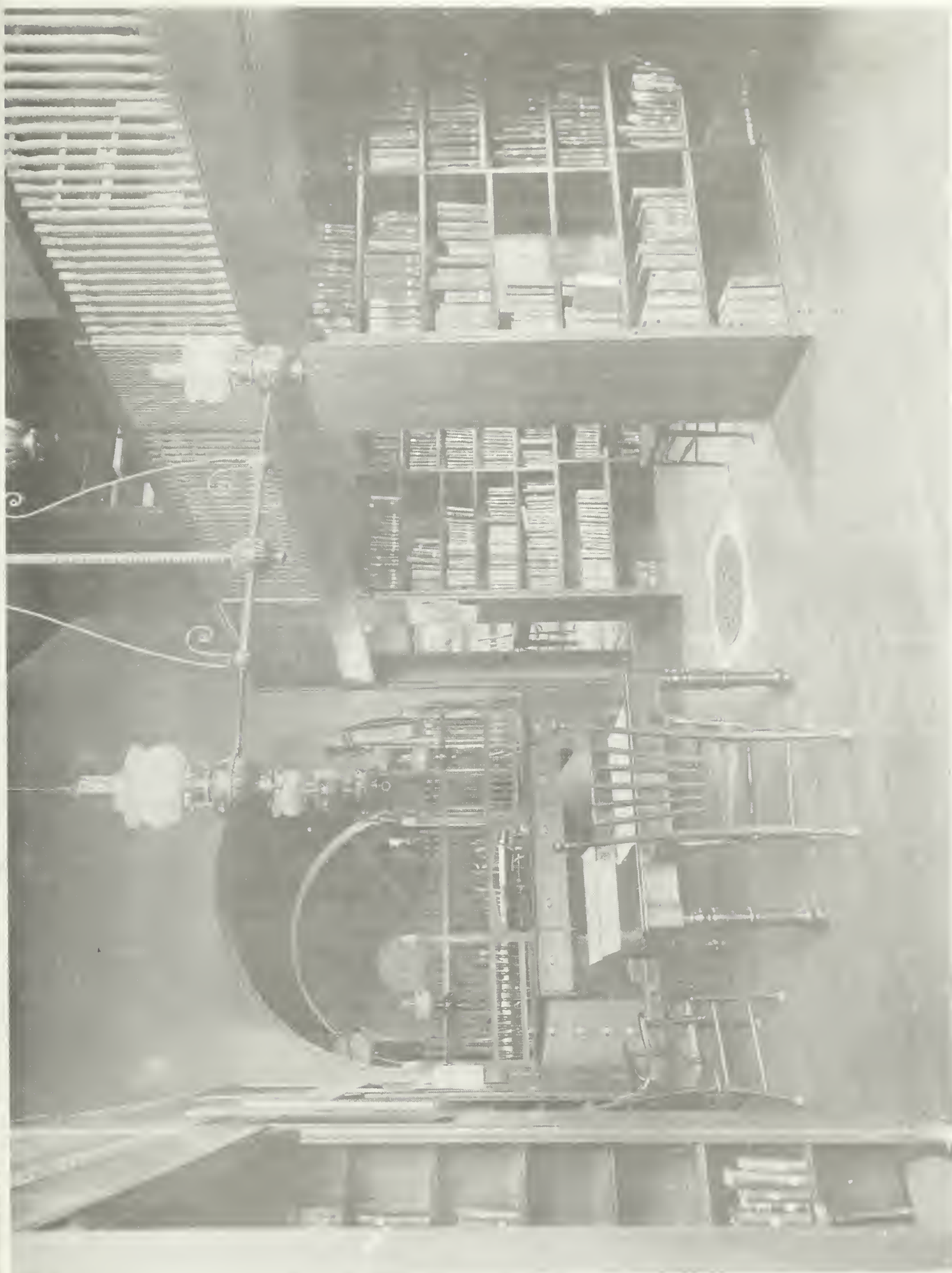
In February, Brewster Conant addressed the Acton Historical Society on the history of the Library. His remarks were subsequently incorporated into a "History of the Acton Memorial Library" which was published and distributed in May.

In addition to our many centennial events, it has been a busy year for the Library. Our new people-counter at the entrance put the visitor count at 153,444 and overall circulation has increased from 182,123 to 201,791, a growth of almost 10% in one year. The reference department continues to serve increasing demands from businesses and individuals, this year logging 11,919 questions. Membership in the Minuteman Network has greatly increased our access to the collections of other Libraries in the system. In January alone, the Library processed more network transfers than in all of 1987. A major upgrade of the Minuteman system was made possible by a \$500,000 equipment grant from Digital Equipment Corporation.





Original Building, Looking from the Stacks towards the Children's Reading Area



Original Interior; Same View

All of this traffic has had an impact, both on the staff and on the building. Funding cutbacks made it necessary to reduce the number of hours open to the public. Sunday hours have been eliminated and the building is now closed on Fridays to allow the staff time to catch up on the behind-the-scenes work that keeps the Library functioning. Saturdays and Thursday evenings, however, are now busier than ever.

The carpet, installed when the addition was built in 1967, has finally been replaced. Unfortunately, the amount voted in the warrant article in 1986 was no longer sufficient and a reserve fund transfer of \$6,000 was necessary. The replacement was done in stages to minimize the impact on the public and Dean Charter used the opportunity to cut channels in the floor for much-needed electrical and communications cabling.

Growth pressures on the building continue and we are running out of space to shelve materials. We have an architectural design to enclose the rear patios, and had applied for a grant from the state for 75% of the construction cost. Although we did not get any of the money that was available, we will keep the addition on the Town's Capital Building plan and look to the future for funding.

The exterior has also been improved with new walkways, lighting, and a centennial tree. With money raised from the Annual Book Sale and other ventures, the Friends of the Acton Libraries have paid for a new sign in the Town Hall parking lot giving the hours for the Library. The design wisely allows for changes to be made as we respond to budget fluctuations.

To better anticipate potential budget challenges, Trustee Ann Chang has been attending the weekly Coordinating Committee meetings. As finances are squeezed tighter every year, it is only through careful monitoring and the continued support of individual donors, corporate sponsors, and local merchants that we are able to bridge the gaps in our budget to maintain programs and services.

We also continue to draw on trust funds dedicated to the Library, this year using the Conant fund to pay for DIALOG reference services, the Moore fund underwriting the Wilsonline subscription and the Kinsley fund paying for Infotrac. The Taintor fund was used for centennial programs and expenses and the Wilde fund purchased the PBS videotapes of "The Civil War". Many donors underwrote expensive reference works that were on our birthday wish list.

The children of the community also got the chance to contribute by choosing favorite books from a list of titles and purchasing them by arrangement through local booksellers who gave them a Library discount. Each book has a special birthday bookplate with the child's name on it. This program was very popular and resulted in over four hundred new books being added to the Children's section of the Library.

The Children's Librarians also deserve special recognition this year for all of the work they did in organizing this program as well as the children's birthday party held the day before the rededication ceremonies. Lisa Rheault, Lee Donohue, and Marge Root, who retired this year, devoted many hours of their own time to make this a memorial year for all who took part. They not only conceived, designed and implemented the programs and events, but they applied for grants and solicited donations to pay for everything. This effort far exceeds what we expect of our employees and they should feel justly proud of a job well done.

There have been further changes on the Board of Trustees this year. In January Dennis Ahern, an elected Trustee for eight years, became a corporate Trustee to fill the vacancy created by Vin Parella's resignation. Due to a change in the election laws, there was insufficient time to place the 1-year remainder of his term on the ballot. By law, the vacancy then had to be filled by a vote of the Trustees and the Selectmen together. Three candidates were interviewed and Fran Moretti was elected in May. In November, we reluctantly accepted the resignation of Adriaan Walther who has served as a corporate Trustee for nine years.

Dennis Ahern, President  
Ann Chang, Vice President  
Fran Moretti, Secretary  
Brewster Conant  
Susan Fingerman  
Joseph Grandine  
Henry Hogan III  
Raymond Shamel  
Adriaan Walther



## MINUTEMAN HOME CARE

Acton is one of 16 towns in an area stretching from Arlington to Harvard that receives help for its over sixty citizens from the Minuteman Home Care Corporation (MHC). The private nonprofit corporation is directed by a Board, currently 19 members, appointed by the 16 towns. MHC pays for the services it provides with money from the Federal, State and Town governments, donations from individuals and organizations like the United Way and minimal fees charged on a sliding scale. During 1990 its income amounted to \$4,897,570 coming from the following sources:

Federal	\$806,000.00
State	\$3,610,600.00
Towns	\$30,000.00
Fund Raising*	\$121,000.00
Fees	\$262,000.00
Other	\$67,970.00

\* Includes fund raising efforts such as the M.L. Carr Celebrity Golf Tournament benefiting MHC Alzheimer programs.

Each member town's assessment is based on the number of citizens over 60. Last year for Acton this amounted to \$1,047. For the year that began July 1, the assessment was increased by just 5% to keep pace with inflation to \$1,103.00 or 86 cents for each of the 1,283 over sixty citizens. Acton and one other of the 16 towns were unable to pay their assessment because of budgetary distress. However, the Town's Council on Aging voted to contribute its Executive Director's travel budget of \$100.00 when the selectmen voted not to authorize a reserve fund transfer to pay \$500.00 of the assessment. This reduction had been negotiated with MHC.

MHC services in Acton during the year that ended last June 30, cost \$102,707.00. Funded from the State's Home Care budget were such services as homemaking, transportation, case management, chores, information & referral and home health for approximately 171 people at a cost of \$75,332.00. Funded under the Older Americans Act by the Federal government was the Meals on Wheels and Eating Together programs for 14 and 48 people respectively each month at a cost of \$20,715.00. Also funded under the Older Americans Act were the Senior Aide, Legal Services and Nursing Home Ombudsmen programs for 182 people at a cost of \$3,465.25. Another 66 Acton residents received services under the Special Programs for nursing home screening and Alzheimer's education which cost \$3,195.00.

The Board and Staff of MHC wish to thank Margaret Rector who recently resigned as Acton's member on the Board for her support and dedication to meeting the needs of Acton elders.

MHC's office is at 24 Third Ave., Burlington. Our telephone number is 263-8720.

Stanton Collins — Acton Member

## MUNICIPAL PROPERTIES

The Department of Municipal Properties discharges the following duties:

1. Maintenance, management, and construction of all Town Buildings, except those controlled by the School Department.
2. Maintenance and development of the Town Common, Parks, Playgrounds, Conservation Land, and Town Forests.
3. Management of street trees as provided in M.G.L. Chapter 87, and management of Public Nuisances related to Shade Trees, as provided in M.G.L. Chapter 132.
4. Mosquito Control as provided in M.G.L. Chapters 40 and 252.
5. Staff support to the Conservation Commission for groundwater protection, wetlands enforcement, and acquisition and management of conservation areas.
6. Technical expertise as needed for site plan and subdivision reviews and inspections.
7. Oversight of Cemetery operations.
8. Administration of utility budget.

### ROADSIDE VEGETATION MANAGEMENT

This year 37 dead or dangerous street trees were removed, 17 street trees were safety pruned, 14 street trees were planted, and 41 tree stumps that presented traffic hazards were ground out below grade. The rate of tree removal has declined in recent years. However, the numbers for 1990 are misleading because they reflect not only a decline in the mortality rate, but also the scheduling of the bulk of our street tree work, which was done very late in 1989 and which will be done again early in 1991.

A great deal of emphasis was placed on cutting brush that obscured traffic visibility along the public roads. Approximately 25 miles of road shoulder were mowed with the side-arm mower, and many other areas and intersections were cut using chain saws. Poison ivy growing along approximately five miles of roadway was selectively sprayed with Weedone 170 to control this public nuisance.

As has been the case for the past few years, the major cause of street tree death in Acton was Ash Decline. This disease is believed to be caused by a mycoplasma-like organism, or M.L.O., which is believed to be transmitted by a leaf-hopper. The disease is always fatal when it infects drought-stressed Ash trees that are growing in association with goldenrod, asters, and other grassy

weeds. There is no control strategy, and infected trees die within one or two years of when the symptoms first appear.

The level of gypsy moth activity is on the rebound in western Middlesex County. In addition to several small isolated pockets of Acton, a 30 acre parcel on High Street and a 70 acre parcel in the Nashoba Brook Conservation Area were totally defoliated in June. Many caterpillars died due to Entomophaga fungus and Polyhydrosis virus, but enough survived to maturity to deposit significant numbers of egg masses. At this point it appears that large areas of Acton will be subject to defoliation in June of 1991. No town-wide control program is contemplated, but landowners might want to think seriously about protecting high value plantings, which will die if repeatedly defoliated.

In 1990 Acton was recertified for the sixth consecutive year as a Tree City U.S.A. by the National Arbor Day Foundation, in recognition of our achievements in urban forestry efforts.

The Director met with Representative Chet Atkins and Dale Robertson, Chief of U.S. Forest Service, to lobby for increased federal assistance for urban forestry projects and research, such as street tree planting and Ash Decline research.

The Director reviewed and inspected all subdivision and commercial site plans for compliance with street tree and landscaping standards. As a result of the enforcement of these standards, over 150 street trees were planted by developers on streets that will eventually become public ways, and all new commercial sites were extensively landscaped. The Director assisted the Planning Department in reviewing stricter Site plan landscaping standards as part of the master plan process.

### MOSQUITO CONTROL

The mosquito control program ran from late May until early September. The entire town was fogged five times with Malathion, each application requiring about 10 dry, calm nights to complete. The larvicide and water management programs, which are highly effective in controlling mosquitoes at the source, were eliminated for FY'91 due to the budget cutbacks.

The U.L.V. fogger dispenses a cloud of Malathion, at the rate of approximately two ounces per acre, in a swath 300 feet wide. The cloud can remain toxic to mosquitoes from 1 to 12 hours, depending upon weather conditions. This adulticiding technique is highly effective in developed areas. In addition to its use as a mosquito adulticide, malathion is a commonly used agricultural pesticide, registered for use on over 300 pests. All fogger operators are trained and licensed by the Massachusetts Pesticide Bureau. Residents who wish to exclude their property from pesticide applications should contact this office by May 1 so that the exclusion areas can be mapped prior to program start-up.

### BUILDING MAINTENANCE

All town buildings received such minor repairs and paint as a very tight budget allowed.

The Town Hall clock tower renovations were completed, and the clock mechanism repairs are well underway. New carpeting was installed at the Acton Memorial Library, which replaced the very worn carpeting that was installed when the addition was constructed in the late 1960's. The floors in the West Acton Citizens' Library were rebuilt, largely with the help of the Highway Department and Building Inspector. A new heating system was installed in the Woodlawn Cemetery service building.

A break-in at the Town Hall in early spring resulted in a great deal of physical damage, but rather minor property loss. As a result, various modifications were made, including an alarm system and additional lighting, in order to discourage future incidents.

At the request of the Cemetery Commissioners, the Mt. Hope Cemetery service building construction project was canceled, due to their feeling that the funds allocated for the project were insufficient to construct a building that would fulfill their specifications.

In the next few years, serious thought should be given to removing the underground oil tank at the Memorial Library, re-use of the "Minuteman" building, major renovation or disposal of the West Acton Citizens' Library, and planning for a badly needed expansion of the Police Station.

In an effort to contain property damage, liability, and worker's compensation insurance costs, a town Safety Committee has been established, which is chaired by the Director. This committee meets frequently with the Town's risk manager, reviews accident reports, inspects town facilities, conducts safety training programs for all town employees. The Director compiled a safety manual, which has been distributed to all departments. At least in part due to these activities, Acton has the lowest loss ratio of any town in the Massachusetts Interlocal Insurance Administration pool.

### LAND MANAGEMENT

The 25 acres of turf maintained by this department were mowed on a weekly basis during the growing season, were fertilized once and aerated. This regimen of light fertilization, weekly mowing, and annual aeration is the absolute minimum required to maintain healthy athletic turf. As in previous years, we have gratefully accepted donations of manpower, supplies, and contracted services from athletic leagues to supplement the maintenance program for specific areas. As was the case last year, all fertilizer applied was either donated by the leagues, or purchased from field user<sup>TM</sup> fee receipts. Litter barrels were removed from the recreation areas because they were increasingly being misused as receptacles for large quantities of household trash. Once the public got used to our "carry in / carry out" philosophy, over 12 hours per week of staff time were saved.

Over 1300 acres of conservation land and town forests are managed by this Department under the direction of the Conser-



vation Administrator, Tom Tidman, who is also responsible for wetlands protection enforcement. Each year this Department performs routine maintenance tasks on the conservation lands, such as brush-hogging open wildlife habitat areas at Great Hill, Nagog Hill, and Heath Hen Meadow, spraying poison ivy along the hiking trails, and installing boundary and trail markers. A great deal of effort was put into developing and improving public access to the conservation lands, including the improvement of existing trails, the installation of trail markers and trail head signs, and the creation of new sections of connecting trails.

The recent budget cuts, which included the elimination of our entire seasonal crew, has had a severe impact upon our land management activities. This lack of maintenance will become more obvious with the passage of time.

In closing, I would like to thank the many citizen groups, especially the Acton Garden Club, Acton Arboretum Committee, and various Scout groups that have assisted the department in 1990. We have also received a great deal of help from other town departments and individual town residents. As always, a great deal of credit should be given to the hard work and dedication shown by the department staff :

Andrea MacKenzie, Secretary  
Tom Tidman, Conservation Administrator  
Malcolm MacGregor, Jr.  
Grounds Crew Leader  
Dayle MacGillivray  
Building Maintenance Crew Leader  
David Walsh, Groundskeeper  
Arnold Johnson, Building Maintenance  
James Howells, Building Maintenance  
Rob Brownson, Seasonal  
Dean A. Charter  
Director of Municipal Properties

## ACTON PLANNING DEPARTMENT

Planning in Acton became a focal point of community interest during 1990 as the Planning Council, guided by community input, developed the Acton Master Plan. Simultaneously, the Acton Historic District Study Committee completed the final stages of its study of Acton's historic resources and proposed mechanisms to ensure the continuation of these valuable resources. The Planning Board also had a very busy year in spite of the present "lull" in the real estate market.

The professional staff of the Planning Department serves the volunteer boards by supporting and reinforcing their work and commitment to the community. The increasing complexity of land use issues at both the state and local level has made it difficult for Acton's Boards and Committees to fulfill their statutory obligations under the laws on a volunteer basis. Planning staff works with the

volunteer Boards and Committees providing assistance and guidance and the day to day business.

As we started 1990, the Planning Department was fully staffed with Town Planner Roland Bartl, Assistant Planners Tim Smith and Mark Wert, and Planning Board Secretary Donna Jacobs providing technical, logistical and administrative support to the Planning Board, Planning Council, Board of Selectmen, and the Historic District Study Committee. In March, Mark Wert left for Boston to a job in the private sector. In June, Tim Smith moved on to a planning position with the City of Fitchburg. We miss their energy and dedication to planning and wish them well in their chosen careers. Unfortunately, due to budgetary constraints, one position has been eliminated and the other position remains unfilled. Town Planner Roland Bartl and Donna Jacobs, who now serves as part time Assistant Planner and Planning Board Secretary have assumed the full workload of the Planning Department.

Due to the 50% reduction in staff, a number of responsibilities were given to the Building Department. In doing so, the planning department has maintained its ability to function as a resourceful municipal planning agency dedicated to providing innovative and professional planning services. The department's goal is to focus on pro-active planning. We strive to recognize the issues and conflicts of future growth and work to provide the necessary legal and regulatory framework to properly manage growth before it occurs. Acton's Master Plan provides an excellent foundation to further these planning efforts.

### THE ACTON MASTER PLAN

Acton's desirable location led to unprecedented growth and development in the past few decades, tripling its population and changing a once rural community into a thriving suburb. While enjoying many of the positive aspects of growth, gradually residents began to realize that unchecked continuation of this rapid growth would severely alter the character of the community and threaten Acton's limited natural resources.

The Acton Planning Council, a group of dedicated Acton residents appointed by the Board of Selectmen to develop a Master Plan, took the numerous and often conflicting concerns and visions brought forward by Acton residents during the public participation process of 1989 and developed them into the Master Plan Goals and Objectives which were adopted by the Town at the 1990 Annual Town Meeting. The volunteer members of the Planning Council spent many additional hours crafting a Land Use Plan and Action Plan as part of the Master Plan to aid in the implementation of the Master Plan Goals and Objectives. The Planning Council is pleased to report that the Acton Master Plan is due to be published by early Spring 1991.

Planning Department staff played a major role in coordinating the development of the Master Plan. Working closely with IEP, Inc. and VHB, Inc., the Planning Council's Master Plan consultants, we have drafted proposed Zoning Bylaw amendments, reviewed and commented on multiple draft reports, and acted as



general overseer to ensure project quality and adherence to budgets and deadlines. We have also continued to assist the Planning Council in its publicity and public participation effort by creating and distributing flyers, posters, surveys, and maps.

As the first steps in implementing the Master Plan, the 1990 Annual Town Meeting adopted major amendments to both the Zoning Map and Zoning Bylaw to further preserve Acton's natural resources and open spaces, to direct growth to areas where infrastructure can support new growth, and to preserve those elements which contribute to Acton's New England town character.

Master Plan Goals and Objectives were further implemented at the Special Town Meeting held on November 28, 1990. Thanks to the continued leadership of the Planning Council, the Town of Acton now provides a mechanism for the development of affordable housing within its Zoning Bylaw through the Affordable Housing Incentives and Overlay District adopted at the Special Town Meeting. The members and associates of the Planning Council in 1990 were: Chairperson Anne Fanton, Armand Dufresne, Robin Talkowski, Walter Pizzano, Betsy Comstock, Stephen Crockett, Pam Resor, Greg Niemyski, Harold Gordinier, and Richard Weidman.

### PLANNING BOARD

The Planning Board is a seven member board appointed by the Board of Selectmen and has the statutory obligation of review and approval of new subdivisions under MGL Ch.41, the Subdivision Control Law. In addition, the Planning Board also serves as a Special Permit Granting Authority under the MGL Ch.40A, the Zoning Act, and the Acton Zoning Bylaw for various Special Permits. Through these governing tools the Planning Board strives to protect the health, safety and welfare of Acton's residents and to preserve the integrity of Acton's character.

The Planning Department coordinates the departmental review and legal permitting process for new development proposals submitted to the Planning Board under the Zoning Act, the Acton Zoning Bylaw, and the Subdivision Control Law. This review process includes negotiations with developers, explanations of the permitting process and development proposal to neighbors and residents, coordination of staff reviews, scheduling public hearings, and drafting of the decisions.

Planning staff assisted the Planning Board in the review and processing of the following development proposals in 1990:

- 3 Definitive Subdivision Plans -  
Kennedy Estates at 118 Arlington St.  
Haley Lane at 91 River St.  
Farm Hill at Esterbrook Rd. & Great Rd.
- 4 Preliminary Subdivision Plans
- 1 Groundwater Protection District Special Permit Application
- 4 Hammerhead Lot Special Permits
- 1 Common Driveway Special Permit

- 1 Petition to determine the status of roads
- 32 Approval Not Required Plans.

In total, the Planning Board held 28 regular meetings and 16 hearings. In addition, the Planning Board participated in the public hearings for the Historic District Study Commission and attended monthly MAGIC (Minuteman Advisory Group on Inter-local Coordination) meetings. The Planning Board members in 1990 were Mary Giorgio, Chairman, Gregory Niemyski, Quinton Brathwaite, Douglas Carnahan, David Hill, James Lee, and William Shupert.

The Planning Department manages the funds deposited with the Town as performance guarantees for subdivision improvements. In 1990, we managed a total of \$673,889.00 in Planning Board Subdivision Construction Bonds. In addition we are also holding 7 restrictive covenants as subdivision performance guarantees.

### HISTORIC DISTRICT STUDY COMMITTEE

In 1989, the Planning Department successfully obtained an \$8,500.00 historic study grant for the Town with a 50% local match provided through a donation from the developers of Great Hill Village in South Acton. The purpose of the grant, administered by the Massachusetts Historical Commission, was to complete the Acton Historic Resources Survey and to study the feasibility of designating Acton's three old village centers as Local Historic Districts.

The Historic District Study Committee, appointed by the Board of Selectmen, completed both a Preliminary Report and the Final Report during 1990. The Committee was assisted by preservation consultants Gretchen Schuler and Julie Johnson. Working closely with the Committee and its consultants, the planning staff functioned as the local project coordinator to ensure project quality and adherence to time schedules. The Planning Department also assisted in drafting the Historic District Bylaw and the Preliminary and Final Study Reports, and assisted the Committee in its publicity and public participation effort by distributing mailings and developing district maps.

At the November 1990 Special Town Meeting voters adopted an Historic District Bylaw, established an Historic District Commission and established three Local Historic Districts, South Acton, West Acton and Acton Center.

In concluding, I would like to thank Donna Jacobs for her continued contributions to the Planning Department. I would also like to thank all other departments and town employees for their assistance and cooperation. Again, I would like to call attention to the enormous contributions given by Acton residents who serve as volunteers on the Boards and Committees we staff. It was a pleasure working with all of you and we look forward to future cooperation with you.

Respectfully Submitted,  
Roland Bartl, Town Planner

## PRISON ADVISORY COMMITTEE

This committee meets quarterly with Concord's Prison Liaison Committee and the Superintendents of the Middlesex Correctional Institution (M.C.I.), Concord and the Northeastern Correctional Center (N.C.C.).

Committee members meet to keep open the lines of communication between the State Department of Corrections and the Town. Information is exchanged and concerns discussed.

Administrative consolidation of N.C.C. and M.C.I., Concord became a reality late this year. This action was taken as a cost-saving endeavor by the State Department of Corrections.

Meetings are posted and anyone is welcome to attend.

We regret that Ralph Abbott and John Giorgio found it necessary to resign this year. We are pleased to have had Ham Gordinier fill one vacancy this year and Richard Weidman will fill the remaining vacancy in 1991.

Jean Schock, Chair  
Harold Gordinier

## RECREATION COMMISSION

The Recreation Commission spent the year of 1990 studying ways to accomplish the task of developing a recreation park on land owned by the Town in North Acton. A hydrogeological study done by Pine and Swallow had concluded that there was a real possibility that a swimming area could be dug there. The challenge has been to try and find ways to accomplish this with little or no cost to the Town of Acton.

The idea was conceived that there might be enough gravel at the site to finance the project. Dexter Loring donated his time, equipment and men to a day at the site one Saturday and test holes were dug to determine gravel quality. Good results were obtained and the people gathered there were pleased with what they saw. Unfortunately, the present economy is not favorable for receiving a good price for the gravel.

The Recreation Commission has been working with the Town Engineering Department to draw up plans for the area; e.g., a soccer field, ball field, tennis court, basketball court, bath house, parking lots, road configuration, jogging trails, handicapped accessibility to these activities, buffer areas, etc. The Commission made a presentation at the Selectmen's meeting and were enthusiastically received. The Planning Council asked us to share with them our plans and suggested future impacts to the area for us to consider. As we worked with the different Boards and Town Departments, plans for the area began to take shape. As

the economy becomes stronger, there is a real possibility of using the gravel to finance the building of the recreation park.

Bruce Stamski, Chair  
Jonathan Kelly  
Charles Stires  
Caroline Tohline  
Deborah Warshafsky  
Eugene Neginsky, Alternate

## TOWN REPORT COMMITTEE

The Town Report Committee would like to thank the town employees, school districts, and volunteers for their cooperation with the Town Report Committee in the preparation of this 1990 annual report. The many people who contribute their essential services to the education, administration, town services, and protection of persons and property make our town what it is today and influence our future. Our residents not only are the recipients of these services but also provide the voter input and support that makes our form of Town Government a truly democratic institution.

Sandra Masson  
Susan Fingerman  
Mildred Jarvis  
Georgiann Taylor  
Carolyn Wiseley



Present Day Acton Memorial Library.



## TRANSPORTATION ADVISORY COMMITTEE

The Transportation Advisory Committee (TAC) works with the Town Planner, the Planning Board and the Planning Council to provide information and advice on traffic and transportation related issues. Such issues include road and intersection improvements, sidewalk construction, traffic signals and public transportation. Reporting to the Board of Selectmen, TAC reviews subdivision and other construction site plans for their effects on traffic circulation, vehicle and pedestrian access and traffic safety.

TAC also monitors regional transportation activities that may affect the town such as the commuter rail network, bicycle paths and alternative transportation modes. Acton's representative to the Lowell Regional Transportation Authority (LRTA) is an associate member of TAC.

Only a few site plans came before the committee in 1990. None were of major impact on traffic. We continued to work with the Planning Council on the Draft Master Plan. In May, the committee met with members of the Council to discuss and critique the traffic improvement study prepared by the consulting firm Vanesse Hangen Brustlin. In November, we examined the transportation related actions proposed in the Draft Master Plan and gave the Planning Council our recommendations.

The Committee welcomed two new members in 1990, David Speicher (an associate member) in March and William Litant in September. TAC members are appointed to three-year terms (one year for Associates) by the Board of Selectmen.

Persons who would like to serve on TAC should notify the Volunteer Coordinating Committee. At the end of 1990 there were three vacancies.

Albert McAdoo, Chair  
Elizabeth Comstock (Associate)  
Martin Graetz  
Sheldon Herskovitz  
(Associate, LRTA Representative)  
William Litant  
David Speicher (Associate)  
Joseph Tardo

## VETERANS' GRAVES

The following are the name, branch of service, date of death, and location of interment of the eight United States Veterans interred in the Acton Cemeteries in 1990:

John Joseph Salzmann	Korea	U.S. Army	
	January 29, 1990		Woodlawn
Richard Kinne Hapgood	WW II	U.S. Navy	
	May 1, 1990		Mt. Hope
Edward R. Tompkins	Korea	U.S. Army	
	June 26, 1990		Woodlawn
John W. MacDonald	WW II	U.S. Army	
	August 16, 1990		Mt. Hope
Elwood J. English	WW II	U.S. Army	
	August 17, 1990		Mt. Hope
John F. McLaughlin	WW II	U.S. Army	
	August 29, 1990		Woodlawn
Delmar J. Ford	WW II	U.S. Army	
	December 3, 1990		Mt. Hope
Markus Fischel	WW II	U.S. Army	
	December 14, 1990		Woodlawn

Each year, prior to Memorial Day, Veterans' flag standards and flags are placed on all known veterans' graves in the Acton cemeteries. The United States Government will provide a bronze or granite veteran's grave marker at no cost to the family, provided that the next-of-kin fills out an application, available from all funeral directors or from the Veterans' Agent, and forwards it to the proper authority.

Stewart Kennedy  
Veterans' Grave  
Registration Officer

## VOLUNTEER COORDINATING COMMITTEE

The Volunteer Coordinating Committee (VCC) has continued this year to facilitate citizen participation in town government by matching volunteers with appropriate town committees. The VCC interviews potential committee members and recommends candidates for appointment to one of 27 committees, boards or commissions. This year the VCC interviewed over 30 candidates for such positions.

The VCC is interviewing fewer candidates the past couple of years, but this is not due to a down-turn in volunteerism. It is because most committees are now up to full membership and even have associate members. Associate members allow a committee to have enough people to do the work required and provide people to fill in when someone is ill. They allow the VCC to replace a retiring committee member with an experienced person, which is to the advantage of the committee.



The VCC feels that there is a place for each and every person who wishes to volunteer. Usually a person will come in for an interview with the VCC with a specific committee in mind. There are times when, after hearing more about that committee, the person will decide that committee is not exactly what they had in mind. In those cases the VCC explores the volunteer's interests, ascertains the amount of time the person wishes to commit, and finds a match. There is always a spot—if not on one of the 27 committees to which we recommend appointments—then to another. We have referred people to the Water District, Library, schools, Scouts, Conservation Trust, CODE Hotline, etc.

The VCC continues to communicate with the various committees to provide information to new chairpersons about Town Government. We distribute a packet each fall which contains a copy of the Town Charter, a booklet entitled "Simplified Parliamentary Procedure", a form to post dates and times of meetings, a form to submit minutes to the Town Clerk's Office, an explanation of the Conflict of Interest and Open Meeting laws, etc.

The VCC continues to place "Volunteer Applications" in the libraries and the Town Hall. (There is also a copy in the back of this Town Report.) As these completed forms are received, the interested person is called for a brief informal interview with the VCC. The VCC meets twice a month from September through

April, weekly in May and June and once a month in July and August. Information regarding specific committee openings can be found on page 2 of the Beacon, but there is always a need for associate members.

One of the roles of the VCC in the upcoming year is to assist in the formation of the new Historic District Commission which was voted in as a new board by the Special Town Meeting of November 28th. The Commission, which will be separate from the Acton Historical Commission, will administer and oversee Acton's three Local Historic Districts, which were established by unanimous vote at the November meeting.

Citizen participation in town committees continues to be high in Acton and the quality of the expertise available to us through volunteers is excellent. We are pleased to see people who are new to town wanting to participate immediately in the process of town government. We want to thank all of the people who have applied for positions and have given their time to the town. Acton is a better place to live as a result of their generosity.

Patti Sanford, Chair  
Peg Snook  
Carolyn Gray  
Jean Lane  
Charles Kadlec  
Nancy Whitcomb



Front Desk Area

# **PROTECTION OF PERSONS AND PROPERTY**

## **POLICE DEPARTMENT**

Members of the Police Department

### **CHIEF OF POLICE**

George W. Robinson

### **LIEUTENANTS**

John T. McNiff  
Frank J. Widmayer

### **SERGEANTS**

Robert Rhodes  
Robert Parisi  
James McPadden  
Thomas Rogers  
Bruce Nadeau

### **PATROLMEN**

William Hayes	Christopher Browne	James Goodemote
Bernard Harrison	James Cooney	James Cogan
Pablo Hernandez	Michael Coughlin	Todd Fenniman
Ronald Johnson	Albert Crowley	Christopher Prehl
Paul Cogan	Raymond LaRoche	Frederick Rentschler
Brian Goodman	Raymond Grey	Stewart Fenniman
Robert Cowan	Jeffrey Dudley	Michael Owman*
Donald Palma		

### **MATRONS**

June Carney	Linda Koch	Christine Joyce
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### **SECRETARY**

June Carney

### **DISPATCHERS**

Faith Allen	Steven Patterson	Allura Taylor
Michael Cogan	Robert Cali	Jack Batchelder
Anne Milligan	Jack Batchelder	Scott Howe

### **OPERATIONAL ASSIGNMENTS**

Officer In Charge of Patrols  
Lt. John McNiff  
Officer In Charge of Special Services  
Lt. Frank Widmayer

Officer In Charge of Detective Division	Sergt. Robert Parisi
Department Prosecutor	Det. Bernard Harrison
Youth Officer	Det. Albert Crowley
Youth Officer	Det. James Cogan
Safety/Crime Prevention Officer	Ptl. Robert Cowan
Firearm Training Officer	Ptl. James Goodemote
Firearm Training Officer	Lt. John McNiff

### **EDUCATION**

During the year, the number of officers holding degrees or working toward same from accredited colleges and universities reached 66%.

### **TRAINING**

In August of 1990 the Department entered into contract with the Law Enforcement Television Network (LETN). LETN provides, via satellite, training courses in areas specific to Police needs for In-Service Training. These courses, some of which are recognized by the Southern Police Institute at the University of Louisville, are taped and shown to our officers on a time-available basis eliminating the need to send officers to the 40 hour In-service training at the North East Regional Police Institute in Tewksbury.

The following training has been received by all officers:

LETN Courses  
Cardio-Pulmonary Resuscitation  
First Responders First Aid  
Hazardous Material Enforcement  
Breathalyzer Operator Recertification  
Radar Operator Recertification  
Firearms Qualification  
PR 24 Police Baton Recertification  
Police Policy Training

In addition to the above the following training has been given to specific officers:

**Sergeant Parisi & Officer Crowley**  
Basic Narcotics School  
Advanced Narcotic School  
Highway Drug Interdiction

**Sergeants Parisi, Rogers & McPadden**  
Supervisors In-Service Training

**Sergeant Nadeau**  
Sergeants Basic School

**Lt. McNiff, Sergeant Nadeau, Officer Hernandez**  
 Cardio-Pulmonary Resuscitation Instructors School

**Officer Cowan**  
 Radar Operator Instructors School

**Officer Dudley**  
 Department of Transportation School of Commercial Hazardous Material Enforcement  
 Middlesex County District Attorney's Seminar on the Legal Aspects of Patrol  
 Infrared Breath Test Operators Instructors School

**Officers Goodemote, Oman & T. Fenniman**  
 Field Training Officers School

**Officer S. Fenniman**  
 Pressure Point Control Seminar

### YOUTH PROGRAMS

Drug Education  
 Child/Stranger Danger (K-6)  
 Child Fingerprinting  
 Scout Police Station Visits  
 Baby Sitting Course  
 Santa Claus Visits  
 Advisor to ABCD  
 Governor's Alliance on Drugs  
 Drugs Guest Lectures  
 Students Against Drunk Driving Code

### SELECTIVE ENFORCEMENT

Drunk Driving Patrols  
 School Bus Violator Enforcement  
 Traffic Unit

### COMMUNITY

Taxi Licensing  
 Bicycle Safety Update  
 School Bus Safe Riding  
 Store Crime Prevention  
 Neighborhood Crime  
 Crimes Against the Elderly  
 Security Presentation

### ACTON POLICE DEPARTMENT INCIDENTS

Incident Type	Year 1989	Year 1990
ACCIDENTS, RESPONSES	511	377
ALARM	1,453	1,182
ANIMAL PROBLEM	581	545

ARREST	470	496
ARSON	2	3
ASSAULT	61	41
BREAK & ENTRY	154	132
BY-LAW VIOLATION	15	3
CHILD ABUSE	9	15
CIVIL COMPLAINT	44	26
CORI RECORD CHECK	17	121
DISTURBANCE	716	552
DOMESTIC DISTURBANCE	125	109
DRUG VIOLATION	42	35
ESCORT TO BANK	19	2
FIRE	348	432
FORGERY	5	9
GENERAL SERVICE	2,769	3,436
GUN VIOLATION	18	7
HEALTH HAZARD	57	38
KIDNAPING	4	0
LARCENY	469	417
LARCENY OF M/V	45	40
LOCKOUT	126	47
MALICIOUS DESTRUCTION	307	321
MEDICAL CALL	391	392
MISSING PERSON	100	86
M/V VIOLATION	1,358	1,622
MUTUAL-AID	104	146
POLICE INFO	1,240	1,310
PROTECTIVE CUSTODY	108	118
RAPE	1	5
VEHICLE REPOSSESSION	16	25
ROBBERY	6	7
SECURITY CHECK	1,250	1,732
SEXUAL ASSAULT	18	13
SUDDEN DEATH	5	5
SUICIDE ATTEMPT	26	21
SUSPICIOUS ACTIVITY	843	888
ANNOYING CALLS	66	116
THREATENING	60	65
TRAFFIC CITATIONS	4,437	6,054
TRAFFIC HAZARD	387	454
TRESPASSING	44	55
WARRANT ENTER/RECALL	69	112
<b>TOTAL INCIDENTS</b>	<b>18,936</b>	<b>21,612</b>

### SUMMARY

As cited previously the Department has been participating in a satellite police training program replacing the state required 40 hour in-service training at the police academy. This will reduce in-service training costs from \$21,000 to less than \$4,700 and increase the training by one third. Additionally, there is 10% reduction in liability insurance premiums.

The Traffic Unit has been diligently enforcing the Motor Vehicle laws. There is an average of 16 citations issued per day



out of 150,000 Planning Department estimated motor vehicle trips. Accidents requiring Department investigation has decreased from 1989 to 1990 by 134 or 26%. There were 357 safety violations concerning commercial vehicles with 42 trucks being taken off the road until repairs were made.

This fall the Youth Officer began the DARE program in the 6th grades. This is a national program taught by a local police officer and is geared to equip students with the skills to resist the temptations and pressures to use drugs and alcohol. The program consists of approximately 16 classroom hours. Many positive comments have been received from parents, teachers and students. The program has been adopted and financially supported by the Acton Rotary and they deserve a thank you for this community effort.

In early January 1990 Officer Mike Coughlin was struck by a motor vehicle while standing beside a vehicle he had stopped for a moving violation. He has been disabled and is awaiting retirement.

Two more properties and 5 motor vehicles were seized by the Department that were connected to drug trafficking. These cases are pending in Federal Court.

The Department would like to thank Town officials, boards and committees for their support. I would like to personally thank the members of the police union for their loyalty to the Town during these difficult financial times.

George W. Robinson  
Chief of Police

## **FIRE DEPARTMENT**

As the Acting Fire Chief, this is my first opportunity to report on the status of the Fire Department during the previous year. Probably the single most significant event was the retirement of Chief Malcolm S. MacGregor who had served as the Fire Chief for the past fifteen years. To his credit, during Chief MacGregor's tenure the Department exhibited continued growth and progress. Some of the accomplishments that should be noted include the establishment of the EMS/Municipal Ambulance Service; departmental reorganization; replacement and modernization of apparatus and equipment and the implementation of new programs, the most recent being the automatic defibrillator program which is now in operation. Unfortunately, the brevity required of this report does not allow for a lengthy discourse of Chief MacGregor's accomplishments over the past fifteen years, however, his contributions were significant and we all wish him well in his retirement.

During the past year, this Department was able to provide a full service emergency defense system for the Town although fortunately there were no major incidents. Of note, there was

only one significant fire at a School Street residence with moderate property damage occurring. Overall, during the course of the year, there were no injuries or loss of life due to fires.

Statistically, as in the past few years our total responses declined from a prior year, although our medical responses increased slightly. Our general response statistics are noted at the end of this report in a very brief format, hopefully, with computer assistance, our next statistical report should be greatly enhanced. Following then are specific highlights relative to the various functional areas of the Fire Department.

### **APPARATUS AND EQUIPMENT**

At the Annual Town Meeting of 1990, funds to purchase a replacement ambulance were appropriated although they were not expended until the results of an Ambulance Study Committee were concluded and subsequent budgetary ramifications were settled. At this writing, we are in the process of going out to bid for a new ambulance and hopefully a new unit will be purchased shortly. Relative to our other apparatus, minor repairs to the aerial device on the ladder truck took place and the boom portion of the snorkel truck was tested satisfactorily with some minor repair problems noted. The Brush Truck remained out of service as various repair alternatives are being explored. All other apparatus remains in operable condition at this time. Relative to our equipment, all firefighters were issued new and improved protective gloves as the first step in a process to gradually upgrade our protective equipment, as funds allow. We also purchased some new ropes as part of an upgrade of existing equipment.

### **PERSONNEL**

During the year this Department experienced a significant loss in personnel for various reasons. First, as previously noted was the retirement of Chief Malcolm MacGregor. At the same time, Mrs. Norma GaNung, the Fire Department Secretary who had served coterminously with Chief MacGregor for the past fifteen years also retired. Also, as a result of budget cuts, came the layoffs of our full time dispatchers who were Keith Robinson, Ginger Wall, and Cynthia Robinson. These personnel had served the Department well in the demanding position of dispatchers for many years.

In addition, Firefighter David Harris resigned to pursue a private business opportunity. This full time firefighter position remains unfilled at this time.

### **FIRE PREVENTION**

Our fire prevention efforts continued in various forms throughout the year. Most notable was the increased emphasis in the area of Public Education. The Department became involved in productions for the local cable television channel on several occasions. Also, especially during the month of October, focusing on Fire Prevention Week, the Department conducted many school programs and once again conducted a very successful Open House, with well over 1,000 people attending

throughout they day. As in the prior year, the thanks and praise for these undertakings definitely go to the firefighters and officers who planned, initiated and conducted these programs on their own initiative and on a voluntary basis. It is hoped to build significantly in the upcoming year, in our efforts towards Public Education.

### **TRAINING**

One of our largest areas of concern, as in the previous year was in the area of training conducted at the Departmental level . This area suffered greatly due to budget cuts, with a minimum number of training hours being conducted. Probably most notable during the year was training conducted in the use of foam for firefighting purposes. As in previous years many officers and firefighters continued to seek out educational opportunities offered by such agencies as the National Fire Academy and the Massachusetts Firefighting Academy. It is my intention to increase our efforts significantly in this area in the upcoming year for all of our personnel, both career and on-call.

### **FIRE ALARM**

Briefly, in the area of Fire Alarm the municipal system continues to be maintained in an operable condition, although more maintenance is becoming necessary as the system ages. On-duty fire personnel continue to check all fire alarm boxes on a quarterly basis, with defective boxes being noted and repaired.

Also, relative to this functional area, I would like to allude to the fact that we are continuing to seriously study various regional dispatch proposals with surrounding communities. It is most likely, that a single proposal will be put forth for approval in the upcoming year.

### **EMERGENCY MEDICAL SERVICES**

Our personnel with the assistance of the Emerson Hospital Advanced Life Support Team, in some cases, continue to provide an excellent Emergency Medical Service for the community. This tiered emergency response system was enhanced significantly during the past year with the implementation of the automatic defibrillator program, made possible by outside contributions. Training to operate this special piece of equipment was conducted by the paramedics from Emerson Hospital and was given to all E.M.T. personnel.

Also, our re-certification in C.P.R. continued using on-duty instructors, for the most part. In the upcoming year, it is our intention to greatly improve our E.M.S. training efforts and also we will hopefully be purchasing and placing into service a new ambulance, as mentioned earlier.

### **HAZARDOUS MATERIALS**

In the relatively recent functional area of hazardous materials there were several items which I would like to highlight. First, is the fact that one of our personnel, Firefighter Kevin Lyons, has completed a 160 hour course and is now a state certified Hazardous Material Technician serving on the Regional Hazardous Material Response Team. Firefighter Lyons will also be assisting Lieu-

tenant Simeone, our Hazardous Materials Officer along with other departmental personnel in training in this area for our Department as well as other relevant response agencies. In addition, many of our personnel continue to be involved in Emergency Planning relative to Hazardous Materials response. This Emergency Planning is a vital function, largely done through the efforts of and with the cooperation of Deputy Civil Defense Director John Hawkes, and Civil Defense member Carol Landry, who I would like to specifically acknowledge and offer my thanks for their efforts.

### **COMPUTER**

Largely due to the specific efforts of Firefighters Vanderhoof, Calkins, and Klauer, as well as numerous other personnel, we are finally beginning to see some tangible results in our use of the computer, primarily for reporting and statistics . We have been limited thus far by lack of hardware, lack of trained personnel and lack of specific direction. These areas are presently being addressed and hopefully in the upcoming year great progress will be made in this important endeavor. Also, related to this area, I would like to thank Lt. Frank Widmayer for his continued support and assistance in computer operations.

### **SUMMARY**

In summary, I would say that the brief format of this annual report does not allow for an adequate accounting of all of the functions of the Department in the year prior. I have tried to touch on significant highlights, activities, and accomplishments of the past while alluding to goals for the future. Some of these goals are increased training; increased efforts in Public Education; replacement of the ambulance; filling of some vacancies; increased efforts in Hazardous Material response and Emergency Planning; increased use of computers' etc. Needless to say, the attainment of many of these goals depends upon the continued support, assistance and input of our excellent personnel, both career and call. I would like to thank them all for their performance of the past year and look forward to working with them in the upcoming year.

In addition, as always, I would like to mention and thank all of the other Town Departments, officials and committees who assist us and support us on a continuing basis. I would also like to specifically note and thank the Civil Defense Auxiliary Fire Department for their continued logistical support as well as their assistance in other support roles during the past year.

Robert C. Craig  
Acting Fire Chief

### **RESPONSE STATISTICS**

	<b>1989</b>	<b>1990</b>
Fire/Emergency Responses	1,531	1,148
Medical Responses *	863	928
Special Service Responses	1,087	941
Total Responses	3,481	3,017

\* Ambulance calls & motor vehicle accidents



## CIVIL DEFENSE AGENCY

The Civil Defense Agency is responsible for providing services in emergencies that tax the resources of the local Police, Fire and Highway Departments. There were no such emergencies this year. Past years have seen major snow storms, fires, water main breaks, hurricanes, and extensive power outages which required activation of shelters and a host of other emergency services such as emergency lighting, power generation, basement pumping, and operation of emergency life support systems. Department staffing currently includes four certified Emergency Medical Technicians (EMTs) and two certified First Aid Instructors, all of whom donate their time and talents to the town. Most of the remaining staff of approximately fifty are trained to First Responder level including CPR. Volunteers are always welcome and are encouraged to contact the Agency by calling 264-9655 anytime.

During the past year, the Town's emergency plan was updated under the guidance of Acting Chief Craig of the Acton Fire Department, chairman of the Local Emergency Planning Council (LEPC). Many volunteer hours were spent by Civil Defense personnel in the continuing update of this plan, particularly Deputy Director John Hawkes and Secretary Carole Landry.

Work has started to compile a list of residents who are at risk due to medical problems during periods of extreme cold or prolonged power outages. This should speed response of the Agency during these periods.

The Agency's communications capability continues to improve through the acquisition and installation of a computer based interface with local and national data base systems for hazmat data. Use of this equipment increases the Agency's ability to function effectively during hazmat incidents.

The Agency continues to support a number of community activities including the 4th of July fireworks program, Patriot's Day, Memorial Day, Town Fair, High School Prom and Graduation.

I Would like to thank each of the more than fifty sworn volunteers that make up the core of the Agency, as well as those who volunteer during emergencies, for their continued efforts on behalf of the Town. The Town provides the equipment, but it is the dedicated volunteers that provide the actual service.

We are grateful to the Fire and Highway Departments for their continuing support of the Agency.

### CIVIL DEFENSE MEMBERS

Norman D. Lake — Director  
John S. Hawkes — Deputy Director  
Lawrence M. Hill — Deputy Director

Robert W. Ingram — Warning Officer  
Charles J. Landry — Shelter Manager  
Connie Sue Ingram — Assistant Shelter Manager  
Richard E. Wright — Communications  
Mark Hickox — Communications  
Richard Hickox — Communications  
Dave Posmoga — Communications  
Debbie Foley — Dispatcher  
Anne Marie Desmarais — Medical Liaison/Haz Mat  
Consultant Ken Morehouse — EMT CPR Instructor  
Christine Gray — EMT  
Carole L. Landry — Secretary  
Seth Campbell  
John C. Corrigan  
Robert Foley  
Walter Hardy  
Betty Hickox  
Ann Jones  
William Jones  
Cindi Posmoga  
Jackie Pudsey  
Anne Marie Reilly  
Edward Reilly  
Marc L. Smith.

## AUXILIARY FIRE DEPARTMENT

The Auxiliary Fire Department is organized as a branch of the Civil Defense. It is structured and trained to provide backup capabilities to the fire department and other town departments in emergency situations. All members of the department are volunteers, and they serve without any compensation.

The auxiliary provides a wide variety of services. Some of which include: responding to fire box alarms and providing indirect on-site services, lighting, power generation, pumping during flooding situations, responding to brush fires and many assorted work details such as following parades and races.

This is all accomplished with a lot of sweat and with two main pieces of apparatus that are assigned to the auxiliary. These are: Rescue 36, which is a 1980 light duty rescue. It carries an on-board generator, capability of additional portable generators, submersible pumps, hoses, and a cascade air system to refill breathing apparatus. The rescue also carries a wide range of tools used for salvage and overhaul work. The second piece is a 1967 one-ton Willys Jeep converted into a four wheel drive brush truck. The auxiliary operates the only truck in Acton with its capabilities. The truck is equipped with a 300 gallon tank, a pump with "pump and roll" capability, chain saws, and other associated tools. This vehicle also has shown its usefulness on basement pumping and special calls.



During the year of 1990 we merged with the older members of Acton Explorer Post #7. This more that doubled our membership. However, we are always in need of further help. Volunteers are always welcome and are encouraged to contact the department by calling 264-9655.

During the past year the Auxiliary Fire Department responded to over fifty calls. They include: 18 box alarms, 3 brush fires, 5 lighting/power calls, 14 water problems, 15 miscellaneous special services and 2 mutual aid calls.

This year we were able to help the different branches of the town even more. However we could not accomplish this without the new and repaired equipment. We are grateful for the continued cooperation of the Acton Fire Department. The Auxiliary is also grateful to the Highway department and the garage mechanics for keeping our equipment in running condition.

Mark S. Flerra  
Captain

#### AUXILIARY FIRE DEPARTMENT MEMBERS

Norman D. Lake — Director  
Mark S. Flerra — Captain  
Ken Morehouse, EMT — Lieutenant  
Joel Newcomb, EMT — Lieutenant  
Norman Colleton  
Kevin Cook  
Robert Foley  
Lynn Goulet  
Cathy Gulbankian  
Michael Hatch  
Denise Hicks  
Scott Masson  
Jeremy Medicus  
Becky Miller  
Rob Morrison  
Ken Murphy  
Mike Narekiewicz  
Brian Saltgaver  
Mark Tomyl

### EXPLORER POST 7 SEARCH AND RESCUE UNIT

We are sponsored by the Acton Lions and because of their support we have been able to accomplish our goals and become a vital unit of the Acton Civil Defense Agency. Our 1990 activities are as follows:

**January** — Snow shoveling continued for our Senior Citizens and a BSA council activity of first aid for the Cub Scout Polar Bear Derby.

**February** — The Metacomet District Freeze-out at Shirley Sportsmen's Club where first aid was accomplished. Scout Sunday was recognized and we have been quite proud of our sixteen years.

**March** — We continued our training with first aid, CPR, and Aux. Fire. We also enjoyed our "fun week-end" at Camp Split Rock in Ashburnham.

**April** — Our annual Isaac Davis Camporee, on Rte. 2, where we helped the Isaac Davis Committee with set-up, first aid, night patrols and security. This was a lot of work, but we enjoyed it and approximately 1500 Scouts from all around the New England area marched the trail.

**May** — Participated in the Acton Memorial Day Parade. Our continuing fire training course with the Aux. Fire consisted of Tools and Equipment, Hose Lines and Appliances, Hose Lays, Ladders, Ropes and Knots, First aid and Rescue, Water Systems, and Breathing Apparatus.

**June** — We continued our training with Water Rescue at a pool and will do lake rescue in August when we go to Maine.

**July** — The annual Lions Acton Town Fair where we did first aid and sold buttons. We also assisted the Aux. Fire with the fireworks.

**August** — Our trip to Maine found us with less sunburn and lots of fishing, fun and relaxing. We continued water rescue training and Ken Morehouse demonstrated his diving skills and equipment. Our thanks to Mrs. Lake for letting us use their cottage. We had a great time!

**September** — Our first activity with the New England Missing Persons Bureau with a search for a missing person in the Leominster area. A big thanks to the four Scouts and Scout Master from Troop 1 Acton who assisted us. September also brought the annual Bolton Fair, where we did night patrols and sold tickets.

**October** — The Fall Camporee of the Metacomet District was held at the Lunenburg Sportsmen's Club where we did first aid.

**November** — One of our service projects is to shovel out the elderly so preparations were made and lists made of the town in sections with three teams formed.

**December** — The Post participated in the Annual Maynard Christmas Parade. Our job was to line up the three divisions and help serve hot chocolate. To benefit the handicapped children of the CASE school the Post organized and held a Christmas Party at the Douglas School. Fleepo the clown and Santa were the highlights of the afternoon. We were able to hand out gifts thanks to the contributions from a few local businesses.

Explorer Post 7 has openings for young men and women between the ages of 14 and 22 years. You are welcome to join us at the Acton Civil Defense Building any Wednesday evening starting at 7:30 p.m.

We would like to thank our sponsors, the Acton Lions, our Advisors, Mrs. Robert Ingram, Mr. Norm Lake and our Assistant Advisor Mrs. Charles Landry for their continuing efforts and support. Also a thank you to Mr. and Mrs. Ken Hicks for opening their home for our Post Christmas Party.

President- Norm Colleton Jr.  
Vice Pres.-Denise Hicks  
Sec./Treas.-Joel Newcomb  
and Cathy Gulbankian

and for the support of all our Post members  
THANKS

## BOARD OF HEALTH

1990 was a period of adjustment for the Board of Health. Budget and staff reductions were implemented in response to the growing fiscal crisis in the state. A secretarial position that was correlating the septage management program was eliminated and a full-time sanitarian was reduced to a part-time sanitarian. Work loads were shifted to compensate for the reduction but in some areas programs or projects were impacted with fewer hours dedicated to them.

A major concern was raised this year regarding the emissions from W.R. Grace's Aquifer Restoration Project. Concord residents were assisted by the Board in gaining access and input regarding the proposed upgrade of the air stripping tower. During the year W.R. Grace announced it was closing its daramic plant, which alleviated many concerns on air emissions from the plant but left many questions regarding the final closure of all the contaminated areas on W.R. Grace property. The Board intends to keep this issue high on its agenda for next year.

The Board of Health has completed its revision of the Hazardous Materials Bylaw. This will be presented to the Annual Town Meeting of 1991. Under the old bylaw, thirty-three facilities have been permitted which store more than 25 gallons or 25 pounds of hazardous materials. It is the Board's intention to implement the new bylaw as fast as possible to every facility in town that is applicable.

The Board of Health's administration of the Upper Blackstone contract continues to operate successfully. This program is completely funded by users and provides documentation of every septic tank pumping. This has increased the Board's knowledge of problem areas and in some cases has assisted the Board in getting septic systems replaced.

Acton and Maynard have begun serious negotiations regarding an agreement by which Acton could utilize Maynard's existing treatment plant for its sewage disposal for the South Acton and Kelly's Corner districts. S.E.A., the town's consultant, has analyzed the proposal and found it feasible and Dufresne & Henry, Maynard's consultant, has agreed in principal. If negotiations are successful the issue will be presented for approval at the Annual Town Meeting of 1991.

Hazardous Waste Day was conducted again after an 18-month hiatus. The response was overwhelming: people had to be turned away when funds were quickly depleted. Due to the current fiscal crisis the abutting towns were unable to fund their hazardous waste days and the savings that are normally realized by jointly collecting waste were not present this year. In addition, for the first time grants from the State and County were not available. Despite these fiscal problems the day was a success and waste that might have been disposed improperly was taken to a legal dumping site.

Despite the economic slowdown of the past year, the Board of Health experienced an increase in permitting. The entire permitting statistics were as follows:

Well Permits	16
Septic System Installers License	56
Septage Haulers Licenses	17
Septic Inspectors Licenses	20
Food Service Permits	96
Catering Permits	2
Mobile Food Vendors Permits	5
Sundries Permits	9
Motel Permit	1
Frozen Desserts	11
Milk & Cream Permits	68
Commercial Haulers	12
Temporary Food Permits	18
Swimming Pool Permits	19
Wading Pool Permits	5
Commercial Sewer Connection Permits	0
Commercial Septic System Repair Permits	8
New Commercial Septic System Permits	2
Sewage Treatment Plant Operation Permit	7
Residential Septic System Repair Permit	70
New Residential Septic System Permits	56
Privy Permit	2
Massage Establishment Permit	7
Massage Practitioner Permit	9
Burial Permits	37

For the first time in recent history the Board of Health witnessed a decrease in the number of deep test holes and percolation tests for new construction. Statistics for 1990 indicate that on sixty building lots the Health Department witnessed 190 deep test holes and 65 percolation tests. These tests led to the approval of 56 new residential septic system permits. In addition,

the Health Department reviewed in excess of 20 "site plans, subdivision plans, or other plans" in the past year.

Housing, Food Service and other complaint activities were as follows:

Housing Complaints	31
Units inspected for Acton Housing Authority	10
Food Complaints	12
Miscellaneous Complaints	6

Over 250 comprehensive and follow-up inspections were conducted at all food establishments within the Town. This is a major increase over previous years, which has been achieved by better organization and priority setting.

Fees collected for permits were as follows:

Sewerage	\$25,658.75
Food Service	\$11,278.00
Misc.	\$2,133.75
Sealers	\$3,023.50
Hazardous Waste Day	\$0.00
Reproduction	\$218.65
Well Permits	\$125.00
Hazardous Material Storage	\$2,610.00
Commercial Hauler	\$600.00

Reportable disease statistics were as follows:

Total Reports filed	56
Squirrel Bite	1
Cat Bites	5
Dog Bites	27
Hepatitis	2
Salmonella	6
Giardia	1
Tuberculosis	4
Chicken Pox	6
Campylobacter Jejuni	3
Pertussis	1

Sanitarian Steve Ward assisted Dr. Kenneson, his staff and the Town Clerk's office in the Rabies Clinic/Dog License day. The Board of Health appreciates Dr. Kenneson's efforts in conducting this program again so efficiently.

The Health Department staff again underwent significant changes with the departure of Sanitarian Steve Ward and Secretary Sheila Rinaldi. Sanitarian Alan Perry is now being shared with the Engineering Department for twenty hours a week. The Board of Health misses their able assistance and welcomes new Sanitarian Rose Erdozaincy who the Board is sure will continue the excellent record of services to the Town.

The Board extends its thanks to the following members of other departments who helped them in the past year: Dick Howe, Tom Tidman, Gary Rhodes, Bob Craig, Roland Bartl, David Abbt, Dean Charter and Connie Huber.

George Emmons Chair  
Joseph Glannon  
Gerhard Heinrich  
Marilyn Hotch  
Jonathan Bosworth

## PUBLIC HEALTH NURSING SERVICES

The Acton Public Health Nursing Services has been caring for Acton residents since 1923. The Agency has grown from originally providing Board of Health Preventive activities to doing home certified Medicare visits. Its mission currently is to provide in-home and other health services to the residents of Acton and health promotion activities such as lead and cholesterol screening, tuberculin testing, immunizations, and flu vaccine clinics to Acton residents as well as surrounding towns. The goals of the Agency are as follows:

1. Minimize the impact of illness and/or disability by early intervention and health education.
2. Promote better health standards and prevent disease for the individual, family and the community.
3. Deliver comprehensive in-home and other health services to maintain the patient's and family's independence and dignity.
4. Implement and plan program development consistent with current health standards and needs, within the Agency's reimbursement mechanism.

The following statistical information encumbers both home visiting and health promotion activities of the Agency.

### Home Health Care —

A total of 3684 home visits were made for 107 patients who needed skilled nursing, physical therapy, speech therapy, occupational therapy, medical social worker and home health aide.

### REVENUES (Fiscal Year 1989-90)

Medicare	99,346.98
Medicaid	21,631.20
Other Insurance	31,147.91
HMO's	12,591.50
Private	13,584.85
Nursery School Inspections	1,625.00



Occupational Health	1,842.50
Minuteman Home Care	4,098.51
Other	6,461.31
<b>Total</b>	<b>\$192,329.76</b>

Expenses \$181,718.90

CLINIC	NUMBER CONDUCTED	NUMBER CLIENT
Occupational Health	11	342
Windsor Green	11	151
Senior Center	12	316
McCarthy Village	12	90
Well Child	4	33
Cholesterol (ongoing and office)	1	79 (office 100)
Lead Screening (ongoing and office)	525	(office)
Flu ( ongoing in office)	1	227

In addition, the Acton Public Health Nursing Services licenses fourteen nursery schools and day care centers in Acton, and distributes biological immunization vaccines (MMR, tetanus, etc.) to local physicians as well as other health care providers, and follows-up on reported communicable diseases in the community.

The Agency is supported with its professional responsibilities by the Professional Advisory Committee who advises the Agency on all professional activities, clinical record review, policy setting and revision, evaluation of the Agency, and other professional issues that may effect the Agency.

The Friends of Acton Nursing Services (F.A.N.'s) is a free standing non-profit organization providing funding for such programs as the Well Child Clinic, cholesterol screening, life-lines, and other supportive activities that would not be available if F.A.N.'s were not there. F.A.N.'s will be sponsoring a Health Fair April 6, 1991.

I wish to thank the staff of the Acton Public Health Nursing Services, the Health Department and the Board of Health, the Professional Advisory Committee and F.A.N.'s, the patients and families we serve and the community to which we strive to give quality care.

Lucy A. Saia, M.S., R.N. C.  
Administrator/Supervisor  
Acton Public Health Nursing Services



Saturday at the Library

## SEALER OF WEIGHTS AND MEASURES

The Sealer of Weights and Measures annually checks the accuracy of all weighing and measuring devices used by retail and wholesale businesses in the conduct of their trade. This includes scales, gasoline and oil pumps, yard goods and measuring devices, as well as investigating complaints in the sale of cordwood.

Number of devices sealed:	162 gasoline pumps and 124 scales.
Number of devices adjusted:	10 gasoline pumps and 20 scales.
Cordwood complaints:	0
Apothecary weights:	86
Total Revenues collected:	\$3,893.00

Mark Fitzpatrick  
Sealer of Weights and Measures

## METROPOLITAN AREA PLANNING COUNCIL

For another year the Metropolitan Area Planning Council has continued to provide Acton and the other 101 communities in the MAPC area with regional planning and technical assistance services.

Work on MetroPlan 2000 has continued through the year. Acton, as one of the MAPC communities, has been included in this planning project, which has involved such matters as waste management and disposal, water quality and supply, transportation planning and priorities, economic development, housing, and open space and resources protection. The objective is to chart this region's needs in these areas and the sources of needed funding.

In addition, the town has been included in a number of demographic reports that the Council's staff prepares on an annual basis. These reports include analyses for each individual town within the region and for the region as a whole and cover the following subjects: employment and income forecasts, population and age-group forecasts, and projections of business and residential growth. As an adjunct to these activities, the Council staff also tracks recent and proposed commercial, industrial and residential development projects, both in the region and in each of its communities, including Acton.

Of course, Acton is part of the MAGIC subregional group, and I am pleased to report that Acton's representative, Donald

Gilberti, has been an outstanding contributor to the activities of that group. MAGIC has been active during the year in such areas as land banking; the review, comment, and contribution toward the completion of MetroPlan 2000; the prioritization of subregional transportation improvements pursuant to both state and federal planning processes; recycling of waste materials, the analysis of solid waste disposal within the subregion; the development of a subregional data base; and the establishment of a study committee to deal with a program for the management of developments of regional impact.

The Council serves an important function for the Town and the region. It has been my privilege to serve during the year on the Executive Committee and as chairman of the waste disposal segment of MetroPlan 2000.

William C. Sawyer  
Acton Representative  
Metropolitan Area Planning Council

## COMMISSION FOR THE HANDICAPPED

The Acton Commission for the Handicapped found 1990 to be a most rewarding year. Many of our dreams for the citizens of Acton are being realized.

A cooperative effort with SPED PAC (Special Education Parents Advisory Committee) and the Conant Playground Committee, brought about the first playground equipment for children of all physical capabilities. The equipment has been incorporated into the new Conant School playground. FAD (Friends of the Acton Disabled) will accept donations to purchase more adaptive equipment.

"Access in Acton", shown on cable 61 last spring, was produced by the Commission. This film hopefully will increase awareness of the need for accessibility in town, and is available for loan from the Commission. Chuck Kostro, then aide to Senator Cellucci, (now at the State House), was a guest, as well as businessman Tim Moynihan, along with Commission member Wayne Geehan. The show was hosted by associate member Joan Burrows and produced by chairman Walter Kiver.

The Commission purchased a TDD (Telephone Device for the Deaf for the Town Hall, and with the encouragement of the Commission, two TDD's were purchased by the school department for the High School and the Junior High School. A Commission member is now working with the fire department to help dispatchers become more familiar with their TDD. With the existing TDD's at the Police station, the Memorial Library, and the Discovery Museum, Acton is now more accessible to the deaf and hard of hearing.



The Acton Disability Directory was printed in the summer by Emerson Hospital, free of charge. This directory was distributed throughout town, in churches, real estate offices, medical centers, the Memorial Library and Town Hall and is available at Emerson Hospital as well as from Commission members. It will be updated once a year.

The Kids on the Block puppets were borrowed for the second year to put on the well-received puppet shows at the public schools and the library, with the help of Commission members and many volunteers. Next year, thanks to donations received by FAD, the Commission will own four puppets and will now be able to put on shows throughout the year.

Have you noticed almost all parking lots in town have above-ground handicapped parking signs? Though some are not in complete compliance with the AAB (Architectural Access Board) Regulations, it is a step forward. The Commission is working with the Planning Board and the Building inspector to rectify the inadequacies.

**The Enabler** the Commission's quarterly newsletter, has grown from 30 copies to over 200 and growing. It has been requested from advocacy groups and individuals in town and throughout the state.

FAD has been meeting since fall and the Commission is very pleased to have such a group of dedicated, creative people. They have already raised money for several projects and are working on many others with guidelines from the Commission. A new parking bill, originated by the Commission and Chuck Kostro and sponsored by Senator Paul Cellucci, was signed into law in late December by Dukakis. This makes on- and off-street parking fines uniform throughout the state and authorizes strict enforcement for any vehicle parked so as to obstruct handicapped access.

The Commission has accomplished a great deal in our four years in increasing awareness and accessibility, but we feel we still have a long way to go. We hope we have made life a little easier for all citizens of Acton, able and disabled alike. We will continue to work on new programs and projects toward this goal.

We would like to thank Nancy Anselmo, an original member of the Commission, for her three years of dedicated service as vice chairman, secretary and liaison to PAC. Nancy continues to help the Commission. Thanks too, to Lt. John T. McNiff and Patrolman Pablo Hernandez for volunteering to run a CPR course for the deaf and hard of hearing; to Doug Ziemke and his volunteer camera people for helping with our first show; to the volunteer puppeteers; to Randa Mammarella of the Conant School Playground Committee; to Hedy Lopes, co-chair of PAC; and to all the members of FAD.

The Commission welcomes new member Lou Beauregard, and our new liaison with FAD, Susan Bray. Many thanks to all the dedicated, hard-working members. Special thanks to associate member Joan Burrows, for filling the void of secretary. Last, but not least, thanks to our liaison with the Town, Carol Lake, who has helped make the Commission more effective with her ideas and knowledge.

Walter Kiver, Chairman  
Wayne Geehan, Vice Chairman  
Cary Hobson, Treasurer  
Gabrielle Pronitz  
Connie Ingram  
Lou Beauregard  
Carol Lake, Town liaison  
Susan Bray, FAD liaison



Access to over 600,000 Publications



# OFFICE OF THE TOWN CLERK

## OFFICE OF THE TOWN CLERK

### BIRTHS, DEATHS, MARRIAGES

BIRTHS RECORDED	213
DEATHS RECORDED	97
MARRIAGES RECORDED	123

### BIRTHS

Please notify the Town Clerk immediately of any error or omission in the following list of births. As prescribed by Massachusetts General Laws, corrections to birth records can require a sworn affidavit, an inconvenience that may be avoided by prompt attention to this matter.

DATE PLACE			NAME OF CHILD	NAME OF PARENTS
Jan.	7	Concord	Andrews, Charles Reinhold	Roger Charles Andrews and Inez Ella Schatz
Jan.	7	Concord	Cohen, Nora Catherine	Jerald Joseph Cohen and Noreen Labash
Jan.	7	Winchester	Thissell, Noah Daniel	Wayne Francis Garvin and Catherine Thissell
Jan.	8	Concord	Boyles, Katherine Elizabeth	John Hannefin Boyles and Linda Ann Rochelle
Jan.	13	Boston	Brooks, Jonathan Taylor	Mark Bennett Brooks and Eileen Mignonette Lee
Jan.	22	Boston	Matson, Daniel Christopher	Robert Fraser Matson and Elizabeth Ann Maytum
Jan.	23	Newton	MacDonald, Bryan Joseph	George Wayne MacDonald and Janet Samuelson
Jan.	23	Concord	Dunne, Andrew Joseph	Joseph Francis Dunne and Helena Therese Donnellan
Jan.	25	Concord	Magee, Meghan Munson	Andrew Davies Magee and Lucy Carlile Munson
Jan.	27	Concord	Trainor, Kristen Lorene	Richard John Trainor and Nancy Quist
Jan.	29	Concord	Thompson, Mark Daniel	James Eliot Thompson and Cynthia Koepper
Jan.	29	Concord	Paine, Louisa Patterson	Alexander Taylor Paine and Cathie Pellegrini
Jan.	29	Concord	Handscom, Elizabeth Carol	Neil James Handscom and Amy Carol Senio
Feb.	3	Worcester	Gerhardt, Michael Robert	Wayne John Gerhardt and Christine Helen Keough
Feb.	9	Concord	Schollenberger, Amanda Lee	Wayne Eric Schollenberger and Kimberly Sally Fleshman
Feb.	10	Concord	Arnstein, Lisa Michelle	Saul Robert Arnstein and Laura Janet Blanc
Feb.	14	Concord	Banks, Molly Gene	Gary Platt Banks and Nancy Haight
Feb.	18	Concord	Adams, Joshua Kinsley	Floyd Kinsley Adams and Kimberley Marie Tuomi
Feb.	18	Cambridge	Morris, Catherine Helen	Henry Joseph Morris, Jr. and Mary Bridget Hickey
Feb.	20	Concord	Carlson, Benjamin Morris	John Charles Carlson and Susan Morris
Feb.	20	Concord	Eisenberg, Alyssa Lee	Andrew Jay Eisenberg and Nancy DiTucci
Feb.	20	Concord	Johnson, Kelly Rene	Bradley Allan Johnson and Kathy Jo Simpson
Feb.	22	Concord	Adams, Corinne Elizabeth	Robert Whitlock Adams and Susan Elizabeth Phelps
Feb.	23	Concord	Gavin, Danielle Christine	Daniel Thomas Gavin and Jeannette Helen Lannay
Feb.	24	Concord	Carpenito, Nina Aida	Frederick Louis Carpenito and Leonor Carmen Kurs
Feb.	24	Cambridge	Peterson, Nicholas David	David Alfred Peterson and Nancy Lee Scanlon
Feb.	24	Concord	Smith, Georgia Heath	Sherman Wallace Smith and Linda Sue Heath
Feb.	25	Newton	Hackett, David Ara	John David Hackett and Nora Kalfayan
Feb.	25	Concord	Wentling, Christian Clarence	Jeffrey Craig Wentling and Karen Lorentsen
Feb.	26	Concord	Callahan, Matthew McElroy	John William Callahan and Mary Alice McElroy
Feb.	27	Concord	Holmes, Nicholas William	Richard Burton Holmes, Jr. and Johanna Maria Brinkhaus
Feb.	28	Boston	Berkley, Jacqueline Elizabeth	Brian James Berkley and Katherine Cowles
Feb.	28	Concord	Caldwell, Chase Brierley	Wayne Francis Caldwell and Janeen Preston
Feb.	28	Boston	Zuckerman, Abigail Maria	Mark Eliot Zuckerman and Colleen Main

Mar.	1	Newton	Nawrocki, Roger Anthony	Peter Anthony Nawrocki and Sandra Smith
Mar.	1	Concord	Potter, Tracy Lynn	John Robert Potter and Jeanne Marie Paoletti
Mar.	4	Concord	Boland, Courtenay Elisabeth	Wayne Douglas Boland and Rose Marie DeLuca
Mar.	5	Concord	Chahine, Derek B.	Issam M. Chahine and Linda Ann Zenis
Mar.	7	Concord	Chang, Olivia Shen	Chao-Chi Bobby Chang and Yung-Yee Audrey Chang
Mar.	7	Concord	Harsip, Jamie Diane	Barry Stephen Harsip and Lisa DiMarco
Mar.	8	Stoneham	Chamberlain, Lura Fitzgerald	David Allen Chamberlain and Patrishya Anne Fitzgerald
Mar.	8	Concord	Sheer, Natalie Elizabeth	Roman Michael Sheer and Carol Ann McKibben
Mar.	12	Boston	O'Brien, Casey Ann	Daniel D. O'Brien and Jackie Ann Gagnon
Mar.	18	Concord	Keith, Joseph Brian	Bruce Edward Keith and Laura Elizabeth Gardosik
Mar.	20	Concord	Ray, Jessica Morgan	John Michael Ray and Kelly Ann Arsenault
Mar.	22	Concord	Murphy, Robyn Elise	Philip John Murphy and Donna Smith
Mar.	23	Boston	Goodrich, Anne Mercy	John Barnes Goodrich and Judith Ann Carhart
Mar.	23	Concord	Tripp, Natalie Ann	Stephen Alan Tripp and Denise Wilton
Mar.	28	Concord	Cunningham, Katelyn Michelle	Robert William Cunningham and Amy Elizabeth Waxman
Mar.	30	Boston	Flory, Olivia Rose	Thomas Richard Flory, Jr. and Jennifer Newton
Apr.	1	Worcester	Chuang, Alice Yu-Hsin	Chow-Chin Chuang and Chun-Huei Hsu
Apr.	2	Concord	Shearer, Kristin Lindsay	Charles Chester Shearer, Jr. and Susan Patrice Brosnihan
Apr.	3	Concord	McCoy, Daniel Joseph	James Robert McCoy and Carol Ann Harrington
Apr.	5	Newton	Harding, Whitney Alexandra	Matthew William Harding and Robyn Louise De Los Santos
Apr.	7	Concord	Olliver, Elizabeth Ann	Lawrence Edward Olliver and Katherine Mary Oliver
Apr.	10	Concord	Hasani, Sumati Raj	Santosh Kumar Hasani and Rani Devi
Apr.	12	Concord	Witcher-Labadie, Daimen Allen	John Allen Labadie and Bedellia Sherri-Ann Witcher
Apr.	15	Concord	Perron, Adam Justin	Gerard Marcel Perron and Clare'Teen Knapp
Apr.	17	Boston	Sankey, Evan Richards	Mark Alan Sankey and Victoria Anne Richards
Apr.	18	Concord	McDonald, Shane William	Joseph Clifford McDonald, Jr. and Barbara Nygren
Apr.	20	Boston	Kilpatrick, Ryan Matthew	Gary Edwin Kilpatrick and Jane Elizabeth Cox
Apr.	20	Concord	Rosen, Geoffrey Donald	David Barry Rosen and Gael Barnetta Hernberg
Apr.	25	Concord	Essman, William Patrick	Brian Chester Essman and Ellen McPadden
Apr.	25	Concord	Fill, Anthony Charles	Thomas Joseph Fill and Cheryl Jean Dygert
Apr.	26	Concord	Foley, Rebecca Alyx	Mark Thomas Foley and Deborah Lynn Hooker
Apr.	29	Concord	Newman, Jaclyn Michelle	David Samuel Newman and Janet Susan Rubin
May	2	Boston	Freitas, Katrina Leanne	Paul Joseph Freitas and Marlene Ann Zook
May	3	Framingham	Peterson, Amy Jean	Edward James Peterson and Jean Ellen Bouffard
May	3	Concord	Spratt, Hillary Margaret	Richard Collyer Spratt and Patricia Margaret Dassau
May	4	Concord	Procter, Genevieve Marie	George Frederic Procter and Phyllis Anita Steele
May	8	Concord	Schemel, Mark James	Craig Allan Schemel and Ruth Eaton
May	13	Concord	Picardi, Molly Bond	Joseph Edward Picardi and Sally Lynch Bond
May	15	Concord	Cullim, Scott Douglas	Howard Tamble Cullim, III and Danielle Marie Potvin
May	17	Concord	Correa, Stephanie Paula	Weber Lucio Correa and Nancy Eileen Fanning
May	17	Concord	Raju, Ajay Prasad	Shiva Prasad Raju and Sandhya Raju
May	17	Concord	Roberson, Jeffrey Gordon	Dennis Arlen Roberson and Debra Lin Schroeder
May	18	Concord	Chahine, Sarah Tarek	Tarek M. Chahine and Souheir N. Chaouk
May	19	Concord	McDonald, Daniel Lee	Robert John McDonald and Anne Elizabeth Clark
May	22	Boston	Shukla, Avinash	Pradeep Kumar Shukla and Sunita Rao
May	22	Concord	Marzullo, Michael Robert	Richard Joseph Marzullo and Lori Ann Bockweg
May	24	Concord	Kush, Liane Elizabeth	William Rex Kush and Nadine Zobel
May	25	Newton	Brandeis, Maxine Brigitte	Richard Edward Brandeis and Jasmin Natasha Malekpour
May	25	Concord	Flood, Bradfield Wiliam	Bryan William Flood and Luanne Scammon
May	25	Concord	Trombly, Daniel Patrick	Robert Norman Trombly, Jr. and Tanya Winard
May	26	Concord	Indurkhya, Xela Nelson	Bipin Indurkhya and Beryl Elaine Nelson
May	27	Concord	Jassal, Sundeep Singh	Malvinderjit Singh Jassal and Yeshvendrajeet Kaur Malahri
May	31	Concord	Paikin, Adam Leon	David Neil Paikin and Katherine Rothstein

June 4	Framingham	Basile, Maria Victoria	John Peter Basile and Suzanne Marie DiRenzo
June 5	Concord	Sloan, Patrick Ryan	Donald Sloan and Beth Silvio
June 6	Concord	Felisberto, Andrew Modenese Coelho	Marcelo Coimbra Felisberto and Marcia Modenese Coelho
June 10	Concord	O'Brien, Bridget Mary	Daniel Patrick O'Brien and Helene S. Staffier
June 11	Fitchburg	Baird, Erin Laurel	Donald Pettee Baird and Wendy Jean Ambruson
June 11	Concord	Cantu, Jennifer Leigh	Simon Wilson Cantu and Margaret Steed
June 14	Waltham	Simms, Kimberly Marie	Robert Michael Simms and Pamela Jean Scirocco
June 15	Boston	Meeker, Caitlin	David Glenn Meeker and Luanne Isherwood
June 15	Concord	Redepenning, III, Charles William	Charles William Redepenning, Jr. and Mariesa Kay Hancock
June 21	Concord	Ramos, Brandi Lan-Yin	Jesus Sergio Ramos and Nelly Lan-Yin Chang
June 24	Lowell	Smith, Nicole Victoria	Stephen Wilhelm Smith and Susan Elizabeth Peters
July 2	Concord	Forsythe, Eileen Mary	Thomas Michael Forsythe and Mary Ellen White
July 3	Concord	Labossiere, Katherine Jean	Robert James Labossiere and Lisbeth Quinn
July 4	Cambridge	Sherman, Samuel Clayton	Daniel Clayton Sherman and Rebecca Troy Teeter
July 5	Concord	Chenail, Kayla Christine	James Michael Chenail and Kellie Ann Marshall
July 5	Concord	Henze, Kaitlin Elizabeth	John Collins Henze and Betsy Lynn Jarvis
July 7	Newton	Fortier, Christopher John	Richard William Fortier and Margaret Rose Mastrantonio
July 7	Newton	Fortier, Paul Alexander	Richard William Fortier and Margaret Rose Mastrantonio
July 9	Winchester	Renna, Jr., Joseph Michael	Joseph Michael Renna and Paula Mae Bennett
July 13	Concord	Bates, Ryan Dana	Dana Qua Bates and Lorrie Beth Jensen
July 14	Framingham	Hsiung, Casey Lee	Tien-Mou Paul Hsiung and Joan Lee
July 14	Newton	Rosenfeld, Ariana Simone	Mark Steven Rosenfeld and Lois Greenfield
July 16	Newton	Quirk, Madeline McCone	John Patrick Quirk and Sarah H. Hebb
July 18	Newton	Cain, Ryan Allen	Kenneth Lee Cain and Ellen Riordan
July 18	Concord	Harrington, Michael Gordon	James Edward Harrington and Cynthia Karen Skinner
July 20	Concord	Hart, Amanda Elizabeth	Russell David Hart and Kathleen Sue Hardiman
July 21	Concord	Butler, Shawn Michael	Darryl Shawn Butler and Susan Marie Berry
July 22	Concord	Rahnasto, Kirsten Ellen	Lauri Eugen Rahnasto, Jr. and Linda Diane Gunnery
July 23	Concord	Hooks, Dennis Jeremiah	Colin Lee Hooks and Shawn Breyer
July 24	Concord	Goucher, Ashley Marie	Kurt Erich Goucher and Robin Lynn Marston
July 24	Concord	Stone, Julia Colleen	William Richard Stone and Kathleen Finigan
July 25	Newton	Lionetta, Jaclyn Pauline	Mark Stephen Lionetta and Celia Jo Cortissoz
July 25	Concord	Wylie, Elizabeth Katherine	Derek Campbell Wylie and Marilyn Anne Toomey
July 30	Concord	Scheff, Hannah Rebecca Horan	James Lloyd Scheff and Lois Ruth Horan
Aug. 1	Concord	McInnis, Michelle Katherine	William Henry McInnis and Linda Ann Ziegler
Aug. 2	Concord	Lee, Christine Jung	Koon Lee and Youngmi Baik
Aug. 4	Winchester	Arnott, Amy Erica	James Renwick Arnott and Darlene Erica Scherffius
Aug. 6	Concord	Vancollie, Jasmien Tiffany	Guy M. F. Vancollie and Vincianne A.C. Verhaeghe
Aug. 10	Concord	Tripathy, Aneil	Sukant Kishore Tripathy and Susan Thomson
Aug. 17	Melrose	McConville, Michael Gerard	Michael Francis McConville and Kerry Christie
Aug. 11	Concord	Blanton, Benjamin Reid	Russell William Blanton and Susan Bogart
Aug. 11	Concord	Blanton, Tucker William	Russell William Blanton and Susan Bogart
Aug. 13	Concord	DiRienzo, Sam Armstrong	Anthony Charles DiRienzo and Lauren Burgett
Aug. 17	Boston	Witthoft, Luke William	Carl Gustaf Witthoft and Julie Miriam Jankelson
Aug. 18	Lowell	Dong, Kristine Elizabeth	James Barry Dong and Tina Amendola
Aug. 20	Newton	Neptune, Margaret Morris	Wilford Harold Neptune and Jane Morris
Aug. 22	Boston	Murphy, Jason Matthew	John Francis Murphy and Debbie Jo Levine
Aug. 23	Concord	Wright, Rebecca Susan	Christopher Douglas Wright and Therese Anne Makowski
Aug. 24	Melrose	Locke, Christopher Bryan	Robert Bryan Locke and Christine Celeste Milano
Aug. 24	Concord	Sanford, Blake Thomas	Michael James Sanford and Erin Kathleen O'Rourke
Aug. 25	Concord	Rosen, Marley Ruth	Stanley Harold Rosen and Mary Bowerman
Aug. 26	Framingham	Bottari, Michael Francis	Frank John Bottari and Donna Alice Taylor
Aug. 27	Concord	Guerreri, Paige Virginia	Rick Francis Guerreri and Cynthia Gail Forbes



Aug. 28	Worcester	Condren, Kelly Elizabeth	Raymond James Condren, Jr. and Elizabeth Iacone
Aug. 28	Concord	Grossman, Anna Libbie	Randall Burton Grossman and Janet Elaine Ressler
Aug. 28	Newton	Oresick, Fallon Ann	John Michael Oresick and Judith Ann Loconte
Aug. 30	Concord	Ruggiero, Robert Anthony	Anthony James Ruggiero, Jr. and Nancy Geniveve Paiva
Aug. 30	Concord	Saunders, Thomas Michael	Michael Saunders and Kathleen Mary Cullen
Sept. 3	Concord	Thakur, Trent Hari	Vijay Manohar Thakur and Gwyn Oesterle
Sept. 6	Waltham	Mazzone, Matthew David	Michael Carmello Mazzone and Elizabeth Eileen Allen
Sept. 7	Leominster	Baldrate, Emily Marie	Karl Joseph Baldrate and Janice Lee Powell
Sept. 8	Cambridge	Kampfe-Leacher, Duncan Oliver	Michael Kenneth Kampfe-Leacher and Renee Jean Tuttle
Sept. 9	Boston	Coppolino, Matthew Robert	Michael Joseph Coppolino and Nancy Marie Ouellette
Sept. 12	Concord	Roberts, Bryan Earl	William Henry Roberts and Debra Marie McLatchy
Sept. 13	Concord	Gaudette, Garrett Lee	Donald Louis Gaudette and Lisa Anne Stiglich
Sept. 13	Cambridge	Hathaway, Steven Ryland	Neal Richard Hathaway and Marianne Canfield
Sept. 20	Concord	Chen, Christopher Eric	Shih-Kuan Scott Chen and Ching-I Rose Huang
Sept. 26	Boston	Kloppenburg, Alexandra Wells	William Joseph Kloppenburg and Lauriann Crandall
Sept. 26	Leominster	Robinson, Brittany Alexandra	Daniel Edward Robinson and Bernadette Francis Souza
Sept. 27	Concord	Buckley, Connor William	Daniel Joseph Buckley and Regina Hopkins
Sept. 27	Concord	Morris, Julie Margaret	John Joseph Morris and Susan Stemple
Oct. 1	Concord	Ferro, Alexander Anthony	Anthony Perry Ferro and Theresa Marie Boulanger
Oct. 3	Concord	Negron-Pedreira, Victoria Sabrina	John Grant Negron and Sabrina Victoria Pedreira
Oct. 3	Concord	Smoral, Ashley Virginia	Vincent Chester Smoral, Jr. and Barbara Fisher
Oct. 3	Boston	Van Volkinburg, Gregg Forrest	Steven Van Volkinburg and Leslie Johnson
Oct. 8	Boston	Muncherian, Irene	Stanley David Muncherian and Mary Jololian
Oct. 11	Boston	Randolph, Douglas Martin	John Thomas Randolph and Carolyn Lisson
Oct. 12	Stoneham	Nagel, Phillip Christian	Volker Nagel and Michelle Elaine Desroches
Oct. 13	Concord	Asprogiannis, Dionisios	Konstantinos Asprogiannis and Eftihia Galatas
Oct. 13	Concord	Carroll, Stephen Patrick	Bryan Edward Carroll and Stephanie Ann Saltus
Oct. 14	Concord	Brown, Isobel Laramie	Bradford Taylor Brown and Jane Shanley
Oct. 16	Concord	Reilley, Scott Francis	James Francis Reilley and Denise Joy Howard
Oct. 19	Newton	McCarthy, Kathryn Elizabeth	Jeffrey Paul McCarthy and Cynthia June Nemeth
Oct. 24	Framingham	Blackwell, Jeanne Teresa	Dennis Blackwell and Mary Elizabeth Kane
Oct. 24	Concord	Unger, Benjamin Robert Petersen	William Jeffrey Unger and Mary Beth Petersen
Oct. 25	Concord	Sawyer, Jamie Nicole	Jeffrey Lyn Sawyer and Christina Serena Dagradi
Oct. 27	Concord	San Roman, Arturo Alfredo	Arturo Alfredo San Roman and Rita Pia Rodriguez
Oct. 28	Concord	Hudson, Amanda Nicole Porrazzo	Scott David Hudson and Madeline Jean Porrazzo
Oct. 29	Winchester	Jones, Nicholas Everett	Anson Grimes Jones, Jr. and Kimberly Dianne Kimble
Oct. 31	Concord	Kress, Kyle Jacob	John Jacob Kress and Anne Marie Loring
Nov. 1	Concord	Dame, Jessica Lindsey	Thomas Andrew Dame and Louise Joanne Lowell
Nov. 1	Leominster	Mahoney, Michael George	Dennis James Mahoney and Leah Anne Anderson
Nov. 3	Concord	Chow, Stephanie	David Quei-Chang Chow and Esther Sheau-Hwa Shau
Nov. 5	Concord	Doolittle, Mary Alice	Robert Arthur Doolittle and Teresa Hoyer
Nov. 6	Concord	Hewitt, Daniel Joseph	Bruce Wayne Hewitt and Nancy Jean Campobasso
Nov. 11	Cambridge	Wilson, Calley Paige	Kenneth Olus Wilson and Diana Lynn Klinge
Nov. 15	Concord	Thaller, David John	Kurt Michael Thaller and Carol Eleanor Pullo
Nov. 20	Concord	Jeanson, Trevor Austin	Michael Joseph Jeanson and Debra Grace Rimbach
Nov. 20	Concord	Wachter, Jonathan Lawrence	Stuart Wachter and Susan Margot Rosenfeld
Nov. 25	Concord	Bartkus, Theodore O.	Theodore Eric Bartkus and Karen Flannery
Nov. 26	Boston	Jones, Katherine Alexis	Joseph Lee Jones and Sue Ellen Stewart
Nov. 27	Concord	Barr, Cydney Erin	Kenneth Ford Barr and Beth Marlene Rosenthal
Nov. 27	Concord	Tibbetts, Jennifer Anne	James Patrick Tibbetts and Anne Elizabeth Peterson
Nov. 29	Concord	Emer, Aaron Mark	Joel Springer Emer and Robin Joan Burrows
Nov. 29	Framingham	Morales Urizandi, Francisco E.	Juan C. Morales Porlan and Lissette C. Urizandi Castillo
Nov. 30	Worcester	Salomon, Dana Jessica Leeds	David Steven Salomon and Marilyn Pamela Leeds

Dec. 6	Cambridge	Mohammed, Riyad Imtiaz	Saheed Mohammed and Wade R. Rampersad
Dec. 12	Concord	Faranda, Lisa Jane	Robert Thomas Faranda and Diana Lynn Snyder
Dec. 13	Concord	McKenna, Kayla Anne	Mark Anthony McKenna and Mary Elizabeth Haley
Dec. 15	Concord	Adams, Kathryn Arianne	Steven Eugene Adams and Dianne Atchison
Dec. 21	Concord	Cornelius, Leanna Michele	Peter Michael Cornelius and Carole Ann Jones
Dec. 24	Newton	Archbold, Jonathan David	Rodolfo L. Archbold and Diane Riva Yasgur
Dec. 27	Concord	Hamwey, Nicholas Edward	Raymond Edward Hamwey and Carol Ann Lapeta
Dec. 27	Concord	Hamwey, Thomas Edward	Raymond Edward Hamwey and Carol Ann Lapeta
Dec. 27	Concord	Moreira, Lohara	Marcelo Alves Moreira and Itzimar Silva Moreira
Dec. 28	Newton	Condon, Theresa Irene	Daniel Patrick Condon and Marianne Frances Pappalardo
Dec. 29	Concord	Bhatt, Alka	Ram Prakash Bhatt and Susan Bala Bhatt
Dec. 29	Boston	Evans-Klock, Corwyn David	John Leslie Evans-Klock and Christine Ann Evans
Dec. 29	Boston	Evans-Klock, Jasper	John Leslie Evans-Klock and Christine Ann Evans
Dec. 31	Concord	Iwasaki, Yuki	Takumi Iwasaki and Keiko Shinohara

## DEATHS

Date	Name	Age	Apr.	20	Nielsen, James Bertrum	64
Jan. 1	Illsley, Georgia M.	79	Apr.	23	Moriner, Mary Jane	48
Jan. 2	Chick, Patricia Ann	62	Apr.	23	Pitts, David M.	17
Jan. 5	Carson, Francis R.	92	Apr.	24	Crotty, John Francis	82
Jan. 6	Davis, Ethel Alama	82				
Jan. 6	Oliver, Elizabeth Ann	58	May	5	Kelleher, Catherine E.	87
Jan. 11	Starck, Cecil L.	80	May	21	Koch, Frances V.	93
Jan. 14	Wait, Alice M.	87	May	23	Donaldson, David Harold	61
Jan. 15	Buckley, James Joseph	88	May	25	Runci, John B.	89
Jan. 19	Segerstrom, Ruth F.	82	May	28	Gallo, Arpad	66
Jan. 20	Huntley, Stephen E.	49				
Jan. 21	Campbell, Mary E.	91	June	2	Cochrane, Earle R.	55
Jan. 21	Chisholm, Nelson Arthur	83	June	4	Almgren, Carl Frederick	72
Jan. 21	Glennon, Carl James	54	June	13	Johnson, Irene G.	84
Jan. 24	Bowles, William S.	92	June	16	Bowler, John Edward	80
Jan. 27	Clewley, William Ballard	66	June	23	Sargent, Edith	89
Jan. 27	Widmer, May	83	June	25	Churchill, Philip H.	50
Jan. 29	Salzmann, John Joseph	57	June	26	Tompkins, Edward R.	62
Jan. 30	Kilderry, Kathleen M.	43				
Jan. 30	Riley, Esther May	93	July	13	McAdam, Charles S.	44
			July	15	Pearlman, Alice	63
Feb. 17	Saganich, Frances, AKA Franica	96	July	17	Taylor, Arthur G.	81
Feb. 18	Buehner, Linda	40	July	24	Mroccka, Kara Jeanne	16
Feb. 20	Fowler, Brian J.	21	July	29	Head, Clarence F.	87
Mar. 7	Gaskill, Arthur L.	81	Aug.	6	McIntyre, Margaret Alice	77
Mar. 12	Soderlund, Esther B.	96	Aug.	11	LaCroix, William	62
Mar. 12	West, Irene G.	90	Aug.	14	Graham, Hattie May	93
Mar. 14	Ulvila, Sylvia Esther	86	Aug.	15	Fitzpatrick, Marguerite Elizabeth	80
Mar. 16	Hickey, Margaret A.	88	Aug.	16	MacDonald, John W.	72
Mar. 20	Whelden, Edith	83	Aug.	19	Iverson, Merry Ann	82
Mar. 25	Callanan, Mary Grace	75	Aug.	21	Adams, Mary Veronica	77
Mar. 29	Stenger, Violet	78	Aug.	29	McLaughlin, John Francis	70
Apr. 8	Christofferson, Gladys A.	87	Sept.	1	Veracka, Sophie K.	68
Apr. 12	Tufts, Olga P.	93	Sept.	7	Morrow, Katharine S.	70
Apr. 16	Poole, Jane Bishop	70	Sept.	14	Watkins, Rex	75
Apr. 17	Wait, Albert F.	90	Sept.	19	Steinmann, Margaret Eleanor	78

Sept.	23	Fowler, Kenneth N.	53	Nov.	5	Wilkie, Joseph, Jr.	49
Sept.	23	Sheatsley, Bette B.	70	Nov.	11	Marshall, Mary S.	84
Sept.	26	Toomey, Abbie Evelyn	85	Nov.	20	Flaherty, Peter Joseph	89
				Nov.	20	Panzer, James J.	76
Oct.	2	Ricci, Laurence Gerald, III	47	Nov.	22	Veasie, John C.	43
Oct.	3	Sellers, Mary	93	Nov.	23	Dudevoir, Laura A.	93
Oct.	8	Bretsch, Ruth Matilda	75	Nov.	25	Robitaille, Palmyra M.	98
Oct.	13	Sheehan, John J., Jr.	46				
Oct.	17	Gilberti, Nancy A.	50	Dec.	2	Puzella, William J.	76
Oct.	19	Wood, Clayton L.	38	Dec.	3	Ford, Delmer J.	70
Oct.	20	Noret, Jane Ruth	55	Dec.	12	Beach, Bessie M.	82
Oct.	27	McPadden, James J.	57	Dec.	18	Moore, Marie C.	94
Oct.	28	Iskian, Simone Agnes	72	Dec.	20	Ray, William C.	78
Oct.	29	Redmond, Jessie A.	89	Dec.	23	Beller, Catherine A.	56
Oct.	31	Cali, Joseph Paul	71	Dec.	30	Gervais, Leda I.	92

## RESULTS OF ANNUAL TOWN ELECTION MARCH 27, 1990

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTALS
Whole Number of Ballots Cast	445	1010	911	689	628	3683

### MODERATOR

Donald MacKenzie	352	856	745	549	509	3011
Blanks	93	154	166	140	119	672

### SELECTMEN

F. Dore Hunter	282	657	569	435	383	2326
Nancy E. Tavernier	319	748	647	480	437	2631
Blanks	289	615	606	463	436	2409

### SCHOOL COMMITTEE (2)

Jean Butler	261	637	559	439	413	2309
Stephen M. Aronson	198	524	450	291	240	1703
Robert Evans, Jr.	194	433	356	276	303	1562
Blanks	237	426	457	372	300	1792

### TRUSTEE OF THE MEMORIAL LIBRARY

Ann W. Chang	346	819	715	536	494	2910
Blanks	99	191	196	153	134	773

### ACTON HOUSING AUTHORITY

Marlin N. Murdock	317	775	678	507	466	2743
Blanks	128	235	233	182	162	940

### QUESTION NO. 1

Shall the Town of Acton be allowed to assess an additional \$988,000 in real estate and personal property taxes for the purposes of meeting the educational expenses of the Acton Public School system and the Acton-Boxborough Regional School System and for meeting the operating expenses of the Council on Aging, Police Department, Fire Department, West Acton Citizens Library, Memorial Library, Highway Department, Finance Department, Municipal Properties Department and Planning Department of the Town for the fiscal year beginning July first, nineteen hundred and ninety?



Yes	321	709	624	457	432	2543
No	120	294	281	227	191	1113
Blanks	4	7	6	5	5	27

## QUESTION NO. 2

Shall Section 4-2 of the Acton Town Charter be amended by deleting reference to the Youth Commission?

Yes	299	724	581	424	402	2430
No	70	145	161	132	103	611
Blanks	76	141	169	132	123	642

## Summary:

The 1989 Annual Town Meeting voted unanimously to dissolve the Youth Commission and to amend the Acton Town Charter according. Section 8-3 of the Acton Town Charter requires Charter changes which have been acted upon favorably at town meetings to be submitted to the voters for approval on the ballot at the next annual election.



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**ABSTRACT OF THE PROCEEDINGS OF  
THE ANNUAL TOWN MEETING  
HELD APRIL 2, 1990 WITH ADJOURNED SESSIONS  
HELD APRIL 3 AND APRIL 4, 1990**

Acton's annual town meeting was convened on April 2, 1990 at 7:35 p.m. by Town Moderator, Donald MacKenzie. Mr. MacKenzie introduced Rabbi Lewis Mintz of Congregation Temple Beth Elohim who, as a representative of Acton's religious community, gave the invocation.

Mr. MacKenzie gave a brief explanation of town meeting rules and the procedures to be followed after which Ms. Nancy Tavernier, Chairman of the Board of Selectmen introduced the town officers and Mr. George Perry, Chairman, introduced the members of the Finance Committee.

Speaking on behalf of the Town and, in particular, the Volunteer Coordinating Committee, Mr. MacKenzie thanked all the new and more experienced town volunteers for their devotion and commitment to Acton and its Town government.

The Moderator proceeded to the Consent Calendar, a group of non-contentious articles normally approved by both the Board of Selectmen and the Finance Committee. Voters were instructed that to have an article removed from the Consent Calendar, two voters must voice objection by calling "HOLD". The Consent motions "HELD" shall then be taken up in normal warrant article order. All remaining consent articles shall be moved and voted as a group without debate.

**CONSENT CALENDAR  
MOTION**

**ARTICLE**

- 16\* Council on Aging Van Enterprise Fund: Move that the Town raise and appropriate \$31,900 for the purpose of providing a van service, and that the receipts from the van service be set aside as a separate fund under M.G.L Chapter 44, Section 53E to meet this appropriation.
- 17\* Nursing Enterprise Fund: Move that the Town raise and appropriate \$206,000 for the purpose of providing public health nursing services, and that the receipts from the fees generated by providing such services be set aside as a separate fund under M.G.L. Chapter 44, Section 53E to meet this appropriation.
- 18\* Septage Enterprise Fund: Move that the Town accept Section 39K of Chapter 40 M.G.L. to establish an Enterprise Fund for Septage Disposal, and that the sum of \$250,000 be appropriated for such purpose, and to raise such amount \$250,000 be transferred from the Septage Disposal Enterprise Fund.
- 19\* NESWC Enterprise Fund: Move that the Town appropriate \$790,000 for the purpose of solid waste disposal and to raise such amount \$790,000 be transferred from the Solid Waste Disposal Fund.
- 20\* "HELD" - Merriam School Enterprise Budget: Move that the Town appropriate \$143,685 for the purpose of maintaining the Merriam School, and that the receipts from the rental of the Merriam School be set aside as a separate fund under M.G.L. Chapter 44, Section 53E to meet this appropriation.
- 22\* Quarterly Tax Bills: Move that the Town accept Section 41 of Chapter 653 of Acts of 1989.
- 23\* Assessment Date Change/New Growth: Move that the Town accept Section 40 of Chapter 653 of the Acts of 1989.
- 29\* "HELD" - Ambulance Replacement: Move that the Town raise and appropriate \$55,000 for the replacement and equipping of an ambulance; said sum to be expended by the Town Manager.
- 30\* Police Cruisers: Move that the Town raise and appropriate \$34,000 for the purchase and equipping of two new cruisers; said sum to be expended by the Town Manager.

- 31\* Mack Truck Replacement: Move that the Town raise and appropriate \$45,000 for the purchase of a Dump Truck Chassis; said sum to be expended by the Town Manager.
- 32\* Brush Chipper Replacement: Move that the Town raise and appropriate \$15,500 for the purchase of a Brush Chipper; said sum to be expended by the Town Manager.
- 33\* Landfill Closure: Move that the Town raise and appropriate \$10,000 for the purpose of landfill closure; said sum to be expended by the Town Manager.
- 34\* Parker Street Easement: Move in words of the article.
- 35\* Street Acceptance - Lisa Lane: Move that the Town accept as a public way the street listed in the article, as laid out by the Board of Selectmen according to a plan on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or easements for drainage, utility, or other purposes where shown on said plan or described in the Order of Layout.
- 37\* Amend Town Bylaws - Raise Minimum bid: Move that Section D.13 of the Town Bylaws be amended as set forth in the article.
- 38\* Land Gift Bellows Farms: Move in words of the article.
- 39\* Unpaid bills: Move that no action be taken.
- 40\* Unexpended Money: Move that the balance of the appropriation under the articles listed not lapse pursuant to Section G-5 of the Town Charter, but remain open until the appropriation is expended or the Town Meeting otherwise votes.
- 41\* Tax Notes: Move in words of the article.

With the exception of Articles 20 and 29 the Consent Calendar articles carried by voice vote.

\* Indicates Consent Motion.

ARTICLE NUMBER	ARTICLE TITLE
Article 1	Choose Town Officers
Article 2	Hear and Accept Reports
Article 3	Master Plan Goals and Objectives
Article 4	Industrial Districts
Article 5	Office Districts
Article 6	Residence 8/4, 10, 10/8 and A Districts, Revisions to Open Space Development and Expansion of Residential and ARC Districts
Article 7	Limited Business District
Article 8	N. Acton Village and East Acton Village Districts and Special Provisions for all Village Districts
Article 9	Transfer of Development Rights - Variable Density Provisions for North Acton and East Acton Village Districts Village Districts
Article 10	Provisions for Non-residential Uses
Article 11	Kelley's Corner District
Article 12	Planned Unit Development
Article 13	Elimination of Provision Authorizing Use Variances
Article 14	Special Provisions for Lots with Approval Not Required Plan Exemptions
Article 15	Building and Special Permit Exemption
Article 16*	Council on Aging Van Enterprise Fund
Article 17*	Nursing Enterprise Budget
Article 18*	Septage Disposal Enterprise Fund
Article 19*	NESWC Enterprise Fund
Article 20*	Merriam School Enterprise Budget
Article 21	Budget Transfer
Article 22*	Quarterly Tax Bills
Article 23*	Assessment Date Change/New Growth



Article 24	Local School Budget
Article 25	Regional School Budget
Article 26	Minuteman Technical School Budget
Article 27	Ambulance Contractual Services
Article 28	Town Operating Budget
Article 29*	Ambulance Replacement
Article 30*	Police Cruiser Replacement
Article 31*	Mack Truck Replacement
Article 32*	Brush Chipper Replacement
Article 33*	Landfill Closure
Article 34*	Parker Street Easement
Article 35*	Street Acceptance - Lisa Lane
Article 36#	Citizen's Petition - West Acton Zoning
Article 37*	Amend Town Bylaws- Raise Minimum Bid
Article 38*	Land Gift - Bellows Farms
Article 39*	Unpaid Bills
Article 40*	Unexpended Article Money
Article 41*	Tax Anticipation Notes
Article 42	Free Cash (Use of Funds to Reduce the Tax Rate)

\*Consent  
#Citizen Petition

### ARTICLE 1. CHOOSE TOWN OFFICERS (Majority Vote Required)

To choose all necessary Town Officers and Committees and to fix the salaries and compensation of all the elective officers of the Town as follows:

Moderator	\$20.00 per Town Meeting session	
Board of Selectmen	Chairman	\$750.00
	Clerk	\$50.00
	Member	650.00

or take any other action relative thereto.

**MOTION: MS. TAVERNIER** moves that the Town fix the compensation for elected officers as shown in the warrant.

MOTION CARRIES UNANIMOUSLY.

James B. Wilson nominated Malcolm S. MacGregor as Trustee of the West Acton Fireman's Relief Fund, term to expire in 1993.

MOTION CARRIES.

Allen Nelson nominates John F. McLaughlin as Trustee of Acton's Fireman's Relief Fund, term to expire in 1993.

MOTION CARRIES.

Mabel Grekula nominates Frances S. Moretti as Trustee of the Charlotte Goodnow Fund, term to expire in 1992, and Nancy A. Gilberti as Trustee of the Charlotte Goodnow Fund, term to expire in 1993.

MOTION CARRIES.

Cornelia Huber nominates John J. Powers as Trustee of the Elizabeth White Fund, term to expire in 1993.

MOTION CARRIES.

Frances E. Bissell nominates Edward F. Clary as Trustee of the Citizen's Library Association of West Acton, term to expire in 1993.

MOTION CARRIES.

The moderator called for nominations from the floor before closing nominations.

### ARTICLE 2. HEAR AND ACCEPT REPORTS (Majority Vote Required)

To see if the Town will accept reports, and to hear and act upon the report of any committee chosen at any previous Town Meeting that has not already reported, or take any other action relative thereto.

**MOTION: MR. GILBERTI** moves that the town accept the reports of the various town officers and boards as set forth in the 1989 town report. The Moderator calls for any other reports. No reports.

MOTION CARRIES UNANIMOUSLY.

### ARTICLE 3. MASTER PLAN GOALS AND OBJECTIVES

To see if the Town of Acton will vote to adopt the following Master Plan Goals and Objectives:

Protect and sustain Acton's natural environment and resources.

- Strictly enforce federal, state, and local environmental laws, and supplement them with additional Town laws if necessary.
- Ensure the restoration of polluted environmental resources.
- Protect the quality and quantity of Acton's water supply.
- Promote environmentally sound solid waste and wastewater management.
- Preserve open spaces which have value as aesthetic, recreational, wetland, water, and wildlife resources.
- Pursue regional solutions to environmental problems.
- Establish environmental standards for new development.

Preserve those elements or features which contribute to Acton's New England town character as a suburban residential community with strong rural and historic roots.

- New growth should be consistent with Acton's character by maintaining its rural and historic elements.
- Provide incentives and aid to preserve and revitalize historic structures and places.
- Preserve natural and man-made features that contribute to Acton's character such as open fields, woodlands, ponds, country roads, and stone walls.
- Promote a sense of community.

Direct new residential development to protect Acton's natural environment and other resources, to be consistent with Acton's New England town character, and to encourage diversity in Acton's population.

- Encourage new residential development to preserve open space.
- Promote residential village environments that are consistent with Acton's character.
- Encourage a variety of neighborhood design alternatives for residential development.
- Promote pedestrian circulation within and between residential developments.
- Adjust the intensity of residential development to protect Acton's environmental resources and to remain within the limitations of its infrastructure.

Encourage diversity in Acton's population.

- Promote a wide range of economic diversity in housing including low and moderate income housing.
- Provide services and facilities to enable the elderly and handicapped to live independently in Acton.

Direct commercial and industrial development to serve the needs of Acton, to protect Acton's natural environment and other resources, and to be consistent with Acton's New England town character.



- Maintain the diversity of commercial enterprise in Acton.
- Encourage small businesses in the village centers.
- Discourage strip development and commercial and industrial sprawl.
- Encourage improvements to the general appearance of commercial establishments.
- Limit future commercial and industrial development.
- Permit only commercial and industrial uses which do not have the potential to significantly degrade Acton's environmental and natural resources.

Provide a transportation system that is environmentally sound, safe and convenient, and which reduces dependency on the automobile.

- Limit the amount and intensity of new growth as one measure to control traffic.
- Establish transportation system capacity limits to be consistent with Acton's character and with the roadway's functional classification system.
- Minimize Town expenditures for road improvements by maximizing the use of federal and state funds, and private mitigation efforts.
- Promote local and regional public transportation.
- Provide adequate facilities to encourage walking and bicycling.
- Encourage regional and public/private cooperation in transportation planning.
- Provide adequate vehicle carrying capacity on the major traffic corridors to maintain mobility, safety, and access to land and minor roads.
- Make improvements at hazardous locations while maintaining the scenic character of Acton's roads.
- Improve parking availability in the village centers.
- Improve connectivity and circulation between and within residential neighborhoods, and between and within business districts.

Provide a variety of high quality educational opportunities.

- Maintain the excellence of the public school system.
- Encourage day care facilities.
- Provide a variety of continuing education programs.
- Sustain and promote Acton's excellent library services.
- Encourage the use of conservation areas and historic resources for educational purposes.

Provide a variety of recreational opportunities for all Acton residents.

- Provide water recreational opportunities beyond existing facilities.
- Improve access to and between recreation and conservation areas.
- Develop, maintain, and encourage the use of Acton's recreational resources.
- Provide recreational opportunities for families with young children.
- Encourage entertainment opportunities for teenagers.

Policies and procedures of Town government must be consistent with the Master Plan.

- Require that the objectives and policies of each board, committee, and department be consistent with the goals and objectives of Acton's Master Plan.
- Encourage coordination and communication among boards, committees, and departments on matters relating to land use management and Town development.
- Minimize Town expenditures by maximizing the use of federal, state, and private funding options.
- Use the Master Plan as a guideline when making funding decisions and recommendations.

**MOTION: MR. WEEKS** moves that the Town adopt the Master Plan Goals and Objects as set forth in the warrant.

**MOTION CARRIES.**

## ARTICLE 4. INDUSTRIAL DISTRICTS

To see if the Town of Acton will vote to amend the Acton Zoning Bylaw and Acton Zoning Map as follows:

- A. Zoning Bylaw - Section 2.1. Insert the following new zoning district classifications under the heading entitled "Industrial Districts":

Light Industrial I	LI-1
Industrial Park	IP
Small Manufacturing	SM

- B.1 Zoning Bylaw - Section 3. Table of PRINCIPAL USES. Add the following columns to the Table of PRINCIPAL USES:

	PRINCIPAL USES			INDUSTRIAL DISTRICTS		
	LI-1	IP	SM			
<b>3.2 GENERAL USES</b>						
3.2.1 Agriculture				Y	Y	Y
3.2.2 Conservation				Y	Y	Y
3.2.3 Earth Removal				SPA	SPA	SPA
3.2.4 Recreation				Y	Y	Y
<b>3.3 RESIDENTIAL USES</b>						
3.3.1 Single Family Dwelling				N	N	N
3.3.2 Single Family Dwelling with Apartment				N	N	N
3.3.3 Dwelling Conversions				N	N	N
<b>3.4 GOVERNMENTAL, INSTITUTIONAL AND PUBLIC SERVICE USES</b>						
3.4.1 Municipal				Y	Y	Y
3.4.2 Educational				Y	Y	Y
3.4.3 Religious				Y	Y	Y
3.4.4 Nursing Home				SPS	SPS	SPS
3.4.5 Public or Private Utility Facilities				Y	Y	Y
3.4.6 Day Care				Y(3)	Y(3)	Y
<b>3.5 BUSINESS USES</b>						
3.5.1 Retail Store				N		N
3.5.2 Business or Professional Office				N	N	N
3.5.3 Financial				N	N	N
3.5.4 Restaurant				N	N	N
3.5.5 Hotel, Inn or Motel				N	N	N
3.5.6 Combined Business and Dwelling				N	N	N
3.5.7 Lodge or Club				Y	N	Y
3.5.8 Funeral Home				N	N	N
3.5.9 Veterinary Care				SPS	SPS	SPS
3.5.10 Commercial Kennel				SPS	SPS	SPS
3.5.11 Personal Services				N	N	N
3.5.12 General Services				N	N	N
3.5.13 Studio				Y	N	Y
3.5.14 Building Trade Shop				Y	Y	Y
3.5.15 Commercial Recreation				SPS	SPS	SPS
3.5.16 Commercial & Trade School				Y	Y	Y
3.5.17 Amusement Facility				N	SPS	SPS
3.5.18 Motor Vehicle Service Station or Car Wash				N	N	N
3.5.19 Motor Vehicle Repair or Body Shop				N	N	SPS
3.5.20 Light Vehicular and equipment Sales				N	N	N
3.5.21 Parking Facility				N	N	SPS
<b>3.6 INDUSTRIAL USES</b>						
3.6.1 Warehouse				Y	Y	N
3.6.2 Mini-Warehouse				Y	Y	N

3.6.3	Construction Yard	N	Y	N
3.6.4	Lumber Yard	N	Y	SPS
3.6.5	Heating Fuel Sales and Service	N	SPS	N
3.6.6	Light Manufacturing	Y	Y	Y

### 3.7 PROHIBITED USES

3.7.1	Heavy Manufacturing	N	N	N
3.7.2	Storage	N	N	N
3.7.3	Amusement	N	N	N
3.7.4	General	N	N	N
3.7.5	Heavy Vehicular Sales or Repair Garages	N	N	N

3.2 Zoning Bylaw — Section 3.Table of PRINCIPAL USES.Delete the footnote identified with “\*\*\*” located after Section 3.4 of the Table of PRINCIPAL USES and replace with the following:

“(3) Only as an ACCESSORY USE.”

and

replace “\*\*\*” with “(3)” wherever it appears in the Table of PRINCIPAL USES.

3.3 Zoning Bylaw — Section 3.Table of PRINCIPAL USES.Delete the footnote identified with “\*” located after Section 3.5 of the Table of PRINCIPAL USES.

3.1. Zoning Bylaw — Section 3.8.3.Delete the words “Light Industrial District” and substitute therefor the words “Industrial Districts”.

3.2. Zoning Bylaw — Section 3.8.4.Delete Section 3.8.4 in its entirety, renumber Section 3.8.5 to 3.8.4, and change all references to Section 3.8.5, wherever they occur in the Bylaw, to refer to Section 3.8.4 instead.

3.0. Zoning Bylaw — In Section 5.3.5, delete both occurrences of the words “General Industrial District”, and substitute therefor the words “General Industrial and Industrial Park Districts”.

3.1. Zoning Bylaw —Section 5. — Table of Standard Dimensional Regulations. Add the following entries to the Table of Standard Dimensional Regulations:

	Minimum Lot Area In Sq. Ft.	Minimum Lot Frontage In Feet	Minimum Lot Width In Feet	Minimum Front Yard In Feet	Minimum Side & Rear Yard In Feet	Open Space In %	Minimum Floor Area Ratio	Maximum Height In
LI-1	80,000	200	50	50	30(2)	50%	10	40
P	100,000	100	50	50	50(2)	50%	04	40
SM	40,000	100(8)	50	50	30(2)	35%	20	36

(8) Minimum LOT FRONTAGE on Rt. 27 (Main Street) shall be 200 feet.

3.2 Zoning Bylaw - Section 5.Table of Standard Dimensional Regulations. Delete footnote 2 in the Table of Standard Dimensional Regulations, and insert in its place the following:

“(2) If the LOT abuts a Residential District, whether directly or separated by a public or railroad right of way, the side and rear yards abutting the Residential District shall be increased as follows:

Industrial District	Minimum Side or Rear Yard
IP	200 feet
GI	100 feet
LI or LI-1	60 feet
SM	50 feet”

F.1. Zoning Map - Rezone to Light Industrial I (LI-1) the following parcels of land identified by their 1989 Town of Acton Atlas Map and Parcel numbers:

(Present zoning designations, shown in parenthesis, and street addresses are provided for reference purposes only.)

Map E-4,	Parcel 24 (LI)	524 Main St.
Map E-4,	Parcel 25 (LI)	530 Main St.
Map E-4,	Parcel 46 (LI)	526 Main St.
Map E-4,	Parcel 59 (LI)	533 Main St.
Map E-4,	Parcel 59-1 (LI)	Post Office Square
Map E-4,	Parcel 59-2 (LI)	Post Office Square
Map E-4,	Parcel 67 (LI)	531 Main St.
Map E-4,	Parcel 67-1 (LI)	Post Office Square
Map E-4,	Parcel 67-2 (LI)	Post Office Square
Map E-4,	Parcel 78 (LI)	525 Main St.
Map F-4,	Parcel 2 (LI)	Post Office Square

F.2. Zoning Map - Rezone to Industrial Park (IP) the following parcels of land identified by their 1989 Town of Acton Atlas Map and Parcel numbers:

(Present zoning designations, shown in parenthesis, and street addresses are provided for reference purposes only.)

Map H-4,	Parcel 143 (GI)	37 Lawsbrook Rd.
Map H-4,	Parcel 152 (GI)	37 Lawsbrook Rd.
Map H-4,	Parcel 158 (GI/R2)	67 Lawsbrook Rd., rear
Map H-4,	Parcel 160 (GI)	B-3 Lawsbrook Rd.
Map I-4,	Parcel 4 (GI)	65 Lawsbrook Rd, rear
Map I-4,	Parcel 5 (GI)	50 Independence Rd.
Map I-4,	Parcel 6 (GI)	47 Independence Road
Map I-4,	Parcel 7 (GI)	47 Independence Rd.

F.3. Zoning Map - Rezone to Small Manufacturing (SM) the following parcels of land identified by their 1989 Town of Acton Atlas Map and Parcel numbers:

(Present zoning designations, shown in parenthesis, and street addresses are provided for reference purposes only.)

Map G-4,	Parcel 143 (GI)	3-1 Wetherbee St.
Map G-5,	Parcel 69 (GI)	8 Wetherbee St.
Map G-5,	Parcel 82 (GI)	18 Wetherbee St.
Map G-5,	Parcel 82-1 (GI)	B-1 Keefe Road
Map G-5,	Parcel 86 (GI)	11-13 Keefe Road
Map G-5,	Parcel 90 (GI)	19 Keefe Road
Map G-5,	Parcel 92 (GI)	21 Keefe Road
Map G-5,	Parcel 93 (GI)	25 Keefe Road
Map B-5,	Parcel 35 (GI)	S.E. of former Penn.Cent. R.R., 924 Main St.
Map B-5,	Parcel 39 (GI),	928 Main St.
Map B-5,	Parcel 39-1 (GI),	920 Main St.
Map B-6,	Parcel 2 (LI),	976 Main St.
Map B-6,	Parcel 2-1 (LI),	1000 Main St.
Map B-6,	Parcel 2-2 (LI)	976 Main St.
Map B-6,	Parcel 2-3 (LI),	964 Main St.
Map B-6,	Parcel 3 (LI),	1012 Main St.
Map B-6,	Parcel 4 (LI),	1019 Main St.
Map B-6,	Parcel 4-1 (LI),	1023 Main St.
Map B-6,	Parcel 5 (LI),	1009 Main St.
Map B-6,	Parcel 6 (LI),	991 Main St.
Map B-6,	Parcel 8 (LI),	979 Main St.
Map B-6,	Parcel 13 (GI),	936 Main St.
Map B-6,	Parcel 14 (GI),	930 Main St.
Map C-5,	Parcel 6 (GI),	900 Main St.
Map C-5,	Parcel 8 (GI),	908 Main St.
Map C-5,	Parcel 12 (GI),	906 Main St.
Map C-5,	Parcel 20 (GI),	872 Main St.
Map C-5,	Parcel 20-1 (GI),	898 Main St.

Map C-5,	Parcel 38-1 (GI),	9 Ledge Rock Way
Map C-5,	Parcel 39 (GI),	848 Main St.
Map C-5,	Parcel 39-1 (GI),	852 Main St.
Map C-5,	Parcel 39-2 (GI),	8 Eastern Road
Map C-5,	Parcel 40 (GI),	864 Main St.
Map C-5,	Parcel 40-1 (GI),	5 Eastern Road
Map C-5,	Parcel 40-3 (GI),	3 Eastern Road
Map C-5,	Parcel 40-4 (GI),	4 Eastern Road
Map C-5,	Parcel 40-5 (GI),	2 Eastern Road
Map C-5,	Parcel 50 (GI),	840 Main St.
Map C-5,	Parcel 59 (GI),	816 Main St.
Map C-5,	Parcel 60 (GI),	820 Main St.
Map C-5,	Parcel 61 (GI),	836 Main St.
Map C-5,	Parcel 61-1 (GI),	838 Main St.
Map C-5,	Parcel 80 (GI),	802 Main St.

or take any other action relative thereto.

MOTION: MR. DUFRESNE moves that the Town vote to amend the Zoning Bylaw and Zoning map, as set forth in the warrant.

MOTION CARRIES YES - 545 NO - 203 TOTAL VOTE - 748

## ARTICLE 5. OFFICE DISTRICTS

To see if the Town of Acton will vote to amend the Acton Zoning Bylaw and Acton Zoning Map as follows:

A. Zoning Bylaw - Section 2.1 Insert the following zoning district classifications under a new heading entitled "Office Districts" :

Office Park 1	OP-1
Office Park 2	OP-2

B. Zoning Bylaw - Section 3. Table of PRINCIPAL USES - Add the following columns to the Table of PRINCIPAL USES:

## PRINCIPAL USES OFFICE DISTRICTS

		OP-1	OP-2
<b>3.2 GENERAL USES</b>			
3.2.1	Agriculture	Y	Y
3.2.2	Conservation	Y	Y
3.2.3	Earth Removal	SPA	SPA
3.2.4	Recreation	Y	SPS
<b>3.3 RESIDENTIAL USES</b>			
3.3.1	Single Family Dwelling	N	N
3.3.2	Single Family Dwelling with Apartment	N	N
3.3.3	Dwelling Conversions	N	N
<b>3.4 GOVERNMENTAL, INSTITUTIONAL AND PUBLIC SERVICE USES</b>			
3.4.1	Municipal	Y	Y
3.4.2	Educational	Y	Y
3.4.3	Religious	Y	Y
3.4.4	Nursing Home	N	N
3.4.5	Public or Private Utility Facilities	Y	Y
3.4.6	Day Care	Y	Y(3)
<b>3.5 BUSINESS USES</b>			
3.5.1	Retail Store	N	N
3.5.2	Business or Professional Office	Y	Y
3.5.3	Financial	Y	Y
3.5.4	Restaurant	SPS(3)	SPS(3)
3.5.5	Hotel, Inn or Motel	N	SPS

3.5.6	Combined Business and Dwelling	N	N
3.5.7	Lodge or Club	N	N
3.5.8	Funeral Home	N	N
3.5.9	Veterinary Care	N	N
3.5.10	Commercial Kennel	N	N
3.5.11	Personal Services	N	N
3.5.12	General Services	N(4)	N(4)
3.5.13	Studio	N	N
3.5.14	Building Trade Shop	Y	N
3.5.15	Commercial Recreation	Y	N
3.5.16	Commercial & Trade School	SPS	SPS
3.5.17	Amusement Facility	N	N
3.5.18	Motor Vehicle Service Station or Car Wash	N	N
3.5.19	Motor Vehicular and/or Body Shop	N	N
3.5.20	Light Vehicular and Equipment Sales	N	N
3.5.21	Parking Facility	SPS	SPS

## 3.6 INDUSTRIAL USES

3.6.1	Warehouse	Y	N
3.6.2	Mini-Warehouse	Y	N
3.6.3	Construction Yard	N	N
3.6.4	Lumber Yard	N	N
3.6.5	Heating Fuel Sales and Service	N	N
3.6.6	Light Manufacturing	Y	Y

## 3.7 PROHIBITED USES

3.7.1	Heavy Manufacturing	N	N
3.7.2	Storage	N	N
3.7.3	Amusement	N	N
3.7.4	General	N	N
3.7.5	Heavy Vehicular Sales or Repair Garage	N	N

and

add the following footnote to the Table of PRINCIPAL USES:

"(4) Telephone answering, word processing or secretarial services, and computer service bureaus shall be permitted."

C. Zoning Bylaw - Section 5. Table of Standard Dimensional Regulations. Add the following entries to the Table of Standard Dimensional Regulations:

Zoning Districts	Minimum Lot Area In Sq.Ft.	Minimum Lot Frontage In Feet	Minimum Lot Width In Feet	Minimum Front Yard In Feet	Minimum Side Rear Yard In Feet	Minimum Open Space In %	Minimum Floor Space Ratio	Maximum Area Height In Feet
OP-1	80,000	200	50	50	30(7)	50%	10	36
OP-2	80,000	200	50	50	30(7)	50%	20	40

(7) If the LOT abuts a Residential District the minimum side and rear yard shall be 60 feet.

D Zoning Bylaw - Section 10.4.3.3 and 10.4.3.4. Delete the words "in the Business or Industrial Districts".

E.1 Zoning Map - Re-zone to Office Park 1 (OP1), the following parcels of land identified by their 1989 Town of Acton Atlas Map and Parcel numbers:

(Present zoning designations, shown in parenthesis, and street addresses are provided for reference purposes only.)

Map A-4,	Parcel I (GI)	44 Nagog Park, rear
Map A-5,	Parcel I (GI)	44 Nagog Park, rear



Map B-4,	Parcel 1 (GI)	44 Nagog Park, rear
Map B-4,	Parcel 2 (GI)	44 Nagog Park
Map B-4,	Parcel 2-1 (GB)	583 Great Road, rear
Map B-4,	Parcel 2-2 (GI)	42 Nagog Park
Map B-4,	Parcel 3 (GI)	43 Nagog Park
Map B-4,	Parcel 3-1 (GI)	35 Nagog Park
Map B-4,	Parcel 4 (GI)	46 Nagog Park
Map B-4,	Parcel 6-1 (GB)	behind 581 Great Rd.
Map B-4,	Parcel 7-2 (GB)	5-13 Nagog Park
Map B-4,	Parcel 8 (GI/GB)	33 Nagog Park
Map B-4,	Parcel 8-1 (GI)	54 Nonset Path
Map B-4,	Parcel 8-2 (GI)	62 Nonset Path
Map B-4,	Parcel 9 (GI)	66 Nonset Path
Map B-5,	Parcel 2 (GI)	Great Road, rear
Map B-5,	Parcel 3 (GI)	Great Rd., rear
Map B-5,	Parcel 4 (GI)	551 Great Road, rear
Map B-5,	Parcel 6 (GI)	557 Great Rd., rear
Map B-5,	Parcel 7 (GI)	599 Great Rd.
Map B-5,	Parcel 11 (GI)	68 Nonset Path
Map B-5,	Parcel 18 (GI)	63 Nagog Park
Map B-5,	Parcel 19 (GI)	72 Nagog Park
Map B-5,	Parcel 19-2 (GI)	125 Nagog Park

E.2 Zoning Map - Re-zone to Office Park 2 (OP2), the following parcels of land identified by their 1989 Town of Acton Atlas Map and Parcel numbers:

(Present zoning designations, and shown in parenthesis, and street addresses are provided for reference purposes only.)

Map G-3,	Parcel 70 (LI)	87 Piper Road
Map G-3,	Parcel 71 (LI)	100 Discovery Way
Map G-3,	Parcel 71-1 (LI)	1 Discovery Way
Map G-3,	Parcel 71-2 (LI)	87 Piper Road
Map G-3,	Parcel 72 (LI/R2)	226 Mass. Ave.
Map G-3,	Parcel 218 (LI)	224 Mass. Ave.
Map G-4,	Parcel 181 (LI/R2)	22 Mass. Ave.
Map G-4,	Parcel 181-1 (LI)	19 Mass. Ave.
Map G-4,	Parcel 181-2 (LI)	22 Mass. Ave.
Map G-4,	Parcel 181-3 (LI)	190 Mass. Ave.
Map G-4,	Parcel 181-4 (LI)	222 Mass. Ave.
Map G-4,	Parcel 182 (LI)	188 Mass. Ave.
Map G-4,	Parcel 183 (LI)	186 Mass. Ave.
Map G-4,	Parcel 193 (LI)	B-7 Hosmer St.
Map G-4,	Parcel 193-1 (LI/R2)	Mass Ave., rear
Map G-4,	Parcel 194 (LI)	79 Hosmer St.
Map G-4,	Parcel 194-1 (LI)	R-6 Hosmer St.
Map G-4,	Parcel 194-2 (LI)	R-6 Hosmer St.
Map G-4,	Parcel 194-3 (LI)	69 Hosmer St.
Map G-4,	Parcel 195 (LI)	71 Hosmer St.

or take any other action relative thereto.

**MOTION: MRS. TALKOWSKI** moves that the Town vote to amend the Zoning Bylaw and Zoning Map, as set forth in the warrant.

**MOTION CARRIES.** YES - 436 NO - 191 TOTAL VOTE - 627

At 10:50 p.m. Ms. Tavernier moved to adjourn the town meeting until 7:30 p.m. Tuesday, April 3, 1990 at the Acton-Boxborough Regional High School Auditorium. The motion carried unanimously.

**TUESDAY, APRIL 3, 1990**  
Acton's Annual Town Meeting reconvened  
by Mr. MacKenzie at 7:40 p.m.

Mr. MacKenzie announced that motions to reconsider Articles 3, 4 and 5 were properly filed at the Town Clerk's office and would be taken up for reconsideration under the provisions of Acton's Town By-laws.

Ms. Edith Hill's motion to reconsider Article 3 was received and seconded and discussed. The reconsideration motion was lost by voice vote.

There was no motion made to reconsider Article 4.

Ms. Sandra Bartolomeo made a motion to reconsider Article 5. The motion was seconded and discussed. When brought to a vote the motion for reconsideration was lost by voice vote.

#### ARTICLE 6. RESIDENCE 8/4, 10, 10/8 AND A DISTRICTS, REVISIONS TO OPEN SPACE DEVELOPMENT AND EXPANSION OF RESIDENTIAL and ARC DISTRICTS.

To see if the Town of Acton will vote to amend the Acton Zoning Bylaw and Acton Zoning Map as follows:

A. Zoning Bylaw - Section 2.1. Insert the following zoning district classifications under the heading "Residential Districts":

Residence 8/4	R-8/4
Residence 10	R-10
Residence 10/8	R-10/8
Residence A	R-A

B.1 Zoning Bylaw - Amend Section 3 by adding the following new section:

3.3.4 Multifamily Dwelling - A BUILDING for residential USE, other than a DWELLING CONVERSION, containing more than two DWELLING UNITS. A BUILDING or STRUCTURE, housing an ACCESSORY USE to a Multifamily Dwelling USE, owned and operated by the owner or the residents of a multifamily dwelling USE located on the same LOT or on an adjacent LOT, such as building and grounds maintenance facilities, wastewater disposal facilities, recreation facilities, or club houses.

B.2 Zoning Bylaw - Section 3. Table of PRINCIPAL USES. Enter into the Table of PRINCIPAL USES the following new line item:

		TABLE OF PRINCIPAL USES									
	R-2 Multifamily Dwelling	R-4	R-8	SAV	WAV	GB	OP-1	OP	2		
3.3.4		N	N	N	N	N	N	N	N		
		LI	LI-1	GI	IP	SM	ARC	PCRC		SITE PLAN SP. PERMIT	
		N		N	N	N	N	N		R	

C.1 Zoning Bylaw - Section 3. Table of PRINCIPAL USES - Delete the three columns headed "R-2", "R-4", and "R-8", and replace therefor the following two new columns to the Table of PRINCIPAL USES:

PRINCIPAL USES			RESIDENTIAL DISTRICTS		R-A
			R-2, R-4, R-8, R-8/4, R-10, and R-10/8		
3.2	GENERAL USES				
	3.2.1	Agriculture	Y		Y
	3.2.2	Conservation	Y		Y
	3.2.3	Earth Removal	SPA		SPA
	3.2.4	Recreation	SPS		SPS
3.3	RESIDENTIAL USES				
	3.3.1	Single Family Dwelling	Y		Y
	3.3.2	Single Family Dwelling with Apartment	SPA		SPA
	3.3.3	Dwelling Conversions	SPA		SPA
	3.3.4	Multifamily Dwelling	N		SPS
3.4	GOVERNMENTAL, INSTITUTIONAL AND PUBLIC SERVICE USES				
	3.4.1	Municipal	Y		Y
	3.4.2	Educational	Y		Y

3.4.3	Religious	Y	Y
3.4.4	Nursing Home	SPS	SPS
3.4.5	Public or Private Utility Facilities	N	N
3.4.6	Day Care	Y(2)	Y(2)
<b>3.5</b>	<b>BUSINESS USES</b>		
3.5.1	Retail Store	N	N
3.5.2	Business or Professional Office	N	N
3.5.3	Financial	N	N
3.5.4	Restaurant	N	N
3.5.5	Hotel, Inn or Motel	N	N
3.5.6	Combined Business and Dwelling	N	N
3.5.7	Lodge or Club	N	N
3.5.8	Funeral Home	N	N
3.5.9	Veterinary Care	N	N
3.5.10	Commercial Kennel	N	N
3.5.11	Personal Services	N	N
3.5.12	General Services	N	N
3.5.13	Studio	N	N
3.5.14	Building Trade Shop	N	N
3.5.15	Commercial Recreation	N	N
3.5.16	Commercial & Trade School	N	N
3.5.17	Amusement Facility	N	N
3.5.18	Motor Vehicle Service Station or Car Wash	N	N
3.5.19	Motor Vehicular and/or Body Shop	N	N
3.5.20	Light Vehicular and Equipment Sales	N	N
3.5.21	Parking Facility	N	N
<b>3.6</b>	<b>INDUSTRIAL USES</b>		
3.6.1	Warehouse	N	N
3.6.2	Mini-Warehouse	N	N
3.6.3	Construction Yard	N	N
3.6.4	Lumber Yard	N	N
3.6.5	Heating Fuel Sales and Service	N	N
3.6.6	Light Manufacturing	N	N
<b>3.7</b>	<b>PROHIBITED USES</b>		
3.7.1	Heavy Manufacturing	N	N
3.7.2	Storage	N	N
3.7.3	Amusement	N	N
3.7.4	General	N	N
3.7.5	Heavy Vehicular Sales or Repair Garage	N	N
<b>C.2</b>	Zoning Bylaw - Section 3. Table of PRINCIPAL USES. Delete footnote identified with "*" currently located under Section 3.4 of the Table of PRINCIPAL USES and replace with the following:		
	“(2) Only as a public or non-profit ACCESSORY USE to an educational or religious use.”		
	and		
	change “*” to “(2)” in line 3.4.6, column “PCRC” of the Table of PRINCIPAL USES.		
<b>D.1</b>	Zoning Bylaw - Section 4.2.2. Delete “R-2, R-4 and R-8” and substitute therefor “R-2, R-4, R-8, R-8/4, R-10 and R-10/8”.		
<b>D.2</b>	Zoning Bylaw - Section 4.2.3.1. Delete the words “8 acres in the R-4 and R-8 Districts” and substitute therefor the words “8 acres in the R-4, R-8, R-8/4, R-10 and R-10/8 Districts”.		

**D.3** Zoning Bylaw - Section 4.2.3.2. Insert the following words at the end of the first sentence: “Provided however, that the number of allowable BUILDING LOTS in the R-8/4 District shall be based on the dimensional requirements applicable in the R-4 District, and the number of allowable BUILDING LOTS in the R-10/8 District shall be based on the dimensional requirements applicable in the R-8 District.”

**D.4** Zoning Bylaw - Section 4.2.3.2. At the end of the first paragraph, delete the words “underlying zoning district” and substitute therefor the words “underlying or otherwise applicable zoning district”.

**D.5** Zoning Bylaw - Section 4.2.3.3. Make the following changes:

i) In sub-paragraphs a) and b), change “R-4 District” to “R-4 and R-8/4 Districts”, and change “R-8 District” to “R-8, R-10 and R-10/8 Districts”;

ii) In sub-paragraphs e) and f), change “R-4 and R-8 Districts” to “R-4, R-8, R-8/4 R-10 and R-10/8 Districts”.

**D.6** Zoning Bylaw - Section 4.2.3.4. Make the following changes:

i) In the first sentence, change “R-4 District” to “R-4 and R-8/4 Districts”, and “R-8 District” to “R-8, R-10 and R-10/8 Districts”.

ii) Delete sub-paragraph b) and substitute therefor the following new sub-paragraph b):

b) Common land shall be planned as large, contiguous parcels whenever possible. Strips or narrow parcels of Common Land shall be permitted only when necessary for ACCESS, or if the Planning Board finds that a vegetated buffer strip along the site's perimeter is appropriate and consistent with the purpose and intent of Open Space Development. Common Land may be set aside in more than one parcel provided that the size, shape and location of such parcels are suitable for the designated uses.”

**E.** Zoning Bylaw -Section 5. Table of Standard Dimensional Regulations - Add the following entries to the Table of Standard Dimensional Regulations:

Zoning Districts	Minimum Lot Area	Minimum Lot Frontage	Minimum Lot Width	Minimum Front Yard	Minimum Side & Rear Yard	Minimum Open Space	Minimum Floor Area Ratio	Maximum Height
	In Sq.Ft.	In Feet	In Feet	In Feet	In Feet	In %	In Ratio	In Feet
R-8/4	80,000	200	50	45	20	NR	NR	36
R-10	100,000	250	50	45	20	NR	NR	36
R-10/8	100,000	250	50	45	20	NR	NR	3
R-A	100,000	200	50	30	10(3)	35%	NR	36

(3) Where a Multifamily Dwelling USE abuts a residential zoning district other than R-A the minimum side and rear yard shall be increased to 30 feet.

**F.** Zoning Bylaw - Section 5.3.2. Delete Section 5.3.2 in its entirety, and replace with the following new Section 5.3.2:

**5.3.2 Residence A District and Multifamily Dwellings:**

**5.3.2.1** In the R-A District, residential USES may be established at a density of up to five DWELLING UNITS per acre, subject to the standards set forth in the Table of Standard Dimensional Regulations. If such USES are established as single FAMILY DWELLING UNITS, the standards set forth in the Table of Standard Dimensional Regulations may be reduced by Special Permit from the Board of Selectmen, provided that the following alternative standards are met:

- Minimum LOT area: 8,000 square feet;
- Minimum LOT FRONTAGE: 50 feet;
- Minimum Front Yard: 15 feet;

- d) All other dimensional regulations; as set forth for the R-2 District.
- 5.3.2.2 In all other districts, the following dimensional regulations must be met or maintained for any LOT used for five or more Multi-family Dwellings which were in existence prior to June 1, 1983:
- a) Minimum LOT area: the greater of either 80,000 square feet; or 4,500 square feet per one bedroom DWELLING UNIT plus 3,000 square feet for each additional bedroom per DWELLING UNIT;
  - b) Minimum FRONTAGE: 200 feet
  - c) Minimum LOT width: 200 feet;
  - d) Minimum front yard: 30 feet;
  - e) Minimum side and rear yards: 30 feet.

No changes may be made to the boundaries of any such LOT, or to the boundaries of any land adjoining such LOT which is held in common ownership, until the above requirements have been met for each Multifamily Dwelling, unless such changes bring the Multifamily Dwelling more nearly into compliance with these standards.

- G.1 Zoning Bylaw - Section 5.3.3.1. Delete Section 5.3.3.1 in its entirety and replace with the following:

- 5.3.3.1 FRONTAGE Exception LOTS - In the Residential Districts, the minimum LOT FRONTAGE may be reduced by 50 feet per LOT provided that the minimum LOT area required for each such LOT is doubled.

- G.2 Zoning Bylaw - Section 5.3.3.2. Change "R-4 and R-8 Districts" to "other residential districts".

- G.3 Zoning Bylaw - Section 5.3.4, clauses 1) and 3). Change "R-8 District" to "R-8, R-8/4, R-10/8, and R-10 Districts".

- H.1 Zoning Map - Rezone to Residence 8/4 (R-8/4) the following parcels of land identified by their 1989 Town of Acton Atlas Map and Parcel numbers:

(Present zoning designations, shown in parenthesis, and street addresses are provided for reference purposes only.)

Map D-2,	Parcel 4 (R2)	9 Wampanoag Dr.
Map D-2,	Parcel 4-1 (R2)	11 Wampanoag Dr.
Map D-2,	Parcel 4-2 (R2)	12 Wampanoag Dr.
Map D-2,	Parcel 4-3 (R2)	7 Wampanoag Dr.
Map D-2,	Parcel 8 (R2)	10 Wampanoag Dr.
Map D-2,	Parcel 12 (R2)	Wampanoag Dr.
Map D-2,	Parcel 13 (R2)	Central St.
Map D-2,	Parcel 14 (R2)	454 Central St.
Map D-2,	Parcel 15 (R2)	50 Nashoba Road
Map D-2,	Parcel 15-1 (R2)	48 Nashoba Road
Map D-2,	Parcel 18 (R2)	436 Central St.
Map D-2,	Parcel 25 (R2)	431 Central St.
Map E-2,	Parcel 143 (R4)	Central St.
Map E-2,	Parcel 143-1 (R4)	352 Central St.
Map E-2,	Parcel 239 (R2)	344 Central St.
Map F-2A,	Parcel 1 (R4)	18 Wright Terrace
Map F-2A,	Parcel 1-1 (R4)	11 Mead Terrace
Map F-2A,	Parcel 11-1 (R4)	Mass. Ave.
Map E-4,	Parcel 47 (R4)	547-567 Main Street
Map E-4,	Parcel 85 (R2)	Main St.
Map E-4,	Parcel 85-1 (R2)	523 Main Street.
Map E-4,	Parcel 86 (R2)	41 Nagog Hill Rd.
Map E-4,	Parcel 86-1 (R2)	Main St.
Map F-3A,	Parcel 89 (R2)	511 Main St.
Map F-3A,	Parcel 89-1 (R2)	Nagog Hill Road
Map F-3A,	Parcel 90 (R2)	517 Main St.
Map F-1,	Parcel 15 (R4)	153 Summer St.

Map F-1,	Parcel 15-1 (R4)	149 Summer St.
Map F-1,	Parcel 15-2 (R4)	Summer St.
Map F-1,	Parcel 59 (R4)	129 Summer St.
Map F-1,	Parcel 59-1 (R4)	43 Summer St.
Map F-1,	Parcel 59-2 (R2)	141 Summer St.
Map F-1,	Parcel 59-3 (R2)	137 Summer St.
Map F-1,	Parcel 74 (R2)	Summer St.
Map F-1,	Parcel 74-1 (R2)	Summer St.
Map F-1,	Parcel 109 (R4)	Summer St.
Map F-1,	Parcel 109-1 (R4)	118 Summer St.
Map F-1,	Parcel 132 (R4)	Summer St.
Map G-1,	Parcel 37 (R2)	1 Squirrel Hill Road
Map G-1,	Parcel 55 (R2)	3 Squirrel Hill Road
Map G-1,	Parcel 94 (R2)	13 Squirrel Hill Rd.
Map G-1,	Parcel 95 (R2)	8 Squirrel Hill Road
Map G-1,	Parcel 96 (R2)	20 Marian Road
Map G-1,	Parcel 107 (R2)	10 Squirrel Hill Rd.
Map G-1,	Parcel 120 (R2)	25 Squirrel Hill Rd.
Map G-1,	Parcel 121 (R2)	23 Squirrel Hill Rd.
Map G-1,	Parcel 122 (R2)	21 Squirrel Hill Rd.
Map G-1,	Parcel 123 (R2)	12 Squirrel Hill Rd.
Map G-1,	Parcel 133 (R2)	14 Squirrel Hill Rd.
Map G-1,	Parcel 152 (R2)	22 Squirrel Hill Rd.
Map G-1,	Parcel 153 (R2)	16 Squirrel Hill Rd.
Map G-1,	Parcel 172 (R2)	20 Squirrel Hill Rd.
Map G-1,	Parcel 173 (R2)	18 Squirrel Hill Rd.
Map F-3,	Parcel 55 (R2)	Main St.
Map F-3,	Parcel 62 (R2)	Main St.
Map F-3,	Parcel 69 (R2)	Main St.
Map F-3,	Parcel 70 (R2)	353 Main St.
Map F-3,	Parcel 70-3 (R2)	5 Partridge Pond Rd.
Map F-3,	Parcel 70-4 (R2)	11 Partridge Pond Rd.
Map F-3,	Parcel 70-5 (R2)	9 Partridge Pond Rd.
Map F-3,	Parcel 70-6 (R2)	7 Partridge Pond Rd.
Map F-3,	Parcel 70-7 (R2)	3 Partridge Pond Rd.
Map F-3,	Parcel 70-8 (R2)	10 Partridge Pond Rd.
Map F-3,	Parcel 70-9 (R2)	8 Partridge Pond Rd.
Map F-3,	Parcel 70-10 (R2)	6 Partridge Pond Rd.
Map F-3,	Parcel 70-11 (R2)	Partridge Pond Rd.
Map F-3,	Parcel 70-12 (R2)	12 Partridge Pond Rd.
Map F-3,	Parcel 70-13 (R2)	Partridge Pond Rd.
Map F-3,	Parcel 70-14 (R2)	Partridge Pond Rd.
Map F-3,	Parcel 70-15 (R2)	Taylor Road
Map F-3,	Parcel 70-16 (R2)	12 Partridge Pond Rd.
Map F-3,	Parcel 90 (R2)	349 Main St., rear
Map F-3,	Parcel 91 (R2)	2 Partridge Pond Rd.
Map F-3,	Parcel 91-1 (R2)	Partridge Pond Rd.
Map F-3,	Parcel 122 (R2)	15 Barker Rd.
Map F-3,	Parcel 123 (R2)	9 Barker Road
Map F-3,	Parcel 124 (R2)	7 Barker Road
Map F-3,	Parcel 124-1 (R2)	5 Barker Road
Map G-3,	Parcel 13 (R2)	12 Barker Road
Map G-3,	Parcel 14 (R2)	16 Barker Road
Map G-3,	Parcel 15 (R2)	95 Taylor Road
Map G-3,	Parcel 16 (R2)	93 Taylor Road
Map G-3,	Parcel 17 (R2)	89 Taylor Road
Map G-3,	Parcel 18 (R2)	87 Taylor Road
Map G-3,	Parcel 219 (R2)	3 Barker Road
Map F-4,	Parcel 34 (R4)	116 Concord Road
Map G-2,	Parcel 109 (R2)	88 Prospect Street
Map G-2A,	Parcel 11-1 (R2)	Prospect Street
Map G-2A,	Parcel 18 (R2)	30 Prospect Street
Map G-4,	Parcel 174 (R2)	35 Wetherbee St., rear
Map G-4,	Parcel 189 (R2)	35 Wetherbee St.
Map H-2,	Parcel 61 (R2)	Liberty Street
Map H-2,	Parcel 93 (R2)	24 Liberty Street
Map H-2,	Parcel 94 (R2)	Martin Street
Map H-2,	Parcel 95 (R2)	90 Martin Street
Map H-2,	Parcel 98 (R2)	40 Liberty Street
Map H-2,	Parcel 99 (R2)	40 Liberty Street



Map H-2,	Parcel 100 (R2)	36 Liberty Street
Map H-2,	Parcel 100-1 (R2)	34 Liberty Street
Map H-2,	Parcel 101 (R2)	91 Martin Street
Map H-2,	Parcel 102 (R2)	92 Martin Street
Map H-2,	Parcel 110 (R)	40 Liberty Street
Map H-2,	Parcel 111 (R2)	100 Martin Street
Map H-2,	Parcel 127 (R2)	4 Apple Valley Drive
Map H-2,	Parcel 128 (R2)	Martin Street
Map H-2,	Parcel 129 (R2)	3 Apple Valley Drive
Map H-2,	Parcel 129-1 (R2)	Liberty Street
Map H-2,	Parcel 133 (R2)	Liberty Street
Map H-2A,	Parcel 62 (R2)	Stow Street
Map H-2A,	Parcel 66 (R2)	Stow Street
Map H-2A,	Parcel 74 (R2)	86 Martin Street
Map I-2,	Parcel 1 (R2)	2 Apple Valley Drive
Map I-2,	Parcel 3 (R2)	Liberty Street, rear
Map I-2,	Parcel 20 (R2)	Main Street
Map I-2,	Parcel 31 (R2)	Martin Street, rear
Map I-2,	Parcel 32 (R2)	Main Street
Map I-2,	Parcel 35 (R2)	R-1 Main Street
Map I-2,	Parcel 57 (R2)	Main Street, rear
Map I-2,	Parcel 82 (R2)	behind 90 Liberty St.
Map H-3,	Parcel 251 (R4)	88 Parker Street
Map H-4,	Parcel 109 (R2)	behind 11 Parker St.
Map H-4,	Parcel 116-2 (R4)	20 Parker Street
Map H-4,	Parcel 116-3 (R4)	0-3 Parker Street
Map H-4,	Parcel 127 (R2)	23 Lawsbrook Road
Map H-4,	Parcel 128 (GI/R2)	23 Lawsbrook Road
Map H-4,	Parcel 142 (GI)	31 Lawsbrook Road
Map H-4,	Parcel 150 (R4)	4-3 Independence Road
Map H-4,	Parcel 151-1 (GI)	B-2 Lawsbrook Road
Map H-4,	Parcel 159 (R4)	4-4 Independence Road
Map I-3,	Parcel 4 (R4)	Independence Road
Map I-4,	Parcel 1 (R4)	42 Independence Road, RR
Map I-4,	Parcel 2 (R4)	50 Independence Road

H.2 Zoning Map - Rezone to Residence 10 (R-10), the following parcels of land identified by their 1989 Town of Acton Atlas Map and Parcel numbers:

(Present zoning designations, shown in parenthesis, and street addresses are provided for reference purposes only.)

Map B-5,	Parcel 35 (LI) between Parcel 38 on Map C-5 and former Penn Cent. R.R.,	924 Main St.
Map B-5,	Parcel 36 (LI)	928 Main St.
Map B-5,	Parcel 41 (LI)	Main St., rear
Map B-6,	Parcel 9 (LI/R2)	Carlisle Rd.
Map B-6,	Parcel 12 (R-2)	42 Carlisle Rd.
Map I-3,	Parcel 135 (LI)	Independence Road
Map I-3,	Parcel 135-1 (LI)	behind 39-41 Independence Rd.
Map I-3,	Parcel 136 (LI)	Powder Mill Road
Map I-3,	Parcel 136-1 (LI)	behind 104-106 Powder Mill Rd.
Map I-3,	Parcel 145 (LI)	25 Independence Road
Map I-3,	Parcel 145-1 (LI)	behind 25-27 Independence Rd.
Map J-3,	Parcel 21-1 (LI)	30 Knox Trail
Map J-3,	Parcel 34-5 (GI)	104 Powder Mill Road

and

rezone Parcel 8 on Map J-4 (LI) to General Industrial (GI).

H.3 Zoning Map - Rezone to Residence 10/8 (R-10/8), the following parcels of land identified by their 1989 Town of Acton Atlas Map and Parcel numbers:

(Present zoning designations, shown in parenthesis, and street addresses are provided for reference purposes only.)

Map B-5,	Parcel 8 (LI),	Quarry Rd.
Map B-5,	Parcel 9 (LI),	Quarry Rd., rear
Map B-5,	Parcel 10 (LI),	Quarry Rd., rear
Map B-5,	Parcel 12 (LI),	Quarry Rd., rear
Map B-5,	Parcel 13 (LI),	Quarry Rd., rear
Map B-5,	Parcel 14 (LI),	Quarry Rd., end
Map B-5,	Parcel 14-1 (LI),	Quarry Rd., end
Map B-5,	Parcel 15 (LI),	Quarry Rd., end
Map B-5,	Parcel 16 (LI),	Quarry Rd., end
Map B-5,	Parcel 17 (LI),	Main St. (behind)
Map B-5,	Parcel 20 (LI),	Quarry Rd., end
Map B-5,	Parcel 21 (LI),	Quarry Rd., end
Map B-5,	Parcel 21-1 (LI),	Quarry Rd., end
Map B-5,	Parcel 22 (LI),	Quarry Rd., end
Map B-5,	Parcel 23 (LI),	Quarry Rd., end
Map B-5,	Parcel 24 (LI),	Quarry Rd., rear
Map B-5,	Parcel 26 (LI),	Quarry Rd., rear
Map B-5,	Parcel 27 (LI),	Quarry Rd., rear
Map B-5,	Parcel 28 (LI),	Quarry Rd., rear
Map B-5,	Parcel 29 (LI),	Quarry Rd., rear
Map B-5,	Parcel 30 (GI),	Quarry Rd., rear
Map B-5,	Parcel 31 (LI),	Quarry Rd., rear
Map B-5,	Parcel 35 (LI),	west of parcel 38 on Map C-5, 924 Main St.

Map B-5,	Parcel 42 (LI),	off end of Quarry Rd.
Map C-4,	Parcel 20 (GB/R2),	2 Harris St.
Map C-4,	Parcel 24 (R8)	Nagog Hill Road
Map C-4,	Parcel 27-1 (R8)	behind 416 Great Road
Map C-4,	Parcel 29 (R8)	390 Great Road
Map C-5,	Parcel 10 (GB/R2/GI),	Harris St.
Map C-5,	Parcel 11 (GI),	Quarry Rd., Rear
Map C-5,	Parcel 17 (GI)	off Quarry Road
Map C-5,	Parcel 19 (GI),	off end of Quarry Rd.
Map C-5,	Parcel 24 (GI),	36 Harris St.
Map C-5,	Parcel 25 (GI),	66 Quarry Rd.
Map C-5,	Parcel 26 (GI),	66 Quarry Rd.
Map C-5,	Parcel 26-1 (GI),	64 Quarry Rd.
Map C-5,	Parcel 26-2 (GI),	62 Quarry Rd.
Map C-5,	Parcel 26-3 (GI),	60 Quarry Rd.
Map C-5,	Parcel 26-4 (GI),	58 Quarry Rd.
Map C-5,	Parcel 26-5 (GI),	56 Quarry Rd.
Map C-5,	Parcel 26-6 (GI),	54 Quarry Rd.
Map C-5,	Parcel 26-7 (GI),	52 Quarry Rd.
Map C-5,	Parcel 26-8 (GI),	50 Quarry Rd.
Map C-5,	Parcel 26-9 (GI),	48 Quarry Rd.
Map C-5,	Parcel 26-10 (GI),	46 Quarry Rd.
Map C-5,	Parcel 26-11 (GI),	44 Quarry Rd.
Map C-5,	Parcel 26-12 (GI),	42 Quarry Rd.
Map C-5,	Parcel 26-13 (GI),	40 Quarry Rd.
Map C-5,	Parcel 35 (GI),	behind 36 Harris St.
Map C-5,	Parcel 38 (LI/GI),	9 Ledge Rock Way.
Map C-5,	Parcel 45 (R-2/GI),	Harris St.

the northwesterly portion of Parcels 46 and 46-5 (GI/R-2) to a straight line connecting the corner of Parcels 24 & 26-9 with the corner of parcels 45 and 90-3,

14 Granite Road.

the portion of Parcel 90 (GI) on the northwesterly side of a straight line, beginning at the point on Harris Street which is located 500 linear feet northwesterly from Main Street and ending at the point where the lot lines of parcels 90, 90-3, 37 and 46-4 converge,

Map C-5,	Parcel 90-3 (R-2/GI),	80 Harris Street.
Map D-4,	Parcel 2 (R-8)	Granite Rd.
Map D-4,	Parcel 4 (R-8)	Great Road
Map D-4,	Parcel 7 (R-8)	Great Road, rear
Map D-4,	Parcel 10 (R-8)	Main Street, rear
Map D-4,	Parcel 16 (R-8)	352 Great Road
Map D-4,	Parcel 17 (R8/GB)	Main Street, rear
Map D-4,	Parcel 20 (R-8)	352 Great Road
Map D-4,		Main Street, rear

Map E-4,	Parcel 9 (R8/R4)	554 Main Street
Map E-4,	Parcel 11 (R8)	Brook Street
Map E-4,	Parcel 14 (R8)	40 Brook Street
Map E-4,	Parcel 14-1 (R8/GB)	42 Brook Street
H.4 Zoning Map - Rezone to Residence A (R-A) the following parcels of land identified by their 1989 Town of Acton Atlas Map and Parcel numbers:		
(Present zoning designations, shown in parenthesis, and street addresses are provided for reference purposes only.)		

Map B-4,	Parcel 8-3 (GB/G1)	2-38 Nonset Path
Map B-4,	Parcel 8-4 (G1)	47-69 Nonset Path
Map B-4,	Parcel 8-5 (GB/G1)	1-45 Nonset Path
Map B-4,	Parcel 11 (GB)	531 Great Rd.
Map B-4,	Parcel 12 (GB/G1)	101 Nonset Path
Map B-4,	Parcel 12-1 (GB)	behind 12 Henley Rd.
Map B-4,	Parcel 12-6 (GB/G1)	69-91 Nonset Path
Map B-4,	Parcel 12-7 (G1)	behind 1-45 Nonset Path
Map B-4,	Parcel 12-8 (GB/G1)	behind 69-91 Nonset Path
Map B-4,	Parcel 12-9 (GB)	behind 495-525 Great Road
Map B-4,	Parcel 14 (G1)	72-78 Nonset Path
Map B-4,	Parcel 26 (GB)	505-525 Great Road
Map B-4,	Parcel 27 (GB/G1)	545 Great Road
Map B-5,	Parcel 25 (G1)	96-98 Nonset Path
Map B-5,	Parcel 25-1 (G1)	80-86 Nonset Path
Map B-5,	Parcel 25-2 (G1)	88-94 Nonset Path
Map B-5,	Parcel 25-3 (G1/GB)	100-102 Nonset Path
Map C-4,	Parcel 3 (GB/R2)	495 Great Road
Map C-4,	Parcel 3-1 (GB/R8)	497-499 Great Road
Map C-4,	Parcel 12 (GB)	488 Great Road
Map C-4,	Parcel 12-1 (GB)	496 Great Road
Map C-4,	Parcel 12-2 (GB)	494 Great Road
Map C-4,	Parcel 12-3 (GB)	492 Great Road
Map C-4,	Parcel 12-4 (GB)	490 Great Road
Map C-4,	Parcel 19-3 (GB)	behind 471 Great Road
Map C-4,	Parcel 27-2 (GB)	428 Great Road
Map C-4,	Parcel 27-3 (GB)	424-426 Great Road
Map C-4,	Parcel 28-1 (GB/R8)	420 Great Road
Map C-5,	Parcel 16 (GB/R2)	Sachem Way
Map C-5,	Parcel 54 (GB/R2)	25 & 33 Harris St.
Map C-5,	Parcel 67-1 (GB)	419 & 421 Great Road
Map C-5,	Parcel 67-2 (GB/R2)	411 Great Road
Map C-5,	Parcel 98 (GB/R2)	397-407 Great Rd.
Map D-4,	Parcel 5 (GB)	380-393 Great Road
Map D-4,	Parcel 11 (GB)	366-372 Great Road
Map D-4,	Parcel 25 (GB)	5-7 Wampus Avenue
Map D-5,	Parcel 17 (GB/R2)	10,12,14 & 16 Wampus Ave.
Map D-5,	Parcel 22-1 (GB/R8)	28-32 Davis Road
Map D-5,	Parcel 39 (GB)	9-11 Wampus Avenue
Map E-4,	Parcel 12 (GB)	282-284 Great Road
Map E-4,	Parcel 35 (GB)	53 & 55 Brook Street
Map E-4,	Parcel 62 (GB)	7 Strawberry Hill! Road
Map E-4,	Parcel 62-1 (GB)	beside 217 Great Road
Map E-4,	Parcel 68 (GB)	217 Great Road
Map E-4,	Parcel 88 (GB)	1 Harvard Court
Map E-4,	Parcel 90 (GB)	3 Harvard Court
Map E-5,	Parcel 1 (GB)	301 Great Road
Map E-5,	Parcel 1-1 (GB)	beside 301 Great Road
Map E-5,	Parcel 2 (GB/R8)	5-27 Davis Road
Map E-5,	Parcel 20 (GB/R8)	18 Strawberry Hill Rd.
Map E-5,	Parcel 20-4 (GB)	14 Strawberry Hill Road
Map E-5,	Parcel 20-5 (GB)	16 Strawberry Hill Rd.
Map E-5,	Parcel 32 (GB)	4 Harvard Court
Map E-5,	Parcel 33 (GB)	6 Harvard Court
Map E-5,	Parcel 34 (GB)	5 Harvard Court
Map F-4,	Parcel 5 (GB)	187 Great Road
Map F-4,	Parcel 6 (GB/R8)	205 & 209 Great Road
Map F-4,	Parcel 105 (GB)	121 Great Road
Map G-5,	Parcel 63 (GB)	2-12 Iris Court

Map G-5,	Parcel 72 (GB)	1-5 Iris Court
Map G-5,	Parcel 72-1 (GB)	17 Bayberry Road
Map G-5,	Parcel 72-3 (GB)	1-9 Bayberry Road
Map G-5,	Parcel 72-4 (GB)	14 Iris Court
Map G-5,	Parcel 76-1 (G1)	48 Great Road
Map E-2,	Parcel 240 (GB)	1-9 Elm Street
Map F-3,	Parcel 86 (GB)	272 Main Street
Map F-3,	Parcel 99 (GB)	366-377 Mass. Avenue
Map F-3,	Parcel 99-2 (GB)	367 Mass. Avenue

H.5 Zoning Map - Rezone to Residence 2 (R-2) the following parcels of land identified by their 1989 Town of Acton Atlas Map and Parcel numbers:

(Present zoning designations, shown in parenthesis, and street addresses are provided for reference purposes only.)

Map B-4,	Parcel 5 (GB)	582 Great Road
Map B-5,	Parcel 25-4 (GB)	Nonset Path
Map C-4,	Parcel 8 (GB)	2 Henley Rd.
Map C-4,	Parcel 8-1 (GB)	4 Henley Road
Map C-4,	Parcel 13-6 (GB)	3 Henley Road
Map C-4,	Parcel 13-7 (GB)	5 Henley Road
Map C-4,	Parcel 13-8 (GB)	7 Henley Road
Map C-4,	Parcel 13-17 (GB)	136-138 Nonset Path
Map C-4,	Parcel 13-22 (GB)	Nonset Path
Map D-4,	Parcel 12 (GB)	363 Great Road
Map D-4,	Parcel 19 (GB)	361 Great Road
Map D-5,	Parcel 1 (GB)	395 Great Road
Map G-3,	Parcel 76 (LI/R2)	75 Piper Road
Map G-4,	Parcel 191 (G1)	36 Wetherbee St.
Map G-4,	Parcel 192 (G1)	40 Wetherbee St.
Map G-4,	Parcel 196 (LI/R2)	85 Hosmer St.
Map G-4,	Parcel 208 (G1)	32 Wetherbee St.

H.6 Zoning Map - Rezone to Residence 4 (R-4) the following parcels of land identified by their 1989 Town of Acton Atlas Map and Parcel numbers:

(Present zoning designations, shown in parenthesis, and street addresses are provided for reference purposes only.)

Map E-3,	Parcel 55 (GB)	81 Newtown Road
Map I-3,	Parcel 92 (G1)	22 Independence Road
Map I-3,	Parcel 104 (G1)	Independence Road
Map I-3,	Parcel 105 (G1)	21 Independence Road
Map I-3,	Parcel 111 (G1)	Independence Road
Map I-3,	Parcel 112 (G1)	19 Independence Road
Map J-3,	Parcel 8 (LI)	249 Parker Street

H.7 Zoning Map - Rezone to Residence 8 (R-8) the following parcels of land identified by their 1989 Town of Acton Atlas Map and Parcel numbers:

(Present zoning designations, shown i parenthesis, and street addresses are provided for reference purposes only.

Map B-4,	Parcel 16 (R8/GB)	528 Great Road
Map C-4,	Parcel 1-4 (GB/R8)	5 Breezy Point Rd.
Map C-4,	Parcel 15 (GB/R8)	484 Great Road
Map C-4,	Parcel 17 (GB)	486 Great Road
Map D-4,	Parcel 28-1 (R8/GB)	630 Main Street
Map D-4,	Parcel 28-2 (R8/GB)	626 Main Street
Map E-4,	Parcel 3 (R8/GB)	592 Main Street
Map E-5,	Parcel 18-1 (R8/GB)	263 Great Road
Map E-5,	Parcel 28 (GB)	13 Strawberry Hill Rd.
Map F-4,	Parcel 13-1 (R8/GB)	22 Estabrook Rd.
Map F-4,	Parcel 37 (GB/R8)	145 Great Road
Map F-4,	Parcel 69 (GB/R8)	125 Great Road
Map F-5,	Parcel 10 (R8/GB)	68 Estabrook Rd.
Map G-5,	Parcel 15 (R8/GB)	18 Pope Road
Map G-5,	Parcel 68 (R8/GB)	1 Great Road, rear
Map G-5,	Parcel 71 (R8/GB)	19 Bayberry Road

H.8 Zoning Map - Rezone to Agricultural Recreation Conservation (ARC), the following parcels of land identified by their 1989 Town of Acton Atlas Map and Parcel numbers:

(Present zoning designations, shown in parenthesis, and street addresses are provided for reference purposes only.)

Map B-5, Parcel 30-1 (G1)	Quarry Rd., rear
Map B-5, Parcel 33 (G1)	off Quarry Rd.
Map B-5, Parcel 34 (G1)	off Quarry Rd.
Map B-5, Parcel 35-1 (L1)	behind 924 Main St.
Map B-6, Parcel 1 (G1)	960 Main St.
Map B-6, Parcel 1-1 (G1)	960 Main St.
Map B-6, Parcel 11 (G1)	954 Main St.
Map B-6, Parcel 12-1 (L1)	941 Main St.
Map C-5, Parcel 3 (G1)	70 Quarry Rd.
Map C-5, Parcel 74 (R2)	58 Harris St., rear
Map C-5, Parcel 18 (G1)	49 Quarry Rd., rear
Map D-4, Parcel 9 (R8)	behind 360-364 Great Rd.
Map D-4, Parcel 14 (R8)	behind 568 Main St.
Map D-4, Parcel 15 (R8)	behind 568 Main St.
Map D-4, Parcel 21 (R8)	behind 568 Main St.
Map D-5, Parcel 32 (GB/R2)	317-337 Great Road

or take any other action relative thereto.

**MOTION: MRS. RESOR** moves that the Town vote to amend the Zoning Bylaw and Zoning Map, as set forth in the warrant.

MOTION CARRIES YES - 445 NO - 168 TOTAL VOTE - 613

#### ARTICLE 7. LIMITED BUSINESS DISTRICT

To see if the Town of Acton will vote to amend the Acton Zoning Bylaw and Acton Zoning Map as follows:

A Zoning Bylaw - Section 2.1. Insert the following zoning district classifications under the heading entitled "Business Districts":

Limited Business	LB
------------------	----

B. Zoning Bylaw - Section 3 - Table of PRINCIPAL USES - Add the following column to the Table of PRINCIPAL USES:

PRINCIPAL USES	BUSINESS DISTRICTS
----------------	--------------------

		LB
<b>3.2</b>	<b>GENERAL USES</b>	
3.2.1	Agriculture	Y
3.2.2	Conservation	Y
3.2.3	Earth Removal	SPA
3.2.4	Recreation	Y

<b>3.3</b>	<b>RESIDENTIAL USES</b>	
3.3.1	Single Family Dwelling	Y
3.3.2	Single Family Dwelling with Apartment	SPA
3.3.3	Dwelling Conversions	SPA
3.3.4	Multifamily Dwelling	N

<b>3.4</b>	<b>GOVERNMENTAL, INSTITUTIONAL AND PUBLIC SERVICE USES</b>	
3.4.1	Municipal	Y
3.4.2	Educational	Y
3.4.3	Religious	Y
3.4.4	Nursing Home	SPS
3.4.5	Public or Private Utility Facilities	Y
3.4.6	Day Care	Y

#### 3.5 BUSINESS USES

3.5.1	Retail Store	Y
3.5.2	Business or Professional Office	Y
3.5.3	Financial	Y
3.5.4	Restaurant	SPS
3.5.5	Hotel, Inn or Motel	SPS
3.5.6	Combined Business and Dwelling	SPS
3.5.7	Lodge or Club	Y
3.5.8	Funeral Home	Y
3.5.9	Veterinary Care	SPS
3.5.10	Commercial Kennel	SPS
3.5.11	Personal Services	Y
3.5.12	General Services	Y
3.5.13	Studio	Y
3.5.14	Building Trade Shop	Y
3.5.15	Commercial Recreation	SPS
3.5.16	Commercial & Trade School	Y
3.5.17	Amusement Facility	SPS
3.5.18	Motor Vehicle Service Station or Car Wash	SPS
3.5.19	Motor Vehicle Repair or Body Shop	SPS
3.5.20	Light Vehicular and Equipment Sales	SPS
3.5.21	Parking Facility	Y

#### 3.6 INDUSTRIAL USES

3.6.1	Warehouse	N
3.6.2	Mini-Warehouse	N
3.6.3	Construction Yard	N
3.6.4	Lumber Yard	N
3.6.5	Heating Fuel Sales and Service	N
3.6.7	Light Manufacturing	N

#### 3.7 PROHIBITED USES

3.7.1	Heavy Manufacturing	N
3.7.2	Storage	N
3.7.3	Amusement	N
3.7.4	General	N
3.7.5	Heavy Vehicular Sales or Repair Garage	N

C. Zoning Bylaw - Section 5 - Table of Standard Dimensional Regulations. Add the following entries to the Table of Standard Dimensional Regulations:

Zoning Districts	Minimum Lot Area In Sq. Ft.	Minimum Lot Frontage In Feet	Minimum Lot Width In Feet	Front Yard In Feet	Side & Rear Yard In Feet	Minimum Open Space In %	Minimum Floor Area Ratio	Maximum Height In Feet
LB	20,000	200	50	75(5)	30(6)	50%	0.10	36

(5) For LOTS in existence as of February 15, 1990, the Minimum Front Yard shall be the lesser of 30% of the maximum LOT depth or 75 feet, but in no instance shall it be less than 30 feet.

(6) If the LOT abuts a residential zoning district either directly or separated by a public or railroad right of way, the minimum side and rear yard shall be 50 feet. Except that a LOT in existence as of February 15, 1990 the minimum rear yard shall be the lesser of 20% of the maximum LOT depth or 50 feet, but in no instance shall it be less than 30 feet.

D. Zoning Map - Rezone to Limited Business (LB), the following parcels of land identified by their 1989 Town of Acton Atlas Map and Parcel numbers:

(Present zoning designations, shown in parenthesis, and street addresses are shown for reference purposes only).



Map B-4,	Parcel 2-3 (GB)	20 Nagog Park
Map B-4,	Parcel 6 (GB)	581 Great Rd.
Map B-4,	Parcel 7 (GB)	599 Great Rd.
Map B-4,	Parcel 7-1 (GB)	1 Nagog Pk
Map B-4,	Parcel 7-3 (GB)	25 Nagog Park
Map B-4,	Parcel 7-4 (GB)	beside 1 Nagog Park
Map B-4,	Parcel 10 (GB)	532 Great Rd.
Map B-4,	Parcel 17 (GB)	518 Great Rd.
Map C-4,	Parcel 2 (GB)	514 Great Rd.
Map C-4,	Parcel 7 (GB)	498 Great Rd.
Map C-4,	Parcel 11 (GB)	502 Great Rd.
Map C-4,	Parcel 13-2 (GB)	481 Great Rd.
Map C-4,	Parcel 13-5 (GB)	483 Great Rd.
Map C-4,	Parcel 18 (GB)	477 Great Rd.
Map C-4,	Parcel 19 (GB)	469 Great Rd.
Map C-4,	Parcel 19-1 (GB)	469 Great Rd.
Map C-4,	Parcel 19-2 (GB)	467 Great Rd.
Map C-4,	Parcel 21-1 (GB)	440 Great Rd.
Map C-4,	Parcel 21-2 (GB)	444 Great Rd.
Map C-4,	Parcel 21-3 (GB)	448 Great Rd.
Map C-4,	Parcel 21-4 (GB)	452 Great Rd.
Map C-4,	Parcel 22 (GB)	457 Great Rd.
Map C-4,	Parcel 27 (GB)	436 Great Road
Map C-4,	Parcel 28 (GB)	416 Great Rd.
Map C-4,	Parcel 28-2 (GB)	416 Great Rd.
Map C-5,	Parcel 67 (GB)	429 Great Rd.
Map C-5,	Parcel 67-3 (GB)	425 Great Rd.
Map D-4,	Parcel 18 (GB)	359 Great Rd.
Map D-4,	Parcel 18-1 (GB)	Great Rd.
Map D-4,	Parcel 28 (GB)	624 Great Rd.
Map D-4,	Parcel 29 (GB)	332 Great Rd.
Map D-4,	Parcel 35 (GB)	310 Great Rd.
Map D-4,	Parcel 38 (GB)	314 Great Road
Map D-5,	Parcel 28 (GB)	665 Main St.
Map D-5,	Parcel 40 (GB)	664 Main St.
Map E-4,	Parcel 5 (GB)	292 Great Rd.
Map E-4,	Parcel 5-2 (GB)	Great Rd. (behind)
Map E-4,	Parcel 6 (GB)	300 Great Rd.
Map E-4,	Parcel 15 (GB)	274 Great Rd.
Map E-4,	Parcel 15-1 (GB)	Brook St., rear
Map E-4,	Parcel 15-2 (GB)	Great Rd., behind
Map E-4,	Parcel 26 (GB)	Brook St.
Map E-4,	Parcel 27 (GB)	254 Great Rd.
Map E-4,	Parcel 36 (GB)	246 Great Rd.
Map E-4,	Parcel 60 (GB)	Great Road
Map E-4,	Parcel 61 (GB)	5 Strawberry Rd.
Map E-5,	Parcel 5 (GB/R8)	289 Great Rd.
Map E-5,	Parcel 8 (GB)	275 Great Rd.
Map E-5,	Parcel 11 (GB)	272 Great Rd.
Map E-5,	Parcel 11-1 (GB)	274 Great Rd.
Map E-5,	Parcel 12 (GB)	271 Great Rd.
Map E-5,	Parcel 13 (GB)	267 Great Rd.
Map E-5,	Parcel 14 (GB)	279 Great Rd.
Map E-5,	Parcel 17 (GB)	255 Great Rd.
Map E-5,	Parcel 18 (GB)	265 Great Rd.
Map E-5,	Parcel 20-1 (GB)	2&4 Strawberry Hill Rd.
Map E-5,	Parcel 20-2 (GB)	6 Strawberry Hill Rd.
Map F-2B,	Parcel 32 (GB)	behind 5 Willow Street
Map F-2B,	Parcel 37 (GB)	236 Central St.
Map F-2B,	Parcel 41 (GB)	9 Willow St.
Map F-2B,	Parcel 49 (GB)	13 Willow St.
Map F-4,	Parcel 3 (GB)	196 Great Rd.
Map F-4,	Parcel 3-1 (GB)	198 Great Rd.
Map F-4,	Parcel 3-2 (GB)	Great Rd.
Map F-4,	Parcel 4 (GB)	199 Great Rd.
Map F-4,	Parcel 4-1 (GB)	201 Great Rd.
Map F-4,	Parcel 9 (GB)	182 Great Rd.
Map F-4,	Parcel 10 (GB)	178 Great Road
Map F-4,	Parcel 11-2 (GB)	172 Great Rd.
Map F-4,	Parcel 11-3 (GB)	170 Great Rd.

Map F-4,	Parcel 11-4 (GB)	166 Great Rd.
Map F-4,	Parcel 11-5 (GB)	164 Great Rd.
Map F-4,	Parcel 11-6 (GB)	162 Great Rd.
Map F-4,	Parcel 11-7 (GB)	160 Great Rd.
Map F-4,	Parcel 11-8 (GB)	156 Great Rd.
Map F-4,	Parcel 12 (GB)	179 Great Road
Map F-4,	Parcel 13 (GB)	169 Great Rd.
Map F-4,	Parcel 20 (GB)	157 Great Rd.
Map F-4,	Parcel 35 (GB)	150 Great Rd.
Map F-4,	Parcel 35-1 (GB)	148 Great Rd.
Map F-4,	Parcel 35-2 (GB)	144 Great Rd.
Map F-4,	Parcel 35-3 (GB)	142 Great Rd.
Map F-4,	Parcel 35-4 (GB)	138 Great Rd.
Map F-4,	Parcel 35-5 (GB)	140 Great Rd.
Map F-4,	Parcel 37-1 (GB)	139 Great Rd.
Map F-4,	Parcel 37-2 (GB)	139 Great Rd.
Map F-4,	Parcel 37-3 (GB)	141 Great Rd.
Map F-4,	Parcel 48 (GB)	137 Great Rd.
Map F-4,	Parcel 54 (GB)	136 Great Rd.
Map F-4,	Parcel 55 (GB)	135 Great Rd.
Map F-4,	Parcel 56-1 (GB)	135 Great Rd.
Map F-4,	Parcel 56-2 (GB)	135 Great Rd.
Map F-4,	Parcel 56-3 (GB)	135 Great Rd.
Map F-4,	Parcel 60 (GB)	129 Great Rd.
Map F-4,	Parcel 67 (GB)	134 Great Rd.
Map F-4,	Parcel 67-1 (GB)	132 Great Rd.
Map F-4,	Parcel 68 (GB)	133 Great Rd.
Map F-4,	Parcel 104 (GB)	128 Great Rd.
Map G-4,	Parcel 10 (GB)	124 Great Rd.
Map G-4,	Parcel 28 (GB)	111 Great Rd.
Map G-4,	Parcel 212 (GB)	108 Great Rd.

or take any other action relative thereto.

**MOTION: MS. FANTON** moves that the Town vote to amend the Zoning Bylaw and Zoning Map, as set forth in the warrant.

MOTION CARRIES YES - 373 NO - 88 TOTAL VOTE - 461

#### ARTICLE 8. NORTH ACTON VILLAGE AND EAST ACTON VILLAGE DISTRICTS, AND SPECIAL PROVISIONS FOR ALL VILLAGE DISTRICTS

To see if the Town of Acton will vote to amend the Acton Zoning Bylaw and Zoning Map as follows:

A. Zoning Bylaw - Section 2.1. Place the following existing zoning district classifications under a new heading entitled "Village Districts":

West Acton Village	WAV
South Acton Village	SAV

and add the following new zoning designations under the heading "Village Districts":

North Acton Village	NAV
East Acton Village	EAV

B.1 Zoning Bylaw - Section 3. - Table of PRINCIPAL USES. Delete the two columns headed "SAV" and "WAV", and replace therefor the following four columns under the header "Village Districts" as indicated below:

PRINCIPAL USES		VILLAGE DISTRICTS			
		SAV	WAV	NAV	EAV
3.2	GENERAL USES				
3.2.1	Agriculture	Y	Y	Y	Y
3.2.2	Conservation	Y	Y	Y	Y

3.2.3	Earth Removal	SPA	SPA	SPA	SPA
3.2.4	Recreation	Y	SPS	SPS	SPS
<b>3.3</b>	<b>RESIDENTIAL USES</b>				
3.3.1	Single Family Dwelling	Y	Y	Y	Y
3.3.2	Single Family Dwelling with Apartment	SPA	SPA	SPA	SPA
3.3.3	Dwelling Conversions	SPA	SPA	SPA	SPA
3.3.4	Multifamily Dwelling	N	N	N	N
<b>3.4</b>	<b>GOVERNMENTAL, INSTITUTIONAL AND PUBLIC SERVICE USES</b>				
3.4.1	Municipal	Y	Y	Y	Y
3.4.2	Educational	Y	Y	Y	Y
3.4.3	Religious	Y	Y	Y	Y
3.4.4	Nursing Home	SPS	SPS	SPS	SPS
3.4.5	Public or Private Utility Facilities	Y	Y	Y	Y
3.4.6	Day Care	Y	Y	Y	Y
<b>3.5</b>	<b>BUSINESS USES</b>				
3.5.1	Retail Store	Y	Y	Y	Y
3.5.2	Business or Professional Office	Y	Y	Y	Y
3.5.3	Financial	Y	Y	Y	Y
3.5.4	Restaurant	SPS	SPS	SPS	SPS
3.5.5	Hotel, Inn or Motel	SPS	SPS	SPS	SPS
3.5.6	Combined Business and Dwelling	SPS	SPS	Y	Y
3.5.7	Lodge or Club	Y	SPS	SPS	SPS
3.5.8	Funeral Home	Y	Y	N	N
3.5.9	Veterinary Care	N	N	N	N
3.5.10	Commercial Kennel	N	N	N	N
3.5.11	Personal Services	Y	Y	Y	Y
3.5.12	General Services	Y	Y	Y	Y
3.5.13	Studio	Y	Y	Y	Y
3.5.14	Building Trade Shop	Y	Y	Y	Y
3.5.15	Commercial Recreation	SPS	N	SPS	SPS
3.5.16	Commercial & Trade School	SPS	SPS	SPS	SPS
3.5.17	Amusement Facility	N	N	N	SPS
3.5.18	Motor Vehicle Service Station or Car Wash	SPS	SPS	N	SPS
3.5.19	Motor Vehicle Repair or Body Shop	N	Y	N	N
3.5.20	Light Vehicular and Equipment Sales	N	N	N	N
3.5.21	Parking Facility	Y	Y	Y	Y
<b>3.6</b>	<b>INDUSTRIAL USES</b>				
3.6.1	Warehouse	N	N	N	N
3.6.2	Mini-Warehouse	N	SPS	N	N
3.6.3	Construction Yard	N	N	N	N
3.6.4	Lumber Yard	N	N	N	N
3.6.5	Heating Fuel Sales and Service	N	N	N	N
3.6.6	Light Manufacturing	SPS	N	N	N
<b>3.7</b>	<b>PROHIBITED USES</b>				
3.7.1	Heavy Manufacturing	N	N	N	N
3.7.2	Storage	N	N	N	N
3.7.3	Amusement	N	N	N	N
3.7.4	General	N	N	N	N
3.7.5	Heavy Vehicular Sales or Repair Garages	N	N	N	N

B.2 Zoning Bylaw - Section 3.5.5. Add the following words at the end of Section 3.5.5:

"In the North Acton Village (NAV) and East Acton Village (EAV) Districts, a hotel, inn or motel, including a bed & breakfast accommodation, shall have no more than five (5) guest rooms."

C.1 Zoning Bylaw -Section 5 - Table of Standard Dimensional Regulations. Add the following entries to the Table of Standard Dimensional Regulations:

Zoning Districts	Minimum Lot Area In Sq.Ft.	Minimum Lot Frontage In Feet	Minimum Lot Width In Feet	Minimum Front Yard In Feet	Minimum Side & Rear Yard In Feet	Maximum Open Space In %	Floor Area Ratio	Maximum Height In Feet
NAV	10,000	100	50	10(9)	10(1)	35%	30(4)	36
EAV	10,000	100	50	10(9)	10(1)	35%	30(4)	36

(4) Subject to certain provisions in Section 5.5.

(9) Where a LOT is facing Great Road or Main Street the Minimum Front Yard shall be 30 feet.

C.2 Zoning Bylaw -Section 5 - Table of Standard Dimensional Regulations.Delete Footnote (1) and replace with:

"(1) Where a nonresidential USE abuts a residential district the yard or yards abutting the residential district shall be 20 feet in WAV, 30 feet in NAV and 30 feet in EAV."

D. Zoning Bylaw - Amend Sections 3.5 and 3.6 as follows:

D.1 Section 3.5.1. Delete the words "Retail stores in the South Acton Village Zone (SAV) shall have a maximum GROSS FLOOR AREA of 5,000 square feet."

D.2 Section 3.5.2. Delete the words "Business or Professional Office facilities in the SAV District shall have a maximum GROSS FLOOR AREA of 5,000 square feet."

D.3 Section 3.5.3. Delete the words "Financial uses in the SAV District shall have a maximum GROSS FLOOR AREA of 5,000 square feet."

D.4 Section 3.5.4. Delete the words "In the SAV and the West Acton (WAV) Districts, such USES shall have a maximum GROSS FLOOR AREA of 5,000 square feet."

D.5 Section 3.5.6. Insert at the end of the first sentence the following: "except as otherwise provided for in the NAV and EAV Districts."

D.6 Section 3.5.11. Delete the words "In the SAV and WAV Districts, such USES shall have a maximum GROSS FLOOR AREA of 3,000 square feet."

D.7 Section 3.5.12. Delete the words "In the SAV and WAV Districts, such USES shall have a maximum GROSS FLOOR AREA of 3,000 square feet."

D.8 Section 3.5.14. Delete the words "Building Trade Shops in the SAV District shall have a maximum GROSS FLOOR AREA of 5,000 square feet."

D.9 Section 3.6.6. Delete the words "Light Manufacturing uses in the SAV District shall have a maximum GROSS FLOOR AREA of 5,000 square feet."

E. Zoning Bylaw - Amend Section 5 as follows:

E.1 Zoning Bylaw - Delete Section 5.3.7 in its entirety.

E.2 Zoning Bylaw - Insert the following new Section 5.5:

5.5 Special Provisions for Village Districts

5.5.1 Purpose - The purpose of this section is to set forth specific provisions regarding development intensity in the Village Districts in order to promote compact development patterns, preservation and vitality of small businesses; and pedestrian-scale environments.

5.5.2 Maximum Floor Area of Establishments - The maximum NET FLOOR AREA of individual USES on a LOT shall not exceed the following limits (all limits expressed in square feet):

PRINCIPAL USES

VILLAGE DISTRICTS

		SAV	WAV	NAV	EAV
3.5.1	Retail Store	5,000	NR	5,000	5,000
3.5.2	Business or Professional Office	5,000	NR	5,000	5,000
3.5.3	Financial	5,000	NR	5,000	5,000
3.5.4	Restaurant	5,000	5,000	5,000	5,000
3.5.11	Personal Services		3,000	3,000	5,000
5,000					
3.5.12	General Services	3,000	3,000	5,000	5,000
3.5.14	Building Trade Shop		5,000	NR	5,000
5,000					

Total area of all residential, business, and/or industrial USES on a LOT

8,000 NR NR NR

NR = No Regulation

5.5.3 Mandatory Mix of USES with Increased Floor Area in the North Acton and East Acton Village Districts - In the North Acton and East Acton Village Districts, any LOT which is to be developed to a FLOOR AREA RATIO of greater than 0.20 shall include a mix of residential and nonresidential uses such that

(a) residential USES shall comprise at least 25% of the NET FLOOR AREA on the LOT;

(b) nonresidential USES shall comprise at least 25% of the NET FLOOR AREA on the LOT.

Different USES may be apportioned between two or more BUILDINGS provided all the BUILDINGS are functionally integrated through the use of attractive OPEN SPACE design and pedestrian walkways. Combined residential and nonresidential BUILDINGS are permitted provided that the residential portions of such BUILDINGS are located above the nonresidential portions.

5.5.4 Off-STREET Parking Discount for mixed USES in the North Acton and East Acton Village Districts - The number of parking spaces to be provided for a mixed-USE development in the North Acton and East Acton Village Districts shall be equal to 85 percent of the sum of the number of parking spaces for each USE on the LOT, determined separately for each USE based upon the standards set forth in Section 6.

F. Zoning Bylaw - Section 6.4. Delete the words "WAV and SAV Districts" and replace with "Village Districts"; and, delete the words "West Acton Village and South Acton Village Districts" and replace with "Village Districts".

G.1 Zoning Map - Rezone to North Acton Village (NAV), the following parcels of land identified by their 1989 Town of Acton Atlas Map and Parcel numbers:

(Present zoning designations, shown in parenthesis, and street addresses are provided for reference purposes only)

Map C-5,	Parcel 26-14 (GI)	38 Quarry Road
Map C-5,	Parcel 37 (GI),	10 Quarry Road
Map C-5,	Parcel 46-1 (GI),	9 Granite Road
Map C-5,	Parcel 46-2 (GI),	5 Granite Road
Map C-5,	Parcel 46-3 (GI),	10 Granite Road
Map C-5,	Parcel 46-4 (GI),	6 Granite Road
Map C-5,	the southeasterly portion of Parcels 46 and 46-5 (GI/R-2) to a straight line connecting the corner of Parcels 24 & 26-9 with the corner of parcels 45 and 90-3, 14 Granite Road	
Map C-5,	Parcel 47 (GI),	39 Quarry Road
Map C-5,	Parcel 48 (GI),	8 Ledge Rock Way
Map C-5,	Parcel 48-1 (GI)	8 Ledge Rock Way, rear
Map C-5,	Parcel 49 (GI),	7 Ledge Rock Way
Map C-5,	Parcel 58 (GI),	6 Ledge Rock Way
Map C-5,	Parcel 58-1 (GI),	29 Quarry Rd.
Map C-5,	Parcel 58-2 (GI),	33 Quarry Rd.
Map C-5,	Parcel 58-3 (GI),	32 Quarry Rd.
Map C-5,	Parcel 58-4 (GI),	4 Ledge Rock Way
Map C-5,	Parcel 58-5 (GI),	5 Ledge Rock Way
Map C-5,	Parcel 58-6 (GI),	3 Ledge Rock Way
Map C-5,	Parcel 58-7 (GI),	2 Ledge Rock Way
Map C-5,	Parcel 58-8 (GI),	796 Main St.
Map C-5,	Parcel 75 (GI),	21 Quarry Rd.
Map C-5,	Parcel 76 (GI),	27 Quarry Rd.
Map C-5,	Parcel 77 (GI),	784 Main St.
Map C-5,	Parcel 78 (GI),	788 Main St.
Map C-5,	Parcel 79 (GI),	790 Main St.
Map C-5,	the portion of Parcel 90 (GI) between Quarry Road, Main Street, Harris Street and a straight line, beginning at the point on Harris Street which is located 500 linear feet northwesterly from Main Street and ending at the point where the lot lines of parcels 90, 90-3, 37 and 46-4 converge, 80 Harris Street	
Map C-5,	Parcel 90-1 (GI),	10 Quarry Road
Map C-5,	Parcel 91 (GI),	7 Quarry Road
Map C-5,	Parcel 92 (GI),	780 Main Street
Map C-5,	Parcel 99 (GI),	760 Main Street

G.2. Re-zone to East Acton Village (EAV), the following parcels of land identified by their 1989 Town of Acton Atlas Map and Parcel numbers:

(Present zoning designations, shown in parenthesis, and street addresses are provided for reference purposes only)

Map G-4,	Parcel 28-1 (GB)	107 Great Road
Map G-4,	Parcel 50 (GB/R8)	103 Great Road
Map G-4,	Parcel 93 (GB/R8)	93 Great Road
Map G-4,	Parcel 94 (GB)	83 Great Road
Map G-4,	Parcel 122 (GI)	94 Great Road
Map G-5,	Parcel 8 (GB/R8)	R-8 Great Road
Map G-5,	Parcel 8-1 (GB)	75 Great Road
Map G-5,	Parcel 8-2 (GB)	R-6 Great Road
Map G-5,	Parcel 20 (GB)	77 Great Road
Map G-5,	Parcel 20-1 (GB)	beside 2-8 Pope Road
Map G-5,	Parcel 20-2 (GB)	beside 2-8 Pope Road
Map G-5,	Parcel 34 (GB)	69 Great Road
Map G-5,	Parcel 34-1 (GB)	beside 75-79 Great Rd.
Map G-5,	Parcel 42 (GB)	7 Pope Road
Map G-5,	Parcel 46 (GB)	3-6 Great Road
Map G-5,	Parcel 50 (GB)	61 Great Road
Map G-5,	Parcel 57 (GI)	60 Great Road
Map G-5,	Parcel 58 (GB)	55 Great Road
Map G-5,	Parcel 62 (GI)	56 Great Road
Map G-5,	Parcel 66 (GI)	54 Great Road
Map G-5,	Parcel 70 (GI)	52 Great Road
Map G-5,	Parcel 76 (GI)	44 Great Road
Map G-5,	Parcel 77 (GB)	35 Great Road



Map G-5,	Parcel 78 (GB)	29 Great Road
Map G-5,	Parcel 79 (GI)	38 Great Road
Map G-5,	Parcel 80 (GB)	19 Great Road
Map G-5,	Parcel 81 (GB)	9 Great Road
Map G-5,	Parcel 83 (GI)	1-1 Keefe Road
Map G-5,	Parcel 84 (GB)	7 Great Road
Map G-5,	Parcel 85 (GB)	1 Great Road
Map G-5,	Parcel 87 (GB)	6 Great Road
Map G-5,	Parcel 88 (GB)	2 Great Road
Map G-5,	Parcel 91 (GB)	6-2 Keefe Road

or take any other action relative thereto.

**MOTION: MS. FANTON** moves that the Town vote to amend the Zoning Bylaw an Zoning Map, as set forth in the warrant.

MOTION CARRIES YES - 200 NO - 54 TOTAL VOTE - 254

#### ARTICLE 9. TRANSFER OF DEVELOPMENT RIGHTS, VARIABLE DENSITY PROVISIONS FOR NORTH ACTON AND EAST ACTON VILLAGE DISTRICTS

To see if the Town of Acton will vote to amend the Acton Zoning Bylaw as follows:

- A. Section 5 - Table of Standard Dimensional Regulations. Amend the Table of Standard Dimensional Regulations as follows (This amends the Maximum Floor Area Ratio for the LB, NAV and EAV Districts, in order to facilitate the Transfer of Development Rights. The LB, NAV and EAV Districts have been introduced in Articles 7 and 8 of this warrant):

ZONING DISTRICTS	MAXIMUM FLOOR AREA RATIO
NAV	0.20(4)
EAV	0.20(4)
LB	0.20(4)

and delete existing footnote (4) and replace with:

(4) Subject to certain provisions of Section 5.4.

- B. Insert a new Section 5.4 as follows:

#### 5.4 Transfer of Development Rights

- 5.4.1 Purpose - The purpose of this section is to provide a mechanism for transferring development rights between designated districts, in order to achieve the following objectives:

- To encourage compact development within defined village centers, reinforcing Acton's traditional pattern of development and providing convenient and attractive commercial and personal service centers for residents of Acton's neighborhoods;
- To discourage excessive development in the Great Road corridor, so as to reduce traffic congestion and minimize the need for public spending on infrastructure expansion;
- To conserve public funds by concentrating development in areas where public infrastructure and services may be most efficiently provided;
- To balance long-term tax revenue reductions in areas planned for limited development with long-term revenue increases in areas planned for concentrated development; and

- To accomplish the above objectives in a manner in which landowners are compensated for reductions in long-term development potential, through transfers with other landowners who benefit from increases in development potential.

Thus the provisions of this section are intended primarily to change the pattern and location of future development within the Town, rather than to change the overall amount or type of such development; and to accomplish such intended changes in a way that is equitable to affected property owners.

#### 5.4.2 Sending Districts and Receiving Districts

- 5.4.2.1 Development rights may be transferred from Sending Districts to Receiving Districts.

- 5.4.2.2 The Sending Districts shall include: (a) the Limited Business (LB) District, and (b) all residentially zoned parcels with FRONTAGE on Great Road (excluding those in the Residence A District) for a depth of 500 feet from the layout line of Great Road which were zoned General Business in the year 1989;

- 5.4.2.3 The Receiving Districts shall include the North Acton Village (NAV) and East Acton Village (EAV) Districts.

- 5.4.2.4 The objective of the Transfer of Development Rights mechanism is to achieve different development densities than the maximum FLOOR AREA RATIOS set forth in the Table of Standard Dimensional Regulations (Section 5). The preferred target densities are FAR of 0.10 in the Limited Business District, the permitted residential density in the residentially zoned sending district areas, and FAR of 0.30 in the Receiving Districts.

#### 5.4.3 Special Permit for Transfer of Development Rights - The Transfer of Development Rights shall be authorized by Special Permit from the Board of Selectmen subject to the requirements of this Section 5.4.

- 5.4.3.1 Standards for Review - In deciding on the merits of a proposal for Transfer of Development Rights from the Sending District to a Receiving District, the Board of Selectmen shall consider the following criteria and objectives:

- Increased density on a LOT in the Receiving District should support a sense of community, through a concentration of a variety of USES;
- therefore, density increases in the Receiving Districts should be granted only where such concentrations are compatible with surrounding USES.
- The implementation of this provision should tend to facilitate the development of a viable village center, that provides convenient and attractive commercial and personal services for its residents and for the residents of Acton's neighborhoods,
- and should generally support the objectives of Section 5.4.1.

The Board of Selectmen shall grant a Special Permit for Transfer of Development Rights from the Sending District to a Receiving District only if it can make appropriate findings that the criteria and objectives of a) through d) are promoted by granting the transfer, and if it finds that all the requirements of Section 5.4 have been met.

5.4.3.2 Procedure for Obtaining a Special Permit for the Transfer of Development Rights -

- a) An application for a Special Permit for the Transfer of Development Rights from a LOT in the Sending District to a Receiving District shall be made jointly by the owner of said LOT, willing to sell development rights, and by the prospective purchaser of the development rights. Said prospective buyer shall demonstrate ownership of a LOT in the Receiving District onto which the development rights are to be transferred. The application shall contain sufficient information to permit the Board of Selectmen's determination of the total development rights and of the transferable development rights on a LOT in the Sending District, expressed in number of DWELLING UNITS for residential development rights and in NET FLOOR AREA for nonresidential development rights. The application shall specify the amount of development rights that is requested to be transferred. The Board of Selectmen may forward the application and accompanying plans to other municipal boards and officials for review and comment prior to making its determination.
- b) The Special Permit issued pursuant to this Section 5.4 shall specify the amount of development rights that may be transferred to the LOT in the Receiving District and the amount of transferable development rights that remain on the LOT in the Sending District after the transfer, if any, expressed in number of DWELLING UNITS for residential development rights and in NET FLOOR AREA for nonresidential development rights. The development rights specified on the Special Permit shall be equal to the total development rights determined in accordance with section 5.4.6.1, less any NET FLOOR AREA or built residential LOTS in existence at the time the determination is made. The transferable development rights shall be sold only to the applicant who has signed the application as the owner of the LOT in the Receiving District, and the development rights shall be transferred only to said LOT.
- c) A Special Permit hereunder shall not authorize the transfer of USES. USES in the Receiving Districts must comply with the USE regulations of Section 3. of this Bylaw.

5.4.3.2 Records of Development Rights with the Board of Selectmen - The Board of Selectmen shall keep an official register of the Developments Rights issued hereunder, and said register shall be made available for public inspection in the Town Hall.

5.4.3.3 The Board of Selectmen shall require that upon Transfer of the Development Rights authorized in its Special Permit, the owner of the LOT in the Sending District shall file with the Middlesex South Registry of Deeds or the Land Court (as applicable) an irrevocable restrictive covenant approved by the Board of Selectmen, running with the land permanently restricting the development of the LOT. The covenant shall restrict the LOT in the Sending District by the amount of Development Right transferred to a LOT in the Receiving District, permitting only the amount of development rights that remain on the LOT, if any, all as specified in the Special Permit authorizing the transfer.

5.4.4.1 Development Rights shall be considered as interests in real property. A landowner in a Receiving District may purchase some or all of the transferable development rights of a LOT in a Sending District, as authorized in the Special Permit, at whatever price may be mutually agreed upon by the two parties.

5.4.4.2 The Transfer of Development Rights shall have the effect of permitting an increase in the intensity of development of a LOT in a Receiving District; provided that a Transfer of Development Rights from a Sending District shall not result in a FLOOR AREA RATIO for any LOT in a Receiving District greater than the sum of

- a) the nonresidential NET FLOOR AREA divided by the total NET FLOOR AREA (This is equal to the proposed percent share of nonresidential NET FLOOR AREA divided by 100) multiplied by a FAR factor of 0.25, plus
- b) the residential NET FLOOR AREA divided by the total NET FLOOR AREA (This is equal to the proposed percent share of residential NET FLOOR AREA divided by 100) multiplied by a FAR factor of 0.40.

5.4.4.3 An application for a Building Permit, indicating a FLOOR AREA RATIO greater than the maximum FLOOR AREA RATIO permitted in the Table of Standard Dimensional Regulations for a LOT in a Receiving District, shall include the approved Special Permit authorizing the Transfer of Development Rights. An application for a Site Plan Special Permit for such LOT shall include documentation of the proposed Transfer of Development Rights, including the property from which the development rights are derived and the amount of development rights proposed to be utilized in the Receiving District.

5.4.5 Recording of the Transfer - Prior to the issuance of any Building permit for a LOT in a Receiving District, where the proposed development would result in a FLOOR AREA RATIO in excess of the maximum FLOOR AREA RATIO permitted in the Table of Standard Dimensional Regulations, the following documents must be submitted to the Building Commissioner:

5.4.5.1 Deed of Transfer - The owner of land in the Receiving District, who has acquired the transferable development rights specified on a CDR shall submit to the Building Commissioner three copies of an executed and recorded deed of transfer of said development rights derived from a LOT in the Sending District, along with three copies of the Special Permit authorizing the transfer. The Building Commissioner shall forward one copy of each to the Board of Selectmen and to the Town Clerk.

5.4.5.2 Restrictive Covenant - Also, three copies of the recorded covenant shall be submitted to the Building Commissioner who shall forward one copy each to the Board of Selectmen and the Town Clerk. Upon issuance of the Building Permit, the Building Commissioner shall notify the Board of Selectmen that the transferable development rights as specified in the Special Permit authorizing such transfer have been exercised. The Board of Selectmen shall forthwith make an entry in the official register cancelling these transferable development. The Building Commissioner shall keep a record in his files, identifying the LOT in the Sending District as being restricted with regard to future development.

5.4.4 Transferring Development Rights



#### 5.4.6 Calculation of Development Rights in Sending Districts

Landowners in Sending Districts are allowed to build to the full intensity permitted by the provisions of the underlying district, subject to certain regulations set forth herein. However, as an incentive to limit the total amount of floor area along Great Road and to encourage the Transfer of Development Rights to the Village Districts, a ceiling is established on the number of parking spaces that may be provided on a LOT in the Sending Districts. Landowners may choose to limit the amount of building area erected on the site and sell the unused devel-

be used for nonresidential development in a direct one-for-one relationship, or they may be converted to residential development rights by dividing the nonresidential NET FLOOR AREA in square feet by a conversion factor of 1,000 square feet to yield the number of DWELLING UNITS which may be used in a Receiving District. Residential development rights may not be converted to non-residential development rights.

5.4.6.1 Determination of the Total Development Rights - The total amount of development rights pertaining to the LOT shall be computed as follows:

- a. Nonresidential Districts - the maximum permitted nonresidential NET FLOOR AREA as computed in Section 10.4.3.7 of this Bylaw, less any development rights previously transferred to any LOT in a Receiving District,
- b. Residential Districts - the maximum permitted number of BUILDING LOTS determined in accordance with the procedures for determining the maximum number of BUILDING LOTS set forth in Section 4.2.3.2 less any development rights previously transferred to any LOT in a Receiving District; provided however that the owner of any land which was zoned for nonresidential USES in 1989 shall be permitted to also transfer such nonresidential development rights in accordance with this Bylaw. In calculating the development rights on such LOT, the maximum permitted nonresidential NET FLOOR AREA shall be determined as computed in Section 10.4.3.7 based on a maximum FLOOR AREA RATIO of 0.20, less the maximum permitted number of residential BUILDING LOTS determined in accordance with the procedures set forth in Section 4.2.3.2 (whereby one BUILDING LOT shall be equal to 1000 square feet of nonresidential NET FLOOR AREA), less any development rights previously transferred to any LOT in a Receiving District.

5.4.6.2 Maximum Number of Parking Spaces Permitted - In addition to the requirements of this Bylaw that a minimum number of parking spaces must be provided for various uses, in Sending Districts the parking spaces required to be provided may not exceed a maximum number. In the Sending District, the number of parking spaces that may be constructed on a LOT shall not exceed one parking space per 3,000 square feet of DEVELOPABLE SITE AREA.

5.4.6.3 Calculating Development Rights That May Be Transferred - In lieu of constructing the total permitted NET FLOOR AREA or number of DWELLING UNITS calculated in Section 5.4.6.1, with the maximum number of parking spaces determined in Section 5.4.6.2, an applicant may choose to build at a lower intensity, and the difference in NET FLOOR AREA or DWELLING UNITS between what is permitted and what is actually proposed shall constitute the remaining transferable development rights. The number of parking spaces to be provided shall be determined by the minimum parking space standards of this Bylaw but shall not exceed the maximum number of parking spaces permitted under Section 5.4.6.2.

5.4.6.4 Conversion to Other Uses - Development rights may be transferred to a property in a Receiving District as authorized in the Special Permit issued under Section 5.4. In a Receiving District, nonresidential development rights may

#### 5.4.7 Mandatory Mix of USES with Increased Floor Area

The Transfer of Development Rights option may not be used solely to increase the allowable NET FLOOR AREA of a single USE permitted in the underlying district. Any LOT which is permitted an increase in NET FLOOR AREA above the maximum NET FLOOR AREA set forth in the Table of Standard Dimensional Regulations must include a mix of residential and nonresidential USES such that

- (a) residential USES shall comprise at least 25% of the NET FLOOR AREA on the LOT;
- (b) nonresidential USES shall comprise at least 25% of the NET FLOOR AREA on the LOT.

Different USES may be apportioned between two or more BUILDINGS provided all the BUILDINGS are functionally integrated through the use of attractive OPEN SPACE design and pedestrian walkways. Combined residential and nonresidential BUILDINGS are permitted provided that the residential portions of such BUILDINGS are located above the nonresidential portions.

C. Add at the end of Section 6.2.4 - Relief from Parking Regulations, the following words:

"This Section shall not be construed to provide relief from the requirements of Section 5.4.6.2."

D. Delete Section 5.5.3. (This section was introduced in Article 8 of this warrant; its function would be replaced by Section 5.4.7 introduced in this Article, item B. above) and replace with the following new Section 5.5.3:

#### 5.5.3 Variable Density Provisions for North Acton and East Acton Village Districts.

5.5.3.1 Purpose - These provisions are intended to permit flexible density levels for individual LOTS in the North Acton Village and East Acton Village Districts, while maintaining an overall ceiling on total NET FLOOR AREA. The purpose of permitting variable density levels is to permit further clustering of USES in a compact village pattern, while limiting total traffic generation and providing for sufficient OPEN SPACE and off-STREET parking areas. The provisions should be interpreted as permitting the Transfer of Development Rights within each Village District, and not as permitting an increase in the total amount of maximum development in such District.

#### 5.5.3.2 Transfer of Development Rights Within a Village District

- a) For a LOT in the North Acton Village or East Acton Village District, the Board of Selectmen, may grant a Special Permit, for the Transfer of Development Rights within the District. The effect of such Special Permit shall be to permit an increase in NET FLOOR AREA above the total amount permitted by (i) the applicable maximum FLOOR AREA RATIO set forth in the Table of Standard Dimensional Regulations, and (ii) if applicable, any Certificate of Development Rights previously transferred to the LOT from within or from outside the District.



- b) Any such increase in NET FLOOR AREA shall be compensated by an equal reduction in the maximum NET FLOOR AREA for another LOT in the same Village District.

5.5.3.3 Standards of Review - In deciding on the merits of a proposal for Transfer of Development Rights within a Village District, the Board of Selectmen shall consider the following criteria and objectives:

- a) Increased density on a LOT should support a sense of community through a concentration of a variety of USES; therefore, density increases should be granted only where such concentrations are compatible with surrounding USES. The implementation of this provision should tend to facilitate the development of a viable village center through the grouping of higher density USES around an identifiable core, such as a plaza, common or other municipal facility.
- b) In addition, the Transfer of Development Rights should serve a public purpose on the LOT from which development rights are to be transferred, by providing shared off-STREET parking, usable public or semi-public OPEN SPACE or other public amenities.
- c) The Board of Selectmen shall grant a Special Permit for the Transfer of Development Rights within a Village District only if it can make appropriate findings that the criteria and objectives of a) and b) are promoted by granting the transfer.

#### 5.5.3.4 Administration

- a) Determination of Development Rights for Affected LOTS - Before granting a Special Permit under Section 5.5.3, the Board of Selectmen shall determine the Development Rights for all LOTS to be affected by the proposed transfer. The Special Permit shall specify the residential, nonresidential and total development rights for each LOT, expressed in NET FLOOR AREA as computed in Section 10.4.3.7 of this Bylaw, less any Development Rights previously removed from such LOTS. The application for a Special Permit under this Section shall contain sufficient information to permit the Board of Selectmen's determination of the Development Rights that may be transferred.
- b) The Board of Selectmen shall require that upon transfer of the Development Rights authorized in its special permits, the owner of a LOT from which development rights have been removed, shall file with the Middlesex South Registry of Deeds or the Land Court (as applicable) an irrevocable restrictive covenant, approved by the Board of Selectmen, running with the land, permanently restricting the development of the LOT. The covenant shall restrict the LOT by the amount of development rights transferred to another LOT, permitting only the amount of development rights that remain on the LOT, if any, all as specified in the Special Permit authorizing the transfer.
- c) Implementation of Transfer - Following the approval of a Special Permit under this section, the applicant shall complete the transfer procedures set forth in Sections 5.4.4 and 5.4.5, except that the formulas in Section 5.4.4.2 shall not apply to transfers within a Village District.

or take any other action relative thereto.

**MOTION: MR. NIEMYSKI** moves that the Town vote to amend the Zoning Bylaw, as set forth in the motion distributed at the Town Meeting.

MOTION CARRIES. YES - 200 NO - 41 TOTAL VOTE - 241

AT 10:55 P.M. MS. TAVERNIER moved to adjourn this meeting until 7:30 P.M. Wednesday, April 4, 1990 at the Acton-Boxborough Regional High School Auditorium. The motion carried unanimously.

### WEDNESDAY, APRIL 4, 1990 ACTON'S ANNUAL TOWN MEETING WAS RECONVENED BY MR. MACKENZIE AT 7:30 P.M.

#### ARTICLE 10. PROVISIONS FOR NONRESIDENTIAL USES

To see if the Town of Acton will vote to amend the Acton Zoning Bylaw as follows:

A.1 Delete paragraphs c and d, including sub-paragraph i, from Section 10.4.3.5, and insert new Section 10.4.3.6 as follows:

10.4.3.6 Special Landscaping Provisions applicable to the Limited Business District, Office Districts, Small Manufacturing Districts, and the Light Industrial-I District.

- a) No STRUCTURE, pavement, display of goods, materials or vehicles, or other impervious materials, other than allowed access driveways, landscaping elements and signs, shall be placed within the minimum front yard.
- b) Landscaped Buffer Areas. The required front yard of any nonresidential USE, and the required side and rear yards of any nonresidential USE on a LOT abutting a residential district, whether abutting it directly or separated by a public or railroad right of way, shall contain a landscaped buffer strip which shall be no less than thirty (30) feet in width. The landscaped buffer strip shall comply with the following standards and must be approved by the Board of Selectmen as part of the Site Plan Special Permit:
  - i) Front yards of nonresidential USES shall include a semi-opaque screen. Said screen shall be opaque from the ground to a height of three feet, with intermittent visual obstruction from above the opaque portion to a height of at least 20 feet. The semi-opaque screen is intended to block visual contact between uses and to create a strong impression of the separation of spaces. The opaque screen may be composed of a wall, fence, landscaped earth berm or densely planted vegetation. The semi-opaque screen may be composed of planted vegetation or existing vegetation. At maturity, the portion of intermittent visual obstructions should not contain any completely unobstructed openings more than ten (10) feet wide. The zone of intermittent visual obstruction may contain deciduous plants. Examples of screens meeting this standard include combinations of the following:
    - small trees planted 30 feet on center, or large shade trees planted 40 feet on center; and
    - a 3-foot high stone wall or landscaped earth berm, or 3-foot high evergreen hedge shrubbery planted 3 feet on center.

- ii) A landscaped buffer strip separating a nonresidential USE from a residential district shall include an opaque screen. Said screen shall be opaque from the ground to a height of at least six (6) feet, with intermittent visual obstruction to a height of at least 20 feet. An opaque screen is intended to exclude all visual contact between uses and to create a strong impression of spatial separation. The opaque screen may be composed of a wall, fence, landscaped earth berm or densely planted vegetation. The semi-opaque screen may be composed of planted vegetation or existing vegetation. The opaque portion of the screen must be opaque in all seasons of the year. At maturity, the portion of intermittent visual obstructions should not contain any completely unobstructed openings more than ten (10) feet wide. Examples of screens meeting this standard include combinations of the following:

- small trees planted 30 feet on center, or large shade trees planted 40 feet on center; and
- 6-foot high evergreen shrubbery planted 4 feet on center; or
- tall evergreen trees, stagger-planted, with branches touching the ground.

- iii) Landscaped buffer areas shall not interfere with adequate sight distance at driveway curb cuts.

A.2 Renumber existing Sections 10.4.3.6, 10.4.3.7 and 10.4.3.8 to 10.4.3.7, 10.4.3.8 and 10.4.3.9 respectively, and change references to these sections accordingly wherever they occur in the Bylaw.

B. Section 3. Add the following new Section 3.9:

3.9 Special Provisions Applicable to Nonresidential USES

3.9.1 High Traffic Generators - No PRINCIPAL USE which would have an anticipated Average Peak Hour Generation in excess of 1,000 Vehicle Trip Ends or an Average Weekday or Saturday Generation in excess of 7,500 Vehicle Trip Ends shall be allowed. Any PRINCIPAL USE which would have an anticipated Average Peak Hour Generation in excess of 500 Vehicle Trip Ends or an average weekday or Saturday generation in excess of 4,000 Vehicle Trip Ends shall be required to receive a special permit from the Board of Selectmen. In predicting traffic generation under this regulation, reference shall be made to the most recent edition of the Institute of Transportation Engineers' publication "Trip Generation". If a proposed PRINCIPAL USE or relevant data thereto are not listed in said publication, the Building Commissioner may, after consultation with the Town Planner, approve the use of trip generation rates for another listed use that is similar, in terms of traffic generation, to the proposed PRINCIPAL USE. If no such listed use is sufficiently similar, a detailed traffic generation estimate (along with the methodology used), prepared by a registered professional engineer experienced and qualified in traffic engineering, shall be submitted. In granting such special permit, the Board of Selectmen shall require suitable mitigation measures such as trip reduction measures and off-site improvements to roadways and STREETS.

3.9.2 Outdoor Storage of materials, goods and equipment shall not be allowed except in the General Industrial and Industrial Park Districts. However, the open air display for the sale of automobiles, light trucks, recreational vehicles

or similar vehicles shall be permitted wherever Light Vehicular and Equipment Sales is a permitted USE, provided that the open air display area complies with the standards of Section 6.8 of this Bylaw.

C. Amend Section 3.7.2 by deleting the words "open or outdoor storage in the Light Industrial District".

D.1 Delete Section 6.8 in its entirety and replace with the following new Section 6.8:

6.8 Parking Lot Design Requirements

Any parking lot serving a USE or USES other than a single FAMILY residential USE shall be designed in compliance with the following standards. Required parking spaces, loading areas and driveways shall be provided and maintained with suitable grading, paved surfaces and adequate drainage. Any parking lot containing five (5) or more parking spaces shall include landscaping as required below which is, in the opinion of the Special Permit Granting Authority (if the parking area is related to a permitted USE for which a Site Plan or other Special Permit is required) or the Building Commissioner (for other parking areas), located and designed to enhance the visual appearance of the parking or loading facility, to ensure traffic safety, and to minimize the adverse effects of the parking or loading facility on the natural environment.

6.8.1 Cells. - Parking requirements shall be met by utilization of parking lot cells having a maximum of forty (40) parking spaces per parking lot cell. There shall be a minimum separation distance of thirty (30) feet between parking lot cells.

6.8.2 Set-Backs. - Except as may be required elsewhere in this Bylaw, no parking space or other paved surface, other than access driveways, common driveways or walkways, shall be located within 30 feet of the front LOT line and within 10 feet of the side and rear LOT lines, and notwithstanding the foregoing, no parking space or other paved surface, other than access driveways, common driveways or walkways, shall be located within the limits of a landscaped buffer area required under Section 10.4.3.5, and Section 10.4.3.6. In the Village Districts no off-STREET parking areas shall be established between the front line of the principal BUILDING and the side line of a STREET.

6.8.3 Access Driveways. - Each LOT may have one access driveway through its FRONTAGE which shall be 24 feet wide, unless, in the opinion of the Special Permit Granting Authority (if the parking area is related to a permitted USE for which a Site Plan or other Special Permit is required) or the Building Commissioner (for other parking areas), a wider and/or greater number of access driveways is necessary to provide adequate area for safe vehicular turning movements and circulation. An access driveway for one-way traffic only may be a minimum of 14 feet wide. There shall be no more than one additional access driveway for each 200 feet of FRONTAGE and all such additional access driveway(s) shall be at least 200 feet apart on the LOT measured from the centerline of each access driveway. No driveway for a nonresidential PRINCIPAL USE shall cross land in a residential zoning district in which the PRINCIPAL USE is not allowed.

6.8.4 Interior driveways. - Interior driveways shall be at least 20 feet wide for two way traffic and 14 feet for one-way traffic.

6.8.5	Perimeter Landscaping Requirements. - All parking lots/cells with more than five (5) spaces and all loading areas shall be bordered on all sides with a minimum of a ten (10) foot wide buffer strip on which shall be located and maintained appropriate landscaping of suitable type, density and height to effectively screen the parking area. The perimeter landscaping requirements shall be in addition to any minimum OPEN SPACE or landscaped buffer area required elsewhere in this bylaw. However, where the minimum required front, side or rear yard is less than forty (40) feet, the landscaped buffer areas required in Section 10.4.3.6 and the areas required for perimeter landscaping may overlap. In such instances, the landscaping requirements of Sections 10.4.3.6 and 6.8.7 shall be applied in a manner that will, in the opinion of the Special Permit Granting Authority (if the parking area is related to a permitted USE for which a Site Plan or other Special Permit is required) or the Building Commissioner (for other parking areas), provide a landscaped buffer as effective as it would be achieved through the separate implementation of the requirements of Sections 10.4.3.6 and 6.8.7.			parking area is related to a permitted USE for which a Site Plan or other Special Permit is required) or the Building Commissioner (for other parking areas) or their designee, determine that another type of ground surface cover is appropriate for a specific purpose or location.
		6.8.7.5	Wherever possible, the above requirements shall be met by retention of existing vegetation.	
		6.8.7.6	Planting shall be done in accordance with proper landscaping practices.	
		6.8.7.7	Trees, shrubs, grass and ground cover which die or become diseased shall be replaced.	
		6.8.7.8	Final locations of all plantings shall be inspected and approved by the Special Permit Granting Authority (if the parking area is related to a permitted USE for which a Site Plan or other Special Permit is required) or the Building Commissioner (for other parking areas) or their designee, including the viability of existing vegetation retained after development and any necessary replacements thereof.	
6.8.6	Interior Area Landscaping Requirements. - A minimum of ten percent (10%) of the interior area, exclusive of perimeter landscaping, of a parking lot cell containing more than twenty-five (25) parking spaces must be planted as landscaped island areas. The landscaped islands shall be so located that some portion of every parking space is not more than forty-five (45) feet from either a landscaped island or the perimeter planting area. Landscaped islands shall be dimensioned so that a circle with a minimum radius of 5 feet can be placed at each location within the island except that within the immediate vicinity of driveway or maneuvering aisle roundings and intersections the radius may be reduced to two feet. Curbing, at least five (5) inches in height, shall surround each landscaped island as protection from vehicles. The interior area landscaping requirements shall be in addition to any minimum OPEN SPACE required elsewhere in this Bylaw.	6.8.8	Bonds, Securities - The Special Permit Granting Authority (if the parking area is related to a permitted USE for which a Site Plan or other Special Permit is required) or the Building Commissioner (for other parking areas) or their designee may require a bond or other form of security to ensure the satisfactory planting of required landscaping and to ensure the survival of such landscaping for up to two (2) years following such planting. All required landscaping and plantings must be maintained in a neat, attractive appearance as a condition of the continued PRINCIPAL USE of the LOT.	
		D.2	Section 6.1.1 - Access Driveways. Delete the words "required under section 6.8.1." located at the end of the paragraph and replace with "required under Section 6.8.2."	
		E.	Section 6. Add the following new Section 6.9:	
6.8.7	Plantings for Perimeter and Interior Area Landscaping Requirements shall consist of:	6.9	Structured Parking - The accommodation of required off-STREET parking spaces in a garage, deck or other STRUCTURE shall require, in addition to all other OPEN SPACE requirements of this bylaw, the set-aside of OPEN SPACE of an area equal to the floor area of the structured parking facility in excess of one story. Structured parking facilities shall not be counted in calculating the NET FLOOR AREA of a BUILDING.	
6.8.7.1	At least one shrub per thirty (30) square feet and one shade tree per two hundred (200) square feet of landscaped island area shall be provided, unless the Special Permit Granting Authority (if the parking area is related to a permitted USE for which a Site Plan or other Special Permit is required) or the Building Commissioner (for other parking areas) or their designee, determine that there exists sufficient existing vegetation to allow for a different amount of new landscaping.	F.1	Section 6.3.3. Amend the following Parking Requirements (Schedule of Parking USES) as set forth below:	
6.8.7.2	Shade trees shall be of a species tolerant to the climatic conditions of Acton and of parking area conditions, and be at least one and three-quarter (1 3/4) inch caliper (measured four feet above grade level).	f)	Retail Stores not listed below; General and Personal Services; Studio; or Restaurant without seating. One space for each 300 square feet of NET FLOOR AREA.	
6.8.7.3	Shrubs shall be a mix of deciduous and evergreen varieties, tolerant to the climatic conditions of Acton, and be at least eighteen (18) inch in height at time of planting. Snow storage areas shall be planted with shrubs that are tolerant to weight and extended duration of snow cover.	g)	Business or Professional Office. One space for each 250 square feet NET FLOOR AREA.	
6.8.7.4	The remainder of the landscaped areas shall be planted with ground surface cover, such as lawn grass or live ground cover, over at least four (4) inches of topsoil, unless the Special Permit Granting Authority (if the	k)	Day Care One space per ten (10) children of rated capacity of the day care facility plus one space for each staff person on the largest shift.	
		F.2	Section 6.3.3. Insert the following additional Parking requirements (Schedule of Parking USES): l) Shopping center, Convenience Store, Financial, three spaces per 1000 sq. ft. of NET FLOOR AREA.	



- m) Furniture Store.  
one space per 600 sq. ft. of NET FLOOR AREA.
- n) Amusement Facility.  
One space per four seats or one space per 200 sq. ft. of NET FLOOR AREA, whichever is greater.
- o) Fast Food Restaurants with seating but no table service.  
One space per 100 sq. ft. of NET FLOOR AREA.
- p) Building Trade Shop  
One Space for each 1000 sq. ft. of NET FLOOR AREA plus one space per employee on the largest shift.

G.1 Section 7.5.5 - Delete the words "Business or Industrial districts" and replace with the following new words:

"Business, Village, Industrial and Office districts".

G.2 Section 7.6 - Delete the first paragraph and replace with:

"Signs permitted in the Business, Village, Industrial and Office Districts - Any PRINCIPAL USE permitted in the Business, Village, Industrial and Office districts may erect a sign or signs subject to the following:"

G.3 Section 7.6.7 - Delete the first paragraph and replace with:

"Freestanding Signs by Special Permit from the Board of Selectmen - The Board of Selectmen may authorize by special permit the following freestanding signs in the Business, Village, Industrial or Office Districts:"

or take any other action relative thereto.

MOTION: MR. NIEMYSKI moves that the Town vote to amend the Zoning Bylaw, as set forth in the warrant, except that in Section 7.6.7 paragraph G.3 delete the word "Village".

MOTION: LARRY QUIGLEY moves to amend Article 10, the area labeled D1 which adds a new section 6.8, inserting after the words "residential USE" on the third line the words "or religious USE" so that Section 6.8 begins as follows:

"Parking Lot Design Requirements Any parking lot serving a USE or USES other than a single FAMILY residential USE or religious USE Shall be designed in compliance with the following standards."

AMENDMENT PASSES UNANIMOUSLY.

AMENDED MOTION CARRIES.

YES - 100 NO - 24 TOTAL VOTE - 124

#### ARTICLE 11. KELLEY'S CORNER DISTRICT

To see if the Town of Acton will vote to amend the Acton zoning bylaw and Acton Zoning Map as follows:

A. Zoning Bylaw - Section 2.1 Insert the following zoning district classifications under the heading entitled "Business Districts"

Kelley's Corner KC

B. Zoning Bylaw - Section 3. Table of PRINCIPAL USES - Add the following column to the Table of PRINCIPAL USES:

PRINCIPAL USES BUSINESS DISTRICTS

KC

#### 3.2 GENERAL USES

3.2.1 Agriculture Y

3.2.2 Conservation Y  
3.2.3 Earth Removal SPA  
3.2.4 Recreation Y

#### 3.3 RESIDENTIAL USES

3.3.1 Single Family Dwelling Y  
3.3.2 Single Family Dwelling with Apartment SPA  
3.3.3 Dwelling Conversions SPA  
3.3.4 Multifamily Dwelling N

#### 3.4 GOVERNMENTAL, INSTITUTIONAL AND PUBLIC SERVICE USES

3.4.1 Municipal Y  
3.4.2 Educational Y  
3.4.3 Religious Y  
3.4.4 Nursing Home SPS  
3.4.5 Public or Private Utility Facilities Y  
3.4.6 Day Care Y

#### 3.5 BUSINESS USES

3.5.1 Retail Store Y  
3.5.2 Business or Professional Office Y  
3.5.3 Financial Y  
3.5.4 Restaurant SPS  
3.5.5 Hotel, Inn or Motel SPS  
3.5.6 Combined Business and Dwelling SPS  
3.5.7 Lodge or Club Y  
3.5.8 Funeral Home Y  
3.5.9 Veterinary Care SPS  
3.5.10 Commercial Kennel SPS  
3.5.11 Personal Services Y  
3.5.12 General Services Y  
3.5.13 Studio Y  
3.5.14 Building Trade Shop Y  
3.5.15 Commercial Recreation SPS  
3.5.16 Commercial & Trade School Y  
3.5.17 Amusement Facility SPS  
3.5.18 Motor Vehicle Service Station or Car Wash SPS  
3.5.19 Motor Vehicular and/or Body Shop Y  
3.5.20 Light Vehicular and Equipment Sales Y  
3.5.21 Parking Facility Y

#### 3.6 INDUSTRIAL USES

3.6.1 Warehouse SPS  
3.6.2 Mini-Warehouse Y  
3.6.3 Construction Yard N  
3.6.4 Lumber Yard N  
3.6.5 Heating Fuel Sales and Service SPS  
3.6.6 Light Manufacturing SPS

#### 3.7 PROHIBITED USES

3.7.1 Heavy Manufacturing N  
3.7.2 Storage N  
3.7.3 Amusement N  
3.7.4 General N  
3.7.5 Heavy Vehicular Sales or Repair Garage N

- C. Zoning Bylaw -Section 5. Table of Standard Dimensional Regulations.Add the following entry to the Table of Standard Dimensional Regulations:

Zoning Districts	Minimum Lot Area In Sq.Ft.	Minimum Lot Frontage In Feet	Minimum Lot Width In Feet	Minimum Front Yard In Feet	Minimum Side & Rear Yard In Feet	Minimum Open Space In %	Minimum Floor Area Ratio	Maximum Height In Feet
KC	10,000	100	50	30	30(6)	35%	20	36

- (6) If the LOT abuts a residential zoning district the minimum side and rear yard shall be 50 feet, except that for LOTS in existence as of February 15, 1990 the minimum rear yard shall be the lesser of 20% of the maximum LOT depth or 50 feet, but in no instance shall it be less than 30 feet.

- D.1. Zoning Bylaw - Section 3.6.4.(Lumber Yard) Amend by inserting the words "and Kelly's Corner" after the words "General Business".

- D.2. Zoning Bylaw - Section 3.8.2.(ACCESSORY USES) Amend by inserting the words "and Kelly's Corner" after the words "General Business".

- E. Rezone to Kclley's Corner (KC), the following parcels of land identified by their 1989 Town of Acton Atlas Map and Parcel numbers:

(Present zoning designations, shown in parenthesis, and street addresses are provided for reference purposes only.)

Map F-2,	Parcel 129-1 (GB)	Main St.
Map F-3,	Parcel 81 (GB)	315 Main St.
Map F-3,	Parcel 82 (GB)	321 Main St.
Map F-3,	Parcel 86-1 (GB)	268 Main St.
Map F-3,	Parcel 89 (GB)	295 Main St.
Map F-3,	Parcel 89-1 (GB)	313 Main St.
Map F-3,	Parcel 93 (GB)	279 Main St.
Map F-3,	Parcel 94 (GB)	285 Main St.
Map F-3,	Parcel 95 (GB)	289 Main St.
Map F-3,	Parcel 97 (GB)	behind 403-405 Mass. Ave.
Map F-3,	Parcel 97-1 (GB)	401-405 Mass. Ave.
Map F-3,	Parcel 98 (GB)	381 Mass. Ave.
Map F-3,	Parcel 99-3 (GB)	313 Main St., rear
Map F-3,	Parcel 102, (GB)	432 Mass. Avenue
Map F-3,	Parcel 103 (GB)	428 Main St.
Map F-3,	Parcel 105 (GB)	421 Mass.Ave.
Map F-3,	Parcel 106 (GB)	419 Mass. Ave.
Map F-3,	Parcel 107 (GB)	419 Mass. Ave.
Map F-3,	Parcel 108 (GB)	409 Mass. Ave.
Map F-3,	Parcel 113 (GB)	263 Main St.
Map F-3,	Parcel 114 (GB)	411 Mass. Avenue
Map F-3,	Parcel 115 (GB)	381 Mass. Avenue
Map F-3,	Parcel 116 (GB)	256 Main St.
Map F-3,	Parcel 117 (GB)	422 Mass. Avenue
Map F-3,	Parcel 118 (GB)	414 Mass. Avenue
Map F-3,	Parcel 118-1 (GB/R2)	418 Mass. Avenue
Map F-3,	Parcel 121 (GB)	257 Main St.
Map F-3,	Parcel 121-1 (GB/R2)	253 Main St.
Map F-3,	Parcel 121-2 (GB/R2)	253 Main St.
Map F-3,	Parcel 127 (GB)	408 Mass. Avenue
Map F-3,	Parcel 128 (GB)	400 Mass. Avenue
Map F-3,	Parcel 134 (GB)	394 Mass. Avenue
Map F-3,	Parcel 139 (GB)	252 Main St.
Map G-3,	Parcel 10 (GB)	354 Mass. Avenue
Map G-3,	Parcel 11 (GB)	342 Mass. Ave.
Map G-3,	Parcel 11-1 (GB)	344 Mass. Ave.

or take any other action relative thereto.

**MOTION: MR. DUFRESNE** moves that the Town vote to amend the Zoning Bylaw and Zoning Map, as set forth in the warrant.

MOTION CARRIES. YES - 100 NO - 18 TOTAL VOTE - 118

## ARTICLE 12. PLANNED UNIT DEVELOPMENT

To see if the Town of Acton will vote to amend the Acton Zoning Bylaw as follows:

- A. Insert a new Section 9A as follows:

### 9A. PLANNED UNIT DEVELOPMENT (PUD)

- 9A.1 Purpose - The purpose of the Planned Unit Development provisions is to provide for a mixture of land USES at designated locations at greater density and intensity than would normally be allowed provided that said LAND uses:

- do not detract from the livability and aesthetic qualities of the environment;
- are consistent with the objectives of the zoning bylaw;
- promote more efficient use of land while protecting natural resources, such as water resources, wetlands, floodplains and wildlife.
- promote diverse, energy-efficient housing at a variety of costs.

### 9A.2 Definitions

- 9A.2.1 PLANNED UNIT DEVELOPMENT (PUD) - A TRACT OF LAND, designed and developed as a single entity, in a way that departs from the zoning regulations conventionally required in the district concerning USE of land or BUILDINGS, LOT size, density, bulk or type of STRUCTURES, LOT coverage, or other requirements. A PUD may include a range of compatible land USES, including various types of single FAMILY and multifamily dwellings, commercial, industrial and office USES, and common open space.

- 9A.2.2 USABLE OPEN SPACE - A parcel of land or an area of open water, or a combination of land and water within the TRACT OF LAND designated for a PUD, maintained and preserved for OPEN SPACE USES, and designed and intended for the use and enjoyment of residents or users of the PUD or of the general public. USABLE OPEN SPACE shall be dedicated and used for conservation, historic preservation, and education, recreation, park purposes, agriculture, horticulture, forestry or for a combination of these USES. USABLE OPEN SPACE shall be planned as contiguous parcels. USABLE OPEN SPACE may contain such complementary STRUCTURES and improvements as are necessary and appropriate for the benefit and enjoyment of the USABLE OPEN SPACE, but shall not include STREETS or parking areas except those incidental to OPEN SPACE USES.

- 9A.3 Special Permit - The Planning Board may grant a special permit for the development and construction of a PUD in any nonresidential district in accordance with this Section and M.G.L. Ch. 40A, S.9.

- 9A.4 Contents of Applications for a PUD Special Permit - The application for a PUD Special Permit shall be accompanied by a "PUD Site Plan", showing the information required by the Rules and Regulations for PUD. The information shall include but not be limited to: the topography; soil characteristics as shown on the Soil Conservation Service Maps; wetlands as defined by M.G.L. Chapter 131, Section 40; Flood Plain boundary lines; existing types of vegetation; any other unique natural, historical, archaeological, and aesthetic resources; the proposed layout of the LOTS; the proposed distribution of the various land USES; proposed locations of DWELLING UNITS and nonresidential BUILDINGS; the proposed diversity and cost range for the DWELLING UNITS; dimen-

sions, STREETS, garages, driveways, wells, utilities, wastewater disposal systems; the proposed finished grades of the land; the proposed vegetation and landscaping including where existing vegetation is retained; proposed features designed for energy and water conservation and pollution control; the proposed layout and land use plan of the USABLE OPEN SPACE in the PUD; the proposed form of ownership of the USABLE OPEN SPACE and any improvements proposed thereon.

9A.5 Procedural Requirements - If the PUD requires approval under the Subdivision Control Law, M.G.L., Chapter 41, the "PUD Site Plan" shall contain a plan in the form and with the contents required of a Definitive Subdivision Plan by the Acton Subdivision Rules and Regulations. The applications for a PUD Special Permit and for approval of a Definitive Subdivision Plan shall be filed concurrently. To the extent permitted by law, the Planning Board shall consider both applications at the same time.

9A.6 Planning Board Action - In evaluating the proposed PUD, the Planning Board shall consider the general purpose and objectives of this Bylaw and of Planned Unit Development in particular; the existing and probable future development of surrounding areas; the appropriateness of the proposed layout of the LOTS and the distribution of the proposed land USES; the proposed layout and USE of the USABLE OPEN SPACE in relation to the proposed USES in the PUD, the topography, soils and other characteristics and resources of the TRACT OF LAND in question. The Planning Board may grant a Special Permit for a PUD if it finds that the PUD and the proposed USES:

- a) comply in all respects to the requirements of the Bylaw and enhance the purpose and intent of Planned Unit Development,
- b) are in harmony with the existing and probable future USES of the area and with the character of the surrounding area and neighborhood, and
- c) comply with the requirements of Section 10.3.5.

The Planning Board may require changes to the "PUD Site Plan" and impose additional conditions, safeguards and limitations as it deems necessary to secure the objectives of this Bylaw, including without limitation, any conditions, safeguards or limitations listed in Section 10.3.6.

9A.7 Standards for PUDs

9A.7.1 Permitted USES - The following USES are permitted in a PUD. As listed hereinafter, the permitted USES correspond to the listing in the Table of PRINCIPAL USES in Section 3, and except as provided otherwise in this section, the definitions of PRINCIPAL USES as set forth in Section 3 shall apply.

### 3.2 GENERAL USES

- 3.2.1 Agriculture
- 3.2.2 Conservation
- 3.2.4 Recreation

### 3.3 RESIDENTIAL USES

- 3.3.1 Single Family Dwelling
- 3.3.2 Single Family Dwelling with Apartment
- 3.3.3 Dwelling Conversions
- 3.3.4 Multifamily Dwelling

### 3.4 GOVERNMENTAL, INSTITUTIONAL AND PUBLIC SERVICE USES

- 3.4.1 Municipal
- 3.4.2 Educational
- 3.4.3 Religious
- 3.4.4 Nursing Home
- 3.4.5 Public or Private Utility Facilities
- 3.4.6 Day Care

### 3.5 BUSINESS USES

- 3.5.1 Retail Store
- 3.5.2 Business or Professional Office
- 3.5.3 Financial
- 3.5.4 Restaurant
- 3.5.6 Combined Business and Dwelling
- 3.5.11 Personal Services
- 3.5.12 General Services
- 3.5.13 Studio
- 3.5.15 Commercial Recreation
- 3.5.16 Commercial or Trade School
- 3.5.21 Parking Facility

### 3.6 INDUSTRIAL USES

- 3.6.1 Warehouse
- 3.6.6 Light Manufacturing

9A.7.2 Area and Dimensional Regulations:

9A.7.2.1 PUD Site Area - The TRACT OF LAND proposed for a PUD must contain a minimum area of 15 acres.

9A.7.2.2 USABLE OPEN SPACE - In all PUD's, at least 25 percent of the land shall be set aside as permanent USABLE OPEN SPACE for the use of the PUD residents, or for all PUD users, or for the community. The required USABLE OPEN SPACE shall, at the option of the Planning Board, be conveyed to the Conservation Commission or to a non-profit conservation organization, or to a corporation or trust representing persons responsible for the PUD, and shall be protected by a conservation restriction as required by M.G.L. Ch. 40A, s.9 for common open land in cluster developments. A covenant shall be placed on the land such that no part of the PUD can be built, sold or occupied until such time as a satisfactory written agreement has been executed and recorded for protection of the USABLE OPEN SPACE.

9A.7.2.3 Setback Requirements -

- a) All STRUCTURES and facilities within a PUD shall be set back not less than 50 feet from the property line of adjacent LOTS within a residential district, or from the front LOT line where land on the opposite side of a STREET is located in a residential district. All STRUCTURES and facilities within a PUD shall be separated or shielded from adjacent property lines by means of a buffer, adequate in the opinion of the Planning Board, which shall include landscaping elements.
- b) The minimum separation of BUILDINGS within a PUD shall be 20 feet. The Planning Board may require larger separation of BUILDINGS in order to diffuse the bulk of large BUILDINGS, or may permit a smaller separation, if it finds that a separation of less than 20 feet will not detract from the purpose and intent of Planned Unit Development.
- c) The minimum front yard set back to a STREET or way within the PUD shall be 20 feet. The Planning Board may require a larger front yard setback in order to allow better screening of large BUILDINGS,
- d) BUILDINGS dedicated to business USES only and larger than 20,000. sq. ft., and industrial USES shall be located on separate LOTS within a PUD and shall be screened from other USES within a PUD. The minimum front, side and rear yard requirements set forth in the Light Industrial District shall apply to industrial USES in a PUD; the front rear and side yards of such BUILDINGS and USES shall be landscaped in accordance with the standards set forth in Section 10.4.3.



- 9A.7.2.4 FLOOR AREA RATIO - The FLOOR AREA RATIO of all BUILDINGS in a PUD shall not exceed 0.30.
- 9A.7.2.5 Mix of USES - Residential USES shall comprise at least 40 percent of the NET FLOOR AREA of all BUILDINGS in a PUD, except that if the PUD contains warehouses the NET FLOOR AREA of residential USES may be reduced to 25%. Industrial USES shall not exceed 30% of the NET FLOOR AREA of all BUILDINGS in the PUD.
- 9A.7.2.6 BUILDING Height - The maximum height of any BUILDING in a PUD shall be 40 feet.
- 9A.7.2.7 Special Standards for Combined Business and Dwelling - A BUILDING in a PUD used for Combined Business and Dwelling, shall not contain more than 50% business USES, measured in NET FLOOR AREA, and no business USE shall be located above a DWELLING UNIT.
- 9A.7.2.8 BUILDING Requirements for Multifamily Dwellings - There shall be no more than four DWELLING UNITS, plus two garage spaces per DWELLING UNIT in any residential BUILDING. The overall length of any residential BUILDING shall not exceed 200 feet.
- 9A.7.3 STREETS and Utilities - Whether or not the PUD is a subdivision, all STREETS and ways whether public or private, wastewater disposal and drainage facilities and utilities shall be designed and constructed in compliance with the Town of Acton Subdivision Rules and Regulations, as amended. Special exceptions to the Subdivision Rules and Regulations may be authorized by the Planning Board in granting a special permit hereunder provided the Board determines that such exceptions are in the public interest and are not inconsistent with the purposes and intent of Planned Unit Development.
- 9A.7.4 Traffic Generation - The total amount of traffic to be generated by the PUD at full development shall not exceed 1.8 trip-ends per 1,000 square feet of DEVELOPABLE SITE AREA per day. The determination of projected traffic generation shall be based on the most recent trip generation rates published by the Institute of Transportation Engineers in the publication, Trip Generation. If a PRINCIPAL USE is not listed in said publication, the Planning Board may approve the use of trip generation rates for another listed USE that is similar, in terms of traffic generation, to the proposed PRINCIPAL USE. If no such listed USE is sufficiently similar, a detailed traffic generation estimate, along with the methodology used, prepared by a registered professional engineer experienced and qualified in traffic engineering, shall be submitted.
- 9A.7.5 Parking Standards - The number of parking spaces to be provided for a PUD shall be equal to 85 percent of the sum of the number of parking spaces for each USE in the PUD, determined separately for each USE based upon the standards set forth in Section 6. The parking lot design standards of Section 6.8 shall apply.
- 9A.8 Revisions and Amendments of "PUD Site Plans" - Any change in the layout of STREETS; in the configuration of the USABLE OPEN SPACE; in the ownership or USE of the USABLE OPEN SPACE; or any other change which, in the opinion of the Building Commissioner, would significantly alter the character of the PUD, shall require the written approval of the Planning Board. The Planning Board may, upon its own determination, require a new special permit and hold a public hearing pursuant to Section 10.3 of this Bylaw, if it finds that the proposed changes are substantial in nature and of public concern.
- 9A.9 Building Permits - No building permit for any STRUCTURE shall be issued without the written approval of the Planning Board or its designee.
- B. Zoning Bylaw - Section 3. Table of PRINCIPAL USES. Under the heading entitled Special Districts add a column entitled PUD (1) with the USE regulations identical to PCRC (1)

and

Delete footnote (1) located at the bottom of the Table of PRINCIPAL USES and replace with:

- (1) PRINCIPAL USE Regulations applicable to the PCRC and PUD Districts are contained in Sections 9 and 9A respectively.

or take any other action relative thereto.

**MOTION: MR. PIZZANO** moves that the Town vote to amend the Zoning Bylaw, as set forth in the warrant.

MOTION CARRIES. YES - 105 NO - 13 TOTAL VOTE - 118

### ARTICLE 13. ELIMINATION OF PROVISION AUTHORIZING USE VARIANCES

To see if the Town of Acton will vote to amend the Acton Zoning Bylaw as follows:

Section 10.5 - Delete the first paragraph of Section 10.5 in its entirety and replace with the following:

"Variance - Variances from the specific requirements of this bylaw may be authorized by the Board of Appeals, except that variances authorizing a USE not otherwise permitted in a particular zoning district shall not be granted."

or take any other action relative thereto.

**MOTION: MS. FANTON** moves that the Town vote to amend the Zoning Bylaw, as set forth in the warrant.

MOTION CARRIES. YES - 200 NO - 50 TOTAL VOTE - 250

### ARTICLE 14. SPECIAL PROVISIONS FOR LOTS WITH APPROVAL NOT REQUIRED PLAN EXEMPTIONS

To see if the Town of Acton will vote to amend the Acton Zoning Bylaw as follows:

Section 5 - Insert the following new Section 5.6:

5.6 Special Provisions for LOTS with Approval Not Required (ANR) Plan Exemption - Any land protected under Massachusetts General Laws, ch. 40A, s. 6, against a change in the applicable USE regulations by the filing of an Approval Not Required (ANR) Plan shall be subject to the dimensional regulations set forth below for the duration of the protection period:

5.6.1 If a LOT in a Residential District is protected for Business District USES, the dimensional standards set forth for the Limited Business (LB) District shall apply to any nonresidential USE on the LOT, except that the minimum LOT FRONTAGE may be reduced to the minimum LOT FRONTAGE required under the previous USE and zoning district standard if the LOT does not meet the minimum LOT FRONTAGE required in the LB District.

5.6.2 If a LOT in a Residential District is protected for Industrial District USES, the dimensional standards set forth for the LI-1 District shall apply to any nonresidential USE on the LOT, except that the minimum LOT FRONTAGE may be reduced to the minimum LOT FRONTAGE required under the previous USE and zoning district standard if the LOT does not meet the minimum LOT FRONTAGE required in the LI-1 District.

- 5.6.3 Except as provided in 5.6.1 and 5.6.2 any LOT protected under an ANR exemption shall be subject to the dimensional standards set forth for the zoning district in which the LOT is located.

or take any other action relative thereto.

**MOTION: MR. DUFRESNE** moves that the Town vote to amend the Zoning Bylaws, as set forth in the warrant.

**MOTION CARRIES.** YES - 100 NO - 11 TOTAL VOTE - 111

#### **ARTICLE 15. BUILDING AND SPECIAL PERMIT EXEMPTION**

To see if the Town of Acton will vote to amend the Acton Zoning Bylaw as follows:

Section 8 - Insert the following new Section 8.5:

- 8.5 Building and Special Permit Exemption - An amendment to the Zoning Bylaw shall not apply to a building permit, special permit or site plan special permit, the application for which has been duly filed as required by this Zoning Bylaw or the Massachusetts General Laws before the first publication of notice of the public hearing on such amendment required by Massachusetts General Laws c. 40A, s. 5; provided that the applicant proceeds diligently to obtain such permit and provided further that the USE or construction is commenced within six (6) months after the issuance of the permit and the expiration of all applicable appeal periods. In cases involving construction, such construction shall be continued through to completion as continuously and expeditiously as is reasonable, provided however that if such construction has ceased for a period of two or more years it shall be considered abandoned pursuant to Section 8.2.4.

or take any other action relative thereto.

**MOTION: MR. PIZZANO** moves that the Town vote to amend the Zoning Bylaw, as set forth in the warrant.

**MOTION CARRIES.** YES - 100 NO - 9 TOTAL VOTE - 109

#### **ARTICLE 16\* COUNCIL ON AGING VAN ENTERPRISE FUND** (Majority Vote Required)

To see if the Town will raise and appropriate, or appropriate from available funds, \$31,900, or appropriate a sum of money and set aside the estimated receipts from the van service to meet such appropriation, for the purpose of providing a van service, or take any other action relative thereto.

**CONSENT MOTION: MS. TAVERNIER** moves that the Town raise and appropriate \$31,900.00 for the purpose of providing a van service, and that the receipts from the van service be set aside as a separate fund under M.G.L. Chapter 44, Section 53E to meet this appropriation.

**CONSENT MOTION CARRIES.**

#### **ARTICLE 17\* NURSING ENTERPRISE BUDGET** (Majority Vote Required)

To see if the Town will raise and appropriate or appropriate from available funds \$206,000, or appropriate a sum of money and set aside the estimated receipts from nursing services to meet such appropriation, for the purpose of providing nursing services, or take any other action relative thereto.

**CONSENT MOTION: MS. TAVERNIER** moves that the Town raise and appropriate \$206,000.00 for the purpose of providing public health nursing services, and that the receipts from the fees generated by providing such services be set aside as a separate fund under M.G.L. Chapter 44, Section 53E to meet this appropriation.

**CONSENT MOTION CARRIES.**

#### **ARTICLE 18\* SEPTAGE DISPOSAL ENTERPRISE FUND** (Majority Vote Required)

To see if the Town will vote to accept Section 39K of Chapter 40 of M.G.L., relating to the establishment of an Enterprise Fund for Septage Disposal, and to see if the Town will raise and appropriate or appropriate from available funds, the sum of \$250,000, or any other sum, and set aside estimated receipts from Septage Disposal Fees to meet such appropriation, for the purpose of septage disposal, or take any other action relative thereto.

**CONSENT MOTION: MS. TAVERNIER** moves that the Town accept Section 39K of Chapter 40 M.G.L. to establish an Enterprise Fund for Septage Disposal, and the the sum of \$250,000.00 be appropriated for such purpose, and to raise such amount \$250,000.00 be transferred from the Septage Disposal Enterprise Fund.

**CONSENT MOTION CARRIES.**

#### **ARTICLE 19\* NESWC ENTERPRISE FUND** (Majority Vote Required)

To see if the Town will raise and appropriate or appropriate from available funds, the sum of \$790,000, or any other sum, and set aside the estimated receipts from solid waste disposal fees to meet a portion of such appropriation, for the purpose of solid waste disposal; or take any other action relative thereto.

**CONSENT MOTION: MS. TAVERNIER** moves that the Town appropriate \$790,000.00 for the purpose of solid waste disposal and to raise such amount \$790,000.00 be transferred from the Solid Waste Disposal Fund.

**CONSENT MOTION CARRIES.**

**THE FOLLOWING ARTICLE WAS "HIELD" AND NOT PASSED AS PART OF THE CONSENT MOTIONS.**

#### **ARTICLE 20\* MERRIAM SCHOOL ENTERPRISE BUDGET** (Majority Vote Required)

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$143,685, or any other sum, and set aside the estimated receipts from the Merriam School rentals to meet such appropriation, for the purpose of maintaining the Merriam School, or take any other action relative thereto.

**MOTION: MS. HOLWAY** moves that the Town appropriate \$143,685.00 for the purpose of maintaining the Merriam School, and that the receipts from the rental of the Merriam School be set aside as a separate fund under M.G.L. Chapter 44, Section 53E to meet this appropriation.

**MOTION CARRIES.**

#### **ARTICLE 21. BUDGET TRANSFER** (Majority Vote Required)

To see if the Town will raise and appropriate, or appropriate from available funds, an amount of money to be used in conjunction with funds appropriated under current fiscal year budgets to be used during the current fiscal year, or make any other adjustments to the current fiscal year budget and appropriations that may be necessary, or take any other action relative thereto.

**MOTION: MR. HUNTER** moves that the Town appropriate the following amounts to be indicated line items of the fiscal year 1990 Budget:

\$55,500.00 to Line Item B - General Government Expenses

\$30,000.00 to Line Item G - Department of Public Works Expenses

\$500.00 to Line Item H - Librarian Salaries

\$18,000.00 to Line Item J - Insurance Expense



and that to raise the amount to the following amount to be transferred from the indicated line items of the fiscal year 1990 Budget:

\$75,000.00 from Line Item A - General Government Salaries

\$6,000.00 from Line Item D - Protection of Persons and Property Salaries

\$23,000.00 from Line Item F - Department of Public Works Salaries.

MOTION CARRIES UNANIMOUSLY

#### ARTICLE 22\* QUARTERLY TAX BILLS

(Majority Vote Required)

To see if the Town will accept Section 41 of Chapter 653 of the Acts of 1989 relating to quarterly tax bills, or take any other action relative thereto.

CONSENT MOTION: MS. TAVERNIER moves that the Town accept Section 41 of Chapter 653 of Acts of 1989.

CONSENT MOTION CARRIES.

#### ARTICLE 23\* ASSESSMENT DATE CHANGE/NEW GROWTH

(Majority Vote Required)

To see if the Town will accept Section 40 of Chapter 653 of the Acts of 1989, relating to assessment date changes for capturing new growth, or take any other action relative thereto.

CONSENT MOTION: MS. TAVERNIER moves that the Town accept Section 40 of Chapter 653 of the Acts of 1989.

CONSENT MOTION CARRIES.

#### ARTICLE 24. LOCAL SCHOOL BUDGET

(Majority Vote Required)

To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the Local Schools, or take any other action relative thereto.

MOTION: MS. HOLWAY moves that the total budget for the local schools, for the period July 1, 1990 to June 30, 1991, in the amount of \$8,178,537.00 as follows:

Operating Expenses - \$8,140,994.00 Out-of-State travel - \$ 5,500.00 and Blanchard Auditorium \$ 32,043.00

be raised and appropriated in its entirety.

MOTION CARRIES UNANIMOUSLY.

#### ARTICLE 25. REGIONAL SCHOOL BUDGET

(Majority Vote Required)

To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the Acton-Boxborough Regional School, or take any other action relative thereto.

MOTION: MS. STUNTZ moves that the Town's share of the Budget for the Acton-Boxborough Regional School District for the period July 1, 1990 to June 30, 1991, in the amount of \$7,123,083.00 as follows:

Operating Expenses, \$6,633,892.00 and net maturing debt and interest \$489,191.00 be raised and appropriated in its entirety.

MOTION CARRIES UNANIMOUSLY.

#### ARTICLE 26. MINUTEMAN TECHNICAL SCHOOL BUDGET

(Majority Vote Required)

To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the Minuteman Regional Vocational Technical School, or take any other action relative thereto.

MOTION: MR. PUTNAM moves that the Town raise and appropriate the sum of \$560,995 for the Town's share of the Budget for the Minuteman Regional Vocational Technical School District for the period July 1, 1990 to June 30, 1991.

MOTION CARRIES.

#### ARTICLE 27. AMBULANCE CONTRACTUAL SERVICES

(Majority Vote Required)

To see if the Town will raise and appropriate, or appropriate from available funds a sum of money to fund the first year of a multi-year contract with a private ambulance service to provide ambulance coverage to the residents of Acton, or take any other action relative thereto.

MOTION: MR. GILBERTI moves that no action be taken.

MOTION CARRIES UNANIMOUSLY.

The moderator recognized Mr. Jack Ormsbee who made the following non-binding resolution:

"I move that the study group established to investigate the desirability of replacing the town's ambulance service with contract service include someone, preferably a medical professional, who has first-hand knowledge of the critical importance of town ambulance service to those who suffer medical emergencies."

MOTION CARRIES BY STANDING VOICE VOTE.

#### ARTICLE 28. TOWN OPERATING BUDGET

(Majority Vote Required)

To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the several departments, offices and boards of the Town, exclusive of the necessary expenses relative to the schools, or take any other action relative thereto.

MOTION: MS. TAVERNIER moves that the Town budget for the period July 1, 1990 to June 30, 1991, in the amount of \$10,203,037.00 be raised and appropriated in its entirety as follows: except that \$66,000.00 be transferred from Cemetery Trust Funds for cemetery use, \$1,172.00 be transferred from the County Dog Fund for library use, and \$6,492.00 be transferred from Library Receipts reserved for appropriation for library use, and provided further that the Treasurer is hereby authorized to enter into compensating balance agreements during fiscal years 1991 to 1993 as permitted by General Laws, Chapter 44, Section 53F.

A)	General Government	\$ 2,192,780.00
B)	Protection of Persons and Property	3,280,995.00
C)	Department of Public Works	1,042,122.00
D)	Libraries	381,737.00
E)	Insurance	1,015,400.00
F)	Pensions	914,000.00
G)	Debt and Interest	1,324,003.00
H)	Out of State Travel	2,000.00
I)	Reserve Fund	50,000.00

MOTION CARRIES UNANIMOUSLY.

THE FOLLOWING ARTICLE WAS "HIELD" AND NOT PASSED AS PART OF THE CONSENT MOTIONS

#### ARTICLE 29\* AMBULANCE REPLACEMENT

(Majority Vote Required)



To see if the Town will raise and appropriate or appropriate from available funds the sum of \$55,000, or any other sum, to be expended by the Town Manager for the replacement and equipping of an ambulance, or take any other action relative thereto.

**MOTION: MR. GILBERTI** moves that the Town raise and appropriate \$55,000.00 for the replacement and equipping of an ambulance; said sum to be expended by the Town Manager.

**MOTION CARRIES.**

#### **ARTICLE 30\* REPLACEMENT OF POLICE CRUISERS**

(Majority Vote Required)

To see if the Town will raise and appropriate, or appropriate from available funds the sum of \$34,000, or any other sum, to be expended by the Town Manager for the purchase and equipping of two new cruisers, or take any other action relative thereto.

**CONSENT MOTION: MS. TAVERNIER** moves that the Town raise and appropriate \$34,000.00 for the purchase and equipping of two new cruisers; said sum to be expended by the Town Manager.

**CONSENT MOTION CARRIES.**

#### **ARTICLE 31\* MACK TRUCK REPLACEMENT**

(Majority Vote Required)

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$45,000, or any other sum, to be expended by the Town Manager for the purchase of a Dump Truck Chassis, or take any other action relative thereto.

**CONSENT MOTION: MS. TAVERNIER** moves that the Town raise and appropriate \$45,000.00 for the purchase of a Dump Truck chassis; said sum to be expended by the Town Manager.

**CONSENT MOTION CARRIES.**

#### **ARTICLE 32\* BRUSH CHIPPER REPLACEMENT**

(Majority Vote Required)

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$15,500, or any other sum, to be expended by the Town Manager for the purchase of a brush chipper, or take any other action relative thereto.

**CONSENT MOTION: MS. TAVERNIER** moves that the Town raise and appropriate \$15,500.00 for the purchase of a Brush Chipper; said sum to be expended by the Town Manager.

**CONSENT MOTION CARRIES.**

#### **ARTICLE 33\* LANDFILL CLOSURE**

(Majority Vote Required)

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$10,000, or any other sum, to be expended by the Town Manager for additional work on the closure of the Forest Road landfill in accordance with the requirements of the Mass. Dept. of Environmental Protection, or take any other action relative thereto.

**CONSENT MOTION: MS. TAVERNIER** moves that the Town raise and appropriate \$10,000.00 for the purpose of landfill closure; said sum to be expended by the Town Manager.

**CONSENT MOTION CARRIES.**

#### **ARTICLE 34\* PARKER STREET EASEMENT**

(Majority Vote Required)

To see if the Town will vote to accept as a gift from Authentic Homes, Inc. an easement along the southerly side of Parker Street from High Street to Independence Road for utility, sidewalk and road shoulder purposes, or take any other action relative thereto.

**CONSENT MOTION: MS. TAVERNIER** moves to accept as a gift from Authentic Homes, Inc. an easement along the southerly side of Parker Street from High Street to Independence Road for utility, sidewalk and road shoulder purposes.

**CONSENT MOTION CARRIES.**

#### **ARTICLE 35\* STREET ACCEPTANCE - LISA LANE**

(Majority Vote Required)

To see if the Town will accept as a public way the following street, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or easement in said street by eminent domain or otherwise, including easements for drainage, utility, or other purposes where shown on said plans or described in the Order of Layout:

##### **In LAWS BROOK PLACE SUBDIVISION**

LISA LANE from the southerly sideline of Laws Brook Road a distance of 344.5 feet, more or less, in a generally southwesterly direction to the southwesterly sideline of a 64.50 foot radius cul-de-sac, including the cul-de-sac, this being the entire road,

or take any action relative thereto.

**CONSENT MOTION: MS. TAVERNIER** moves that the Town accept as a public way the street listed in the article, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or easements for drainage, utility, or other purposes where shown on said plan or described in the Order of Layout.

**CONSENT MOTION CARRIES.**

#### **ARTICLE 36# CITIZENS' PETITION - WEST ACTON ZONING**

(2/3 vote Required)

To see if the Town of Acton will vote to amend the Acton Zoning Map by rezoning the following parcels of land identified by their Town Atlas Map and Parcel Numbers:

<b>MAP</b>	<b>PARCEL</b>	<b>ADDRESS*</b>	<b>FROM ZONE</b>	<b>TO ZONE</b>
E-2	252	355 Central St.	General Business (GB)	
			Residential 2 (R-2)	
E-2	239	341 Central St.	GB	R-2
E-2A	2-1	317 Central St.	GB	R-2
F-2A	2	311 Central St.	West Acton Village(WAV)	R-2
F-2A	27	309 Central St.	WAV	R-2
F-2	32	307 Central St.	WAV	R-2
F-2A	37	305 Central St.	WAV	R-2
F-2A	42	303 Central St.	WAV	R-2
F-2A	43	303 Central St.	WAV	R-2
F-2A	50	301 Central St.	WAV	R-2
F-2A	58	299 Central St.	WAV	R-2
F-2A	59	299 Central St.	WAV	R-2
F-2A	65	283 295 Central St.	WAV	R-2
		255-261 Arlington St.		
F-2A	66	253 Arlington St.	WAV	R-2
F-2A	51	251 Arlington St.	WAV	R-2
F-2A	44	239 Arlington St.	WAV	R-2
F-2	52	30 Spruce St.	WAV	R-2
F-2A	39	34/36 Spruce St.	WAV	R-2
F-2A	28	40 Spruce St.	WAV	R-2
F-2A	24	42 Spruce St.	WAV	R-2

F-2A	23	44 Spruce St.	WAV	R-2
F-2A	19	50 Spruce St.	WAV	R-2
F-2A	17	52-70 Spruce St.	WAV	R-2

**MOTION: MR. AIERN** moves that the Acton Zoning Map be amended as set forth in the warrant.

MOTION LOST BY VOICE VOTE.

#### **ARTICLE 37\* AMEND TOWN BYLAWS - MINIMUM BID** (Majority Vote Required)

To see if the Town will vote to amend Section D.13 of the Town Bylaws by deleting the figure "\$4,000" and substituting therefor the figure "\$10,000", or take any other action relative thereto.

**CONSENT MOTION: MS. TAVERNIER** moves that Section D.13 of the Town By-laws be amended as set forth in the warrant.

CONSENT MOTION CARRIES.

#### **ARTICLE 38\* LAND GIFT - BELLOWS FARMS** (Majority Vote Required)

To see if the Town will vote to accept a gift for conservation purposes of two parcels of land in North Acton, located at the end of Davis Road, shown as Parcels 22 and 25 on Plate D-5 of the Town Atlas, donated by Keystone Associates, or take any other action relative thereto.

**CONSENT MOTION: MS. TAVERNIER** moves that the Town accept a gift for conservation purposes of two parcels of land in North Acton, located at the end of Davis Road, shown as Parcels 22 and 25 on Plate D-5 of the Town Atlas, donated by Keystone Associates.

CONSENT MOTION CARRIES.

#### **ARTICLE 39\* UNPAID BILLS**

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to pay unpaid bills of previous fiscal years, or take any other action relative thereto.

**CONSENT MOTION: MS. TAVERNIER** moves that no action be taken on this article.

CONSENT MOTION CARRIES.

#### **ARTICLE 40\* UNEXPENDED ARTICLE MONEY** (Majority Vote Required)

To see if the Town will vote to extend, transfer, or otherwise take action to prevent the lapse of appropriations previously authorized, pursuant to section 6-5 of the Charter of the Town of Acton, or to transfer or close out any such appropriations which are no longer needed, or take any other action relative thereto.

**CONSENT MOTION: MS. TAVERNIER** moves that the balance of the appropriation under the articles listed not lapse pursuant to Section G-5 of the Town Charter, but remain open until the appropriation is expended or the Town Meeting otherwise votes.

Article	Town Meeting	Title	Balances
13G	4/84	Reconstruct Bridges	5,900.00
15D	5/85	Stow Street Bridge	36,919.19
9	10/85	Close Septage Facility	11,765.48
23	4/86	Traffic Study	5,000.00
24	4/86	Sidewalks - Charter Rd	27,347.43
25	4/86	Memorial Library Carpet	36,992.50
41	4/86	Land Improvements	2,737.80
46	4/86	Health Staffing	7,405.66
47	4/86	Sewer Design	48,754.25
48	4/86	Sewer Design	26,983.66
52	4/86	Waste Water Study	5,120.69
25	4/87	Wetherbee St. Bridge	3,733.65
37	4/87	Stow Street Bridge	33,000.00
40	4/87	Revaluation	10,879.05
2	6/87	School Capital Project	12,173.06

CONSENT MOTION CARRIES.

#### **ARTICLE 41\* TAX ANTICIPATION NOTES** (Majority Vote Required)

To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1990, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws Chapter 44, Section 17, or take any other action relative thereto.

**CONSENT MOTION: MS. TAVERNIER** moves that the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1990, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws Chapter 44, Section 17.

CONSENT MOTION CARRIES.

#### **ARTICLE 42 USE OF FUNDS TO REDUCE THE TAX RATE** (Majority Vote Required)

To see if the Town will determine an amount of free cash which shall be used for the purpose of reducing the tax rate for the fiscal year beginning July 1, 1990, or take any other action relative thereto.

**MOTION: MR. PERRY** moves that the Town transfer \$107,400 from Free Cash to reduce the tax rate for fiscal year 1991.

MOTION CARRIES UNANIMOUSLY.

11:50 p.m. - Ms. Tavernier moves to dissolve this meeting.

MOTION CARRIES UNANIMOUSLY.

Tellers at the annual town meeting were: Ann Chang, Isabella Choate, Elsa Collins, Craig Fingerman, Eldon Fisher, William Gately, Thomas Geagan, Phoebe Gilman, Timothy Harrigan, Maurice Joyal, Carol Lake, Margaret Lauzon, Phillipe Lenieux, Conrad Masson, Sandra Masson, Jack Ormsbee, Beatrice Perkins, Paul Poppert, Regina Poppert, Cathy Ann Reich, Kay Reich, William Reich, Margaret Richter, Raymond Shamel, Alice Shepherd, William Smith, Norman Veenstra, and Betsy Wilson.

# ABSTRACT OF THE PROCEEDINGS OF THE SPECIAL TOWN MEETING HELD APRIL 26, 1990

Moderator, Donald MacKenzie convened the special town meeting at 7:35 p.m.

Mrs. Stuntz, Vice Chairperson of the Regional School Committee made a presentation regarding the proposed amendment after which Mr. MacKenzie explained the voting process to be followed. As required by Section 71:15, Chapter 71 of Massachusetts Election Laws and Regulations the voting was done by printed ballot.

**ARTICLE 1.** To see if the Town will vote to accept the proposed amendment of the Acton-Boxborough Regional School District Agreement that was approved by vote of the Acton-Boxborough Regional District School Committee adopted on March 8, 1990 and which would replace the present District Agreement in its entirety.

**MOTION:** MRS. STUNTZ moves that the Town accept the proposed amendment of the Acton-Boxborough Regional School District Committee, adopted March 8, 1990.

MOTION PASSED. YES - 223 NO - 16 TOTAL VOTE - 239

At 8:30 p.m. Mr. Weeks moved that the special town meeting be dissolved. Motion was seconded and carried by unanimous vote.

Number of registered voters in attendance - 241.

Tellers at special town meeting were: Isabelle Choate, Elsa Collins, Craig Fingerman, William Gately, Maurice Joyal, Carol Lake, Margaret Lauzon, Phillippe Lemieux, Sandra Masson, Jack Ormsbee, Beatrice Perkins, Paul Poppert, Cathy Ann Reich, Kay Reich, William Reich, Raymond Shamel, William Smith, Judith Snell, Norman Veenstra and Betsy Wilson.

## RECORD OF DEMOCRATIC PRIMARY HELD ON SEPTEMBER 18, 1990

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTALS
WHOLE NUMBER OF BALLOTS CAST	501	714	606	478	497	2796
<b>SENATOR IN CONGRESS</b>						
JOHN F. KERRY	337	488	441	342	360	1968
BLANKS	164	226	165	136	137	828
<b>GOVERNOR</b>						
FRANCIS X. BELLOTTI	221	278	276	221	217	1213
EVELYN F. MURPHY	10	17	17	11	14	69
JOHN SILBER	260	409	297	234	250	1450
JACK FLOOD	0	1	0	0	0	1
BLANKS	10	9	16	12	16	63
<b>LIEUTENANT GOVERNOR</b>						
MARJORIE O'NEILL CLAPROOD	284	380	334	260	272	1530
WILLIAM B. GOLDEN	102	154	125	104	103	588
NICHOLAS A. PAGEOLOGOS	57	103	71	48	66	345
BLANKS	58	77	76	66	56	333
<b>ATTORNEY GENERAL</b>						
JAMES M. SHANNON	198	245	225	193	184	1045
L. SCOTT HARSHBARGER	274	437	351	257	295	1614
BLANKS	29	32	30	28	18	137
<b>SECRETARY OF STATE</b>						
MICHAEL JOSEPH CONNOLLY	298	427	376	290	305	1696
BLANKS	203	287	230	188	192	1100



**TREASURER**

WILLIAM FRANCIS GALVIN	191	270	227	184	194	1066
GEORGE KEVERIAN	133	172	162	129	132	728
DICK KRAUS	112	177	137	107	128	661
BLANKS	65	95	80	58	43	341

**AUDITOR**

A. JOSEPH DENUCCI	315	431	378	278	307	1709
BLANKS	186	283	228	200	190	1087

**REPRESENTATIVE IN CONGRESS**

CHESTER G. ATKINS	365	542	459	347	376	2089
PETER WAGNER	0	1	0	0	0	1
BLANKS	136	171	147	131	121	706

**COUNCILLOR**

ROBERT B. KENNEDY	243	288	269	197	225	1222
EDWARD F. FLOOD	134	210	168	135	145	792
SAMANTHA SOULE	0	0	1	0	0	1
BLANKS	124	216	168	146	127	781

**SENATOR IN GENERAL COURT**

ROBERT A. DURAND	308	430	386	291	313	1728
BLANKS	193	284	220	187	184	1068

**REPRESENTATIVE IN GENERAL COURT**

PAMELA P. RESOR	368	532	464	345	379	2088
JOHN LORING	0	0	1	0	0	1
BLANKS	133	182	141	133	118	707

**DISTRICT ATTORNEY**

JOSEPH K. MACKEY	112	151	143	128	138	672
THOMAS F. REILLY	166	255	243	183	169	1016
GEORGE W. SPARTICHINO	140	151	82	58	72	503
BLANKS	83	157	138	109	118	605

**REGISTER OF PROBATE**

THOMAS J. LARKIN	238	323	295	224	225	1305
JOSEPH L. BRADLEY	110	135	112	87	106	550
BLANKS	153	256	199	167	166	941

**COUNTY TREASURER**

JAMES E. FAHEY, JR.	156	212	184	144	159	855
WARREN MCMANUS	94	106	82	66	63	411
KEVIN J. PALMER	75	111	93	77	77	433
DAVID REISBERG	0	0	1	0	0	1
BLANKS	176	285	246	191	198	1096

**COUNTY COMMISSIONER**

BILL SCHMIDT	96	140	124	84	98	542
BARBARA J. AUGER COLLINS	93	98	82	73	69	415
WILLIAM J. ECKLAND	46	39	35	39	42	201
FRANCIS X. FLAHERTY	67	108	93	68	78	414
WILLIAM S. MCFARLAND	45	57	31	24	27	184
BLANKS	154	272	241	190	183	1040

**RESULTS OF THE REPUBLICAN PRIMARY  
HELD SEPTEMBER 18, 1990**

	<b>Pct 1</b>	<b>Pct 2</b>	<b>Pct 3</b>	<b>Pct 4</b>	<b>Pct 5</b>	<b>Total</b>
WHOLE NUMBER OF BALLOTS CAST	449	685	630	504	457	2725

**SENATOR IN CONGRESS**

DANIEL W. DALY	90	130	131	85	88	524
JIM RAPPAPORT	307	501	428	367	326	1929
BLANKS	52	54	71	52	43	272

**GOVERNOR**

STEVEN D. PIERCE	127	194	169	137	135	762
WILLIAM F. WELD	316	477	451	360	318	1922
BLANKS	6	14	10	7	4	41

**LIEUTENANT GOVERNOR**

ARGEO PAUL CELLUCCI	308	516	508	395	353	2080
PETER G. TORKILDSEN	107	129	104	81	80	501
BLANKS	34	40	18	28	24	144

**ATTORNEY GENERAL**

GUY A. CARBONE	74	137	98	77	80	466
WILLIAM C. SAWYER	320	494	463	374	338	1989
BLANKS	55	54	69	53	39	270

**SECRETARY OF STATE**

PAUL MCCARTHY	311	491	431	351	325	1909
BLANKS	138	194	199	153	132	816

**TREASURER**

JOSEPH D. MALONE	347	550	473	398	356	2124
BLANKS	102	135	157	106	101	601

**AUDITOR**

DOUGLAS J. MURRAY	304	470	409	336	310	1829
BLANKS	145	215	221	168	147	896

**REPRESENTATIVE IN CONGRESS**

DONAL T. COLEMAN	50	50	47	41	40	228
JOHN F. MACGOVERN	292	506	448	371	332	1949
BLANKS	107	129	135	92	85	548

**COUNCILLOR**

THOMAS F. HEALY	307	474	412	345	313	1851
BLANKS	142	211	218	159	144	874

**SENATOR IN GENERAL COURT**

WILLIAM M. MONNIE	261	443	421	334	278	1737
MARK A. STEMNISKI	64	88	78	51	70	351
BLANKS	124	154	131	119	109	637

**REPRESENTATIVE IN GENERAL COURT**

JOHN H. LORING	329	544	471	387	355	2086
PAM RESOR	0	0	1	0	0	1
BLANKS	120	141	158	117	102	638

**DISTRICT ATTORNEY**

GEORGE SPARTICHINO	5	5	0	0	0	10
BLANKS	444	680	630	504	457	2715

**REGISTER OF PROBATE**

DONNA M. LAMBERT	293	460	403	333	296	1785
BLANKS	156	225	227	171	161	940

**COUNTY TREASURER**

WALTER FISH	303	454	406	337	300	1800
BLANKS	146	231	224	167	157	925

**COUNTY COMMISSIONER**

CHARLES KADLEC	0	0	0	0	2	2
BLANKS	449	685	630	504	455	2723



# RESULTS OF STATE ELECTION HELD NOVEMBER 6, 1990

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	
<b>TOTAL</b>						
Whole Number of Ballots Cast	1664	2047	1928	1633	1549	8821
<b>SENATOR IN CONGRESS</b>						
JOHN F. KERRY	933	1085	1107	900	865	4890
JIM RAPPAPORT	666	903	777	678	632	3656
BLANKS	65	59	44	55	52	275
<b>GOVERNOR &amp; LIEUTENANT GOVERNOR</b>						
SILBER & CLAPPROOD	554	685	608	496	506	2849
WELD & CELLUCCI	1025	1282	1240	1065	983	5595
UMINA & DE BERRY	33	35	38	31	30	167
PAUL TSONGAS	1	0	0	1	0	2
DOROTHY STEVENS	1	1	0	2	0	4
EVELYN MURPHY	1	0	0	0	1	2
NONE OF THE ABOVE	0	0	0	0	1	1
MARJORIE CLAPPROOD	2	0	0	0	0	2
FRANK BELLOTTI	1	0	0	0	0	1
BLANKS	49	41	42	38	28	198
<b>ATTORNEY GENERAL</b>						
L. S. HARSHBARGER	909	1139	1061	863	845	4817
WILLIAM C. SAWYER	686	839	808	717	665	3715
STANFORD LEWIS	1	0	0	0	0	1
BLANKS	68	69	59	53	39	288
<b>SECRETARY OF STATE</b>						
MICHAEL J. CONNOLLY	578	666	694	530	570	3038
PAUL MC CARTHY	665	911	787	699	632	3694
BARBARA F. AHEARN	268	322	312	281	222	1405
BLANKS	153	148	135	123	125	684
<b>TREASURER</b>						
WILLIAM FRANCIS GALVIN	508	482	516	400	389	2295
JOSEPH D. MALONE	971	1355	1195	1032	1007	5560
C. DAVID NASH	94	111	127	103	82	517
RICHARD KRAUS	2	0	0	0	0	2
GREGORY ORMSBY	1	0	0	0	0	1
GEORGE KEVERIAN	0	0	0	1	0	1
BLANKS	88	99	90	97	71	445
<b>AUDITOR</b>						
A. JOSEPH DE NUCCI	703	867	833	665	651	3719
DOUGLAS J. MURRAY	642	835	779	661	632	3549
STEVEN K. SHERMAN	124	152	158	147	134	715
BLANKS	195	193	158	160	132	838

**REPRESENTATIVE IN CONGRESS**

CHESTER G. ATKINS	894	1114	1075	866	834	4783
JOHN F. MAC GOVERN	704	877	784	717	659	3741
BLANKS	66	56	69	50	56	297

**COUNCILLOR**

ROBERT B. KENNEDY	562	581	610	507	462	2722
THOMAS F. HEALY	891	1208	1057	922	901	4979
SAMANTHA SOULE	0	0	1	0	0	1
BLANKS	211	258	260	204	186	1119

**SENATOR IN GENERAL COURT**

ROBERT A. DURAND	791	927	769	685	631	3803
WILLIAM M. MONNIE	679	941	974	790	761	4145
BLANKS	194	179	185	158	157	873

**REPRESENTATIVE IN GENERAL COURT**

JOHN H. LORING	728	972	898	785	738	4121
PAMELA P. RESOR	869	1030	975	798	762	4434
BLANKS	67	45	55	50	49	266

**DISTRICT ATTORNEY**

THOMAS F. REILLY	1052	1309	1170	1007	949	5487
WILLIAM SAWYER	1	0	0	0	0	1
WALTER PIZZANO	0	0	1	0	0	1
BLANKS	611	738	757	626	600	3332

**REGISTER OF PROBATE**

DONNA M. LAMBERT	815	1072	980	843	801	4511
THOMAS J. LARKIN	555	641	606	513	481	2796
BLANKS	294	334	342	277	267	1514

**COUNTY TREASURER**

JAMES E. FAHEY, JR.	544	594	573	486	468	2665
WALTER FISH	817	1091	985	832	796	4521
NATALIE WOOD	0	0	1	0	0	1
BLANKS	303	362	369	315	285	1634

**COUNTY COMMISSIONER**

FRANCIS X. FLAHERTY	985	1189	1090	924	889	5077
JOHN ORMSBEE	3	1	0	0	0	4
DAVID REISBERG	0	0	1	0	0	1
WALTER PIZZANO	0	0	1	0	0	1
WILLIAM ECKLAND	0	0	0	0	1	1
CHARLES KADLEC	0	0	0	0	2	2
BLANKS	676	857	836	709	657	3735

### QUESTION #1

#### Proposed Amendment to the Constitution

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and the Senate on December 17, 1987 by a vote of 180 to 6, and on June 11, 1990 by a vote of 186 to 6?

#### SUMMARY

The proposed constitutional amendment would repeal the constitutional provision that a state census be taken and used as the basis for determining state representative, senatorial and councillor districts. The proposed constitutional amendment would provide that the federal census shall be the basis for determining such districts.

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTAL
Yes	1370	1761	1660	1363	1324	7478
No	221	225	211	214	175	1046
Blanks	73	61	57	56	50	297

### QUESTION #2

#### Law Proposed by Initiative Petition

Do you approve of a law summarized below, on which no vote was taken by the Senate or House of Representatives before May 2, 1990?

#### SUMMARY

The proposed law would place restrictions on the State's use of consultants. It would place various limits on the amount of profit, overhead charges and expenses that the State could pay consultants. It would limit the duration of consultant contracts to two years and any extension to one year, and it would limit the degree to which such contracts could be changed to require payments in excess of the original contract. The proposed law would limit to \$100,000 the amount the State could pay on a consultant contract with an individual and would require all other consultant contracts in excess of \$25,000 to be sought through competitive bidding. It would prohibit consultants from supervising State employees, and it would limit the use of consultants as substitutes for State employee positions. In addition, the proposed law would place limits on the total amount of money State agencies, departments and Authorities could spend on consultants each year. Subsidiary provisions would also establish a method for these entities to gradually come into compliance with the new spending limits and would give authority to the State Secretary of Administration and Finance, on request, to permit some spending in excess of the new limits. The proposed law would also require State agencies, departments and Authorities as well as the Secretary of Administration and Finance to submit yearly reports concerning the State's consultant contracts to certain legislative committees and to the Inspector General. Finally, the proposed law provides that any of its provisions, if found by a court to be unconstitutional or otherwise unlawful, would be severed from the law and the remaining provisions would continue in effect.

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTAL
Yes	695	830	771	683	647	3626
No	921	1179	1123	910	865	4998
Blanks	48	38	34	40	37	197

### QUESTION #3

#### Law Proposed by Initiative Petition

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 2, 1990?

#### SUMMARY

This proposed law would change the state income tax rate, affect language contained in certain tax provisions, and regulate the setting of fees by state agencies and authorities. The proposed law would set the state income tax rate on Part B taxable income (in general, earned income) at 4.25% for 1991 and 4.625% for 1992, except for income from unemployment compensation, alimony, Massachusetts bank interest, rental income, pension and annuity income and IRA/Keogh deductions, which would be taxed at 5%. The proposed law also provides that the fee imposed by any state agency or authority shall be no more than the fee that was in effect on or before June 30, 1988. The state Secretary of Administration would determine the amount to be charged for any service, registration, regulation, license, fee, permit or other public function, except for the rates of tuition or fees at state colleges and universities or any fees or charges



relative to the administration and operation of the state courts. Any increase or decrease in a fee, or the establishment of any new fee, would require the approval of the Legislature. Any increase in a fee would not apply to persons 65 years of age or older. No state agency or authority could collect any fee which exceeds the administrative costs directly incurred by the state agency or authority to produce and process the application for any license or permit. The Secretary of Administration must report information concerning fees to the Legislature on an annual basis. The proposed law provides that for tax periods commencing on or after January 1, 1991, language in certain provisions of the Massachusetts general laws shall be the same as it was on August 2, 1989, or the effective date of the proposed law, whichever language yields less tax revenue. The tax provisions affected include sections relating to the surtax on business income, corporate excise taxes, S corporation taxes, taxes on security corporations, taxes on Part A income (in general, unearned income), bank taxes, excise taxes on alcoholic beverages and cigarettes, excise taxes on deeds, estate taxes, payments to the Commonwealth relating to horse and dog racing, payments to the Commonwealth relating to boxing and sparring matches, taxes on utility companies, gasoline taxes, taxes on insurance companies, excise taxes on motor vehicles, taxes on urban redevelopment corporations, sales tax, use tax, room occupancy excise tax, property taxes, and taxes on proceeds from raffles and bazaars. The proposed law also contains a provision that if any sections of the law are held to be invalid, all other sections of the law are to remain in effect.

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTAL
Yes	729	858	803	698	617	3705
No	906	1159	1099	909	912	4985
Blanks	29	30	26	26	20	131

#### QUESTION #4

##### Law Proposed by Initiative Petition

Do you approve of a law summarized below, on which no vote was taken by the Senate or House of Representatives before May 2, 1990?

#### SUMMARY

This proposed law would change the state election laws governing the establishment of political parties and the nomination of candidates. The proposed law would allow voters to register under a political designation other than "Independent" and in addition to the two political parties previously recognized by law (Republican or Democrat), if at least fifty voters request to be permitted to do so. It would allow any group to qualify as a political party under Massachusetts law if at least one percent of the total number of registered voters register to vote using that group's political designation, or if at least three percent of the votes cast at the preceding election for any statewide office were cast for a candidate running under that group's political designation. The proposed law would set the minimum number of signatures needed on independent or minor party nomination papers for state office at one-half of one percent (1/2%) of the entire vote cast in the previous state election for governor (as compared to 2% as of 1989), and would also establish this number of signatures as the upper limit needed for major party candidates. The proposed law would also permit voters to sign the nomination papers of any number of candidates for the same office, would require that all blank forms to be used for nomination papers and initiative and referendum petitions be no more than 8 1/2" by 14" in size, and would allow signatures to be collected on exact copies of those forms.

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTAL
Yes	911	1033	1050	895	826	4715
No	648	924	791	645	645	3653
Blanks	105	90	87	93	78	453

#### QUESTION #5

##### Law Proposed by Initiative Petition

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 2, 1990?

#### SUMMARY

This proposed law would regulate the distribution to cities and towns of the Local Aid Fund, which consists of at least 40% of the revenue generated by the state income, sales, and corporate taxes, as well as the balance of the State Lottery Fund. Subject to appropriation by the legislature, the State Treasurer would distribute the Local Aid Fund to cities and towns on a quarterly basis, and each city or town would receive at least the same amount of local aid it received in the previous fiscal year unless the total Local Aid Fund decreases. In fiscal year 1992, if there has been any increase over the fiscal year 1989 fund, half of the increase would be distributed in accordance with the distribution formula used for fiscal year 1989, and half would be distributed to each city and town in proportion

to its population. In each year after 1992, if the fund increases, the excess would be distributed through a formula devised by the state Secretary of Administration and Finance, with the advice and consent of the Local Government Advisory Committee. If the fund decreases after 1992, each town or city will have the amount it receives decreased by the same percentage. This proposed law also requires that the Treasurer publish an annual report about the Local Aid Fund, that the state Auditor publish an annual audit of the Account, and that the Secretary of Administration and Finance issue to each city and town an estimate of funds it will receive from the Local Aid Fund. Each city or town would be allowed to bring a lawsuit to force distribution of the account, and would be entitled to a late payment fee if distribution is not timely.

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTAL
Yes	834	1096	1035	858	804	4627
No	720	848	808	683	669	3728
Blanks	110	103	85	92	76	466

#### QUESTION #6

**This Question is not Binding**

Shall radio and television broadcast outlets be required to give free and equal time to all certified candidates for public office in the commonwealth?

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTAL
Yes	866	995	984	822	785	4452
No	657	899	779	667	644	3646
Blanks	141	153	165	144	120	723

#### QUESTION #7

Shall Middlesex county elect to transfer to the Commonwealth all right, title and interest held by said county in:

- A. The Superior Court House building and land in Lowell, Massachusetts
- B. The Superior Court House building and land in Cambridge, Massachusetts
- C. The Probate Court/Registry of Deeds building and land in Cambridge, Massachusetts occupied by the judicial branch and owned by the county?

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTAL
Yes	607	850	757	627	598	3439
No	676	753	756	646	604	3435
Blanks	381	444	415	360	347	1947

**THIS IS AN AMENDED RECORD OF THE RESULTS OF THE STATE ELECTION HELD ON NOVEMBER 6, 1990.**

**A HAND RECOUNT WAS HELD ON DECEMBER 6, 1990 FOR THE POSITION OF SENATOR IN GENERAL COURT AT THE REQUEST OF WILLIAM M. MONNIE.**

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTAL
Whole Number of Ballots Cast	1664	2047	1928	1633	1549	8821

#### SENATOR IN GENERAL COURT

ROBERT A. DURAND	796	925	773	687	631	3812
WILLIAM M. MONNIE	681	945	974	790	760	4150
BLANKS	187	177	181	156	158	859

# MINUTES OF THE SPECIAL TOWN MEETING HELD NOVEMBER 28, 1990

The special town meeting was convened by Moderator Donald MacKenzie at 7:35 P.M. The first item on the agenda was a formal recognition and honoring of those volunteers who have retired from Acton's Boards, Committees or Commissions since January 1989. Mr. MacKenzie read the following alphabetical list of volunteers submitted by the Volunteer Coordinating Committee and thanked the group on behalf of the Town and Selectmen:

Ralph Abhatt, Nancy Anselmo, Pam Bartlett, Rosalie Berry, Robert Block, Richard Boast, Ken Dow, Sally Finch, Joyce Foley, John Giorgio, Joseph Gimbel, John Glasser, Lenore Henry, Donald Herskovitz, Charles Kadlec, Genevieve Kelly, Anne Lary, John LeBarron, Rose Meslener, Sandra Mica, Peter Morbeck, Gregory Niemyski, John Ormsbee, Irving Parsons, Leonard Phillips, Carol Place, Dennis Reichenberg, Evelyn Roesler, and Robert Young.

Following an introduction of the Selectpersons and Finance Committee, the moderator proceeded to the Consent Calendar articles numbers 8 through 16.

ARTICLE	CONSENT CALENDAR MOTION
8*	Technical Corrections - Zoning Bylaw and Zoning Map: Move that the Town amend the zoning bylaw as set forth in the warrant.
9*	Town Boundary Lots: Move that the Town amend the zoning bylaw as set forth in the warrant.
10*	Nonconforming Buildings: Move that the Town amend the zoning bylaw as set forth in the warrant.
11*	"HELD" - Multi-Year Contracts: Move that the Town authorize the Town Manager to enter into contracts for terms exceeding three years, as provided in c. 30B.
12*	Sidewalk Easement - Acton Woods Plaza: Move that the Town accept with thanks the easement described in the warrant.
13*	Charter Road Sidewalk Easements: Move that the Town accept with thanks the easement described in the warrant.
14*	Conservation Operating Budget: Move that the Town appropriate the sum of \$1,790.00 from wetland filing fees for the expenses of the Conservation Commission related to wetlands protection.
15*	Disposal of Surplus Property - Willow Street: Move that the Town authorized the Town Manager to sell the land described in the warrant to one or more purchasers for not less than \$14,400 on such terms and conditions as the Town Manager, with the advice of Town Counsel, deems appropriate, including, without limitation, agreement by the purchaser to release and holds harmless the Town against any future liability, including liability for environmental cleanup costs arising out of its ownership or the land.
16*	Transfer of Funds from Cemetery Land Fund: Move that the Town transfer \$5,000 from the Cemetery Land Fund to be expended by the Town Manager for the development, including landscaping and installation of roadways and drainage, of a new interment section at Mount Hope cemetery.
Except for Article 11 which was "held" all Consent Calendar articles passed unanimously by voice vote.	

\* Indicates Consent Motion

Before the moderator proceeded to Article 1, he introduced Ms Anne Fanton, Chairperson of the Planning Council, who gave an update on the Master Plan process with emphasis on how articles one and two fit into this process.

## ARTICLE 1: ZONING MAP AMENDMENT - REZONE TO R-10/8

To see if the Town will vote to amend the Zoning Map by rezoning to Residence 10/8 (R-10/8) the following parcels of land presently zoned Residence 8 (R-8) and identified by their 1989 Town of Acton Atlas Map and Parcel numbers:

(Street addresses, shown in parenthesis, are provided for reference purposes only.)

MAP	PARCEL #	STREET ADDRESS
B-6	20	3-47 Carlisle Rd.
C-3	22	221 Newtown Road
C-3	34	225 Newtown Road
C-5	97	off end of Wheeler Lane
C-5	104	off end of Wheeler Lane
C-6	8	13-15 Carlisle Rd.
C-6	9	behind 21 Carlisle Rd.
C-6	9-1	behind 21 Carlisle Rd.
C-6	10	behind 21 Carlisle Rd.
C-6	11	behind 5 Carlisle Rd.
C-6	12	behind 5 Carlisle Rd.
C-6	13	behind 380 Pope Road
D-3	5	208-226 Newtown Rd.
D-3	7	177-183 Newtown Rd.
D-3	7-1	171 Newtown Rd.
D-3	9	176 Newtown Rd.
D-3	10	180 Newtown Rd.
D-3	11	161 Newtown Rd.
D-4	22	590 Main St. (rear)
D-4	23	592-595 Main St. (rear)
D-4	24	592-597 Main St. (rear)
D-4	37	191 Nagog Hill Rd.
D-5	12	Wheeler Lane (rear)
D-5	31	362 Pope Rd.
D-6	1	380 Pope Rd. (rear)
D-6	2	380 Pope Rd. (rear)
D-6	2-1	380 Pope Rd. (rear)
D-6	2-2	380 Pope Rd. (rear)
D-6	3	382-384 Pope Road (rear)
D-6	4	380 Pope Rd. (rear)
D-6	5	380 Pope Rd. (rear)
E-4	2	157 Nagog Hill Rd.
E-4	2-1	163 Nagog Hill Rd.
E-5	6	98 Strawberry Hill Rd. (rear)
E-5	10	98 Strawberry Hill Rd. (rear)
E-5	15	76 Strawberry Hill Rd.
E-5	15-1	82 Strawberry Hill Rd.
E-5	15-2	88 Strawberry Hill Rd.
E-5	16	105 Strawberry Hill Rd.
E-5	35	49 Strawberry Hill Rd.
E-5	35-3	88 Esterbrook Rd.
E-6	7	362 Pope Rd.
F-4	13-1	22 Esterbrook Rd.
F-5	10	68 Esterbrook Rd.
F-5	11-1	10 Proctor St. (rear)
F-5	11-4	7 Proctor St.
F-5	11-6	10 Proctor St.
F-5	15	65 Esterbrook Rd.
F-5	24	41 Esterbrook Rd.
F-5	26	29 Esterbrook Rd.
F-5	26-1	35 Esterbrook Rd.
F-5	29	96 Pope Rd.

or take any other action relative thereto.



**MOTION: MRS. FANTON** moves that the Town amend the zoning map as set forth in the warrant.

MOTION CARRIES UNANIMOUSLY.

## ARTICLE 2: AFFORDABLE HOUSING INCENTIVES AND OVERLAY DISTRICT

To see if the Town will vote to amend the Acton Zoning Bylaw as follows:

1. In Section 1.3 - Definitions, add the following terms with their definitions in proper alphabetical order, and re-number subsections accordingly:

**AFFORDABLE:** The term AFFORDABLE shall refer to housing which is restricted for sale, lease or rental (1) to households within specific income ranges and (2) at specific prices in accordance with the provisions of Section 4.4 of this Bylaw.

**LOW-INCOME:** The term LOW-INCOME shall refer to households having a total household or family income less than or equal to eighty (80) per cent of the median income for the Boston Primary Metropolitan Statistical Area, as set forth in regulations promulgated from time to time by the U.S. Department of Housing and Urban Development pursuant to 42 USC 1437 et seq., and calculated pursuant to said regulations; or a household in a similar income group which is eligible for housing assistance under a state or federal subsidy program.

**MODERATE-INCOME:** The term MODERATE-INCOME shall refer to households having a total household or family income less than or equal to one hundred twenty (120) per cent, but more than eighty (80) per cent of the median income for the Boston Primary Metropolitan Statistical Area, as set forth in regulations promulgated from time to time by the U.S. Department of Housing and Urban Development pursuant to 42 USC 1437 et seq., and calculated pursuant to said regulations; or a household in a similar income group which is eligible for housing assistance under a state or federal subsidy program.

2. Amend Section 2.2 of the Zoning Bylaw by inserting the following new paragraph:

"Affordable Housing Overlay District Map of the Town of Acton" dated November 28th, 1990 (Scale 1"=1200', consisting of a single sheet designated Map Number 4).

3. Insert a new Section 4.4 as follows:

### 4.4 AFFORDABLE Housing Incentives and Overlay District

#### 4.4.1 Purpose

The purpose of this Section is to enhance the public welfare by increasing the production of DWELLING UNITS AFFORDABLE to persons and households of LOW-INCOME and MODERATE-INCOME. In order to encourage utilization of the Town's remaining developable land in a manner consistent with local housing policies and needs, the Town encourages new housing developments to contain a proportion of the DWELLING UNITS AFFORDABLE to persons or households of LOW-INCOME and MODERATE-INCOME. Accordingly, the provisions of this Section are designed: (1) to increase the supply of housing in the Town of Acton that is available to and AFFORDABLE by LOW-INCOME and MODERATE-INCOME households; (2) to encourage a greater diversity of housing accommodations to meet the diverse needs of FAMILIES and other Town residents; and (3) to promote a reasonable mix and distribution of housing opportunities in residential neighborhoods throughout the Town.

### 4.4.2 Applicability

4.4.2.1 The provisions of this Section 4.4 may be utilized by any new development located within the AFFORDABLE Housing Overlay District, subject to the requirements and standards set forth in this Section 4.4.

4.4.2.2 The AFFORDABLE Housing Overlay District is defined and bounded as shown on the "Affordable Housing Overlay District Map of the Town of Acton". The AFFORDABLE Housing Overlay District shall consist of two Sub-Districts:

a) Sub-District A - In the Sub-District A, the Planning Board, when issuing a Special Permit for an Open Space Development pursuant to Section 4.2, may authorize a Minor AFFORDABLE Housing Development as provided in Section 4.4.3.

b) Sub-District A - In the Sub-District B, the Planning Board may authorize a Minor AFFORDABLE Housing Development as provided in Section 4.4.3, or alternatively, the Planning Board may allow by Special Permit a Major AFFORDABLE Housing Development as provided in Section 4.4.4.

4.4.2.3 Said AFFORDABLE Housing Overlay District is superimposed over all Districts established by this Bylaw and the regulations related to the AFFORDABLE Housing Overlay District are in addition to all other regulations set forth in this Bylaw. Where the requirements and standards within the AFFORDABLE Housing Overlay District, as set forth in this Section 4.4, differ from or conflict with the requirements and standards of the remainder of the Bylaw, the requirements and standards established for the AFFORDABLE Housing Overlay District shall prevail, except for standards established in the Groundwater Protection and Flood Plain Districts.

4.4.2.4 The AFFORDABLE Housing Overlay District includes parcels of land which are not located in a Residential District and where residential USES are not otherwise allowed. For the purpose of utilizing the provisions of this Section 4.4 to generate AFFORDABLE housing, but under no other circumstances, residential USES shall be permitted on such parcels in order to establish a reference point as a base line for any dimensional provisions set forth in this Section 4.4, the dimensional standards of the Residence 4 (R-4) District shall be assumed for such parcels.

### 4.4.3 Minor AFFORDABLE Housing Developments

A Minor AFFORDABLE Housing Development shall be regarded as an additional development option for land located in either Sub-District of the AFFORDABLE Housing Overlay District. Any Minor AFFORDABLE Housing Development shall be an Open Space Development following the provisions of Section 4.2 of this Bylaw, except as modified hereunder. The Planning Board, in issuing an Open Space Development Special Permit under Section 4.2, may authorize a Minor AFFORDABLE Housing Development, subject to the following provisions and requirements:

4.4.3.1 Number of DWELLING UNITS to be provided - The Planning Board may allow any new Open Space Development to have a greater number of DWELLING UNITS than would otherwise be allowed under the provisions of Section 4.2 and other provisions of this Bylaw, up to a maximum of twenty five percent (25%) more. In order to receive such an increase or density bonus, a portion of the DWELLING UNITS provided within an Open Space Development shall be AFFORDABLE, in accordance with one of the following methods or a combination thereof:

Method of Providing

Percentage increase in DWELLING UNITS allowed for each one percent (1.0%) of the total number of DWELLING UNITS which is AFFORDABLE\*

AFFORDABLE DWELLING UNITS

- Option 1: Donation to the Acton Housing Authority, in accordance with Section 4.4.6. For each 1.0% of AFFORDABLE DWELLING UNITS provided under this option, a developer shall receive a density bonus of 5.0% in the total number of DWELLING UNITS.\* 5.0%
- Option 2: Sale to the Acton Housing Authority, in accordance with Section 4.4.6. For each 1.0% of AFFORDABLE DWELLING UNITS provided under this option, a developer shall receive a density bonus of 2.5% in the total number of DWELLING UNITS.\* 2.5%
- Option 3: Sale, lease or rental to MODERATE-INCOME households, in accordance with Section 4.4.6. For each 1.0% of AFFORDABLE DWELLING UNITS provided under this option, a developer shall receive a density bonus of 1.75% in the total number of DWELLING UNITS.\* 1.75%
- Option 4: Cash payment to the Town of Acton or its designee in lieu of providing AFFORDABLE DWELLING UNITS. Such cash payment shall be of an amount equal to the cost of developing such DWELLING UNITS as evidenced by a Development Pro Forma, prepared by the developer and acceptable to the Planning Board. Such cash payment shall be reserved solely for the purpose of financing the purchase, rehabilitation and/or construction of LOW-INCOME and MODERATE-INCOME housing. For each monetary amount paid under this option which is equal to the cost of developing 1.0% of the total number of DWELLING UNITS a developer shall receive a density bonus of 5.0% in the total number of DWELLING UNITS.\* 5.0%
- Option 5: An arrangement with the Town of Acton or its designee, whereby title to the property underlying the prospective AFFORDABLE DWELLING UNITS is donated to the Town of Acton or its designee and, in exchange, the Town of Acton or its designee will grant qualified purchasers a 99-year ground lease to such underlying property. Such ground lease shall contain provisions which limit the sale and occupancy of the affected AFFORDABLE DWELLING UNITS to LOW-INCOME or MODERATE-INCOME households as defined in this Bylaw. For each 1.0% of AFFORDABLE DWELLING UNITS provided under this option, a developer shall receive a density bonus of 2.5% in the total number of DWELLING UNITS.\* 2.5%

\* Results of percentage increases in DWELLING UNITS shall be rounded up to the next whole number to determine the total number of DWELLING UNITS. Percentages for AFFORDABLE DWELLING UNITS (or for DWELLING UNITS for which cash payment is made under Option 4) shall be calculated from this total number of DWELLING UNITS and results shall then be rounded up to the next whole number to determine the number of AFFORDABLE DWELLING UNITS to be provided (or the number of DWELLING UNITS for which cash payment is to be made).

Example:

Development	without density bonus	with 10% density bonus	with 25% density bonus

Total number of DWELLING UNITS	25	27.5 - rounded up to next whole number = 28	31.25 - rounded up to next whole number = 32
Number of AFFORDABLE DWELLING UNITS provided under			

Option 1	0	0.56 rounded up to 1	1.60 rounded up to 2
Option 2	0	1.12 rounded up to 2	3.20 rounded up to 4
Option 3	0	1.60 rounded up to 2	4.57 rounded up to 5
Option 4	0	None / Cash payment for constructing 0.56, rounded up to 1, DWELLING UNIT	None / Cash payment for constructing 1.60, rounded up to 2, DWELLING UNITS
Option 5	0	1.12 rounded up to 2	3.20 rounded up to 4

Nothing herein shall be construed to prevent the voluntary inclusion of additional AFFORDABLE DWELLING UNITS at the developer's choice without exceeding the maximum density increase of 25%.

- 4.4.3.2 Adjustments of dimensional requirements - The Planning Board may allow a reduction in the Dimensional Requirements found in Section 4.2.3.3 for LOTS and STRUCTURES. The percentage reduction shall not exceed the percentage increase in the number of DWELLING UNITS permitted under Section 4.4.3.1 above.
- 4.4.3.3 Two-FAMILY STRUCTURES - The Planning Board may allow the construction of two-FAMILY STRUCTURES which are designed to be consistent in character with the single FAMILY STRUCTURES in the same development. Such two-FAMILY STRUCTURES may be allowed at a rate of one two-FAMILY STRUCTURE in place of two single FAMILY STRUCTURES where the following conditions are met:
- at least fifteen percent (15%) of the total number of DWELLING UNITS are AFFORDABLE under Options 1, 2, 3 or 5 of Section 4.4.3.1 above;
  - the two-FAMILY STRUCTURES have no more than one (1) doorway facing the front yard area and shall, in terms of exterior appearance be compatible in design, and to the extent practicable, be indistinguishable from the single FAMILY STRUCTURES in the same development; and
  - not more than fifty percent (50%) of the total number of STRUCTURES are two-FAMILY STRUCTURES; and
  - the number of AFFORDABLE DWELLING UNITS located in two-FAMILY STRUCTURES does not exceed two (2), or fifty percent (50%) of the total number of AFFORDABLE DWELLING UNITS, whichever results in the greater number of AFFORDABLE DWELLING UNITS to be located in two-FAMILY STRUCTURES.

Where two-FAMILY STRUCTURES are part of the development plan, the Planning Board may permit the side yard requirement to be eliminated so as to allow the separate sale of individual DWELLING UNITS within a two-FAMILY STRUCTURE along with their respective accompanying yard area. Where two-FAMILY STRUCTURES are allowed, the combined LOT area upon which the DWELLING UNITS of the two-FAMILY STRUCTURE are located only needs to comply with the LOT area requirement as applicable to a LOT with a single FAMILY



STRUCTURE located within the same Open Space Development. The Planning Board may establish design guidelines for two-FAMILY STRUCTURES, require submission of architectural floor plans and side elevation plans for all proposed two-FAMILY STRUCTURES, and impose additional conditions affecting the design and location of two-FAMILY STRUCTURES. All privileges and exemptions provided to single FAMILY residential USES or BUILDINGS under this Bylaw shall also apply to two-FAMILY STRUCTURES permitted hereunder. The inclusion of two-FAMILY STRUCTURES shall not result in an increase in the number of DWELLING UNITS above the 25% density bonus permitted under Section 4.4.3.1.

4.4.3.4 A Minor AFFORDABLE Housing Development shall be subject to the provisions and requirements of Sections 4.4.5 through 4.4.9.

#### 4.4.4 Major AFFORDABLE Housing Development

A Major AFFORDABLE Housing Development shall be regarded as an additional development option for land located in Sub-District B of the AFFORDABLE Housing Overlay District. A Major AFFORDABLE Housing Development may be allowed by Special Permit from the Planning Board. Such Major AFFORDABLE Housing Development shall be governed by the following provisions:

4.4.4.1 Affordability Provisions - A Major AFFORDABLE Housing Development must meet one of the following conditions:

- a. a minimum of 40% of the total number of DWELLING UNITS within the Major AFFORDABLE Housing Development shall be sold, leased or rented to MODERATE-INCOME households in accordance with Sections 4.4.6; or
- b. a minimum of 30% of the total number of DWELLING UNITS within the Major AFFORDABLE Housing Development shall be sold to the Acton Housing Authority in accordance with Section 4.4.6, and/or be built on land under an arrangement, whereby title to the property underlying the prospective AFFORDABLE DWELLING UNITS is donated to the Town of Acton or its designee and, in exchange, the Town of Acton or its designee will grant qualified purchasers a 99-year ground lease to such underlying property. Such ground lease shall contain provisions which limit the sale and occupancy of the affected AFFORDABLE DWELLING UNITS to LOW-INCOME or MODERATE-INCOME households as defined in this Bylaw.
- c. a minimum of 20% of the total number of DWELLING UNITS within the Major AFFORDABLE Housing Development shall be donated to the Acton Housing Authority in accordance with Section 4.4.6.

The Planning Board may approve a proportionate combination of the above conditions. For instance, if 20% of the DWELLING UNITS are AFFORDABLE under condition a., then half of the affordability requirement is satisfied. Consequently, to meet the full affordability requirement, an additional 15% of the DWELLING UNITS would have to be AFFORDABLE under condition b. (half of 30%), or an additional 10% under condition c. (half of 20%), or additional DWELLING UNITS would have to be AFFORDABLE under a proportionate combination of conditions b. and c.. Results of all percentages shall be rounded up to the next whole number to determine the number of AFFORDABLE DWELLING UNITS.

4.4.4.2 Dimensional Provisions - A Major AFFORDABLE Housing Development, shall be subject to the following dimensional standards:

- a. Minimum LOT area: 80,000 square feet.

- b. Minimum LOT FRONTAGE: Fifty (50) feet.
- c. Maximum density: Five (5) DWELLING UNITS per acre, based on the total development site including Common Land.
- d. Minimum LOT width: Fifty (50) feet.
- e. Maximum BUILDING height: Thirty six (36) feet.
- f. Maximum number of DWELLING UNITS per BUILDING: Fifteen (15), however within an entire Major AFFORDABLE Housing Development the average number of DWELLING UNITS per BUILDING shall not exceed eight (8).
- g. Minimum separation of BUILDINGS: Twenty (20) feet;
- h. Minimum area to be set aside as Common Land pursuant to the provisions for Common Land in Section 4.2: Thirty percent (30%) of the total development site.
- i. Minimum perimeter buffer: Fifty (50) feet between any LOT line to abutting properties and any BUILDING within the development. Such buffer shall be landscaped or remain in its natural vegetation.

4.4.4.3 Design Provision - Each DWELLING UNIT in a Major AFFORDABLE Housing Development shall have at least one separate ground floor entrance/exit, unless the Planning Board permits otherwise as part of its Special Permit. In addition, each STRUCTURE shall be compatible with the architectural style and scale of the neighborhood within which it is proposed. The Planning Board may establish design guidelines for Major AFFORDABLE Housing Developments. In granting a Special Permit, the Planning Board may impose conditions regarding dimensional controls and bulk of BUILDINGS to enhance the architectural compatibility with the surrounding neighborhood.

4.4.4.4 Other Provisions - The Planning Board, in granting a Special Permit for a Major AFFORDABLE Housing Development, may impose reasonable conditions to protect the environment, and the health, safety and welfare of the neighborhood, of residents in the proposed development, and of the general public. Such conditions may include, but shall not necessarily be limited to, requirements for the tertiary treatment of wastewater effluent, the location of wastewater effluent disposal, and necessary limitations on the total number of DWELLING UNITS to prevent negative impacts on the groundwater and other existing or potential public water resources.

4.4.4.5 A Major AFFORDABLE Housing Development shall be subject to the provisions and requirements of Sections 4.4.5 through 4.4.9.

4.4.5 Development Standards for Major and Minor AFFORDABLE Housing Developments.

4.4.5.1 Location of AFFORDABLE DWELLING UNITS - AFFORDABLE DWELLING UNITS shall be dispersed throughout the development to insure a true mix of market-rate and AFFORDABLE housing.

4.4.5.2 Comparability - AFFORDABLE DWELLING UNITS shall in terms of exterior appearance be compatible in design with, and to the extent possible indistinguishable from, market-rate DWELLING UNITS in the same development. All internal design features shall be substantially the same as for market-rate DWELLING UNITS.



- 4.4.5.3 DWELLING UNIT size - Except as otherwise provided by the Planning Board, AFFORDABLE DWELLING UNITS shall contain two or more bedrooms and shall be suitable in type and design for FAMILY occupancy.
- 4.4.5.4 Rights and privileges - The owners or renters of AFFORDABLE DWELLING UNITS shall have all rights, privileges and responsibilities given to owners or renters of market rate DWELLING UNITS, including access to all amenities within the development.
- 4.4.5.5 DWELLING UNITS for Handicapped Persons - The Planning Board may require that some of the AFFORDABLE DWELLING UNITS be constructed so as to be suited for access and occupancy by a handicapped person or persons.
- 4.4.6 Affordability Requirements for Major and Minor AFFORDABLE Housing Developments.
- 4.4.6.1 Long term affordability - AFFORDABLE DWELLING UNITS shall be sold or rented on a permanent basis to LOW-INCOME or MODERATE-INCOME households.
- a. Donation of DWELLING UNITS to the Acton Housing Authority - DWELLING UNITS are donated to the Acton Housing Authority (A.H.A.), subject to the acceptance of the A.H.A.
- b. Sale of DWELLING UNITS to the Acton Housing Authority - DWELLING UNITS set aside for sale to the Acton Housing Authority (A.H.A.) shall be offered at prices which do not exceed the lesser of (i) the general development costs of the particular DWELLING UNITS, or (ii) the current acquisition cost limits for the particular DWELLING UNITS under applicable state or federal financing programs. If the A.H.A. is unable to purchase the set-aside DWELLING UNIT(S) at the time of completion, the developer shall grant to the A.H.A. an exclusive right to purchase such DWELLING UNIT(S) within said cost limits, and shall lease or rent the DWELLING UNIT(S) to LOW-INCOME persons or households from a list prepared by the A.H.A., until such time as the A.H.A. can purchase the DWELLING UNIT(S). If, after two (2) years, the A.H.A. has not purchased the DWELLING UNIT(S), the developer may sell the DWELLING UNIT(S) as set forth under Option 5 of Section 4.4.3.1 or condition b. of Section 4.4.4.1, after making proper arrangements pursuant to such sections with the Town of Acton or its designee.
- c. Sale, Lease or Rental of DWELLING UNITS to LOW-INCOME or MODERATE INCOME Households - DWELLING UNITS set aside for sale, lease or rental to LOW-INCOME or MODERATE INCOME households shall be restricted for occupancy by qualified households which meet the definition of "LOW-INCOME" or "MODERATE INCOME" respectively, as set forth in this Bylaw.
- 4.4.6.2 Resale Controls - Each AFFORDABLE DWELLING UNIT created in accordance with this Section 4.4 shall have limitations governing its resale which must be satisfied before the property can be sold by its owners. The purpose of these limitations is to preserve the long-term affordability of the DWELLING UNIT and to ensure its continued availability to LOW-INCOME or MODERATE-INCOME households. The resale controls shall be established through deed restriction and shall be in force for such maximum period of time from the date of initial sale as may be permitted under applicable state law governing such restrictions. The resale controls shall be established in such a manner so as to be enforceable by the Town of Acton, and renewable by the Town of Acton through standard procedures provided by applicable state law.
- 4.4.6.3 Maximum Sales Price for AFFORDABLE DWELLING UNITS.
- a. Initial Sale - The maximum initial sales price shall be set at the most recently published median family income for the Boston Primary Metropolitan Statistical Area times a maximum multiplier of two and one-quarter (2.25), adjusted for DWELLING UNIT size in accordance with Section 4.4.6.8 below.
- h. Resales - Maximum sales prices at subsequent resales shall be limited to the median family income for the Boston Primary Metropolitan Statistical Area as last published prior to the resale, times the same multiplier used at the initial sale, adjusted for DWELLING UNIT size in accordance with Section 4.4.6.8 below, plus the cost of documented capital improvements, other than bedroom additions, garages, and improvements detached from the DWELLING UNIT, at a maximum rate of one percent (1.0%) of the DWELLING UNIT purchase price per year. However, the resale price after inclusion of such capital improvement costs shall in no case exceed one hundred and twenty percent (120%) of the median family income for the Boston Primary Metropolitan Statistical Area as last published prior to the resale, times a multiplier of two and one-quarter (2.25), adjusted for DWELLING UNIT size in accordance with Section 4.4.6.8 below. These resale limitations shall be recorded as part of the deed restriction.
- 4.4.6.4 Maximum rental price for AFFORDABLE DWELLING UNITS - The maximum gross monthly rent, including the estimated cost of utilities to be paid by the tenant, shall be twenty percent (20%) of the most recently published median household income for the Boston Primary Metropolitan Statistical Area, divided by twelve (12), adjusted for DWELLING UNIT size in accordance with Section 4.4.6.8 below. The schedule of utilities most recently published for the Acton area by the U.S. Department of Housing and Urban Development for use in federal rent subsidy programs shall be used to estimate the cost of utilities to be paid by the tenant.
- 4.4.6.5 DWELLING UNIT size adjustments - Maximum sales and resales prices and gross rents of AFFORDABLE DWELLING UNITS shall be further adjusted for DWELLING UNIT size by multiplying the amounts computed under Sections 4.4.6.6 and 4.4.6.7 above by the applicable adjustment factor as follows:
- | DWELLING UNIT     | Size Adjustment Factor |
|-------------------|------------------------|
| 1 or 2 Bedroom    | 0.90                   |
| 3 Bedroom         | 1.00                   |
| 4 or more Bedroom | 1.10                   |
- 4.4.6.6 Right of first refusal - All deed restrictions and/or restrictive covenants for AFFORDABLE DWELLING UNITS shall require that the owner grants a Right of First Refusal to the Town of Acton or its designee at the restricted resale value, and that the owner provides notice of such Right of First Refusal to the Town of Acton or its designee prior to selling his/her DWELLING UNIT. If the Town of Acton or its designee fails to exercise its Right of First Refusal by signing a Purchase and Sales Agreement within thirty (30) days of receipt of the owner's notice, the owner may thereafter proceed to sell the AFFORDABLE DWELLING UNIT at the restricted resale

	value to any person or household who meets the applicable income guidelines. The owner, in consultation with the Town of Acton or its designee, shall make a diligent effort to locate eligible purchasers. If no eligible purchaser is found after the expiration of ninety (90) days, the owner may proceed to sell the AFFORDABLE DWELLING UNIT to any purchaser of his or her choice, provided however that any deed restrictions, covenants, agreements and/or other mechanisms restricting rent levels and resale prices shall remain in effect.		
4.4.6.7	Relationship to Public Funding Programs - Applicants may elect to utilize public subsidies in connection with the AFFORDABLE DWELLING UNITS required by this Section 4.4. Such election is subject to the DWELLING UNIT price limitations of the funding program and the approval by the funding agency.	4.4.8.3	previously resided in Acton pursuant to 4.4.8.1.c. Persons who both reside and work in the Town of Acton shall be counted as residents only.
		4.4.8.4	Residency in the Town of Acton shall be established through certification by the Town Clerk based on the Town Census, voter registration, or other acceptable evidence.
		4.4.8.5	These restrictions shall be in force for a period of four (4) months from the date of the first offering of sale or rental of a particular DWELLING UNIT to the public. The Town of Acton or its designee, or the developer, as applicable, shall make a diligent effort to locate eligible purchasers and/or renters who meet the above qualifications as well as the applicable income requirements.
4.4.6.8	Ratio of DWELLING UNITS to be Set-aside for LOW-INCOME or MODERATE-INCOME Households - The ratio of the number of DWELLING UNITS to be set-aside for LOW-INCOME households to the number of DWELLING UNITS to be set-aside for MODERATE-INCOME households, and the Option or combination of Options provided under Section 4.4.3.1, and the conditions or combination of conditions provided under 4.4.4.1, shall be subject to the approval of the Planning Board as a part of the Special Permit,	4.4.8.6	Results of all percentages herein shall be rounded to the next whole number to determine the actual number of AFFORDABLE DWELLING UNITS to be offered to each of the preference groups.
		4.4.8.7	Purchaser/tenant selection - Procedures for the selection of purchasers and/or tenants shall be subject to approval by the Town of Acton or its designee.
4.4.7	Application Requirements	4.4.9	Enforcement
	Applicants for a Major or Minor AFFORDABLE Housing Development shall submit a plan and application that meet the requirements of this Section 4.4, including an indication of the number, type and location of all AFFORDABLE DWELLING UNITS; a complete Development Pro Forma including an indication of all costs to the buyers or renters of AFFORDABLE DWELLING UNITS; identification of proposed governmental subsidy arrangements; and all other information which may be required by the Acton Planning Board under the Rules and Regulations for Open Space Developments (Minor AFFORDABLE Housing Developments) or under the Rules and Regulations for Major AFFORDABLE Housing Developments, as applicable.	4.4.9.1	Restrictive documents - AFFORDABLE DWELLING UNITS shall be rented or sold subject to applicable deed covenants, contractual agreements and/or other mechanisms restricting such features as the USE and occupancy, rent levels, and sales prices of such DWELLING UNITS to assure their affordability.
4.4.8	Additional Requirements	4.4.9.2	Enforcement upon Transfer of DWELLING UNIT - Nothing in this Section 4.4 shall be construed to cause eviction of a home owner or tenant of an AFFORDABLE DWELLING UNIT due to loss of his/her eligibility status during the time of ownership or tenancy. Rather, the restrictions governing an AFFORDABLE DWELLING UNIT shall be enforced upon resale, re-rental or re-lease of the AFFORDABLE DWELLING UNIT, or, in the case of a rental DWELLING UNITS, by such other appropriate mechanism as the Planning Board may specify in its Special Permit. Any mechanism and remedy to enforce the restrictions governing an AFFORDABLE DWELLING UNIT shall be set forth in a deed covenant or other appropriate recordable document.
4.4.8.1	Preference for Town residents and persons employed within the Town - Unless otherwise prohibited by a federal or state agency under a financing or other subsidy program, at least fifty percent (50%) of the AFFORDABLE DWELLING UNITS donated, rented, leased or sold shall be initially offered to Acton residents, to persons employed within the Town of Acton, and to former residents of the Town as follows:	4.4.9.3	All Restrictions Remain in Effect - Nothing in this Section shall be construed to allow any deed restrictions, covenants, agreements and/or other mechanisms restricting such items as the use and occupancy, rent levels, and resale prices of AFFORDABLE DWELLING UNITS, and the enforcement thereof to expire prior to any maximum limitations set forth by applicable state law.
a.	Thirty percent (30%) shall be initially offered to current residents of the Town of Acton.	4.4.9.4	Timing of commitments - All contractual agreements with the Town of Acton and other documents necessary to insure compliance with this Section shall be executed prior to and as a condition of the issuance of any special permit required to commence construction.
b.	Ten percent (10%) shall be offered to persons employed within the Town of Acton;	4.4.9.5	Timing of construction - As a condition of the issuance of a special permit under this Section, the Planning Board may set a time schedule for the construction of both AFFORDABLE and market-rate DWELLING UNITS. No Certificate of Occupancy shall be issued for any market-rate DWELLING UNITS in a development subject to the requirements of this Section until there have been issued Certificates of Occupancy for AFFORDABLE DWELLING UNITS in an amount equal to the percentage of AFFORDABLE DWELLING
c.	Ten percent (10%) shall be offered to persons who, although not currently residents of the Town, resided in the Town of Acton for a minimum of five (5) years within the past fifteen (15) years.		
4.4.8.2	Where an AFFORDABLE Housing Development does not generate a sufficient number of AFFORDABLE DWELLING UNITS to satisfy, in terms of whole DWELLING UNITS, all of the local preference requirements as set forth herein, the AFFORDABLE DWELLING UNITS in such a development shall be offered to eligible purchasers based on the following priorities: first - current residents pursuant to 4.4.8.1.a. (up to 30%); second - persons employed within Acton pursuant to 4.4.8.1.b. (up to 10%); third - persons who		

UNITS which are to be constructed in the development. For instance, if twenty percent (20%) of the development is to consist of AFFORDABLE DWELLING UNITS, and ten (10) market-rate DWELLING UNITS are seeking Certificates of Occupancy, at least two (2) AFFORDABLE DWELLING UNITS shall have received Certificates of Occupancy.

4. The following list of parcels shall be included within the Affordable Housing Overlay District. They are identified by their 1990 Town of Acton Atlas Map and Parcel numbers. Parcels identified with a "\*" shall be include in Sub-District B of the Affordable Housing Overlay District, all other parcels shall be in Sub-District A.

(Street addresses are provided for reference purposes only.)

MAP	PARCEL #	STREET ADDRESS
* A-4	1	44 Nagog Park (rear)
* A-5	1	44 Nagog Park (rear)
* B-4	1	44 Nagog Park (rear)
* B-4	2	44 Nagog Park
* B-5	2	44 Nagog Park (rear)
* B-5	3	50 Nagog Park (rear)
* B-5	4	50 Nagog Park (rear)
* B-5	6	50 Nagog Park (rear)
* B-5	7	68 Nagog Park (rear)
B-5	8	Quarry Road (end)
B-5	9	Quarry Road (end)
B-5	10	Quarry Road (end)
* B-5	11	68 Nagog Park (rear)
B-5	12	Quarry Road (end)
B-5	13	Quarry Road (end)
B-5	14	Quarry Road (end)
B-5	14-1	Quarry Road (end)
B-5	20	Quarry Road (end)
B-5	21	Quarry Road (end)
B-5	21-1	Quarry Road (end)
B-5	22	Quarry Road (end)
B-5	23	Quarry Road (end)
B-5	24	Quarry Road (end)
B-5	26	Quarry Road (end)
B-5	27	Quarry Road (end)
B-5	28	Quarry Road (end)
B-5	29	Quarry Road (end)
B-6	20	3-47 Carlisle Rd.
C-3	22	221 Newtown Road
C-3	34	225 Newtown Road
* C-4	20	2-4-6-8 Harris Street
C-4	21	400 Acorn Park Drive
C-4	21-5	100 Acorn Park Drive
C-4	21-6	300 Acorn Park Drive
C-4	21-7	500 Acorn Park Drive
C-4	21-8	700 Acorn Park Drive
C-4	21-9	800 Acorn Park Drive
C-4	21-10	600 Acorn Park Drive
C-4	21-11	200 Acorn Park Drive
C-4	24	281 Nagog Hill Road
C-4	27-1	436 Great Road (rear)
C-4	29	390 Great Road (rear)
C-5	10	16 Harris Street
C-5	11	70 Quarry Road (rear)
* C-5	26	66 Quarry Road
* C-5	26-1	64 Quarry Road
* C-5	26-2	62 Quarry Road
* C-5	26-3	60 Quarry Road
* C-5	26-4	58 Quarry Road
* C-5	26-5	56 Quarry Road
* C-5	26-6	54 Quarry Road
* C-5	26-7	52 Quarry Road
* C-5	26-8	50 Quarry Road

* C-5	26-9	48 Quarry Road
* C-5	26-10	46 Quarry Road
* C-5	26-11	44 Quarry Road
* C-5	26-12	42 Quarry Road
* C-5	26-13	40 Quarry Road
* C-5	90	80 Harris Street
		only the portion located in the Residence
		10/8 District
C-5	97	Wheeler Lane (end)
C-5	104	Wheeler Lane (end)
C-6	8	13-15 Carlisle Rd. (rear)
C-6	9	21 Carlisle Rd. (rear)
C-6	9-1	21 Carlisle Rd. (rear)
C-6	10	21 Carlisle Rd. (rear)
C-6	11	5 Carlisle Rd. (rear)
C-6	12	5 Carlisle Rd. (rear)
C-6	13	380 Pope Road (rear)
D-2	15	50 Nashoba Road
D-2	15-1	48 Nashoba Road
D-3	5	208-226 Newtown Rd.
* D-3	33	26-48 Arlington Street
D-4	2	352 Great Road (rear)
D-4	4	352 Great Road (rear)
D-4	7	352 Great Road (rear)
D-4	10	352 Great Road (rear)
D-4	12	363 Great Road
D-4	16	352 Great Road (rear)
D-4	17	352 Great Road
D-4	19	361 Great Road
D-4	20	562 Main Street (rear)
D-4	22	590 Main St. (rear)
D-4	23	592-622 Main St. (rear)
D-4	24	592-622 Main St. (rear)
D-4	37	191 Nagog Hill Rd.
D-5	1	385 Great Road
D-5	12	Wheeler Lane (rear)
D-5	13	702 Main Street
D-5	19	679-703 Main Street
D-5	31	362 Pope Rd.
D-6	1	380 Pope Rd. (rear)
D-6	2	380 Pope Rd. (rear)
D-6	2-1	380 Pope Rd. (rear)
D-6	2-2	380 Pope Rd. (rear)
D-6	3	382-384 Pope Road (rear)
D-6	4	380 Pope Rd. (rear)
D-6	5	380 Pope Rd. (rear)
E-2	237	110-126 Arlington Street
E-2	238	80 Charter Road
E-2	239	344 Central Street
E-2	256	68 Charter Road (rear)
E-2	261-2	131 Hayward Road
E-2	261-3	121 Hayward Road
E-2	262	121 Hayward Road (rear)
E-2	267	111 Hayward Road
E-2	267-1	109 Hayward Road
E-2	272	121 Hayward Road
E-2	273	121 Hayward Road
E-2	274	68 Charter Road
E-2	280	60 Charter Road (rear)
E-2	280-2	64 Charter Road (rear)
E-2	288-1	64 Charter Road
* E-3	8	26-48 Arlington Street (rear)
* E-3	23	26-48 Arlington Street (rear)
E-3	87	26 Jackson Drive
E-3	63-1	1 Washington Drive
E-3	63-2	3 Washington Drive
E-3	63-3	2 Washington Drive
E-3	63-4	7 Washington Drive
E-3	63-5	5 Washington Drive
E-3	63-6	4 Washington Drive



E-3	63-7	9 Washington Drive	F-4	40	71 Concord Road
E-3	63-8	6 Washington Drive	F-4	43	73-79 Concord Road
E-3	63-9	8 Washington Drive	* F-4	69	125-133 Great Road
E-3	63-10	10 Washington Drive	F-5	10	68 Esterbrook Rd.
E-3	101	79-89 Hayward Road	F-5	11-1	10 Proctor St. (rear)
		only the portion located in the Residence 2	F-5	11-4	7 Proctor St.
		District	F-5	11-6	10 Proctor St.
E-3	109	63 Charter Road (rear)	F-5	15	65 Esterbrook Rd.
E-4	2	157 Nagog Hill Rd.	F-5	24	41 Esterbrook Rd.
E-4	2-1	163 Nagog Hill Rd.	F-5	26	29 Esterbrook Rd.
E-4	9	562 Main Street	F-5	26-1	35 Esterbrook Rd.
E-4	45	520 Main Street	F-5	29	96 Pope Rd.
E-4	75	512 Main Street (rear)	G-1	37	1 Squirrel Hill Road
E-4	85	521 Main Street	G-1	55	3 Squirrel Hill Road
E-4	85-1	523 Main Street	G-1	94	5-19 Squirrel Hill Road
E-4	86	45 Nagog Hill Road	G-1	95	8 Squirrel Hill Road
E-4	86-1	525 Main Street (rear)	G-1	96	20 Marian Road
E-5	6	76 Strawberry Hill Rd.(rear)	G-1	107	10 Squirrel Hill Road
E-5	10	76 Strawberry Hill Rd.(rear)	G-1	120	25 Squirrel Hill Road
E-5	15	76 Strawberry Hill Rd.	G-1	121	23 Squirrel Hill Road
E-5	15-1	82 Strawberry Hill Rd.	G-1	122	21 Squirrel Hill Road
E-5	15-2	88 Strawberry Hill Rd.	G-1	123	12 Squirrel Hill Road
E-5	16	105 Strawberry Hill Rd. &	G-1	133	14 Squirrel Hill Road
		Pope Road	G-1	152	22 Squirrel Hill Road
E-5	35	49 Strawberry Hill Rd.	G-1	153	16 Squirrel Hill Road
E-5	35-3	88 Esterbrook Rd.	G-1	172	20 Squirrel Hill Road
E-6	1	366 Pope Road (rear)	G-1	173	18 Squirrel Hill Road
E-6	7	362 Pope Rd.	G-2	24	117 Central Street
* F-1	32	325 Arlington Street	G-2	109	88 Prospect Street
* F-1	62-1	316 Arlington Street	* G-2	111	229 Main Street
F-1	74	124-144 Summer Street	G-2	137-1	101 Central Street
F-1	74-1	122 Summer Street	G-2	137-2	101 Central Street (rear)
F-1	109	116 Summer Street	G-2	192	69 Robbins Street
F-1	109-1	118 Summer Street	G-2	193	65 Robbins Street (rear)
F-1	132	122-144 Summer Street (rear)	G-2A	11-1	36 Prospect Street
F-2	106	471 Mass. Avenue	G-2A	18	36 Prospect Street (rear)
* F-2	117	456 Mass. Avenue	G-3	12	336 Mass. Avenue
* F-2	126	143 Prospect Street	G-3	13	12 Barker Road
* F-2	129	139 Prospect Street	G-3	14	16 Barker Road
* F-2	129-3	133 Prospect Street	G-3	18	87 Taylor Road
* F-2	138	10 Hennessey Drive	* G-3	53	235 Main Street (rear)
F-2	152	101 Hayward Road (rear)	G-3	65	84 Piper Road
F-2A	1	18 Wright Terrace	G-3	66	92 Piper Road
F-2A	1-1	11 Mead Terrace	G-3	69	80 Piper Road
* F-2A	11-1	647 Mass. Avenue	G-3	73	76 Piper Road (rear)
* F-2A	72	301 Arlington Street	G-3	74	76 Piper Road (rear)
* F-2A	123	314 Arlington Street	G-3	75	76 Piper Road
* F-2A	126	300 Arlington Street	* G-3	76	73-79 Piper Road
* F-2A	118	294 Arlington Street	G-3	77	74 Piper Road (rear)
* F-2B	41	5 Willow Street	G-3	78	74 Piper Road
* F-2B	42	27 Homestead Street	G-3	80	74 Piper Road (rear)
* F-2B	48	21 Willow Street	* G-3	82	67-71 Piper Road (rear)
F-3	55	359 Main Street	G-3	193	47 Piper Road
F-3	62	355 Main Street	* G-4	174	35 Wetherbee Street (rear)
F-3	69	351 Main Street	* G-4	189	35 Wetherbee Street
F-3	70	353 Main Street	* G-4	208	32 Wetherbee Street
F-3	70-13	8 Partridge Pond Road (rear)	H-2	7	65 Robbins Street
F-3	70-14	6 Partridge Pond Road (rear)	H-2	61	4-20 Liberty Street
F-3	70-15	87 Taylor Road (rear)	H-2	74	114 Stow Street
F-3	90	353 Main Street (rear)	H-2	94	73-89 Martin Street
F-3	91-1	4 Partridge Pond Road	H-2	96	67 Liberty Street
F-3	122	15 Barker Road	H-2	99 (98,110)	40 Liberty Street
F-3A	54	445 Main Street	H-2	100	38 Liberty Street
F-3A	55	451 Main Street	H-2	100-1	34 Liberty Street
F-3A	56	455 Main Street	H-2	101	91 Martin Street
F-3A	67	433 Main Street	H-2	111	100 Martin Street
F-3A	89-1	49 Nagog Hill Road	H-2	127	4 Apple Valley Drive
F-4	13-1	22 Esterbrook Rd.	H-2	128	99 Martin Street
F-4	34	116 Concord Road	H-2	129	3 Apple Valley Drive
* F-4	37	145 Great Road	H-2	129-1	1 Apple Valley Drive (rear)

H-3	13	45 Piper Road
H-3	14	162 School Street
H-3	66	136 School Street
H-3	55	220 School Street (rear)
H-3	73	220 School Street
H-3	73-1	220 School Street
H-3	251	88 Parker Street
* H-3A	2	64 School Street
* H-3A	3	4 Piper Lane (rear)
* H-3A	3-1	4 Piper Lane
* H-3A	3-2	4 Piper Lane
* H-3A	4	8 Piper Lane (rear)
* H-3A	4-1	8 Piper Lane
* H-3A	5	60 School Street (rear)
* H-3A	6	76 School Street
* H-3B	27	5 Fletcher Court
* H-3B	51	Fletcher Court
* H-3B	51-2	Fletcher Court
* H-3B	68	11 Silvia Street
* H-3B	69	7 Silvia Street
* H-3B	72	61 Main Street
* H-3B	88	9 Conant Street
* H-3B	88-4	83 High Street
H-4	68	222 School Street
H-4	68-1	222 School Street
H-4	73	246 School Street
H-4	116-2	20-30 Parker Street
H-4	116-3	25 Laws Brook Road (rear)
H-4	127	23 Laws Brook Road
H-4	128	25 Laws Brook Road
H-4	142	25 Laws Brook Road
H-4	151-1	25 Laws Brook Road (rear)
H-4	159	25 Laws Brook Road (rear)
I-2	1	2 Apple Valley Drive
I-2	20	20 Main Street (rear)
* I-2	8	47 Main Street (rear)
* I-2	9	47 Main Street (rear)
I-2	62	48 Conant Street
I-3	4	88 Parker Street (rear)
I-3	32	123 High Street
I-3	101	176-192 High Street
I-3	124	185 Parker Street
I-4	1	88 Parker Street (rear)
I-4	2	25 Laws Brook Road (rear)
J-3	15	252 High Street
* J-3	33	279-289 High Street
* J-3	35	297 Old High Street
* J-3	60	13-35 Sudbury Road

or take any other action relative thereto.

**MOTION: MR. PIZZANO** moves that the Town amend the zoning bylaw as set forth in the warrant, with the following changes:

- (a) Change Section 4.4.6.1 to read as follows:

"Long-term affordability - AFFORDABLE DWELLING UNITS shall be restricted to LOW-INCOME or MODERATE-INCOME use for the maximum period permitted by law, in one of the following ways:"

- (b) Change Section 4.4.6.2, third sentence to read:

"The resale controls shall be established through deed or lease restrictions or otherwise, subject to the approval of the Planning Board, and (remainder of sentence is unchanged).

- (c) The references in Sections 4.4.6.3 and 4.4.6.4 to "Section 4.4.6.8" should be changed to refer to "Section 4.4.6.5" instead; and the

references in Section 4.4.6.5" to "Sections 4.4.6.6 and 4.4.6.7" should be changed to refer to "Sections 4.4.6.3 and 4.4.6.4" instead.

MOTION CARRIES BY STANDING VOTE.

TOTAL VOTE - 127      YES - 115      NO - 12 .

### ARTICLE 3. FREE CASH (Majority Vote Required)

To see if the Town will determine an amount of Free Cash which shall be used for the purpose of reducing the tax rate for the fiscal year beginning July 1, 1990, or take any other action relative thereto.

**MOTION: MR. ROGERS** moves that the town appropriate \$392,000 from free cash for the purpose of reducing the tax rate for the fiscal year beginning July 1, 1990.

MOTION CARRIES.

At this point in the town meeting proceedings the moderator introduced Mr. John Putnam who read the following peace petition requesting its adoption by the town meeting attendees:

### TOWN OF ACTON

**WHEREAS:** The Voters of the Town of Acton deplore Iraq's invasion of Kuwait; and

**WHEREAS:** The U.S. has accomplished its original military objectives in the Middle East, to prevent Iraq from invading Saudi Arabia; and

**WHEREAS:** The present cost of U.S. troop deployment in Saudi Arabia is 30 million dollars a day; and

**WHEREAS:** We now face the real prospect of devastating, costly and probably prolonged military action; and

**WHEREAS:** In the last ten years U.S. conservation and alternative energy programs have been dismantled; and

**WHEREAS:** These policies have made us vulnerable to Middle East oil suppliers; and

**WHEREAS:** Our long term national security is being threatened by neglect of: education, healthcare, housing, the environment, infrastructure and our civilian industry; and

**WHEREAS:** Now the United Nations is taking leadership in an international crisis, functioning for the first time in many years in its intended role; and

**WHEREAS:** The Town of Acton has shown its commitment to challenging local and global violence and to supporting peace and cooperation; now therefore be it

**RESOLVED:** That the Voters of the Town of Acton's Special Town Meeting on November 28, 1990 condemn Iraq's invasion and annexation of Kuwait, supports the use of economic sanctions (except food and medicine) imposed by the United Nations to compel Iraq's withdrawal from Kuwait, and urge that all further action be coordinated under U.N. auspices; and be it further

**RESOLVED:** That the Voters of the Town of Acton commend the United Nations for its leadership in imposing sanctions to solve this crisis, and urges the full consideration of all responsible offers for peaceful negotiations; and be it further

**RESOLVED:** That the citizens of Acton call on President Bush to maximize efforts to negotiate a settlement and to minimize the likelihood of war; to avoid unilateral initiatives by the United States to trigger or contribute to a war of aggression against Iraq, and in keeping with this principle, to begin withdrawing troops from the Middle East, to de-escalate our role in the conflict, to insist that all dealings with President Hussein be done on an international basis through the United Nations; and to reprioritize the use of our tax dollars away from militarism and towards the re-building of our cities and our communities; and be it further

**RESOLVED:** That this meeting calls on the leaders of all our cities and towns in the United States to work towards recommitting our tax dollars to our urgent domestic concerns and toward attaining world peace; and be it further

**RESOLVED:** That the Clerk of the Town of Acton be and hereby is requested to prepare a suitably engrossed copy of this resolution to be sent to President Bush.

The advisability of adopting this motion elicited lengthy pro/con discussion.

When taken to vote the motion carried.

## **ARTICLE 4: LOCAL HISTORIC DISTRICT**

### **A.**

To see if the Town of Acton will vote to adopt a new Bylaw - Chapter P, as follows:

### **CHAPTER P - LOCAL HISTORIC DISTRICT BYLAW**

The Town of Acton hereby creates a Local Historic District, to be administered by an Historic District Commission as provided for under Massachusetts General Laws Chapter 40C, as amended.

#### **1. PURPOSE**

The purpose of this bylaw is to aid in the preservation and protection of the distinctive characteristics and architecture of buildings and places significant in the history of the Town of Acton, the maintenance and improvement of their settings and the encouragement of new building designs compatible with the existing architecture.

#### **2. DEFINITIONS**

The terms defined in this section shall be capitalized throughout this Bylaw. Where a defined term has not been capitalized, it is intended that the meaning of the term be the same as the meaning ascribed to it in this section unless another meaning is clearly intended by its context. As used in this Bylaw the following terms shall have the following meaning:

##### **ALTERATION, TO ALTER:**

The act or the fact of rebuilding, reconstruction, restoration, replication, removal, demolition, and other similar activities.

##### **BUILDING:**

A combination of materials forming a shelter for persons, animals or property.

##### **CERTIFICATE:**

A Certificate of Appropriateness, a Certificate of Non-Applicability, or a Certificate of Hardship as set forth in this Bylaw.

##### **COMMISSION:**

The Historic District Commission as established in this Bylaw.

##### **CONSTRUCTION, TO CONSTRUCT:**

The act or the fact of building, erecting, installing, enlarging, moving and other similar activities.

##### **DISPLAY AREA:**

The total surface area of a SIGN, including all lettering, wording, designs, symbols, background and frame, but not including any support structure or bracing incidental to the SIGN. The DISPLAY AREA of an individual letter SIGN or irregular shaped SIGN shall be the area of the smallest rectangle into which the letters or shape will fit. Where SIGN faces are placed back to back and face in opposite directions, the DISPLAY AREA shall be defined as the area of one face of the SIGN.

##### **DISTRICT:**

The Local Historic District as established in this Bylaw consisting of one or more DISTRICT areas.

##### **EXTERIOR ARCHITECTURAL FEATURE:**

Such portion of the exterior of a BUILDING or STRUCTURE as is open to view from a public way or ways, including but not limited to architectural style and general arrangement and setting thereof, the kind and texture of exterior building materials, and the type and style of windows, doors, lights, signs and other appurtenant exterior fixtures.

##### **PERSON AGGRIEVED:**

The applicant; an owner of adjoining property; an owner of property within the same DISTRICT area; an owner of property within 100 feet of said DISTRICT area; and any charitable corporation in which one of its purposes is the preservation of historic places, structures, BUILDINGS or districts.

##### **SIGNS:**

Any symbol, design or device used to identify or advertise any place of business, product, activity or person.

##### **STRUCTURE:**

A combination of materials other than a BUILDING, including but not limited to a SIGN, fence, wall, terrace, walk or driveway.

##### **TEMPORARY STRUCTURE or BUILDING:**

A BUILDING not to be in existence for a period of more than two years.  
A STRUCTURE not to be in existence for a period of more than one year.  
The COMMISSION may further limit the time periods set forth herein as

### **3. DISTRICT**

The DISTRICT shall consist of one or more DISTRICT areas as listed in Section 13 (Appendices) of this Bylaw.

### **4. COMMISSION**

4.1 The DISTRICT shall be overseen by a COMMISSION consisting of six members, to be appointed by the Board of Selectmen, two members initially to be appointed for one year, two for two years, and two for three years, and each successive appointment to be made for three years.

4.2 The COMMISSION shall include, if possible, one member from two nominees solicited from the Acton Historical Society, one member from two nominees solicited from the chapter of the American Institute of Architects covering Acton; one member from two nominees of the Board of Realtors covering Acton; and one property owner from within each of the DISTRICT areas. If within thirty days after submission of a written request for nominees to any of the organizations herein named insufficient nominations have been made, the Board of Selectmen may proceed to make appointments as it desires.

4.3 The Board of Selectmen may appoint up to four alternate members to the COMMISSION. Each alternate member shall have the right to act and vote in the place of one regular member should such regular member be absent from a meeting or be unwilling or unable to act or vote. Said



alternate members shall initially be appointed for terms of two or three years, and for three year terms thereafter.

4 Each member and alternate member shall continue to serve in office after the expiration date of his or her term until a successor is duly appointed.

5 Meetings of the COMMISSION shall be held at the call of the Chairman, at the request of two members and in such other manner as the COMMISSION shall determine in its Rules and Regulations.

6 Four members of the COMMISSION shall constitute a quorum.

#### **COMMISSION POWERS AND DUTIES**

1 The COMMISSION shall exercise its powers in administering and regulating the CONSTRUCTION and ALTERATION of any STRUCTURES or BUILDINGS within the DISTRICT as set forth under the procedures and criteria established in this Bylaw. In exercising its powers and duties hereunder, the COMMISSION shall pay due regard to the distinctive characteristics of each BUILDING, STRUCTURE and DISTRICT area.

2 The COMMISSION may adopt, and from time to time amend, reasonable Rules and Regulations not inconsistent with the provisions of this Bylaw or M.G.L. Chapter 40C, setting forth such forms and procedures as it deems desirable and necessary for the regulation of its affairs and the conduct of its business, including requirements for the contents and form of applications for CERTIFICATES, fees, hearing procedures and other matters. The COMMISSION shall file a copy of any such Rules and Regulations with the office of the Town Clerk.

3 The COMMISSION, after a public hearing duly posted and advertised at least 14 days in advance in a conspicuous place in Town Hall and in a newspaper of general circulation in Acton, may adopt and from time to time amend guidelines which set forth the designs for certain EXTERIOR ARCHITECTURAL FEATURES which will meet the requirements of the DISTRICT. No such design guidelines shall limit the right of an applicant for a CERTIFICATE to present other designs to the COMMISSION for approval.

4 The COMMISSION shall at the beginning of each fiscal year hold an organizational meeting and elect a Chairman, a Vice Chairman and Secretary, and file notice of such election with the office of the Town Clerk.

5 The COMMISSION shall keep a permanent record of its resolutions, transactions, decisions and determinations and of the vote of each member participating therein.

6 The COMMISSION shall undertake educational efforts to explain to the public and property owners the merits and functions of a DISTRICT.

#### **ALTERATIONS AND CONSTRUCTION PROHIBITED WITHOUT CERTIFICATE**

1 Except as this Bylaw provides, no BUILDING or STRUCTURE or part thereof within a DISTRICT shall be CONSTRUCTED or ALTERED in any way that affects the EXTERIOR ARCHITECTURAL FEATURES as visible from the public way on which the lot or property containing such BUILDING or STRUCTURE has frontage, unless the COMMISSION shall first have issued a CERTIFICATE with respect to such CONSTRUCTION, or ALTERATION. Where a lot containing such BUILDING or STRUCTURE has frontage on more than one public way, the COMMISSION shall limit its review powers established under this Bylaw to the public way or ways from which the view of the BUILDING or STRUCTURE is, in the opinion of the COMMISSION, most relevant to the integrity of the DISTRICT.

2 No building permit for CONSTRUCTION of a BUILDING or STRUCTURE or for ALTERATION of an EXTERIOR ARCHITECTURAL

FEATURE within a DISTRICT and no demolition permit for demolition or removal of a BUILDING or STRUCTURE within a DISTRICT shall be issued by the Town or any department thereof until a CERTIFICATE as required under this Bylaw has been issued by the COMMISSION.

#### **7. PROCEDURES FOR REVIEW OF APPLICATIONS**

7.1 Any person who desires to obtain a CERTIFICATE from the COMMISSION shall file with the Town Clerk and the COMMISSION an application for a CERTIFICATE of Appropriateness, of Non-Applicability or of Hardship, as the case may be. The application shall be accompanied by such plans, elevations, specifications, material and other information, including in the case of demolition or removal a statement of the proposed condition and appearance of the property thereafter, as may be reasonably deemed necessary by the COMMISSION to enable it to make a determination on the application. The date of the filing of an application shall be the date on which a copy of such application is received by the office of the Town Clerk.

7.2 The COMMISSION shall determine within fourteen (14) days of the filing of an application for a CERTIFICATE whether said application involves any EXTERIOR ARCHITECTURAL FEATURES which are within the jurisdiction of the COMMISSION.

7.3 If the COMMISSION determines that an application for a CERTIFICATE does not involve any EXTERIOR ARCHITECTURAL FEATURES, or involves an EXTERIOR ARCHITECTURAL FEATURE which is not subject to review by the COMMISSION under the provisions of this Bylaw, the COMMISSION shall forthwith issue a CERTIFICATE of Non-Applicability.

7.4 If the COMMISSION determines that such application involves any EXTERIOR ARCHITECTURAL FEATURE subject to review under this Bylaw, it shall hold a public hearing on the application, except as may otherwise be provided in this Bylaw. The COMMISSION shall hold such a public hearing within forty-five (45) days from the date of the filing of the application. At least fourteen (14) days before said public hearing, public notice shall be given by posting in a conspicuous place in Town Hall and in a newspaper of general circulation in Acton. Such notice shall identify the time, place and purpose of the public hearing. Concurrently, a copy of said public notice shall be mailed to the applicant, to the owners of all adjoining properties and of other properties deemed by the COMMISSION to be materially affected thereby, all as they appear on the most recent applicable tax list, to the Planning Board, to any person filing a written request for notice of hearings, such request to be renewed yearly in December, and to such other persons as the COMMISSION shall deem entitled to notice.

7.4.1 A public hearing on an application for a CERTIFICATE need not be held if such hearing is waived in writing by all persons entitled to notice thereof. In addition, a public hearing on an application for a CERTIFICATE may be waived by the COMMISSION if the COMMISSION determines that the EXTERIOR ARCHITECTURAL FEATURE involved, or its category, is so insubstantial in its effect on the DISTRICT that it may be reviewed by the COMMISSION without a public hearing. If the COMMISSION dispenses with a public hearing on an application for a CERTIFICATE, notice of such application shall be given to the owners of all adjoining property and of other property deemed by the COMMISSION to be materially affected thereby as above provided, and ten (10) days shall elapse after the mailing of such notice before the COMMISSION may act upon such application.

7.5 Within sixty (60) days after the filing of an application for a CERTIFICATE, or within such further time as the applicant may allow in writing, the COMMISSION shall issue a CERTIFICATE or a disapproval. In the case of a disapproval of an application for a CERTIFICATE, the COMMISSION shall set forth in its disapproval the reasons for such

disapproval. The COMMISSION may include in its disapproval specific recommendations for changes in the applicant's proposal with respect to the appropriateness of design, arrangement, texture, material and similar features which, if made and filed with the COMMISSION in a subsequent application, would make the application acceptable to the COMMISSION.

- 7.5.1 Prior to the issuance of a disapproval of an application for a CERTIFICATE of Appropriateness, the COMMISSION may, at its sole discretion, notify the applicant in writing of its proposed action accompanied by specific recommendations of changes in the applicant's proposal which, if made, would make the application acceptable to the COMMISSION. If within fourteen (14) days of the receipt of such notice the applicant files a written modification of his application in conformity with the recommended changes of the COMMISSION, the COMMISSION shall issue a CERTIFICATE of Appropriateness.
- 7.6 The concurring vote of four members of the COMMISSION shall be required to issue a CERTIFICATE.
- 7.7 In issuing CERTIFICATES, the COMMISSION may, as it deems appropriate, impose certain conditions and limitations, and may require architectural or plan modifications consistent with the intent and purpose of this Bylaw.
- 7.8 If the COMMISSION determines that the CONSTRUCTION or ALTERATION for which an application for a CERTIFICATE of Appropriateness has been filed will be appropriate for or compatible with the preservation or protection of the DISTRICT, the COMMISSION shall issue a CERTIFICATE of Appropriateness.
- 7.9 If the CONSTRUCTION or ALTERATION for which an application for a CERTIFICATE of Appropriateness has been filed shall be determined to be inappropriate and therefore disapproved, or in the event of an application for a CERTIFICATE of Hardship, the COMMISSION shall determine whether, owing to conditions especially affecting the BUILDING or STRUCTURE involved, but not affecting the DISTRICT generally, failure to approve an application will involve a substantial hardship, financial or otherwise, to the applicant and whether such application may be approved without substantial detriment to the public welfare and without substantial derogation from the intent and purposes of this Bylaw. If the COMMISSION determines that owing to such conditions failure to approve an application will involve substantial hardship to the applicant and approval thereof may be made without such substantial detriment or derogation, the COMMISSION shall issue a CERTIFICATE of Hardship.
- 7.10 The COMMISSION shall send a copy of its CERTIFICATES and disapprovals to the applicant and shall file a copy of its CERTIFICATES and disapprovals with the office of the Town Clerk and the Building Commissioner. The date of issuance of a CERTIFICATE or disapproval shall be the date of the filing of a copy of such CERTIFICATE or disapproval with the office of the Town Clerk.
- 7.11 If the COMMISSION should fail to issue a CERTIFICATE or a disapproval within sixty (60) days of the filing of the application for a CERTIFICATE, or within such further time as the applicant may allow in writing, the COMMISSION shall thereupon issue a CERTIFICATE of Hardship Due to Failure to Act.
- 7.12 Each CERTIFICATE issued by the COMMISSION shall be dated and signed by its chairman or such other person designated by the COMMISSION to sign such CERTIFICATES on its behalf.
- 7.13 A PERSON AGGRIEVED by a determination of the COMMISSION may, within twenty (20) days of the issuance of a CERTIFICATE or disapproval, file a written request with the COMMISSION for a review by a person or persons of competence and experience in such matters, acting as arbitrator and designated by the Metropolitan Area Planning

Council. The finding of the person or persons making such review shall be filed with the Town Clerk within forty-five (45) days after the request, and shall be binding on the applicant and the COMMISSION, unless a further appeal is sought in the Superior Court as provided in Chapter 40C, Section 12A. The filing of such further appeal shall occur within twenty (20) days after the finding of the arbitrator has been filed with the office of the Town Clerk.

## **8. CRITERIA FOR DETERMINATIONS**

- 8.1 In deliberating on applications for CERTIFICATES, the COMMISSION shall consider, among other things, the historic and architectural value and significance of the site, BUILDING or STRUCTURE; the general design, proportions, detailing, mass, arrangement, texture, and material of the EXTERIOR ARCHITECTURAL FEATURES involved; and the relation of such EXTERIOR ARCHITECTURAL FEATURES to similar features of BUILDINGS and STRUCTURES in the surrounding area.
- 8.2 In the case of new CONSTRUCTION or additions to existing BUILDINGS or STRUCTURES, the COMMISSION shall consider the appropriateness of the scale, shape and proportions of the BUILDING or STRUCTURE both in relation to the land area upon which the BUILDING or STRUCTURE is situated and in relation to BUILDINGS and STRUCTURES in the vicinity. The COMMISSION may in appropriate cases impose dimensional and setback requirements in addition to those required by applicable statute or bylaw, however, such requirements shall not further limit the maximum floor area ratio and height of a BUILDING as defined and permitted in the Acton Zoning Bylaw.
- 8.3 When ruling on applications for CERTIFICATES on solar energy systems as defined in Section 1A of Chapter 40A, the COMMISSION shall consider the policy of the Commonwealth of Massachusetts to encourage the use of solar energy systems and to protect solar access.
- 8.4 The COMMISSION shall not consider interior arrangements or architectural features not subject to public view.
- 8.5 The COMMISSION shall not make any recommendation or requirement except for the purpose of preventing developments incongruous to the historic aspects or the architectural characteristics of the surroundings and of the DISTRICT.

## **9. EXCLUSIONS**

- 9.1 The COMMISSION shall exclude from its purview the following:
- 9.1.1 Temporary BUILDINGS, STRUCTURES or SIGNS subject, however, to conditions pertaining to the duration of existence and use, location, lighting, removal and similar matters as the COMMISSION may reasonably specify.
- 9.1.2 Terraces, walks, driveways, sidewalks and similar STRUCTURES, provided that any such STRUCTURE is substantially at grade level.
- 9.1.3 Storm windows and doors, screen windows and doors, and window air conditioners.
- 9.1.4 The color of paint.
- 9.1.5 The color of materials used on roofs.
- 9.1.6 Signs of not more than two (2) square feet in DISPLAY AREA in connection with use of a residence for a customary home occupation or for professional purposes, provided only one such sign is displayed in connection with each residence and if illuminated is illuminated only indirectly; and one sign in connection with the nonresidential use of each BUILDING or STRUCTURE which is not more than six (6) square feet in DISPLAY AREA, consists of letters painted on wood without symbol or trademark and if illuminated is illuminated indirectly.



9.1.7 The reconstruction, substantially similar in exterior design, of a BUILDING, STRUCTURE or EXTERIOR ARCHITECTURAL FEATURE damaged or destroyed by fire, storm or other disaster, provided such reconstruction is begun within one year thereafter and carried forward with due diligence.

9.2 Upon request the COMMISSION shall issue a CERTIFICATE of Non-Applicability with respect to CONSTRUCTION or ALTERATION in any category not subject to review by the COMMISSION in accordance with the above provisions.

9.3 Nothing in this Bylaw shall be construed to prevent the ordinary maintenance, repair or replacement of any EXTERIOR ARCHITECTURAL FEATURE within a DISTRICT which does not involve a change in design, material or the outward appearance thereof, nor to prevent landscaping with plants, trees or shrubs, nor construed to prevent the meeting of requirements certified by a duly authorized public officer to be necessary for public safety because of an unsafe or dangerous condition, nor construed to prevent any CONSTRUCTION or ALTERATION under a permit duly issued prior to the effective date of this Bylaw.

## 10. CATEGORICAL APPROVAL

The COMMISSION may determine from time to time after a public hearing, duly advertised and posted at least fourteen (14) days in advance in a conspicuous place in Town Hall and in a newspaper of general circulation in Acton, that certain categories of EXTERIOR ARCHITECTURAL FEATURES, STRUCTURES or BUILDINGS under certain conditions may be CONSTRUCTED or ALTERED without review by the COMMISSION without causing substantial derogation from the intent and purpose of this Bylaw.

## 11. ENFORCEMENT AND PENALTIES

11.1 The COMMISSION shall determine whether a particular activity is in violation of this Bylaw or not, and the COMMISSION shall be charged with the enforcement of this Bylaw.

11.2 The COMMISSION, upon a written complaint of any resident of Acton, or owner of property within Acton, or upon its own initiative, shall institute any appropriate action or proceedings in the name of the Town of Acton to prevent, correct, restrain or abate violation of this Bylaw. In the case where the COMMISSION is requested in writing to enforce this Bylaw against any person allegedly in violation of same and the COMMISSION declines to act, the COMMISSION shall notify, in writing, the party requesting such enforcement of any action or refusal to act, and the reasons therefore, within twenty one (21) days of receipt of such request.

11.3 Whoever violates any of the provisions of this Bylaw shall be punishable by a fine of up to \$300.00 for each offense. Each day during any portion of which such violation continues to exist shall constitute a separate offense.

11.4 The COMMISSION may designate the Building Commissioner of the Town of Acton to act on its behalf and to enforce this Bylaw under the direction of the COMMISSION.

## 12. VALIDITY AND SEPARABILITY

The provisions of this Bylaw shall be deemed to be separable. If any of its provisions, sections, subsections, sentences or clauses shall be held to be invalid or unconstitutional by any court of competent jurisdiction, the remainder of this Bylaw shall continue to be in full force and effect.

## 13. APPENDICES

and

### B.

Amend Chapter N of the Town of Acton Bylaws by inserting a new Section 6 as follows:

## SECTION 6. Local Historic Districts

This Bylaw shall not apply to any proposed demolition of a building which is located within a Local Historic District established under the Local Historic District Bylaw, Chapter P of the Town of Acton Bylaws. The Historic District Commission established under the Local Historic District Bylaw shall have sole jurisdiction over any demolition proposals within a Local Historic District pursuant to all procedures, standards and

or take any other action relative thereto.

**MOTION: MRS. FORBES** moves that the town adopt the bylaw set forth in the warrant, except that the words "or ways" should be deleted from the second clause of the second sentence of Section 6.1 on p. 17 of the warrant so that it reads as follows:

"...the COMMISSION shall limit its review powers established under this Bylaw to the public way from which the view of the BUILDING or STRUCTURE is, in the opinion of the COMMISSION, most relevant..."

MOTION CARRIES BY STANDING VOTE.

TOTAL VOTE - 120      YES - 110      NO - 10

## ARTICLE 5: SOUTH ACTON DISTRICT

To see if the Town of Acton will vote to add to Section 13 of the Local Historic District Bylaw (Chapter P) an Appendix 1 as follows:

Appendix 1:

South Acton District

The South Acton District shall be a DISTRICT area under this Bylaw. The location and boundaries of the South Acton District are defined and shown on the Local Historic District Map of the Town of Acton, Sheet 1 - 1990 which is a part of this Bylaw. Sheet 1 is based on the 1989 Town Atlas. The delineation of the DISTRICT area boundaries is based on the parcel boundaries then in existence and shown therein, except as otherwise apparent on Sheet 1.

or take any other action relative thereto.

**MOTION: MRS. FORBES** moves that the town amend the historic district bylaw by establishing the South Acton District.

MOTION CARRIES UNANIMOUSLY.

## ARTICLE 6: ACTON CENTRE DISTRICT

To see if the Town of Acton will vote to add to Section 13 of the Local Historic District Bylaw (Chapter P) an Appendix 2 as follows:

Appendix 2:

Acton Centre District

The Acton Centre District shall be a DISTRICT area under this Bylaw. The location and boundaries of the Acton Centre District are defined and shown on the Local Historic District Map of the Town of Acton, Sheet 2 - 1990 which is a part of this Bylaw. Sheet 2 is based on the 1989 Town Atlas. The delineation of the DISTRICT area boundaries is based on the parcel boundaries then in existence and shown therein, except as otherwise apparent on Sheet 2.

or take any other action relative thereto.

**MOTION: MRS. FORBES** moves that the town amend the historic district bylaw by establishing the Acton Center District.

MOTION CARRIES UNANIMOUSLY.



## ARTICLE 7: WEST ACTON DISTRICT

To see if the Town of Acton will vote to add to Section 13 of the Local Historic District Bylaw (Chapter P) an Appendix 3 as follows:

### Appendix 3:

#### West Acton District

The West Acton District shall be a DISTRICT area under this Bylaw. The location and boundaries of the West Acton District are defined and shown on the Local Historic District Map of the Town of Acton, Sheet 3 - 1990 which is a part of this Bylaw. Sheet 3 is based on the 1989 Town Atlas. The delineation of the DISTRICT area boundaries is based on the parcel boundaries then in existence and shown therein, except as otherwise apparent on Sheet 3.

or take any other action relative thereto.

**MOTION: MRS. FORBES** moves that the town amend the historic district bylaw by establishing the West Acton District.

MOTION CARRIES UNANIMOUSLY.

## ARTICLE 8\* TECHNICAL CORRECTIONS - ZONING BYLAW AND ZONING MAP

2/3 Vote Required)

To see if the Town will vote to amend the Acton Zoning Bylaw and the Acton Zoning Map as follows:

1. Zoning Bylaw - In Section 1.3.3, delete "10.4.3.5" and replace with "10.4.3.7".
2. Zoning Bylaw - In Section 2.2, delete second paragraph and replace with:  
"Zoning Map of the Town of Acton," amended to April 4, 1990 (Scale 1" = 1200' or reductions thereof, consisting of a single sheet designated map number 1), as amended.
3. Zoning Bylaw - In Section 3.3, add the words "Except in Village Districts, in Residence A Districts, in Planned Conservation Residential Community Districts, in Planned Unit Developments pursuant to Section 9A, and in AFFORDABLE Housing Developments pursuant to Section 4.4," before the word "no" in the first line of Section 3.3.
4. Zoning Bylaw - In Section 3.6.4, delete in its entirety the second part of this Section beginning with "except that...".
5. Zoning Bylaw - In Section 3.8.2, add the words ", Limited Business" after "General Business".
6. Zoning Bylaw - In Section 5.4.5.1, delete the words "on a CDR" and replace with "in the Special Permit authorizing a transfer".
7. Zoning Bylaw - In Section 5.4.6.1 a), delete the words "as computed in Section 10.4.3.9" and replace with "as computed in Section 10.4.3.8".
8. Zoning Bylaw - In Section 5.4.6.1 b), delete the words "as computed in Section 10.4.3.7 and replace with "as computed in Section 10.4.3.8".
9. Zoning Bylaw -

- a) Section 9A.7 - Add the following new sentences as the introductory paragraph for Section 9A.7:

Where the requirements and standards of a PUD differ from or conflict with other requirements and standards of this Bylaw, the requirements and standards established for PUDs shall prevail except that a PUD shall comply with the requirements set forth in the GROUNDWATER Protection and Flood Plain Districts. No

Site Plan Special Permit shall be required for a PUD or any USES within a PUD.

- b) Section 9A.7.2 - Add the following sentences as the introductory paragraph to Section 9A.7.2:

There shall be no minimum LOT area, FRONTAGE, OPEN SPACE, FLOOR AREA RATIO, LOT width or yard requirements within a PUD or for any LOT or BUILDING within a PUD except as provided in this Section. However a PUD shall comply with the applicable requirements of the Groundwater Protection and Flood Plain Districts. The Planning Board may impose appropriate conditions on the location, layout and size of BUILDINGS, STRUCTURES and OPEN SPACE.

- c) Section 9A.7.3 - Amend as follows:

- 1) Rename Section title to: "STREETS, Utilities and Lighting"

- 2) Add the following new sentence at the end of the Section as follows:

"The Planning Board may impose appropriate standards for all outdoor lighting within a PUD."

- d) Section 9A.7.5 - Add the following new sentence to the end of the Section as follows:

"The Planning Board may authorize a decrease in the number of parking spaces required herein provided that such decrease in the number of required parking spaces shall be based upon documentation of the special nature of a USE or mix of USES within a PUD and further provided that the waived parking shall be set aside and shall not be intended for immediate construction. Such spaces shall be labelled as "Reserve Parking" on the "PUD Site Plan".

- e) Add new Section 9A.7.6 as follows:

9A.7.6 Stormwater Runoff - The peak rate of stormwater runoff from a PUD shall not exceed the rate existing prior to the new construction based on a 10 year design storm.

10. Zoning Bylaw - In Section 10.4.3.8, delete the clause beginning with "except to simplify..." and ending with the end of the Section.
11. Zoning Bylaw - Delete Section 10.4.3.9.
12. Zoning Map - Rezone the following parcels of land identified by their 1989 Town of Acton Atlas Map and Parcel numbers:

(Present zoning designations, shown in parenthesis, and street addresses are provided for reference purposes only.)

NEW ZONING DESIGNATION	MAP	PARCEL #	STREET ADDRESS
Residence 8/4	F-1	10	655 Mass. Ave. (R-4)
Residence 8/4	F-1	10-1	behind 655 Mass. Ave. (R-4)
Residence 8/4	F-1	3	beside 655 Mass. Ave. (R-4)
Residence 8/4	F-4	11	22 Grasshopper Lanc (R-4)
Residence 8/4	F-4	11-10	27 Grasshopper Lanc (R-4)
Residence 8/4	F-4	11-11	24 Grasshopper Lane (R-4)
Residence 8/4	F-4	11-12	26 Grasshopper Lane (R-4)
Residence 2	F-2A	11	641 Mass. Ave. (R-4)
Residence 2	G-5	71 19	Bayberry Road (R-8)
Residence 2	H-3	240	74-80 Parker St. (R-4)
Residence 2	H-3	241	68-72 Parker St. (R-4)

ARC	F-1	2	659-665 Mass. Ave. (R-4)
ARC	G-4	27	120-128 Concord Road (R-4)
ARC	G-4	211	128 Concord Road (R-4)

Industrial Park I-3 149 rear Drummer Road (GI)

Limited Business E-4 5-1 304 Great Road (GB)

Small Manufacturing C-5 93 791 Main Street (GI)

Small Manufacturing C-5 101 781 Main Street (GI/R-2)

or take any other action relative thereto.

**MOTION: MRS. GIORGIO** moves that the Town amend the zoning bylaw as set forth in the warrant.

CONSENT MOTION CARRIES UNANIMOUSLY.

#### ARTICLE 9\* TOWN BOUNDARY LOTS (2/3 Vote Required)

To see if the Town will vote to amend the Acton Zoning Bylaw as follows:

Add new Section 5.3.7:

5.3.7 Town Boundary LOTS - In the event that a LOT is located partially outside of the Town of Acton, FRONTAGE and LOT area located outside of the Town of Acton may be used to satisfy the minimum FRONTAGE and LOT area requirements of this Bylaw, provided however that this Section shall only apply

- a) if the USE on such LOT is one of the following: residential, agricultural, conservation, recreation, governmental, institutional, or public service, all as defined in Section 3, or
- b) if the USE is a permitted USE on the entirety of the LOT whether in the Town of Acton or another town.

or take any other action relative thereto.

**MOTION: MR. HILL** Moves that the Town amend the zoning bylaw as set forth in the warrant.

CONSENT MOTION CARRIES UNANIMOUSLY.

#### ARTICLE 10\* NONCONFORMING BUILDINGS

To see if the Town of Acton will vote to amend the Acton Zoning Bylaw as follows:

Insert new Section 8.3.3 as follows:

8.3.3 A BUILDING which is nonconforming with regard to any minimum front, side or rear yard requirements may be extended within the dimension of its existing nonconformity by Special Permit from the Board of Appeals provided that the extension does not create any new violation of any other dimensional requirement of this Bylaw and

provided further that no such extension shall be permitted unless the Board of Appeals finds that such extension is not more detrimental to the neighborhood than the existing nonconforming condition of the BUILDING.

and renumber current Sections 8.3.3 and 8.3.4 to become Sections 8.3.4 and 8.3.5 respectively.

or take any other action relative thereto.

**MOTION: MR. NIEMYSKI** moves that the Town amend the zoning bylaw as set forth in the warrant.

CONSENT MOTION CARRIES UNANIMOUSLY.

#### ARTICLE 11\* MULTI-YEAR CONTRACTS (Majority Vote Required)

To see if the Town will vote to allow the Town Manager to enter into Multi-year contracts in excess of three years duration, but less than twenty years duration, or take any other action thereto.

**MOTION: MR. WEEKS** moves that the Town authorize the Town Manager to enter into contracts for terms exceeding three years, as provided in c. 30B.

MOTION CARRIES.

#### ARTICLE 12\* SIDEWALK EASEMENT - ACTON WOODS PLAZA (Majority Vote Required)

To see if the Town will vote to accept as a gift from Acton Woods Associates Limited Partnership, an easement five (5) feet wide along the westerly side of the Main Street/Great Road intersection for sidewalk and road shoulder purposes, or take any other action relative thereto.

**MOTION: MR. LAKE** moves that the Town accept with thanks the easement described in the warrant.

CONSENT MOTION CARRIES UNANIMOUSLY.

#### ARTICLE 13\* CHARTER ROAD SIDEWALK EASEMENTS (Majority Vote Required)

To see if the Town will vote to accept as gifts from Authentic Homes, Inc. Charles J. and Sherry K. Kotsaftis, and F. David and Lorie J. Von Jess three separate five (5) foot wide easements along Charter Road for sidewalk purposes, or take any other action relative thereto.

**MOTION: MR. LAKE** moves that the Town accept with thanks the easement described in the warrant.

CONSENT MOTION CARRIES UNANIMOUSLY.

#### ARTICLE 14\* CONSERVATION OPERATING BUDGET (Majority Vote Required)

To see if the Town will vote to appropriate the sum of \$1,790.00 raised by wetlands filing fees, for the day to day expenses of the Conservation Department, for the fiscal year 1991, or take any other action relative thereto.

**MOTION: MR. WEEKS** moves that the Town appropriate the sum of \$1,790.00 from wetland filing fees for the expenses of the Conservation Commission related to wetlands protection.

CONSENT MOTION CARRIES UNANIMOUSLY.

**ARTICLE 15\* DISPOSAL OF SURPLUS PROPERTY - WILLOW STREET**

(2/3 Vote Required)

To see if the Town will authorize the Town Manager to sell through public sale the old bottle and can dump on Willow Street (Lot G-1-313 on the Town Atlas), or take any other action relative thereto.

**MOTION: MR. LAKE** moves that the Town authorize the Town Manager to sell the land described in the warrant to one or more purchasers for not less than \$14,400 on such terms and conditions as the Town Manager, with the advice of Town Counsel, deems appropriate, including, without limitation, agreement by the purchaser to release and holds harmless the Town against any future liability, including liability for environmental cleanup costs arising out of its ownership or the land.

CONSENT MOTION CARRIES UNANIMOUSLY.

**ARTICLE 16\* TRANSFER OF FUNDS FROM CEMETERY LAND FUNDS**

(Majority Vote Required)

To see if the Town will transfer the sum of \$5,000.00 from the Cemetery Land Fund to be expended by the Town Manager for the development, landscaping, roadways, and drainage of a new interment section at Mount Hope Cemetery, or take any other action relative thereto.

**MOTION: MRS. TAVERNIER** moves that the Town transfer \$5,000 from the Cemetery Land Fund to be expended by the Town Manager for the development, including landscaping and installation of roadways and drainage, of a new interment section at Mount Hope cemetery.

CONSENT MOTION CARRIES UNANIMOUSLY.

At 10:55 P.M. Mr. Hunter moved to dissolve the Special Town Meeting.

MOTION CARRIED UNANIMOUSLY

Number of registered voters in attendance: 230

Tellers at the November 28, 1990 Special Town Meeting were: Belle Choate, Elsa Collins, Craig Fingerman, Eldon Fisher, Tom Geagan, Moe Joyal, Carol Lake, Peg Lauzon, Phil Lemieux, Connie Masson, Paul Poppert, Cathy Reich, Kay Reich, Margaret Richter, Alice Shepherd, Judy Snell, Norman Veenstra, Betsy Wilson and Head Teller Bill Reich.



# EDUCATION REPORTS

## SCHOOL COMMITTEE

### BUDGET PARADOX

The school budgets were the result of significant input from teachers and administrators and many hours of interaction/discussion, even sometimes lively debate reflecting a broad base support for the priorities established through admittedly not unanimous agreement. Further, they were consistent with the Acton Coordinating Committee FY (fiscal year) '91 budget guidelines which, in general, required a reduction of approximately \$1,000,000 below the maintenance of service level of FY'90 and a general override in the Town of Acton of \$988,000.

Similar to last year, two separate budgets were prepared for the Acton-Boxborough Regional School District and the Acton Public School System. The "A" budgets anticipated the need for \$988,000 general override and included a combined (local and region) cut of approximately \$850,000 from projected FY'91 expenses. The "B" budgets assumed that the override would not pass and included an additional combined cut of approximately \$659,000. Specifically, the increases in the local and regional budgets (FY'91 over FY'90) were 6.9% and 1.4% respectively. Since the override passed, the "A" budget became our fiscal year '91 budget.

As we have prepared budgets the last several years, an odd paradox appears to exist: one that provides daily distress for those of us responsible for the welfare of the Acton and Acton-Boxborough Schools. We find that balancing the budget each year has become a painful process of expenditure reduction even while there is a necessity for passing overrides, and the grim reality of reduced state aid.

We see ourselves as lean and now stressed. But as we look outward, we find some asserting that "we raise all we can and spend all we raise," that we are not entitled to as much help from the State, or that we should not advocate overrides. In short, there is, from some people, suspicion "out there" that we have "fat"; e.g., teacher salary increases are too high, central office is overstuffed, administrators are paid too much.

But we aren't; and that is the paradox. In order to finance a modest level of improvement in salaries and program quality, we have had to make moderate to severe cuts in our expense budgets the last two years and will apparently have to continue to do so in the foreseeable future.

The process has been a painful one, painful enough so that when further reductions are required, additional savings are extremely difficult to find. Such a situation has begun to dis-

mantle the cornerstones of our nationally recognized educational system. Experienced observers, those familiar with "real world" institutional finances, agree that we are providing an unusually fine education for the dollars spent.

Nor would they say we have been lavish in the salaries we pay. During the ten years of my tenure we have essentially remained in the same comparative position (among the lowest for the last ten years) to the 25 schools with which we are traditionally compared. The same is true with cost per pupil and central office costs.

What I have just described produces a difficult situation. In America, to appear poor and yet actually be wealthy is fine. To appear wealthy but in actuality be poor is untenable and politically risky. Why do we find ourselves in this unenviable latter position?

At one level, that question has a simple answer. Public education is becoming more expensive than some people would like it to be. That is because a good school system requires the services of creative, caring and highly skilled professional people and constant updating of technology and facilities.

But that unpleasant truth does not, by itself, explain the paradox. Two serious mismatches between perception and reality contribute much more to it. First, few people outside the public schools are aware of the real cost of public education. That is to say, it is not just a numbers game. And second, the public hears about problems of graft, incompetence, nepotism, frivolous spending, poor management, and draws the conclusion that taxes are being poorly utilized and are too high.

Now, these misunderstandings would be perfectly harmless if all they produced was an occasional gibe or an expedient generalization. Unfortunately, they have the capacity for much more mischief than that.

Consider the political economy in which our town has been and is now moving. Proposition 2 1/2 was designed to control the level of local government spending by limiting the growth in local government revenues to 2 1/2% a year at a time when costs are rising at a 5 1/2% to 6% rate. Until the last two years this gap for our schools was reduced by the local aid payments from the State, new growth, the availability of free cash, decline in school enrollment and the effective and/or creative revenue and expense practices and/or ventures. Now, local aid has been severely cut (FY'90 Acton - \$738,000, Boxborough - \$126,000) and the elimination of the June local aid payment (FY'90 Acton - \$250,545, Boxborough - \$34,031, Region - \$381,601) is being threatened; new growth is about the same as last year's, Acton's

"free cash" has been significantly depleted, school enrollment has leveled off in the regional and local schools; and additional effective creative revenue measures appear to be non-existent except for K-12 regionalization. The practical effect of Proposition 2 1/2 will force us to cut the real level of services. Thus, even with the passage of a general override we will be required to make cuts if we are to limit the increase in expenses to the "cost of living" index.

Why should all this trouble us? Our schools are doing a very good job, they are well respected as public schools in Massachusetts and the nation, and they ought to be able to survive the misfortune of being thought to be richer than they really are.

In ordinary times, perhaps. But these are not ordinary times. Our schools now find themselves exactly at the convergence of several critical developments: (1) reduced state revenues which threaten the amount of this year's (FY'90) June local aid payment, (2) projected reduction in local aid next year (FY'91), and (3) petitions to roll back state taxes passed since 1988.

No one can say for sure what the impact on our schools will be if one or more of these developments becomes reality. But it does appear that the citizens of Acton and Boxborough are going to have to shoulder a larger portion of the cost of our schools.

While I recognize that cost increases inevitably pose problems for some people, I also believe that we all must share a stake in maintaining our schools' momentum. Granted, all is not right in Massachusetts today. Like every generation, ours is likely to believe that life was perfect in the past - and we are the ones who really made a mess of things. However, our schools and communities are anything but on their last legs. We are and will continue to be one of the educational systems that will serve as a role model for the state and nation.

### ENROLLMENT

The elementary school enrollment from October 1, 1989 to October 1, 1990 has increased from 1652 to 1668 (+ 16), while the secondary enrollment has declined in the same period of time from 1702 to 1665 (- 37). The October 1, 1990 kindergarten enrollment was 256, up 20 from 1989, but projects to keep K-6 enrollment growing in the near future.

### PERSONNEL

Decreasing resources and the lack of opportunities in other systems continue to prevent the once normal influx of new teachers. The staff is keeping current by taking a variety of college and in-service courses plus getting involved in many professional development opportunities. Some staff members are taking advantage of the Externship Program which gives teachers an opportunity to work in industry for a half or full year.

Other teachers are exploring the possibilities of a teacher exchange program with a group of participating systems. New ideas are also infused into the system through a variety of student teachers and continued participation in the Math, English, Science Technology in Education Project through the University of Massachusetts.

### PUPIL SERVICES

The following are new developments in the Pupil Services area:

- \* The Special Education Parent Advisory Council continues to expand activities and provide valuable input to the administration. The SPED PAC has applied for a Department of Education grant in order to sponsor evening programs and to fund their publications.

- \* The Speech and Language Department completed a comprehensive self-evaluation as part of the accreditation process conducted by the American Speech and Hearing Association (ASHA). The Professional Services Board of ASHA has sent a site visit team from the national office and a written report regarding continued accreditation is expected this spring.

- \* The English as a Second Language (ESL) program continues to grow. Currently, 94 students (K-12) representing 36 countries and 32 languages participate. An **ESL Manual for Staff** has been prepared to assist classroom teachers in meeting the needs of our international students.

- \* The Special Education Department has been involved in transition activities with five youngsters currently in out-of-district placements. Service delivery models that focus on increasing student integration and mainstreaming opportunities are being developed.

- \* Rosalina Goulet (ESL Specialist) and Charlene Spaulding (Reading Specialist) have been selected for the Department of Education's 1990-91 Curriculum Seminar Series speakers' list. Their topic is: "Collaboration Strategies for Teaching Language and Reading to Language Minority Students." Michelle Tamaren (Special Educator) was also selected for her workshop "Enhancing the Self Esteem of the Learning Disabled Child in the Classroom".

### FACILITIES AND TRANSPORTATION

In addition to regular maintenance projects, parking lots and sections of Charter Road running through our campus were blacktopped/seal-coated and the areas and curbing relined. The locker room and floors in the pool area at the High School were refurbished, the stone wall at the High School was rebuilt and there was extensive interior painting in all schools including a number of classrooms and halls.



## **DRIVER EDUCATION**

ABRSD, under the auspices of Community Education, is operating a drivers' education program as a result of the default of Taggart's Driving School. The District also provides this service to Concord-Carlisle High School.

## **SUMMER SCHOOL**

The Summer School completed its 17th year of operation in August with 204 students from grades 7-12 and an additional 18 students from elementary grades enrolled in a wide variety of coursework. Seventy-five of the students attended solely for enrichment purposes. The program once again hosted 18 teaching interns who are involved in the UMASS/MESTEP Program.

## **CURRICULUM AND STAFF DEVELOPMENT**

Several Research and Development Projects were carried out this past summer including:

- \* Lauraine Riel, John Duclos, Patricia Metcalf and Lynda Nadolny participated in a review, revision and rewrite of the elementary physical education curriculum with the main objective being to provide Acton with an exemplary program while providing latitude within each building for implementing goals based on existing facilities and equipment.

- \* David Curren and Eileen Sullivan reviewed the existing SCIS lessons and supplementary materials with the aim of condensing the existing "Models" unit into a one-month mini-unit. In addition, a framework for another mini-unit, "Inventions/Problem Solving" was developed.

- \* Eileen Sullivan used a Dwight D. Eisenhower Grant to fund teacher training in new science units, Weather, Astronomy, Primary Physical Science and Aquatic Environments.

- \* Nancy Nizel, Carla Brockmeier, Dorothy Johnson and Sandra Snell rewrote the Junior High English curriculum guide into a manageable document clearly explaining the objectives, materials and procedures for implementing the curriculum's twenty thematic units.

- \* Neil Murphy, Ann Sorvari, Carlene Phillips, Jim Lamb and Nancy Farrar established a core curriculum for a senior English course to replace the elective program lost when arena scheduling was discontinued. This curriculum stresses inter-cultural, inter-disciplinary and cooperative learning strategies. In addition, a mechanism for process writing was developed.

- \* Neil Murphy, Pam Lynn, Lorraine Lewis, Barbara Parker, Connie Catanese and Jerry McDonald reviewed and revised the existing TMLA Research Paper Style Sheet".

- \* Michelle Tamaren continued work on her project, completion of a curriculum guide (C.A.R.E. - "Consider and Respect Everyone") for fostering self-esteem and sensitivity in the classroom.

- \* Three teachers, Emma Catalini (W.R. Grace), David Curren (MIT-Lincoln Laboratory) and Claudia Abramson (D.C. Heath) are on faculty externships for the school year.

## **ACTON PUBLIC SCHOOLS**

All four elementary schools - Conant, Douglas, Gates and McCarthy-Towne - have experienced similar highlights this past year. Each has:

- \* A vital parent organization (PTO, PTC, PAC, PTSO) that played an active role in the life of its school. These organizations sponsored numerous assembly programs that enriched their school's cultural and aesthetic life with musicians, story tellers, and other performers. The parent groups raised funds for school-wide projects, provided volunteers for many in-and-out-of-class activities, tasks and services, and staffed the "Safe Arrival" hotlines. The parent groups also sponsored school newsletters, ice cream socials and welcomed newcomers in some way.

- \* A number of whole school events such as an orientation program for kindergarten parents and children as the school year begins, back-to-school night open houses in the fall, and a Memorial Day Program in the spring.

- \* A faculty who had students use computers in their classrooms as well as at the Merriam School computer lab. Computers were used by students in the writing/composing process, as a way to enrich or extend learning in various curricular areas and to strengthen their learning of concepts and practice of skills.

- \* A faculty who encouraged students to be actors, singers, and musicians in a variety of performance settings. A large number of students in grades four, five and six of each school participated in the instrumental band and orchestra programs.

- \* A faculty who participated in professional development through one or more of these activities: pursuing formal course work, being involved in system-wide curriculum and instruction review and improvement projects, participating in the system's professional development day, and attending professional conferences and workshops. In addition, many faculty in each school worked with student teachers. Through their actions, the faculty again showed that they are truly committed to the concept of being "life long learners".

- \* Physical education Project Challenge (a.k.a. Project Adventure) Program throughout the grades and some sort of activity/field/games day in the spring.



\* A Chapter 188 School Improvement Council consisted of parents, teachers, a community representative and principal. These Councils determined how each school would allocate the funds made available to it by the Commonwealth.

\* A reception or event of some sort to celebrate and honor the parents and volunteers who assisted each school during the school year.

### **ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT JUNIOR HIGH SCHOOL**

In 1990, the Raymond J. Grey Junior High School population rose to 586, the largest number in several years. Along with an increase in numbers there was also a significant increase in the scores on the Massachusetts Educational Assessment Tests that were taken by eighth graders during the spring semester. Our students' scores were among the highest in the state and included math, science and social studies. (The combined scores with the grade 4 scores placed us number one in the state.)

Not only have our students excelled on standardized tests, but they have been involved in programs that helped them become aware of that which will confront them in the years to come. In a joint effort sponsored by the Library, the Social Studies Department, and Music and Art Departments, Earth Week was celebrated with many activities that demonstrated a need to preserve the environment. Issues ranging from the preservation of the rain forests to the need for cleaner corridors were addressed. Other student-centered service activities included clothing drives, support of the Community Supper Program and donations to the Save-the-Children Fund and Aids research.

In the fall, R.J. Grey sports teams had an extraordinary season with the four interscholastic teams of field hockey, boys' and girls' soccer and cross-country finishing first in their league, each with an undefeated season. The records indicate that this is the first time the Junior High has enjoyed such overall success.

Though many other programs could be reviewed, these highlights are good examples of why the Junior High was selected as a nationally recognized School of Excellence and how it has continued to present significant opportunities to its students.

### **SENIOR HIGH SCHOOL**

With an enrollment of 1079 students in grades 9 through 12 (10/1/90), the ABRHS continues to be a distinguished school with local, state and national accolades.

The high school facility, originally built in 1967, and doubled in size with an addition in 1973, recently underwent a \$1.8 million building renovation which was completed in April, 1987.

Academically, ABRHS continues to warrant the respect and admiration of college admissions officers and employers in the business world. In the last five years, the graduation classes of 1986, 1987, 1988, 1989, and 1990 have sent 90%, 89%, 91%, 93% and 90% of their graduating seniors on to further education in over thirty different states around the country. The graduating class of 1991 gives every indication they will continue in this fine tradition. Other indications of academic excellence are as follows:

\* **National Merit Scholarship Corporation** - Twenty members of the senior class (1990) have won commendations for the N.M.S.C., four students were semi-finalists for National Merit Scholarships and two students won National Merit Scholarships (Michael Young, Brown University, and David Gratz, University of Southern California).

\* **National Honor Society** - Seventy-two members of the current senior class (28%) have distinguished themselves by early entrance into the National Honor Society, and it is estimated that 50-55% of the class will be inductees in the spring of 1991.

\* **Mathematics Team** - The ABRHS Mathematics Team finished fourth in statewide competition.

\* **Science Team** - The ABRHS Science Team was third in the West Suburban Science Olympiad in the 1989-1990 school year and was sixth in the statewide competitions.

\* **Academic Decathlon** - A rookie team, the Academic Decathlon placed third in the state of Massachusetts in the spring of 1990, and first in the fall of 1990.

\* **SAT and Achievement Scores** - SAT and Achievement scores continue to exceed the state and national averages, despite the fact that most students at ABRHS take SAT tests, in comparison to the state average of 72% and a national average of 40%. In short, Acton-Boxborough's 88% of the student body does better than the state's top 72% and the nation's top 40% on SAT competitions.

\* **Scholarships** - Students from the graduating class of 1990 won 150 local scholarships worth approximately \$138,878, and forty-seven students won scholarships from colleges and universities valued at approximately \$800,000. Local and outside scholarships recognize ABRHS students for outstanding academic and extracurricular abilities.

In terms of curriculum, ABRHS continues to be a comprehensive secondary school with nearly 200 different course options. Constant evaluation and appraisal takes place annually in order to insure that our course offerings are relevant and that we properly utilize our staff, buildings, equipment and instructional materials to the optimum level. We feel that our current curriculum offerings are comprehensive and developmental. Further, we feel these courses are challenging and are of the highest caliber.

One of our most recent changes in curriculum has been the addition of the Digital VAX 11-750 computer which has a 40-megabyte capacity to be used by students of math, business and other departments, when necessary. In addition to this, Acton-Boxborough now has a full classroom of microcomputers to teach introductory computer programming courses.

Our most exciting recent curriculum change, thanks to word processor/computer gifts from NEC Corporation of Acton-Boxborough, was the development of unique English Writing Laboratory. This experiment has been more fully developed with the addition of thirty new NEC units.

In terms of extracurricular activities, the ABRHS program continues to be extensive and comprehensive. Athletic activities last year included three league championships, one state championship and a cumulative 65% won/loss record for our 49 teams in competitions, with a total of 100+ students winning "All League" recognition and/or "All Scholastic" recognition. ABRHS, in 1989, won the coveted "Dalton Trophy" presented by the **Boston Globe** for the best school in Massachusetts in terms of won/loss records. It was ABRHS's second trophy win in statewide competition since the trophy was established 10-12 years ago.

Accomplishments in Fine Arts were equally significant. Our Fine Arts Department conducted eight Concert Choir or Madrigal Choir performances with our Concert Band and March-

ing Band participating in six local events. Our theater group, called Proscenium Circus, performed a sensational musical entitled "Camelot", performed an outstanding fall play entitled "Mousetrap", and an excellent state play entitled "Pygmalion". The ABRHS Proscenium Circus organization is also commended for their outstanding performances throughout the year. As was the case in athletics, numerous individuals won many awards including art awards from the **Boston Globe**, musical awards presented by the N.E. District Band Association, and several individual awards provided by the N.E. District Chorus Association. Numerous students won "All State" recognition in dramatics, voice and instrumental competitions.

### COMMUNITY EDUCATION

Now in its 15th year, the Acton-Boxborough Community Education Program includes in its offerings to the community all RECREATION PROGRAMS as well as the traditional ADULT AND CHILDREN'S CLASSES. For the 1990 calendar year, over 8,225 persons enrolled in the 737 courses scheduled over the four terms, and 528 persons enrolled in the 45 COLLEGE COURSES provided by Boston University and Middlesex Community College over two terms.

Computer Lab access at the high school has continued to be available to the BU graduate students in Acton. It remains open



Children's Reading Room



four nights per week with a Community Education lab assistant assigned to monitor its use. Information about all of these offerings may be obtained by calling 264-4700 x 5013, 5353 or 5014, or visiting the Community Education office in room 304 at the Grey Junior High.

The Community Education PRE-SCHOOL, located at ABRHS, serves 56 three- and four-year-olds, and 21 high school students who assist in the program as part of a Child Development course.

The Community Education EXTENDED DAY PROGRAM, located this year at the High School, provides quality before- and after-school care to 175 children in grades K-6. The United Way provides some funding for this program.

SUMMER DAY CAMP is also administered by Community Education. In 1990 the camp was housed at Conant Elementary School and served over 300 children in grades K-6. The SUMMER PLAYGROUND PROGRAM experienced an average daily attendance of 34 children whose continuous attendance amounted to 1135 contacts for the summer at the Elm Street Playground. Other popular recreation classes or opportunities continue to include the POOL/FIELDHOUSE program; sport clinics such as baseball, floor hockey, field hockey, gymnastics, soccer and basketball; cross country and downhill skiing; tennis; swim classes for children and adults; ballroom dance; West African Dance; pre-school dance and gym classes; and dance classes for elementary children. Community Education also now administers the driver education program.

In the realm of public service, Community Education plans the annual CONFERENCE OF COMMUNITY AGENCIES, a fall event that offers an opportunity for area agencies and organizations to hear a speaker of current interest and acquaint the community with their special objectives and current projects; assisted in providing a Young Writers' Contest for Acton children, and collaborated with the Acton Housing Authority which obtained some private corporate funding to provide scholarships for children of single working parents to attend Community Education classes.

Community Education, in cooperation with the Acton Conservation Department, sponsored a Poster Contest in connection with the National Celebration of the Outdoors, and obtained modest funding from area businesses for awards to young people, who at the end of the contest participated in a "clean-up" day at the new Acton Arboretum on April 28, 1990.

Another collaboration resulted in the support of a former agency, WIDENING HORIZONS, that had independently provided career counseling services and now is co-sponsored by Community Education to continue its activities. Courses are partially funded by United Way monies.

Finally, the SCHEDULING OF SCHOOL FACILITIES

for after school use is coordinated by the Community Education staff. Groups interested in using school space for meetings, events, etc., should call the Community Education office at 264-4700 x 5014.

Robert E. Kessler  
Superintendent of Schools  
on behalf of the School Committees

## MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

Minuteman Tech students and graduates have had a great year capitalizing on what national research shows about learning—that many students can develop much stronger academic skills in applied learning programs. For example, Henry Thomas, valedictorian of the Minuteman Tech Class of 1986 was also valedictorian of the University of Lowell's Class of 1990. As a physics major he compiled a 3.98 cumulative grade point average, which was the highest among the 1,621 members of his class. In the fall of 1990 he began a doctoral program in Physics at the Massachusetts Institute of Technology

Henry Thomas entered Minuteman Tech eight years ago from the Brooks School in Lincoln. He was fascinated by computers and decided to come to Minuteman so he could spend half of his time working with computers while participating in the rigorous Prep Tech college preparatory program.

His interest in computers gave way to an interest in physics as a result of studying with George Taliadouros, Minuteman Tech physics teacher who was named the 1988 outstanding science teacher in Massachusetts by the National Science Foundation. Excellence in academics is very important at Minuteman because approximately 20 percent of Minuteman Tech graduates continue their education in college.

The excellence of Minuteman's technical programs is illustrated every year by the achievements of our students. During 1990, Minuteman Tech students won 19 medals in the state Vocational Industrial Clubs of America Skills Olympics—more medals than any other school. In June, Minuteman sent eight of its state winners to compete in the national Vocational Industrial Clubs of America Skill Olympics in Oklahoma City. Barbara Craddock of Lincoln and Kelly Komola of Watertown came home with national Gold and Silver medals respectively in the Commercial Baking event.

Retailing student Kelli Mason of Stow won first place in the Civic Consciousness category at the state Distributive Education Clubs of America Conference and traveled to San Jose, California, to participate in the national DECA Conference.



Horticulture student Craig Desjardins of Stow placed third in the National Future Farmers of America Landscaping Competition in Kansas City, Missouri. At the Society of Manufacturing Engineers National Competition in Dearborn, Michigan, a team of four Minuteman Technology students placed fourth in the Robotics and Vision Team Event. The team consisted of Jonathan Rayne of Waltham, Alex Taliadouros of Dracut, Michael Baker of Lexington and Brett Pacewicz of Needham.

In athletics during 1990, Minuteman Tech's high achievers included Scott Brown of Arlington and Shirley Marsh of Stow who were named to Colonial Conference Basketball All Stars First Teams. Alan Ferrone of Somerville was named the Most Valuable Hockey Player of the Commonwealth Conference League. Swimmer Bob Gardner of Arlington was named a Commonwealth Conference All Star. Soccer players Will McCarthy of Stow and Rob Fisher of Sudbury were named Colonial Conference first team All Stars. In golf, Robert Holt of Needham was Colonial Conference League champion.

Football player Walter Carmichael of Arlington was selected by the state's coaches to play in the National Football Hall of Fame All-Star game. He was also named a Colonial Conference Baseball All Star. Brian Healy of Medford was named to the Colonial Conference All League Football Team. In field hockey, Pam Sisson of Acton, Shirley Marsh of Stow, Shannon Cronin of Arlington and Darlene Hebert of Stow were named Colonial Conference All Stars. Shirley Marsh and Pam Sisson were also named Colonial Conference All Stars in softball, along with Lisa Baia of Arlington. Hanna Scheichenost of Belmont was a Commonwealth Conference Tennis All Star.

A number of Minuteman Tech staff members also earned honors during 1989-90. Baking teacher Norman Myerow was named Chef of the Year by the Massachusetts Chefs de Cuisine and was inducted into the American Academy of Chefs during the group's national convention in New Orleans.

Minuteman's Technology/Media Director Earle Hancock received the Pathfinder Award from the Massachusetts Educational Technology Council. The award was presented to him by state Education Commissioner Harold Reynolds and State Board of Education Chairman James Crain in recognition of his pioneering work in the effective use of new technologies in schools.

Nick Papas, who teaches physical education at Minuteman and coaches basketball at Melrose High School, was named Division 1 Coach of the Year by the Boston Globe. Minuteman electrical instructor James Kennedy was appointed by the Massachusetts Department of Education to its Electrical Technology Advisory Board. Health Occupations teacher, Geraldine McGrann was elected Vice-President of the Health Occupations Educators Division of the Massachusetts Vocational Association.

On the Minuteman Tech campus, the school's high school and adult post graduate construction students completed work on a 6,000 square foot child care center for M. I. T. Lincoln Laboratory. Construction costs were paid by Lincoln Laboratory as part of a leasing arrangement. Dedication of the center took place on September 19, 1990.

The Child Care Center is being operated by a non-profit organization established by M.I.T. Lincoln Laboratory and serves 52 youngsters ranging from 6 weeks to 5 years old. Minuteman Tech child care students helped with the decorating and equipment selection for the center and are involved in cooperative and other learning experiences there. The Center's extensive grounds will be maintained by Minuteman Tech horticulture students.

During 1990 almost 300 middle school students and their teachers from Arlington, Bolton, Lancaster, Lexington, Needham and Stow took advantage of an invitation issued to all the district's middle schools to spend a "Technology Day" at Minuteman exploring the wonders of the school's laser and robotics facilities. Over the summer 20 science, math and special education teachers from Arlington, Carlisle, Dover, Lexington, Needham, Stow and Wayland participated in a special 2-day hands-on "Future Technologies Project" at Minuteman, sponsored by the school's Technology Division.

More and more adults from the Minuteman Tech District are taking advantage of the opportunity to enroll in the school's daytime adult technical training program. Residents of the District's 16 member towns may enroll in this program without charge if they have previously not had public vocational-technical training. The program has been especially useful to those who attended high school before our communities provided strong vocational-technical service and for some persons forced to return to an increasingly competitive job market by a change in their family economic status.

For those who can't attend classes in the daytime, there are hundreds of evening courses available at Minuteman which provide beginning and advanced technical training. Courses are also offered in a wide variety of other areas. Information about these programs may be obtained by calling Minuteman Tech's Community Education Office at 617-861-7150.

Here are some facts about the Minuteman Tech budget:

\* State expenditure comparisons are erroneously high for Minuteman because proper credit is not computed for tuition enrollees from non-member towns. Therefore, Minuteman provides local finance committees with more accurate comparison estimates.

\* For the second year in a row, Minuteman has level-funded its total budget. While an individual town's assessment can rise significantly depending on its share of annual enroll-

ment, the Technical High School staff has been working diligently to help member towns cope with difficult financial times and still provide a high quality of learning service to area citizens. The balance between fiscal coping and quality is a difficult one because providing students with strong integrated academic and vocational skills is becoming increasingly critical in the competitive job market.

\* The Minuteman School Committee has focused strongly on our fiscal partnership with towns. For example, in August of 1990, the Committee lowered assessments to member towns when state aid to the District was reduced less than we had anticipated. In turn, well-informed finance committees have continued to recommend fair support for vocational-technical education. Thousands of citizens benefit economically and have their lives enriched by this partnership.

During 1990, Dover member of the Minuteman Tech School Committee Robert Warner resigned. No one has yet been appointed to take his place.

Respectfully submitted,

**THE MINUTEMAN REGIONAL  
VOCATIONAL TECHNICAL  
SCHOOL COMMITTEE**

Acton - John W. Putnam  
(term expires 1991)  
Arlington - John P. Donahue  
(term expires 1991)  
Belmont - Linda Frizzell, Chair  
(term expires 1992)  
Bolton - Peter Stalker (term expires i 993)  
Boxborough - Kenneth Whitcomb  
(term expires 1991)  
Carlisle - William Churchill  
(term expires 1991)  
Concord - Lawrence D. Lorah  
(term expires 1992)  
Dover -position vacant (term expires 1993)  
Lancaster - Fred A. Reed  
(term expires 1991 )  
Lexington - Nyles N. Barnert, Secretary  
(term expires 1993)  
Lincoln - Harold A. Levey, Jr.  
(term expires 1992)  
Needham - Mark Tobin (term expires i 992)  
Stow - Mary E. Cutler (term expires 1993)  
Sudbury - Lawrence Ovia  
(term expires 1992)  
Wayland - Elaine Sweeney,  
Vice-Chairperson

**MINUTEMAN TECH CLASS OF 1990**

NAME	SHOP	TOWN
Bearce, Matthew William	Carpentry	Acton
Donovan, Thomas C.	Auto Body	Acton
Friend, Gretchen Beth	Cabinetmaking	Acton
Landry, Wayne Allen	Carpentry	Acton
McKelvie, Todd Brendon	Auto Body	Acton
Paolucci, Amy Anne	Culinary Arts	Acton
Ratta, Robert M.	Horticulture	Acton
Sisson, Pamela	Health	Acton
Swanson, Stacy A.	Culinary Arts	Acton
Thatcher, William J.	Auto Mechanics	Acton
Wilkins, Timothy	Carpentry	Acton



Child Reading on Couch 1980

# MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

## Statement of Revenues and Expenditures Budgetary Basis — General Fund

Year ended June 30, 1990  
(With comparative totals for the year ended June 30, 1989)

	1990		1989	
	Budget	Actual (note 5)	Variance favorable (unfavorable)	Actual (note 5)
<b>Revenues:</b>				
Town assessments	\$ 5,196,909	5,196,909	-	5,264,755
Commonwealth of Massachusetts:				
Chapter 70 - School Aid	1,638,748	1,638,748	-	1,638,749
Chapter 71 - Regional Aid	438,394	438,394	-	438,394
Pupil transportation	610,000	594,958	(15,042)	811,614
SBAB bond assistance	107,817	107,817	-	107,817
Appropriated from fund balance:				
Tuition	813,346	813,346	-	946,963
Other 549,904	549,904			267,000
Total revenues	9,355,118	9,340,076	(15,042)	9,475,292
<b>Expenditures:</b>				
<b>Current:</b>				
Teaching	3,476,747	3,514,199	(37,452)	3,564,469
Physical education	169,281	170,436	(1,155)	193,525
Athletics	142,374	135,229	7,145	138,523
Instructional resource	339,202	335,526	3,676	305,538
Pupil support services	844,740	871,949	(27,209)	866,192
Principal	262,461	261,242	1,219	265,342
Vocational coordinator	8,750	10,289	(1,539)	13,773
Data processing	114,485	112,268	2,217	117,370
Dean	76,420	80,115	(3,695)	77,225
District programs	4,900	5,144	(244)	13,018
Legal fees	30,000	57,556	(27,556)	96,405
Audit fees	12,000	22,200	(10,200)	23,000
Superintendent	134,170	133,212	958	129,258
Planning and academics	43,260	42,723	537	55,023
Business office	182,976	170,087	12,889	165,962
Risk insurance	109,300	124,204	(14,904)	118,623
Retirement and employee benefits	1,048,726	891,996	156,730	704,711
Transportation	734,846	695,039	39,807	697,808
Cafeteria	52,481	55,291	(2,810)	83,908



Operations/maintenance	1,083,610	1,102,772	(19,162)	1,056,732
Special salary accounts	174,139	94,307	79,832	60,210
Miscellaneous	-	7,566	(7,566)	-
Debt management:				
Principal retirement	85,000	85,000	-	150,000
Interest charges	2,975	2,975	-	11,012
Capital purchases	222,275	222,887	(612)	373,477
Total expenditures	9,355,118	9,204,212	150,906	1,281,104
Excess of revenues over expenditures	-	135,864	35,864	194,188
Operating transfers in (out):				
Transfer from enterprise fund	-	119,085	119,085	107,169
Transfer from special revenue fund	-	110,565	110,565	(34,583)
Excess of revenues and transfers over expenditures	-	365,514	365,514	266,774



Children's Reading Room with Special Guest

# FINANCIAL REPORTS

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## BOARD OF ASSESSORS

The Board of Assessors regular meetings are on the first Monday of each month at 5:30 P.M. in the Town Hall. Additional meetings are held as needed. Dates and times are posted forty-eight hours in advance.

### FISCAL YEAR 1991 VALUATION SUMMARY

Residential	\$1,395,856,050
Commercial	245,576,170
Industrial	103,888,800
Personal Property	18,669,473
 Total Taxable Value	 \$1,763,990,493

Tax Rate :

#### RESIDENTIAL

\$12.32

#### COMM/IND/PP

\$13.92

#### BOARD OF ASSESSORS

Susan Miller, Chairman  
Robert Adams  
James Kotanchik  
Donald Rhude, Alternate

#### ASSISTANT ASSESSOR

Lela Sorensen



Mr. Hayward Houghton, Library Trustee 1965 - 1985

**TOWN OF ACTON  
TRUST FUND**

— JUNE 30, 1990 —

REFERENCE NUMBER	NAME	BEGINNING BALANCE 7/1/89	NEW PRINCIPAL	INTEREST INCOME	EXPENDITURE	ENDING BALANCE 6/30/90
T-05	BETSY BALL CHARITY FUND	\$10,095.26				\$10,095.26
T-05	BETSY BALL CHARITY INCOME	71,468.55		6,058.11	7,362.00	70,164.66
T-28	VARNUM TUTTLE MEMORIAL FUND	10,000.00				10,000.00
T-28	VARNUM TUTTLE MEMORIAL INCOME	43,625.99		4,010.87	3,235.00	44,401.86
T-16	ELIZABETH WHITE CHARITY FUND	25,000.00				25,000.00
T-16	ELIZABETH WHITE CHARITY INCOME	28,302.21		4,224.18	10,700.00	21,826.39
T-18	GEORGIA WHITNEY CHARITY FUND	14,073.70				14,073.70
T-18	GEORGIA WHITNEY CHARITY INCOME	4,027.71		1,424.17	0.00	5,451.88
SUBTOTAL		\$206,593.42		15,717.33	21,297.00	201,013.75
T-3	GEORGE AMES CEMETERY FUND	465.49				\$465.49
T-3	GEORGE AMES CEMETERY INCOME	672.83		85.94	76.00	682.77
T-4	ARLETTE APLEYARD CEMETERY FUND	2,000.00				2,000.00
T-4	ARLETTE APLEYARD CEMETERY INCOME	3,097.56		388.27	286.95	3,198.88
T-24	BLANCHARD CEMETERY FUND	2,419.24				2,419.24
T-24	BLANCHARD CEMETERY INCOME	3,963.93		481.12	387.95	4,057.10
T-7	A.B. CONANT FAMILY CEMETERY FUND	1,000.00				1,000.00
T-7	A.B. CONANT FAMILY CEMETERY INCOME	2,142.90		239.41	248.00	2,134.31
T-10	DR. ROBERT DAVIS CEMETERY FUND	1,000.00				1,000.00
T-10	DR. ROBERT DAVIS CEMETERY INCOME	1,990.03		227.13	212.00	2,005.16
T-11	MARTHA DESMOND CEMETERY FUND	3,000.00				3,000.00
T-11	MARTHA DESMOND CEMETERY INCOME	4,928.17		596.22	330.95	5,193.44
T-20	FRANK HAYWARD CEMETERY FUND	1,000.00				1,000.00
T-20	FRANK HAYWARD CEMETERY INCOME	4,156.48		387.50	184.95	4,359.03
T-21	HOIT & SCOTT CEMETERY FUND	500.00				500.00
T-21	HOIT & SCOTT CEMETERY INCOME	957.68		111.27	124.95	944.00
T-27	HOSMER CEMETERY FUND	102,238.95				102,238.95
T-27	HOSMER CEMETERY INCOME	120,556.68		16,846.08	15,856.26	121,546.50
T-34	JENKS FAMILY CEMETERY FUND	142,176.26				142,176.26
T-34	JENKS FAMILY CEMETERY INCOME	110,392.97		19,058.31	17,447.78	112,003.50
T-36	ERNEST JONES CEMETERY FUND	1,000.00				1,000.00
T-36	ERNEST JONES CEMETERY INCOME	896.05		144.26	157.00	883.31
T-23	FRANK KNOWLTON CEMETERY FUND	1,000.00				1,000.00
T-23	FRANK KNOWLTON CEMETERY INCOME	1,545.48		194.13	211.95	1,527.66
T-22	MRS. O'NEIL CEMETERY FUND	372.39				372.39
T-22	MRS. O'NEIL CEMETERY INCOME	758.82		84.41	40.95	802.28
T-6	OLD PERPETUAL CARE FUND	178,859.92				178,859.92
T-6	OLD PERPETUAL CARE INCOME	142,824.48		24,775.73	22,872.99	144,727.22
T-5	NEW PERPETUAL CARE FUND	225,350.00	40,311.00		400.00	265,261.00
T-5	NEW PERPETUAL CARE INCOME	43,612.48		19,259.35	15,229.46	47,642.37
T-26	RAYMOND CARE CEMETERY FUND	2,000.00				2,000.00
T-26	RAYMOND CARE CEMETERY INCOME	4,120.20		464.24	372.95	4,211.49
T-25	RAYMOND MONUMENT P.C. FUND	700.00				700.00
T-25	RAYMOND MONUMENT P.C. INCOME	4,802.11		405.92	187.95	5,020.08
T-12	ELBRIDGE ROBBINS & DESC. FUND	1,000.00				1,000.00
T-12	ELBRIDGE ROBBINS & DESC. INCOME	1,468.20		187.99	226.00	1,430.19
T-13	ROBBINS, WOODLAWN CEMETERY FUND	1,500.00				1,500.00
T-13	ROBBINS, WOODLAWN CEMETERY INCOME	2,293.65		287.75	0.00	2,581.40



T-14	CAPTAIN ROBBIN'S CEMETERY FUND	2,500.00			2,500.00	
T-14	CAPTAIN ROBBIN'S CEMETERY INCOME	8,032.12	779.61	299.00	8,512.73	
T-15	ROBBINS & AMES MEMORIAL FUND	21,210.08			21,210.08	
T-15	ROBBINS & AMES MEMORIAL INCOME	61,131.53	6,124.10	4,360.90	62,894.73	
TT-31	WATSON CEMETERY FUND	2,500.00			2,500.00	
T-31	WATSON CEMETERY INCOME	4,109.66	498.00	348.95	4,258.71	
T-35	MARY SMITH CEMETERY FUND	2,000.00			2,000.00	
T-35	MARY SMITH CEMTERY INCOME	2,158.18	316.91	327.95	2,147.14	
T-33	WELLS CEMETERY FUND	3,000.00			3,000.00	
T-33	WELLS CEMETERY INCOME	10,147.72	978.35	170.95	10,955.12	
T-29	WETHERBEE CEMETERY FUND	10,000.00			10,000.00	
T-29	WETHERBEE CEMETERY INCOME	44,691.71	4,046.16	534.85	48,203.02	
T-19	GEORGIA WHITNEY CEMETERY FUND	1,500.00			1,500.00	
T-19	GEORGIA WHITNEY CEMETERY INCOME	1,391.19	220.99	242.95	1,369.23	
SUBTOTAL		1,297,135.14	40,311.00	97,189.15	81,140.59	1,353,494.70
T-01	HIGH SCHOOL LIBRARY FUND	4,000.00			4,000.00	
T-01	HIGH SCHOOL LIBRARY INCOME	380.53	336.86	380.53	336.86	
T-70	MARK CLAPP MEMORIAL FUND	1,142.00			1,142.00	
T-70	MARK CLAPP MEMORIAL INCOME	142.04	98.22	67.86	172.40	
T-72	CHARLOTTE CONANT FUND	1,500.00			1,500.00	
T-72	CHARLOTTE CONANT INCOME	909.08	184.93	450.70	643.31	
T-74	MINNIE DAVIS FUND	336.50			336.50	
T-74	MINNIE DAVIS INCOME	144.93	36.06	0.00	180.99	
T-76	HIRAM J. HAPGOOD FUND	200.00			200.00	
T-76	HIRAM J. HAPGOOD INCOME	520.08	52.95	0.00	573.03	
T-78	SUSAN & LUTHER CONANT FUND	1,000.00			1,000.00	
T-78	SUSAN & LUTHER CONANT INCOME	2,862.54	283.91	0.00	3,146.45	
T-90	KATHERINE M. KINSLEY FUND	9,461.75			9,461.75	
T-90	KATHERINE M. KINSLEY INCOME	2,879.31	1,003.68	0.00	3,882.99	
T-80	MILDRED P. MOORE FUND	2,000.00			2,000.00	
T-80	MILDRED P. MOORE INCOME	1,835.20	293.13	8.33	2,120.00	
T-82	LIBRARY PLANTER FUND	1,000.00			1,000.00	
T-82	LIBRARY PLANTER INCOME	1,320.29	176.48	155.09	1,341.68	
T-84	NEWELL B. TAINTER FUND	11,606.54			11,606.54	
T-84	NEWELL B. TAINTER INCOME	5,441.91	1,264.57	1,687.50	5,018.98	
T-86	LUKE TUTTLE FUND	200.00			200.00	
T-86	LUKE TUTTLE INCOME	567.87	56.02	0.00	623.89	
T-17	GEORGIA WHITNEY MEMORIAL FUND	15,000.00			15,000.00	
T-17	GEORGIA WHITNEY MEMORIAL INCOME	3,106.86	1,425.71	2,930.05	1,602.52	
T-88	WILLIAM A. WILDE FUND	9,000.00			9,000.00	
T-88	WILLIAM A. WILDE INCOME	4,073.22	1,058.15	796.95	4,334.42	
SUBTOTAL		80,630.65	6,270.67	6,477.01	80,424.31	
T-02	FIREMEN'S RELIEF FUND	9,830.00			9,830.00	
T-02	FIREMEN'S RELIEF INCOME	63,369.51	5,391.30	0.00	68,760.81	
T-37	ACTON YOUTH PROGRAM FUND	21,074.00			21,074.00	
T-37	ACTON YOUTH PROGRAM INCOME	4,665.96	2,008.12	2,149.08	4,525.00	
T-9	CONSERVATION INCOME	15,653.95			16,786.54	
T-9	CONSERVATION INCOME		1,132.59			

T-41	DRUM TRI-CENTENIAL, INC.	339.11	24.55	0.00	363.66
T-41	DRI, TRO-CENTENIAL, INC.				
T-40	JAMES E. KINSLEY FUND	1,000.00			1,000.00
T-40	JAMES E. KINSLEY INCOME	1,985.07	219.45	0.00	2,204.52
T-32	WEST ACTON FIREMEN'S RELIEF FUND	6,308.02	464.24	0.00	6,772.26
T-32	WEST ACTON FIREMEN'S RELIEF FUND				
SUBTOTAL		124,225.62	9,240.25	2,149.08	131,316.79
T-	CHARLOTTE L. GOODNOW FUND	3,000.00			3,000.00
T-	CHARLOTTE L. GOODNOW INCOME	231.20	207.95	0.00	439.15
SUBTOTAL		3,231.20	207.95	0.00	3,439.15
GRAND TOTAL		\$1,711,816.03	40,311.00	128,625.35	111,063.68
					1,769,688.70

**TOWN OF ACTON  
OFFICE OF THE COLLECTOR  
W. ROY WETHERBY  
TOWN TREASURER/COLLECTOR  
FOR FISCAL YEAR 1990**

**REAL ESTATE TAXES 1990**

Committment	20,341,472.
Refunds	15,406.
Abatements	197,345.
Payments to the Treasurer	19,438,597.
Outstanding June 30, 1990	720,936.

**REAL ESTATE TAXES 1989**

Outstanding July 1, 1989	563,597.
Refunds	97,336.
Abatements	78,230.
Payments to the Treasurer	327,305.
Outstanding June 30, 1990	255,398.

**REAL ESTATE TAXES 1988**

Outstanding July 1, 1989	133,422.
Payments to the Treasurer	49,483.
Outstanding June 30, 1990	83,939.

**REAL ESTATE TAXES 1987**

Outstanding July 1, 1989	59,230.
Refunds	131.
Payments to the Treasurer	34,609.
Outstanding June 30, 1990	24,752.

**TAX TITLE**

Outstanding July 1, 1989	249,421.
Adjustments	79,947.
Payments to the Treasurer	20,058.
Outstanding June 30, 1990	309,310.

**PERSONAL PROPERTY TAXES 1990**

Committment	237,077.
Abatements	350.
Payments to the Treasurer	225,972.
Outstanding June 30, 1990	10,755.

**PERSONAL PROPERTY TAXES 1989**

Outstanding July 1, 1989	10,390.
Refunds	2,140.
Payments to the Treasurer	7,706.
Outstanding June 30, 1990	4,824.

**PERSONAL PROPERTY TAXES 1988**

Outstanding July 1, 1989	2,924.
Payments to the Treasurer	2,104.
Outstanding June 30, 1990	820.

**PERSONAL PROPERTY TAXES 1987**

Outstanding July 1, 1989	5,348.
Payments to the Treasurer	1,862.
Outstanding June 30, 1990	3,486.

**MOTOR VEHICLE EXCISE TAXES 1990**

Committment	899,084.
Refunds	226.
Abatements	44,365.
Payments to the Treasurer	777,761.
Outstanding June 30, 1990	77,184.

**MOTOR VEHICLE EXCISE TAXES 1989**

Outstanding July 1, 1989	121,621.
Commitment	304,530.
Refunds	9,354.
Abatements	24,141.
Payments to the Treasurer	366,572.
Outstanding June 30, 1990	44,792.

**MOTOR VEHICLE EXCISE TAXES 1988**

Outstanding July 1, 1989	44,253.
Commitment	51,392.
Refunds	1,402.

Abatements	4,117.
Payments to the Treasurer	43,299.
Outstanding June 30, 1990	49,631.

**MOTOR VEHICLE EXCISE TAXES 1987**

Outstanding July 1, 1989	153,731.
Commitment	613.
Refunds	48.
Abatements	151,269.
Payments to the Treasurer	437.
Outstanding June 30, 1990	2,686.

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**TOWN ACCOUNTANT**

THIS REPORT COVERS THE FINANCIAL TRANSACTIONS OF THE TOWN OF ACTON FOR THE YEAR ENDING JUNE 30, 1990. INCLUDED IS A STATEMENT OF THE REVENUE OF THE TOWN AND A DISBURSEMENT STATEMENT OF EACH DEPARTMENT SHOWING APPROPRIATIONS, EXPENDITURES AND BALANCES. THE CASH ACCOUNTS OF THE TREASURER AND COLLECTOR HAVE BEEN VERIFIED AND THE VARIOUS TRUST ACCOUNTS IN THE CUSTODY OF THE TREASURER HAVE BEEN REVIEWED.

I HAVE ENCLOSED THE MANAGEMENT LETTER PREPARED BY BROWN AND BARRETT, INDEPENDENT AUDITORS, FOR THE YEAR ENDING JUNE 30, 1990. A COPY OF THE COMPLETE AUDIT REPORT IS ON FILE AT THE TOWN HALL.

MARY E. LARSON  
TOWN ACCOUNTANT



# BROWN & BARRETT

CERTIFIED PUBLIC ACCOUNTANTS  
25 CEMETERY STREET • POST OFFICE BOX 230  
MENDON, MASSACHUSETTS 01756

(508)478-3941

Robert E. Brown II, C P A  
Stephen G. Barrett, C P A

## INDEPENDENT AUDITOR'S REPORT

To the Honorable Board of Selectmen  
Town of Acton, Massachusetts

We have audited the accompanying general purpose financial statements of the Town of Acton, Massachusetts as of and for the year ended June 30, 1990, as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

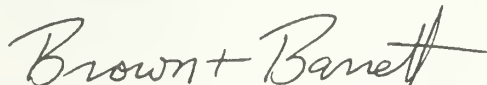
We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The Town follows accounting policies prescribed by the Commonwealth of Massachusetts which vary in certain respects from generally accepted accounting principles. The most significant difference relates to the use of the cash basis method for recording employee contributory and non-contributory pension expenses. Generally accepted accounting principles require that these costs be determined by actuarial methods, described in Note 14 instead of the cash or "pay-as-you-go" basis as reflected in the accompanying financial statements.

Consistent with the practice of most municipalities in the Commonwealth of Massachusetts, the Town does not capitalize the cost of general fixed assets as required by generally accepted accounting principles. The effects on financial position, results of operations and changes in financial position due to these GAAP departures is not reasonably determinable.

In our opinion, except for the effect of: 1) not providing for pension costs on an actuarial basis and 2) not capitalizing fixed assets in a General Fixed Asset Account Group, the general purpose financial statements referred to above present fairly in all material respects, the financial position of the Town of Acton, Massachusetts, as of June 30, 1990, and the results of operations and changes in financial position of its nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Brown & Barrett

A handwritten signature in cursive script that reads "Brown + Barrett". The signature is written in dark ink and is positioned above the printed name of the firm.

Certified Public Accountants

January 18, 1991

BROWN & BARRETT

CERTIFIED PUBLIC ACCOUNTANTS

25 CEMETERY STREET • POST OFFICE BOX 230  
MENDON, MASSACHUSETTS 01756

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Stephen G. Barrett, C.P.A.

REPORT ON COMPLIANCE WITH LAWS AND REGULATIONS

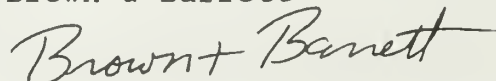
To the Honorable Board of Selectmen  
Town of Acton, Massachusetts

We have audited the general purpose financial statements of the Town of Acton, Massachusetts for the year ended June 30, 1990 and have issued our report thereon, which was qualified in several respects, dated January 18, 1991. Our audit was made in accordance with generally accepted auditing standards and the standards for financial and compliance audits contained in the **Standards for Audit of Governmental Organizations, Programs Activities, and Functions**, issued by the U.S. General Accounting Office, and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The management of the Town of Acton is responsible for the Town's compliance with laws and regulations. In connection with our audit referred to above, we selected and tested transactions and records to determine the Town's compliance with laws and regulations noncompliance with which could have a material effect on the general purpose financial statements of the Town.

The results of our tests indicate that for the items tested, the Town of Acton, Massachusetts complied with those provisions of laws and regulations noncompliance with which could have a material effect on the general purpose financial statements. Nothing came to our attention that caused us to believe that for the items not tested the Town of Acton, Massachusetts was not in compliance with laws or regulations noncompliance with which could have a material effect on the Town's general purpose financial statements.

Brown & Barrett



Certified Public Accountants

January 18, 1991



# BROWN & BARRETT

CERTIFIED PUBLIC ACCOUNTANTS

25 CEMETERY STREET • POST OFFICE BOX 230  
MENDON, MASSACHUSETTS 01756

(508)478-3941

Robert E. Brown II, C P A  
Stephen G. Barrett, C P A

## REPORT ON INTERNAL CONTROLS

To the Honorable Board of Selectmen  
Town of Acton, Massachusetts

We have audited the general purpose financial statements of the Town of Acton, Massachusetts for the year ended June 30, 1990, and have issued our report thereon, which was qualified in several respects, dated January 18, 1991. As part of our audit, we made a study and evaluation of the system of internal accounting control of the Town of Acton, Massachusetts to the extent we considered necessary to evaluate the system as required by generally accepted auditing standards and the standards for financial and compliance audits contained in the U.S. General Accounting Office **Standards for Audit of Governmental Organizations, Programs, Activities and Functions**. For the purpose of the report, we have classified the significant internal accounting controls in the following categories:

- \* Revenue
- \* Expenditure - Purchasing and Payroll
- \* Treasury
- \* Financial reporting

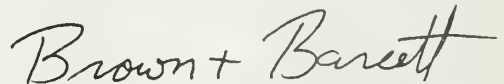
Our study included all of the control categories listed above except that we did not evaluate the accounting controls over the treasury and financial reporting categories as we believe that substantive audit tests, which were performed in those categories, were more cost-effective. The purpose of our study and evaluation was to determine the nature, timing and the extent of the auditing procedures necessary for expressing an opinion on the entity's general purpose financial statements. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole or on any of the categories of controls identified above.

The management of the Town of Acton, Massachusetts is responsible for establishing and maintaining a system of internal accounting control. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of a system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any system of internal accounting control, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the system to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

Our study and evaluation, made for the limited purpose described in the first paragraph, would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the system of internal accounting control of the Town of Acton, Massachusetts taken as a whole or on any of the categories of controls identified in the first paragraph. However, our study and evaluation disclosed no condition that we believed to be a material weakness.

This report is intended solely for the use of management of the Town of Acton, Massachusetts, the Department of Education and other associated Federal organizations and should not be used for any other purpose. This restriction is not intended to limit the distribution of this report, which, upon acceptance by the management of the Town of Acton, Massachusetts is a matter of public record.

Brown & Barrett

A handwritten signature in cursive script that reads "Brown + Barrett".

Certified Public Accountants

January 18, 1991

## TOWN OF ACTON REVENUE

JULY 1, 1989 - JUNE 30, 1990

## TAXES:

PERSONAL PROPERTY TAXES	237,655.77
REAL ESTATE TAXES	19,849,994.05
SPECIAL REAL ESTATE TAXES	2.94
TAX TITLE	20,057.30
MOTOR VEHICLE EXCISE TAXES	1,188,465.50
STREET ASSESSMENTS	121.75

## RECEIVABLES:

SCHOOL TUITION	25,450.90
VETERANS AID	3,114.39
FIRE DEPARTMENT	79.60
HEALTH INSURANCE	33,102.89

## PAYROLL DEDUCTIONS:

FEDERAL WITHHOLDING	1,533,843.79
STATE WITHHOLDING	571,796.28
FICA MEDICARE	35,180.60
RETIREMENT	624,671.90
TEACHERS INSURANCE	858.00
GROUP LIFE INSURANCE	12,726.65
HEALTH INSURANCE	96,827.02
COURT JUDGEMENT	24,180.00
OTHER INSURANCE	1,586.00
UNITED FUND	852.00
UNION DUES	45,743.03
SAVINGS	440,864.93
DEFERRED COMPENSATION	67,564.62
ANNUITY	246,026.90

## DEPARTMENTAL REVENUE:

SELECTMEN	120,285.01
TREASURER/COLLECTOR	122,174.05
TOWN CLERK	22,419.30
ASSESSOR	284.75
ENGINEERING	1,061.48
PLANNING BOARD	57,052.95
BOARD OF APPEALS	2,575.00
CONSERVATION	384.65
MUNICIPAL PROPERTIES	1,835.00
POLICE DEPARTMENT	229,801.00
FIRE DEPARTMENT	45,531.41
HEALTH DEPARTMENT	45,647.65
HISTORICAL COMMISSION	170.00
BUILDING INSPECTION	121,517.61
HIGHWAY DEPARTMENT	958.55
MEMORIAL LIBRARY	23,858.75
WEST ACTON LIBRARY	285.36
CEMETERY DEPARTMENT	27,049.87
SCHOOL DEPARTMENT	21,966.39



COMMONWEALTH OF MASSACHUSETTS	
HAWKERS PEDDLER LICENSE	46.00
LOCAL OPTION - ROOM OCCUPANCY	40,350.00
CHAPTER 71 PUPIL TRANSPORTATION	131,795.00
LOCAL AID	1,218,921.00
HIGHWAY	134,522.00
ELDERLY, WIDOWS, VETRANS ABATEMENTS	28,451.00
SCHOOL CONSTRUCTION PROJECTS	104,196.00
STATE WARD TUITION	8,203.00
CHAPTER 70 SCHOOL AID	1,131,469.00
LICENSES	
DOG	6,271.75
FISH AND GAME	10,152.50
PERFORMANCE BONDS	
ENGINEERING	11,674.60
SELECTMEN	6,567.67
FEES	
CONSULTANT	3,800.00
PERMITS & FILING	610.91
POLICE - OFF DUTY	14,353.10
SPECIAL REVENUE	
GIFTS	25,239.08
GRANTS	169,568.00
CONSERVATION, NOTE OF INTENTION FILING FEE	1,790.00
CEMETERY LAND FUND	7,502.00
PUBLIC LIBRARY STATE AID	1,543.00
COUNTY DOG FUND	1,418.64
HIGHWAY AID	64,879.00
ENTERPRISE FUNDS	
NURSING SERVICES	192,309.76
MERRIAM SCHOOL	174,052.22
COUNCIL ON AGING VAN	27,626.53
SEPTAGE DISPOSAL	166,265.72
NESWC FUND	383,683.00
REFUNDS	
COLLECTIONS DUE OTHERS	2,233.89
VENDOR	5,618.75
REVOLVING FUNDS	
POLICE	143,530.90
FIRE	985.65
CAFETERIA	189,944.71
INSURANCE RECOVERY	6,235.69
MUNIC. PROP - RECREATION	277.00
AGENCY FUNDS	
SPECIAL LAW ENFORCEMENT	1,549.48
DEPUTY COLLECTOR FEE	13,427.16

VENDOR RECOVERY	18,175.20
REGISTRY FEE	17.01
AMBULANCE FEE	6,509.00
HEALTH INSURANCE: COUNTY RETIREES	40,201.85
HEALTH INSURNACE: TEACHER RETIREES	12,110.18

# INTEREST

TAX TITLE	7,348.88
TAXES	98,688.79
DEPOSITS	245,936.40
STREET ASSESSMENT	9.75
HIGHWAY CHAPTER 811	1,237.06
STABLIZATION FUND	26,971.39
RETIREMENT FUND	49,997.31
TRUST FUNDS	128,966.35
EMINENT DOMAIN	3,288.45

# TRUST FUND

PERPETUAL CARE	37,356.00
TRANSFER T.M. VOTE	63,200.00

# OTHER FINANCING SOURCE

TAX ANTICIPATION NOTE	7,300,000.00
FIRE PUMPER NOTE	100,000.00
HIGHWAY NOTE	64,879.00

# TOTAL REVENUE

\$38,541,581.92

ACS/178  
02/12/91

# STATEMENT OF APPORATIONS AND DISBURSEMENTS

JULY 1, 1989 TO JUNE 30, 1990

## APPROPRIATED

WARRANT BUDGET ITEM	OR AVAILABLE	DISBURSED	BALANCE
<b>GENERAL GOVERNMENT SALARY</b>			
MODERATOR	200.00	100.00	100.00
SELECTMEN	108,614.00	111,242.58	(12,320.87)
SELECTMEN, ENCUMBERED		9,692.29	
TOWN OFFICE CLERICAL	370,107.00	365,023.19	5,083.81
TOWN ACCOUNTANT	34,258.00	34,257.08	.92
TREASURER/COLLECTOR	109,766.00	101,658.45	8,107.55
TOWN ASSESSOR	62,637.00	60,615.67	2,021.33
TOWN CLERK	44,019.00	44,446.24	(427.24)
ELECTIONS & REGISTRATION	6,000.00	3,626.29	2,373.71
PLANNING BOARD	89,075.00	84,314.62	4,760.38
CONSERVATION COMMISSION	29,098.00	29,615.70	(517.70)
MUNICIPAL PROPERTIES	188,510.00	181,770.75	3,984.58
MUNICIPAL PROP., ENCUMBERED		2,754.67	
CEMETERIES	132,390.00	125,661.21	6,728.79
COUNCIL ON AGING	29,599.00	29,598.92	.08
VETERAN'S AGENT	1,934.00	1,933.36	.64
A) TOTAL SALARIES	1,206,207.00	1,173,864.06	19,895.98
GEN. GOV'T SALARIES ENCUMBERED		12,446.96	

## GENERAL GOVERNMENT EXPENSE

MODERATOR	20.00	-0.0-	20.00
SELECTMEN	70,910.00	57,851.09	11,069.61
SELECTMEN EXP ENCUMBERED		1,989.30	
LEGAL SERVICES	260,000.00	209,373.11	48,761.36
LEGAL SERVICES ENCUMBERED		1,865.53	
LEGAL EXPENSES	4,000.00	16,360.05	(12,360.05)
TOWN ACCOUNTANT	2,703.00	2,340.27	298.73
ACCOUNTANT EXP. ENCUMBERED		64.00	
TOWN TREASURER/COLLECTOR	85,193.00	58,008.76	(6,346.37)
TREAS/COLL EXP. ENCUMBERED		33,530.61	
TOWN ASSESSOR	24,450.00	23,566.57	(19,116.57)
ASSESSOR EXP. ENCUMBERED		20,000.00	
TOWN CLERK	2,425.00	2,244.41	180.59
ELECTIONS & REGISTRATION	4,267.00	4,259.05	7.95
PLANNING BOARD	9,796.00	6,047.51	(1.40)
PLANNING EXPENSES, ENCUMBERED		3,749.89	
BOARD OF APPEALS	2,500.00	1,350.73	1,149.27
CONSERVATION COMMISSION	4,250.00	4,278.44	(28.44)
PUBLIC CEREMONIES	2,420.00	2,204.86	215.14
MUNICIPAL PROPERTIES	96,333.00	92,015.62	(810.02)
MUNIC. PROP. ENCUMBERED		5,127.40	
CEMETERIES	7,010.00	6,954.24	55.76



# **APPROPRIATED**

<b>WARRANT BUDGET ITEM</b>	<b>OR AVAILABLE</b>	<b>DISBURSED</b>	<b>BALANCE</b>
TOWN UTILITIES	173,350.00	164,511.62	8,838.38
HYDRANT RENTAL	51,000.00	51,220.00	(220.00)
STREET LIGHTING	100,000.00	97,983.14	2,016.86
TOWN REPORT COMMITTEE	17,393.00	7,613.62	9,779.38
CODE	12,325.00	12,325.00	-.00-
HISTORICAL COMMISSION	680.00	582.23	77.77
HISTORICAL COMM. ENCUMBERED		20.00	
COUNCIL ON AGING	13,959.00	13,604.49	354.51
VETERAN'S AGENT EXPENSES	175.00	35.00	140.00
VETERAN'S AID	11,000.00	11,370.24	(370.24)
RECREATION COMMISSION	425.00	401.19	23.81
HANDICAP EXPENSES	1,556.00	1,513.98	42.02
 B) TOTAL GENERAL GOV'T	 958,140.00	 848,015.22	 43,778.05
TOTAL GEN. GOV'T EXP. ENCUMBERED		66,346.73	
<b>GENERAL GOVERNMENT TRAVEL</b>			
SELECTMEN			
OUT OF STATE TRAVEL	2,000.00	16.35	1,983.65
C) TOTAL TRAVEL	2,000.00	16.35	1,983.65
<b>PROTECTION OF PERSONS AND PROPERTY SALARY</b>			
POLICE DEPARTMENT			
SALARIES, REGULAR	940,864.00	945,945.25	(5,249.89)
SALARIES, ENCUMBERED		168.64	
SALARIES, OTHER	218,807.00	209,062.76	9,744.24
FIRE DEPARTMENT			
SALARIES, REGULAR	1,329,566.00	1,312,462.26	(2,464.22)
SALARIES, ENCUMBERED		19,567.96	
SALARIES, OTHER	193,775.00	197,559.47	(3,784.47)
BUILDING INSPECTOR	70,550.00	70,215.41	334.59
HEALTH DEPARTMENT	38,968.00	107,548.25	1,419.75
SALARIES, ENCUMBERED		30,000.00	
D) TOTAL SALARIES	2,892,530.00	2,842,793.40	-0.00-
TOT. PROT. PERS/PROP. SAL. ENCUMBERED		49,736.60	
<b>PROTECTION OF PERSONS AND PROPERTY EXPENSE</b>			
POLICE DEPARTMENT	41,507.00	41,739.62	(3,248.62)
POLICE FUNDS ENCUMBERED		3,016.00	
FIRE DEPARTMENT	53,075.00	31,041.54	11,256.77
EXPENSES, ENCUMBERED		10,776.69	
BUILDING INSPECTOR	39,175.00	29,098.22	9,536.78
EXPENSES, ENCUMBERED		540.00	
DOG OFFICER	10,700.00	7,247.14	3,452.86
CIVIL DEFENSE	4,405.00	4,054.43	10.20
CIVIL DEFENSE ENCUMBERED		340.37	
HEALTH DEPARTMENT	20,860.00	18,339.34	2,520.66

**APPROPRIATED**

WARRANT BUDGET ITEM	OR AVAILABLE	DISBURSED	BALANCE
ELIOT MENTAL HEALTH	21,250.00	21,250.00	-0.0-
E) TOTAL EXPENSES	190,972.00	152,770.29	23,528.65
TOTAL PROTECTION EXP ENCUMBERED		14,673.06	

**DEPARTMENT OF PUBLIC WORKS SALARY**

ENGINEERING DEPARTMENT	129,503.00	103,378.55	22,870.05
ENGINEER ENCUMBERED		3,254.40	
HIGHWAY DEPARTMENT	476,798.00	457,947.53	18,850.47
O.T. SNOW	40,000.00	45,018.55	(5,018.55)
F) TOTAL SALARIES	646,301.00	606,344.63	36,701.97
PUBLIC WORKS SALARIES ENCUMBERED		3,254.40	

**DEPARTMENT OF PUBLIC WORKS EXPENSE**

ENGINEERING DEPARTMENT	16,500.00	12,738.20	794.02
EXPENSES, ENCUMBERED		2,967.78	
HIGHWAY DEPARTMENT	40,230.00	32,042.38	8,187.62
SPECIAL PROJECTS	4,200.00	3,891.72	308.28
SNOW AND ICE CONTROL	136,400.00	139,765.50	(3,365.50)
ROAD MAINTENANCE	32,500.00	60,817.73	(28,317.73)
MACHINERY EXPENSE	106,450.00	98,245.88	8,204.12
GAS AND FUEL	74,600.00	57,834.40	16,765.60
G) TOTAL EXPENSES	410,880.00	405,335.81	2,576.41
TOTAL EXP ENCUMBERED		2,967.78	

**LIBRARIES SALARY**

MEMORIAL LIBRARY	298,368.00	298,181.36	118.84
SALARIES ENCUMBERED		67.80	
WEST ACTON LIBRARY	16,377.00	16,362.54	14.46
H) TOTAL SALARIES	314,745.00	314,543.90	133.30
LIBRARY SALARIES ENCUMBERED		67.80	

**LIBRARIES EXPENSES**

MEMORIAL LIBRARY	38,150.00	38,145.41	(26.41)
EXPENSES, ENCUMBERED		31.00	
BOOKS	59,400.00	58,572.22	26.41
BOOKS, ENCUMBERED		801.37	
WEST ACTON LIBRARY	5,675.00	5,331.52	343.48
I) TOTAL EXPENSES	103,225.00	102,049.15	343.48
LIBRARY EXPENSES ENCUMBERED		832.37	

**INSURANCE**

INSURANCE			
GROUP HEALTH	509,000.00	635,443.11	(126,443.11)

**APPROPRIATED**

<b>WARRANT BUDGET ITEM</b>	<b>OR AVAILABLE</b>	<b>DISBURSED</b>	<b>BALANCE</b>
OTHER INSURANCE	296,580.00	281,400.99	15,179.01
J) TOTAL	805,580.00	916,844.10	(111,264.10)

**PENSIONS**

PENSIONS 794,000.00	793,844.33	155.67	
L) TOTAL	794,000.00	793,844.33	155.67

**DEBT AND INTEREST**

REVENUE NOTES			
INTEREST IN ANTICIPATION	98,988.73	98,987.73	1.00
CONANT SCHOOL			
PRINCIPAL	80,000.00	80,000.00	-000-
INTEREST	6,840.00	6,840.00	-000-
MERRIAM			
PRINCIPAL	105,000.00	105,000.00	-000-
INTEREST	8,000.00	9,004.92	(1,004.92)
GENERAL OBLIGATION 1982			
PRINCIPAL	100,000.00	100,000.00	-000-
INTEREST	23,888.00	23,887.50	.50
GENERAL OBLIGATION 1985			
PRINCIPAL	75,000.00	75,000.00	-000-
INTEREST	27,238.00	27,237.50	.50
GENERAL OBLIGATION 1986			
PRINCIPAL	350,000.00	350,000.00	-000-
INTEREST	145,500.00	145,500.00	-000-
GENERAL OBLIGATION 1987			
PRINCIPAL	205,000.00	205,000.00	-000-
INTEREST	70,000.00	70,032.50	(32.50)
FIRE TRUCK	100,000.00	100,000.00	-000-
INTEREST	6,000.00	4,412.13	1,587.87
SEWERS, INTEREST	20,000.00	-0.0-	20,000.00
M) TOTAL DEBT AND INTEREST	1,421,454.73	1,400,902.28	20,552.45

**ENTERPRISE BUDGET**

N) MERRIAM	136,974.00	124,395.56	3.44
MERRIAM, ENCUMBERED		12,575.00	
O) ELDER VAN	29,905.00	25,224.09	4,680.91
P) NURSING	188,567.00	181,680.50	-000-
NURSING ENCUMBERED		6,886.50	
NESWC	723,000.00	649,692.58	50,265.15
NESWC, ENCUMBERED		23,042.27	
Q) SEPTAGE DISPOSAL	200,000.00	157,974.69	33,734.28
SEPTAGE, ENCUMBERED		8,291.03	
TOTAL ENTERPRISE BUDGET	1,278,446.00	1,138,967.42	88,683.78
ENTERPRISE ENCUMBERED		50,794.80	



APPROPRIATED			
WARRANT BUDGET ITEM	OR AVAILABLE	DISBURSED	BALANCE
LOCAL SCHOOLS			
OPERATING EXPENSES	7,608,919.00	7,470,650.78	184.76
OPERATING EXPENSES ENCUMBERED		138,083.46	
OUT OF STATE TRAVEL	6,500.00	5,054.34	465.66
OUT OF STATE TRAVEL ENCUMBERED		980.00	
BLANCHARD AUDITORIUM	32,368.00	19,674.09	.91
BLANCHARD AUDITORIUM ENCUMBERED		12,693.00	
Q) TOTAL EXPENSES	7,647,787.00	7,495,379.21	651.33
TOTAL EXPENSES ENCUMBERED		151,756.46	
REGIONAL SCHOOLS			
OPERATING EXPENSES	6,637,451.00	6,637,451.00	-000-
MATURING DEBT & INTEREST	517,762.00	517,762.00	-000-
R) TOTAL EXPENSES	7,155,213.00	7,155,213.00	-000-
VOCATIONAL SCHOOLS			
OPERATING EXPENSES	403,286.00	403,286.00	-000-
S) TOTAL EXPENSES	403,286.00	403,286.00	-000-
TOTAL SCHOOL EXPENSES	15,206,286.00	15,053,878.21	651.33
SCHOOL ENCUMBERED		151,756.46	
TOTAL BUDGET	26,230,766.73	25,750,169.15	127,720.62
TOTAL BUDGET ENCUMBERED		352,876.96	
OTHER DISBURSEMENTS		DISBURSED	
REVOLVING FUNDS:			
CAFETERIA		186,910.95	
INSURANCE RECOVERY		9,902.99	
TRUST FUND TRANSFERS			
T-3	GEORGE AMES	76.00	
T-4	ARLETTE APLEYARD	286.95	
T-5	BETSY BALL	7,362.00	
T-5	PERPETUAL CARE NEW FUND	16,386.90	
T-6	PERPETUAL CARE	22,873.00	
T-7	A.B. CONANT FAMILY	248.00	
T-10	DR. DAVIS	212.00	
T-11	M. DESMOND	330.95	
T-12	ROBBINS AND FAMILY	187.95	
T-13	E. ROBBINS	226.00	
T-14	CAPT. ROBBINS FUND	299.00	
T-15	ROBBINS AND AMES	5,118.35	
T-16	ELIZABETH WHITE CHARITY	10,700.00	

# APPROPRIATED

WARRANT BUDGET ITEM	OR AVAILABLE	DISBURSED	BALANCE
T-17	GEORGIA WHITNEY MEMORIAL	3,271.05	
T-19	GEORGIA WHITNEY CEMETERY	242.95	
T-20	FRANK HAYWARD	184.95	
T-21	HOITT AND SCOTT	124.95	
T-22	MRS. HARRY O'NEIL	40.95	
T-23	FRANK KNOWLTON	211.95	
T-24	LUKE BLANCHARD	387.95	
T-26	HENRY RAYMOND	372.95	
T-27	HOSMER FUND	15,856.26	
T-28	VARNUM TUTTLE	3,235.00	
T-29	J. ROLAND WETHERBEE	534.85	
T-31	SARAH WATSON	348.95	
T-33	CARRIE WELLS	170.95	
TRUST FUND TRANSFERS			
T-34	JENKS FAMILY	17,447.78	
T-35	MARY AND CHARLES SMITH	327.95	
T-36	ERNEST JONES	157.00	
T-37	JENKS FUND YOUTH PROGRAM	2,149.08	
T-01	CONANT H.S. LIBRARY	380.53	
T-70	MARK CLAPP FUND	67.86	
T-72	CHARLOTTE CONANT FUND	450.70	
T-80	MILDRED MOORE FUND	8.33	
T-82	PLANTER FUND	155.09	
T-84	NEWELL B. TAINTER	1,687.50	
T-88	WILLIAM A. WILDE	854.33	
TEMPORARY LOANS:			
	HIGHWAY	64,879.00	
	FIRE PUMPER	100,000.00	
	ANTICIPATION OF REVENUE	7,300,000.00	
PAYROLL WITHHOLDINGS:			
	FEDERAL TAX	1,533,843.79	
	STATE TAX	571,796.28	
	COUNTY RETIREMENT	367,339.51	
	TEACHER RETIREMENT	257,332.39	
	FICA 35,180.60		
	COURT JUDGEMENTS	24,180.00	
	TEACHER SCHOOL INSURANCE	872.85	
	GROUP LIFE INSURANCE	13,232.25	
	BLUE CROSS AND SHIELD	89,640.09	
	MIDDLESEX INSTITUTE FOR SAVINGS	366,991.37	
	FIRE DEPARTMENT DUES	7,035.00	
	HIGHWAY DEPARTMENT DUES	3,786.25	
	TEACHER DUES	27,476.32	
	TEACHERS ANNUITIES	246,026.90	
	TEACHERS CREDIT UNION	73,873.56	
	DEFERRED COMPENSATION	67,139.62	
	DISABILITY INSURANCE	1,457.29	
	HARVARD HEALTH INSURANCE	2,411.52	
	POLICE DEPARTMENT DUES	6,240.96	
	MAINTENANCE DUES	1,204.50	
	UNITED FUND	852.00	

# APPROPRIATED

WARRANT BUDGET ITEM	OR AVAILABLE	DISBURSED	BALANCE
AGENCY:			
PERMIT REVIEWS, PLANNING BOARD		1,000.00	
FILING FEES, PLANNING BOARD		2,344.82	
PERFORMANCE BOND, PLANNING BOARD		8,469.81	
PERFORMANCE BOND, DEPOSIT ENGINEERING		11,775.00	
PERFORMANCE BOND, SELECTMEN		10,155.46	
POLICE DEPARTMENT OFF DUTY DETAILS		140,590.97	
DOG LICENSE TO MIDDLESEX COUNTY		537.75	
DIVISION OF FISH AND GAME LICENSES		9,321.50	
TAX COLLECTION DEPUTY FEES		18,055.60	
TAX COLLECTION REGISTRY MTR VEH. FEES		1,090.00	
CASH DUE OTHER TOWNS		1,038.15	
CASH DUE A/B REG SCH/WATER DIST		1,117.08	
FIRE DEPARTMENT OFF DUTY DETAILS		1,314.67	
AMBULANCE FEES		7,633.50	
VENDOR RECOVERY		18,175.20	
GIFTS AND BEQUESTS:			
MEMORIAL LIBRARY		3,846.87	
PRENDERGAST DEV. CORP.		1,100.00	
HAARTZ		185.70	
HEALTH EFFECTS SURVEY		153.90	
HANDICAP		219.22	
DIGITAL-HIGH STREET		22,730.45	
SOMERVILLE LUMBER - TRAFFIC		20,000.00	
GREAT HILL DEVELOPMENT		14,731.20	
MIDDLESEX BK TRAFFIC ISSUE		500.00	
DEFIBRILLATION		2,534.36	
MASTER PLAN		9,568.27	
FEDERAL FUNDS:			
CHAPTER 1		37,210.50	
CHAPTER 2		5,000.70	
DRUG FREE SCHOOLS		6,157.24	
EARLY CHILDHOOD		10,456.01	
ED REFUGE CHILD TRANSITION PROGRAM		9,526.30	
IMPROVE SOCIAL COMPETENCE		3,521.00	
TITLE II MATH & SCIENCE		2,723.42	
HIGHWAY SAFETY PROGRAM		5,507.90	
STATE GRANTS:			
DEVELOP STRATEGIES		108.35	
ED. HORACE MANN		1,595.00	
ED. CHAPTER 188, SCH IMP		1,302.38	
PROMOTE SELF ESTEEM		918.37	
ELDERLY GRANTS		2,792.50	
MASS CHICKEN ANTI-TRUST		520.43	
ARTS LOTTERY		10,350.69	
LEADERSHIP		625.00	
INCIDENT BASED REPORT		2,600.00	
STRATEGIC PLANNING		12,500.00	



# APPROPRIATED

WARRANT BUDGET ITEM	OR AVAILABLE	DISBURSED	BALANCE
INTEGRATED INSTRUCTION		554.40	
EXTERNSHIP		1,924.60	
COMPUTER LAB		1,560.00	
M.E.G. PROG CH 206		2,423.67	
LIBRARY INCENTIVE		7,121.52	
PARTNERSHIP PLANNER		20,059.44	
HIGHWAY FUNDS:			
CHAPTER 811 OF 85		62,055.13	
HIGHWAY CONTRACT		64,879.00	
STATE AND COUNTY ASSESSMENTS:			
COUNTY TAX		21,863.28	
AIR POLLUTION CONTROL		4,058.00	
METROPOLITAN AREA PLANNING COUNCIL		3,388.00	
MOTOR VEHICLE EXCISE TAX BILLS		3,211.00	
GROUP INSURANCE, ELDERLY		1,536.00	
REGIONAL TRANSIT AUTHORITY		14,689.00	
MOTOR VEHICLE EXCISE SURCHARGE		460.00	
OTHER DISBURSEMENTS		DISBURSED	
ARTICLES:			
29 04/83 TRANSFER STATION CONST.		1,800.00	
13I 04/84 ENG/DIS TRAFFIC LIGHT		240.00	
15A 04/85 TRANS. ST. BORROW		4,148.93	
15D 04/85 STOW STREET BRIDGE		20,516.83	
9 10/85 CLOSE SEPT. FACILITY		11,765.48	
25 04/86 MEMORIAL LIBRARY CARPET		80.66	
41 04/86 ACTON CENTER LAND IMPROVEMENT		1,564.19	
46 04/86 HEALTH STAFFING		202.80	
47 04/86 SEWER PIPING		21,499.05	
48 04/86 SEWER INTERCEPT		38,562.19	
12 10/86 SEWER ENG/PLANS		294.80	
13 10/86 SEWER STUDY		401.20	
25 04/87 WEATHERBEE BRIDGE		13,101.84	
48 04/87 MASTER PLAN FUND		8,628.68	
1 06/87 TOWN HALL		101.51	
2 06/87 SCHOOL CAPITAL PROJECT		152,059.02	
8 11/87 SWIM POND/QUARRY ROAD		175.00	
14 04/88 COMPUTER EQUIPMENT		745.00	
15 04/88 COMPUTER EQUIPMENT		2,067.74	
16 04/88 REC TANK REPLACE		1,244.00	
18 04/88 LIBRARY NETWORK		21,252.95	
19 04/88 LIBRARY REPAIRS		2,917.80	
22 04/88 NEW PERSONNEL		2,903.36	
28 04/88 W. ACTON TRAFFIC LIGHT		19,681.63	
33 04/88 BOILER REPAIRS		767.98	
39 04/88 TREE PLANTING		1,342.00	
46 04/88 PARKING LOT REPAIR		6,609.76	
48 04/88 INTEREST FOR TRUCKS		7,953.43	
8 09/88 MASTER PLAN		32,676.94	
14 04/89 ASBESTOS REMOVAL		4,999.95	

# APPROPRIATED

WARRANT BUDGET ITEM	OR AVAILABLE	DISBURSED	BALANCE
15 04/89 ASBESTOS REMOVAL		94,044.57	
16 04/89 M.I.S. SYSTEM		26,808.06	
17 04/89 DISPATCH OVERTIME		7,980.00	
17 04/89 POLICE COURT O.T.		21,250.26	
17 04/89 AUTO INSURANCE		1,000.00	
17 04/89 WAGES BENEFIT		30,000.00	
17 04/89 DISPATCHER UNIFORM		511.21	
17 04/89 FUEL & REPAIRS		13,971.37	
17 04/89 DISPATCHER TRAINING		1,935.00	
17 04/89 CAPITAL RADAR		877.00	
17 04/89 CAPITAL EQUIPMENT		19,664.85	
17 04/89 POLICE DISPATCHERS WAGES		96,862.00	
18 04/89 POLICE CRUISERS		76,250.00	
20 04/89 MARTIN ST. CULVERT		15,797.47	
22 04/89 PURCHASE TRACTOR		35,000.00	
24 04/89 PURCHASE PICKUP		12,000.00	
25 04/89 LEASE BACK HOE		4,756.00	
REFUNDS:			
1989 PERSONAL PROPERTY TAXES		2,140.60	
1987 REAL ESTATE TAXES		131.45	
1989 REAL ESTATE TAXES		97,335.99	
1990 REAL ESTATE TAXES		15,406.25	
1986 MOTOR VEHICLE TAXES		152.50	
1987 MOTOR VEHICLE TAXES		47.50	
1988 MOTOR VEHICLE TAXES		1,401.81	
1989 MOTOR VEHICLE TAXES		9,353.94	
1990 MOTOR VEHICLE TAXES		225.62	
INTEREST REFUNDED ON TAXES		4,597.69	
ENCUMBERED FUNDS:			
ACCOUNTANT		778.04	
ASSESSOR		780.00	
COLLECTOR		705.96	
PLANNING BOARD		2,170.82	
MUNICIPAL PROPERTIES		70.00	
FIRE DEPARTMENT		1,186.00	
CEMETERY		100.00	
HEALTH		734.39	
SCHOOL		48,408.68	
SCHOOL OUT OF STATE TRAVEL		45.36	
NURSING		38.40	
SEPTAGE DISPOSAL		21,194.50	
INSPECTIONAL		7,844.17	
MEMORIAL LIBRARY		1,419.95	
WEST ACTON LIBRARY		250.00	
ENGINEER		5,463.93	
TOWN CLERK		493.70	
JUDGEMENT		212.28	
TOTAL DISBURSED		39,005,077.15	
TOTAL ENCUMBERED		352,876.96	

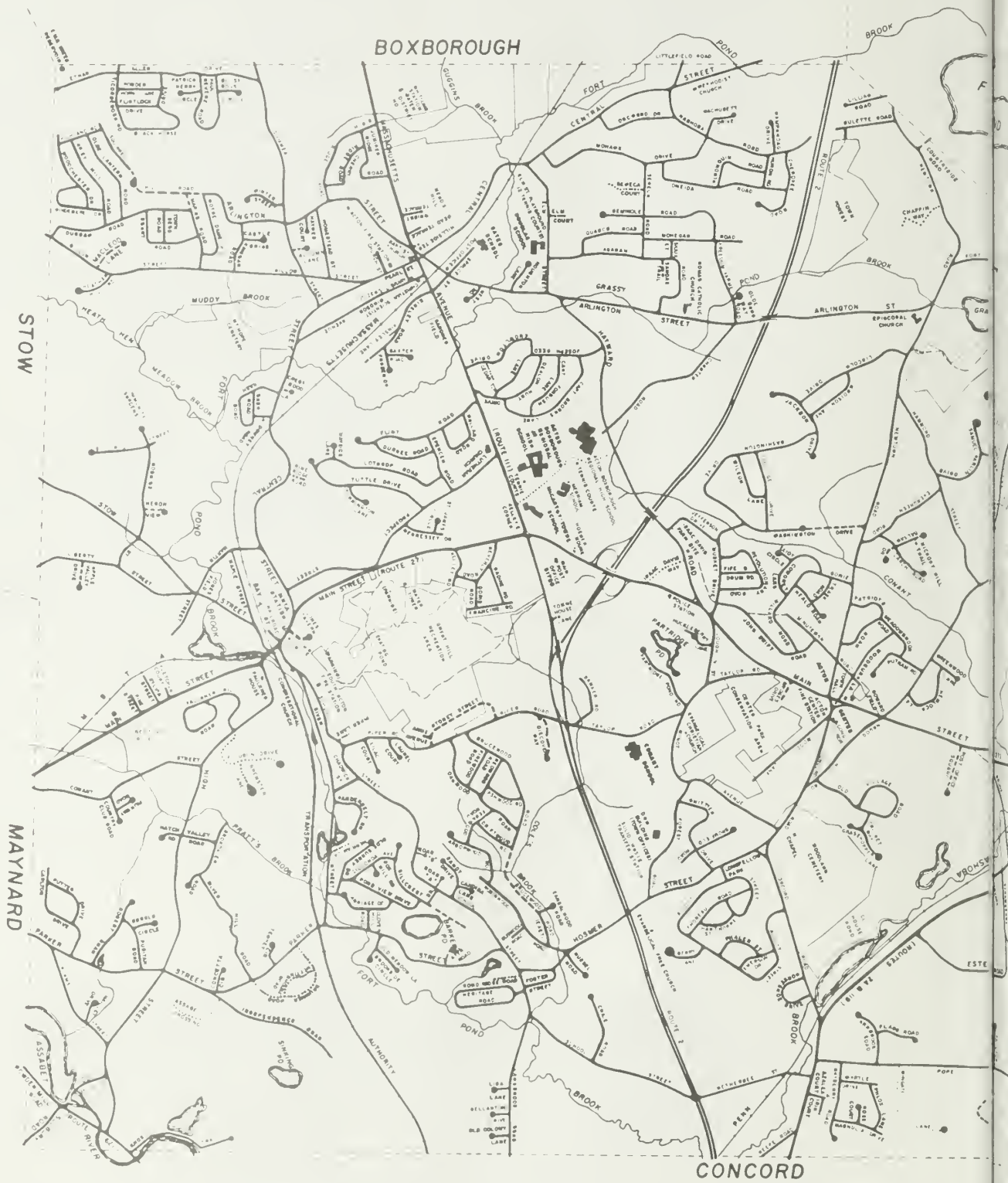
## STREET PRECINCT LIST

STREET NAME	PRECINCT	STREET NAME	PRECINCT	STREET NAME	PRECINCT
Adams Street	5	Chaffin Way	2	Garfield Lane	2
Agawam Road	3	Charter Road	4	Gerald Circle	5
Alcott Street	2	Cherokee Road	3	Giaconda Avenue	5
Algonquin Road	3	Cherry Ridge Road	3	Granite Road	1
Apple Valley Drive	4	Church Street	3	Grasshopper Lane	2
Arborwood Road	5	Clover Hill Road	5	Great Elm Way	1
Arlington Street		Conant Street		Great Road	1
1 - 582		Even #'s	4	Greenwood Lane	2
Odd #'s 67 - 239	3	Odd #'s	5	Gregory Lane	3
Even #'s 70 - 240	4	Concord Road		Grist Mill Road	3
250 - 423	3	8 to 126	2	Guswood Road	5
Ashley Circle	1	127 & 128	1		
Ashwood Road	5	Concetta Circle	5	Haley Lane	5
Assabet Crossing	5	Coolidge Drive	2	Hammond Street	2
Audubon Drive	5	Coughlin Street	2	Harris Street	1
Autumn Lane	3	Country Club Road	5	Harvard Court	1
Ayer Road	5	Countryside Road	2	Hatch Road	5
Azalea Court	5	Cowdrey Lane	2	Hawthorne Street	5
		Craig Road	5	Haynes Court	3
Badger Circle	1	Crescent Street	2	Hayward Road	
Balsam Drive	2	Crestwood Lane	4	1 to 612	
Bankside Hollow	1	Cricket Way	2	66 to 146	4
Barker Road	2	Cross Street	1	Heald Road	2
Baxter Road	4			Heather Hill Road	3
Bayberry Road	1	Davis Road	1	Hemlock Lane	2
Bellantoni Drive	5	Deacon Hunt Drive	4	Henley Road	1
Berry Lane	2	Deer Grass Lane	4	Hennessey Drive	4
Beth Circle	1	Doris Road	4	Heritage Road	5
Betsy Ross Circle	3	Downey Road	4	Heron View Road	4
Beverly Road	4	Driftwood Road	5	Hickory Hill Trail	2
Billings Street	4	Drummer Road	5	High Street	
Birch Ridge Road	3	Duggan Road	3	5 to 89	4
Black Horse Drive	3	Durkee Road	4	91 to 298	5
Brabrook Road	1	Duston Lane	1	Highland Road	3
Breezy Point Road	1			Hillcrest Drive	5
Brewster Lane	4	Eastern Road	1	Hillside Terrace	3
Bridal Path Way	1	Eliot Circle	2	Homestead Street	3
Bridges Drive	2	Elm Court	3	Horseshoe Drive	2
Broadview Street	5	Elm Street	3	Hosmer Street	
Bromfield Road	2	Emerson Drive	2	2 to 64	2
Brook Street	1	Esterbrook Road	1	70 to 119	1
Brookside Circle	5	Ethan Allen Drive	3	Houghton Lane	3
Brown Bear Crossing	1	Evergreen Road	2	Huckleberry Lane	2
Brucewood Road	5			Huron Road	3
Bulette Road	2	Fairway Road	5		
Butternut Hollow	1	Faulkner Hill Road	5	Independence Road	5
		Fernwood Road	5	Iris Court	1
Caitlan Drive	4	Fife & Drum Road	2	Isaac Davis Way	
Candida Lane	5	Flagg Road	1	Odd #'s	2
Capt. Brown's Lane	4	Fletcher Court	4	Even #'s	5
Capt. Forbush Lane	4	Flint Road	4	Jackson Drive	2
Carlisle Road	1	Flintlock Road	3	Jefferson Drive	2
Carlton Drive	5	Forest Road	2	John Swift Road	2
Carriage Drive	5	Fort Pond Road	2	Joseph Reed Lane	4
Castle Drive	3	Foster Street	5	Juniper Ridge Road	3
Cedar Terrace Drive	4	Fox Hill Road	5		
Central Street		Francine Road	4	Kate Drive	1
167 to end	3	Fraser Drive	4	Keefe Road	2
2 to 159	4	Freedom Farme Road	3	Kelley Road	4
Chadwick Street	5			Kingman Road	3

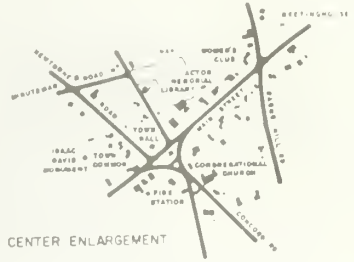
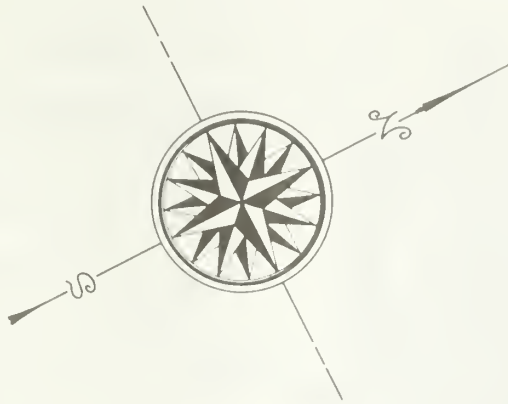


STREET NAME	PRECINCT	STREET NAME	PRECINCT	STREET NAME	PRECINCT
Kinsley Lane	4	Parker Street	5	South Street	1
Kinsley Road	4	Partridge Hollow	2	Spencer Road	4
Knowlton Drive	4	Partridge Pond Road	2	Spencer Brook Road	1
Knox Trail	5	Patrick Henry Circle	3	Split Rock Road	1
		Patriots Road	2	Spring Hill Road	1
Ladyslipper Lane	1	Paul Revere Road	3	Spruce Street	3
Larch Road	2	Pearl Street	3	Squirrel Hill Road	3
Laurel Court	5	Phalen Street	2	St. James Circle	4
Lawsbrook Road	5	Pheasant Hill	1	Stoneymeade Way	1
Ledge Rock Way	1	Phlox Lane	1	Stow Street	4
Liberty Street	4	Pine Cone Strand	1	Strawberry Hill Road	1
Lilac Court	5	Pine Street	4	Sudbury Road	5
Lillian Road	2	Pine Ridge Road	4	Summer Street	3
Lincoln Drive	2	Pinewood Road	5	Sutton Place	2
Lisa Lane	5	Piper Lane	4	Sylvia Street	4
Littlefield Road	3	Piper Road			
Longfellow Park	2	Even #'s	4	Taft Lane	2
Long Ridge Road	2	Odd #'s	5	Taylor Road	2
Lothrop Road	4	Pond Ridge Road	5	Tenny Circle	5
		Pond View Drive	5	Thoreau Road	2
MacLeod Lane	3	Pope Road	1	Ticonderoga Road	3
Madison Lane	2	Post Office Square	2	Till Drive	1
Magnolia Drive	1	Powder Horn Lane	3	Torrington Lane	4
Maillet Drive	5	Powder Mill Road	5	Town House Lane	4
Main Street		Proctor Street	1	Townsend Road	3
1 to 316	4	Prospect Street	4	Trask Road	2
351 to 631	2	Puritan Road	5	Tumbling Hawk	1
636 to end	3	Putnam Road	2	Tuttle Drive	4
		Putter Drive	5	Valley Road	5
Mead Terrace	3			Vanderbilt Road	5
Meadow Brook Road	2	Quaboag Road	3		
Meadow's Edge	1	Quail Run	1	Wachusett Drive	3
Meetinghouse Road	5	Quarry Road	1	Wampanoag Drive	3
Merriam Lane	5			Wampus Avenue	1
Milldam Road	1	Railroad Street	4	Washington Drive	2
Minot Avenue	2	Redwood Road	5	Waterside Clearing	1
Minuteman Road	2	Revolutionary Road	2	Wayside Lane	4
Mohawk Drive	3	River Street	5	West Road	4
Mohegan Road	3	Robbins Street	4	Westford Lane	1
Musket Drive	2	Robert Road	5	Wetherbee Street	2
Myrtle Drive	1	Robinwood Road	5	Wheeler Lane	1
		Rose Court	1	Whittier Drive	2
Nadine Road	4	Russell Road	5	Willis Holden Drive	2
Nagog Hill Road	2			Willow Street	3
Nagog Park	1	Sachem Way	1	Wilson Lane	2
Nash Road	4	Samuel Parlin Drive	4	Windemere Drive	3
Nashoba Road	3	Sandas Trail	3	Windsor Avenue	
Newtowne Road	2	Sandalwood Road	5	Odd #'s	3
Nonset Path	1	Sandy Drive	4	Even #'s	4
North Briar Road	1	Sarah Indian Way	2	Wingate Lane	1
North Street	1	Sawmill Road	1	Winter Street	1
Notre Dame Road	3	School Street		Winterberry Path	1
		7 to 96	4	Wood Lane	2
Oakwood Road	5	100 to 305	5	Woodbury Lane	2
Old Barn Way	3	Seminole Road	3	Woodchester Drive	3
Old Beaver Brook	1	Seneca Court	3	Wright Terrace	3
Old Colony Lane	5	Seneca Road	3	Wyndcliff Drive	1
Old Meadow Lane	5	Silver Hill Road	5		
Old Stone Brook	1	Simon Hapgood Lane	1		
Old Village Road	2	Simon Willard Road	2		
Olde Lantern Road	3	Sioux Street	3		
Olde Surrey Drive	5	Smart Road	3		
Oneida Road	3	Smith Street	1		
Orchard Drive	3				









ACTON CENTER ENLARGEMENT

LITTLETON

NAGOG

POND

WESTFORD

CARLISLE

LEGEND

- ..... PRIVATE WAYS
- - - - - PRIVATE, UNACCEPTED ROADS APPROVED UNDER THE SUBDIVISION CONTROL LAW
- TRAILS
- PUBLIC WAYS

STATISTICS

TOWN-OWNED ROADS	98.8 MI
STATE-OWNED ROADS	10.3 MI
TOWN-OWNED SIDEWALK	20.6 MI
AREA OF TOWN	20.3 SM

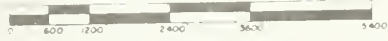


STREET MAP  
OF THE TOWN OF  
ACTON, MASSACHUSETTS

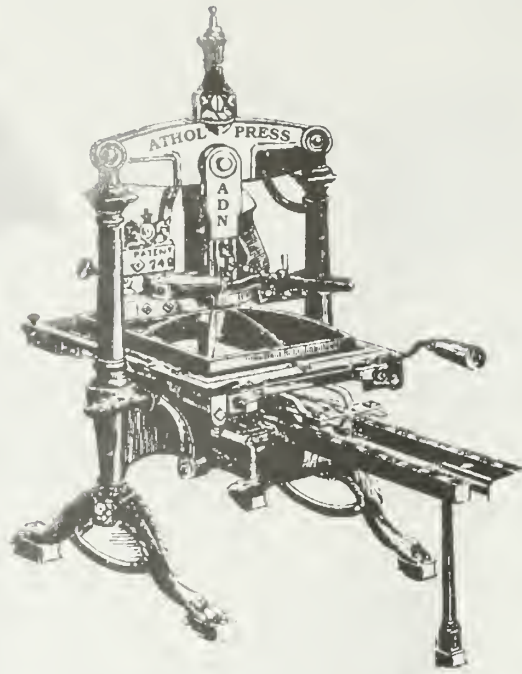
TOWN OF ACTON ENGINEERING DEPARTMENT  
SCALE 1"=1200' MARCH 17, 1977

STREETS AMENDED TO JANUARY 1, 1991

GRAPHIC SCALE



# Notes



## TOWN OF ACTON VOLUNTEER APPLICATION

Residents interested in serving on a Town Board, Committee, or Commission are requested to complete this form and forward it to the office of the Town Manager at the Acton Town Hall.

(Please print or type)

Date: \_\_\_\_\_

Mr / Mrs Ms / Dr \_\_\_\_\_  
Last Name First Name Middle Initial

\_\_\_\_\_  
Street Address Home Phone Business Phone

Please refer to the other side of this sheet and indicate below, in order of preference, the Board, Committee, or Commission which is of interest to you:

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

Have you been a member of a Board, Committee, or Commission previously (either in Acton or elsewhere)? If you have, please list name(s) and dates (approx):

\_\_\_\_\_  
\_\_\_\_\_

Do you have any time restrictions? \_\_\_\_\_

How long have you lived in Acton? \_\_\_\_\_ in Massachusetts? \_\_\_\_\_

Are you a US citizen ? \_\_\_\_\_

Present occupation and employer (optional - attach resume)

\_\_\_\_\_

Do you or your employer have any current or potential business relationship with the Town of Acton that could create a conflict of interest? \_\_\_\_\_

Education or special training \_\_\_\_\_

\_\_\_\_\_

OVER>



TOWN OF ACTON VOLUNTEER APPLICATION - page 2

Please list below any additional information or comments which may help in the matching of your interests with the most appropriate Board/Committee, such as civic experience, special interests/hobbies, etc:

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TOWN OF ACTON VOLUNTEER BOARDS, COMMITTEES, AND COMMISSIONS

Acton-Boxborough Arts Council  
Aging, Council on  
Appeals, Board of  
Assessors, Board of  
Audit Monitoring Committee  
Cemetery Commissioners  
Conservation Commission  
Fair Housing Committee  
Finance Committee  
Handicapped Commission  
Hanscom Field Advisory Comm.  
Health, Board of  
Historical Commission

Investment Advisory Committee  
Metropolitan Area Planning Council  
Minuteman Home Care  
Minuteman Vocational School Rep.  
Planning Board  
Planning Council  
Prison Advisory Committee  
Public Ceremonies & Celebrations  
Recreation Commission  
South Acton Revitalization Committee  
Town Report Committee  
Transportation Advisory Committee  
Volunteer Coordinating Committee

Thank you. If you have questions or would like more information, please contact a member of the Volunteer Coordinating Committee (you can find out who the current members are by calling the Town Manager's office at Town Hall 264-9612). The space below is for use by the Volunteer Coordinating Committee and the appointing body to record the status of your application.

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VCC INTERVIEW

applicant called: date/by \_\_\_\_\_

scheduled date/time \_\_\_\_\_

VCC RECOMMENDATION: date \_\_\_\_\_

Board(s) \_\_\_\_\_ Member/Alt/Assoc

\_\_\_\_\_ Member/Alt/Assoc

\_\_\_\_\_ Member/Alt/Assoc

Date VCC recommendation  
sent to: \_\_\_\_\_

BOS / TMgr / TMod \_\_\_\_\_

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APPOINTING BODY: BOS/TMgr/TMod

Interview date \_\_\_\_\_

Appointed: Date \_\_\_\_\_  
to: Board \_\_\_\_\_  
Term \_\_\_\_\_

NOTIFICATION OF APPOINTMENT

Date received by VCC \_\_\_\_\_

Date appointee & committee notified  
by VCC \_\_\_\_\_

Selectmen	Town Hall	264-9611
Snow Removal	Highway Department	264-9624
Street Lights	Boston Edison	1-800-752-5200
Street Trees	Municipal Properties	264-9629
Tax Collections	Treasurer and Collector	264-9618
Town Finances	Treasurer	264-9617
Town Manager	Town Hall	264-9612
Train Service	Boston and Maine	1-800-392-6099
Transfer Station/Recycle Center	Highway Department	264-9624
Veterans' Services	Veterans' Agent	264-9617
Water Problems	Water District	263-9107
Welfare Questions	Welfare Department	481-4726
Wire Inspection	Wire Inspector	264-9632
Zoning	Zoning Enforcement Officer	264-9632
Zoning Appeals	Board of Appeals	264-9632
Schools	Switchboard Calls (7 a.m. to 5 p.m)	264-4700
	Acton-Boxborough Regional High	264-4700
	Acton-Boxborough Regional Junior High	264-4700
	Community Education Office	264-4700
	Conant School	264-4700
	Douglas School	264-4700
	Gates School	264-4700
	McCarthy-Towne School	264-4700
School Nurse	High School	264-4700
	Junior High School	264-4700
	Elementary Schools	264-4700
Night Calls	Central Office	263-9503
	Community Education and High School	263-7738
	Community Education and Junior High School	263-2607
	Conant School	263-9504
	Douglas School	263-2753
	Gates School	263-9162
	McCarthy-Towne	263-4982
Special Calls	Athletic Office	263-0060
	Field Office	263-1553
	Extended Day Programs	263-8538

## Regularly Scheduled Meetings

(Some meetings subject to change — confirm with Town Clerk 24 hours prior to listed times)

Acton Historical Commission	2nd Wednesday 8 PM	Hosmer House, 300 Main St.
Acton Housing Authority	1st and 3rd Mondays 7 PM	68 Windsor Ave., W. Acton
Acton Memorial Library Trustees	3rd Monday 8 PM	Memorial Library, Staff Room
Board of Appeals	2nd Monday (except April & August) 7:30 PM	Town Hall
Board of Assessors	1st Wednesday 6 PM	Town Hall
Board of Health	2nd & 4th Mondays 7:30 PM	Town Hall
Board of Selectmen	Every other Tuesday 7:30 PM	Town Hall
Citizen's Library	3rd Thursday 7:30 PM	Citizen's Library, W. Acton
Conservation Commission	1st & 3rd Wednesdays 8 PM	Town Hall
Council on Aging	2nd Wednesday 7:30 PM	Acton Congregational Church, C.O.A. Office-Ground floor
Handicapped Commission	2nd Thursday 7 PM	Town Hall
Planning Board	2nd & 4th Mondays 7:30 PM	Town Hall
Planning Council	1st & 3rd Wednesdays 7:30 PM	Town Hall
Recreation Commission	2nd & 4th Wednesdays 7 PM	Town Hall
School Committee — Local	2nd Thursday 8 PM	Jr. High, Conf. Room 114
School Committee — Regional	1st Thursday 7 PM	Jr. High, Conf. Room 114
Transportation Advisory Comm.	1st and 3rd Tuesdays 7:30 PM	Town Hall
Volunteer Coordinating Comm.	Mondays 7:30 PM	Town Hall
Water Commissioners	2nd & 4th Mondays 7:30 PM	Whitcomb Station, 693 Mass. Ave.

# AT YOUR SERVICE

## EMERGENCY NUMBERS

<b>POLICE:</b>	<b>263-2911</b>
<b>FIRE:</b>	<b>263-9191</b>
<b>AMBULANCE:</b>	<b>263-9191</b>
<b>EMERGENCY TDD:</b>	<b>263-2911</b>

Give your NAME and ADDRESS and the NATURE OF YOUR EMERGENCY. Do not hang up until you are sure your message has been understood.

<b>For answers on:</b>	<b>Call the:</b>	<b>Telephone</b>
Animal Inspection	Animal Inspector	263-4979
Assessments	Board of Assessors	264-9622
Bills and Accounts	Accountant	264-9621
Births, Deaths and Marriages	Town Clerk	264-9615
Building	Building Commissioner	264-9632
Cemeteries	Cemetery Superintendent	264-9644
Civil Defense	Director of Civil Defense	264-9655
Conservation	Conservation Office	264-9631
Dog Problems (See Licenses)	Dog Officer	264-9638
Education Information	School Superintendent's Office	264-4700
Elections, Voting and Registration	Town Clerk	264-9615
Elderly Affairs	Council on Aging	264-9643
	Minuteman Home Care	263-8720
	Public Health Nursing Service	264-9653
Engineering	Town Engineer	264-9628
Fire (Business and Permits)	Fire Department	264-9645
Garbage and Refuse	Board of Health	264-9634
Hazardous Materials	Board of Health	264-9634
Health and Sanitation	Board of Health	264-9634
Highways and Streets	Highway Department	264-9624
Home Nursing	Public Health Nursing	264-9653
Housing	Housing Authority	263-5339
Libraries	Acton Memorial Library	264-9641
	Citizen's Library of W. Acton	264-9652
	T.D.D. (for the deaf)	635-0072

## LICENSES

Dog	Town Clerk	264-9615
Fishing	Town Clerk	264-9615
Hunting	Town Clerk	264-9615
Mental Health	Mental Health Assoc. of Central Middlesex	263-3455
Mosquito Control	Municipal Properties	264-9629

## PERMITS

Blasting	Fire Department	264-9645
Building	Building Inspector	264-9632
Food Service	Board of Health	264-9634
Heating	Fire Department	264-9645
Oil Burners	Fire Department	264-9645
Outdoor Burning	Fire Department	264-9645
Plumbing	Building Department	264-9632
Sewage	Board of Health	264-9634
Smoke Detectors	Fire Department	264-9645
Wiring	Building Department	264-9632
Zoning	Zoning Enforcement Officer	264-9636
Planning	Planning Department (Fair Housing)	264-9636
Police Business	Police Department	264-9638
Recreation	School Department	264-4700











